

APPROVED



## Navigator Schools

### Minutes

#### Board Meeting

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**Date and Time**

Monday March 9, 2026 at 6:00 PM

**Location**

Gilroy Prep School: 277 I. O. O. F. Ave, Gilroy, CA 95020

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This meeting will be held in compliance with the Brown Act.

Members of the public who wish to access this board meeting online may do so via Google Meet.

Monday, March 9 · 6:00 – 8:30pm

Time zone: America/Los\_Angeles

Google Meet joining info

Video call link: <https://meet.google.com/ftj-opft-jvj>

Or dial: (US) +1 405-356-8160 PIN: 819 237 269#

More phone numbers: <https://tel.meet/ftj-opft-jvj?pin=3085601060394>

Teleconference Locations / Ubicaciones de Teleconferencias

1. Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
  2. Hollister Prep School, 881 Line Street, Hollister CA 95020
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3. Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
4. Gilroy Prep School, 277 I.O.O.F. Ave, Gilroy, CA 95020 (Santa Clara County)
5. 5357 Federation Ct., San Jose, CA 95123 (Santa Clara County)
6. 857 West Cove Way, Sacramento, CA. 95831
7. 3410 Moraga Boulevard, Lafayette, CA 94549
8. 83 Great Oaks Blvd., San Jose, CA 95119
9. 326 Sierra Trace, Coralville, IA 52241
10. 2520 Apple Tree Way, Gilroy, CA 95020

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se llevará a cabo de conformidad con la Brown Act.

Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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## Directors Present

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Anthony Di Vittorio (remote), Chuck Daggs (remote), Claire Grissom, Ian Connell (remote), Jan Mazyck (remote), Niña Rosete, Nora Crivello (remote), Rosie Arroyo, Shara Hegde

### **Directors Absent**

Margaret "Macke" Raymond

### **Guests Present**

Ami Ortiz (remote), Andrea Hernandez (remote), Bryana Newton (remote), Caprice Young (remote), Christopher Copus (remote), Crystal O'Rourke (remote), David LeBarre (remote), Jesse Cornea (remote), Kirsten Carr (remote), Laura Marco (remote), Melanie Horowitz (remote), Melissa Alatorre Alnas (remote), Norma Knox (remote), Noël Russell-Unterburger (remote), Roger Castillo (remote), Satpal Nagpal (remote), Sidney Garcia (remote), Tina Hill (remote), Tom Peraic (remote), Valicity Hudson (remote), Vanessa Miller (remote), Yoyo Yang (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Nora Crivello called a meeting of the board of directors of Navigator Schools to order on Monday Mar 9, 2026 at 6:28 PM.

### **B. Pledge of Allegiance**

The Pledge of Allegiance was conducted prior to commencement of the meeting for the benefit of the Board members in attendance while awaiting for the remaining Board members to arrive to establish a quorum.

### **C. Record Attendance and Guests**

### **D. Approve Minutes from Previous Board Meeting**

Claire Grissom made a motion to approve the minutes from Board Meeting on 01-29-26. Niña Rosete seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Public Comments**

There were no public comments.

### **F. Opening Remarks by Board Chair**

Nora Crivello, Board Chair, made brief opening comments.

### **G. Chief Executive Officer & Superintendent Update**

Dr. Caprice Young, CEO & Superintendent, shared her update as attached to the agenda.

## II. Consent Agenda

### A. Approval of the Consent Agenda

Chuck Daggs made a motion to approve the consent agenda.

Anthony Di Vittorio seconded the motion.

The Board Chair asked the General Counsel why the Citrus Springs Sublease was on the agenda when it was approved on 02/19/26 by the Governance Committee. The General Counsel responded that bond counsel in the underlying transactions required Board approval.

The Board then approved the Whistleblower Policy, the Revised Conflict of Interest Policy, the Segregation of Duties Policy along with its associated Exhibit A, the Vendor Policy, the Audit Firm Rotation Policy, the Citrus Springs Sublease, and the Affiliation Agreement.

The board **VOTED** unanimously to approve the motion.

## III. Committee Reports

### A. Academic Success Committee

Crystal O'Rourke, Chief Academic Officer, shared her summary from the 03/30/26 Academic Success Committee meeting.

### B. Governance Committee

Dr. Caprice Young, CEO & Superintendent, shared her summary from the 02/19/26 Governance Committee meeting.

## IV. Topical

### A. Orange Prep Progress Report and Board Action to Continue Toward 2026–27 Opening, Including Draft Budget, Facilities, and Enrollment Update

Nora Crivello made a motion to receive the Orange Prep draft budget as presented.

Ian Connell seconded the motion.

Dr. Caprice Young, CEO & Superintendent, offered a progress report concerning Orange Prep. Dr. Young also added updates concerning growth in Monterey County.

The board **VOTED** unanimously to approve the motion.

### B. AB 49 Immigration Policies – Board Consideration and Approval

Chuck Daggs made a motion to approve the AB 49 Immigration Policies.

Rosie Arroyo seconded the motion.

General Counsel offered that the policies were required to be approved by March 1, 2026 but are being approved at this meeting on March 9, 2026 because Navigator did not schedule a Board meeting in February 2026.

The board **VOTED** unanimously to approve the motion.

**C. Second Interim Financials – Review Through Period 2 (2025–26)**

Nora Crivello made a motion to receive the Second Interim Financials report.

Niña Rosete seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Audit**

**A. Approval of Independent Auditor for the 2025–26 Audit (Green, Hasson & Janks)**

Niña Rosete made a motion to approve the independent auditor for the 2025-26 Audit.

Rosie Arroyo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Presentation and Approval of the 2024–25 Audit Report**

Anthony Di Vittorio made a motion to approve the 2024-25 Audit Report.

Rosie Arroyo seconded the motion.

Green, Hasson & Janks (GHJ) presented the 2024–25 Audit Report to the Board for review, consideration, and approval. GHJ offered that the Board would vote to approve the reports for issuance with management responses to the first two findings and execution of the management representation letter to follow.

The board **VOTED** unanimously to approve the motion.

**VI. Closed Session**

**A. Announcement and Vote to Enter Closed Session**

Anthony Di Vittorio made a motion to enter closed session.

Rosie Arroyo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Closed Session**

The Board engaged in closed session discussions.

**C. Return to Open Session**

The Board Chair announced that no action was taken in closed session.

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:23 PM.

Respectfully Submitted,  
Tom Peraic

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### Documents used during the meeting

- CEO Update\_ March 9, 2026.pdf
- 1. Whistleblower Policy (03.09.26).pdf
- 2. Revised Conflict of Interest Policy (03.09.26).pdf
- 3. Segregation of Duties Policy (03.09.26).pdf
- 3a. Exhibit A - Segregation of Duties Matrix (03.09.26).pdf
- 4. Vendor Policy (03.09.26).pdf
- 5. Audit Firm Rotation Policy (03.09.26).pdf
- 6. Springs Sublease - Grand Ave (03.09.26).pdf
- 7. Affiliation Agreement (03.09.26).pdf
- Orange Prep - Draft Budget (03.09.26).pdf
- AB 49 Immigration Policies (03.09.26).pdf
- California AG - Promoting a Safe and Secure Learning Environment for All (03.09.26).pdf
- California DOJ - Know Your Educational Rights (03.09.26).pdf
- Second Interim Financials (03.09.26).pdf
- NRU Memo - Audit Firm Selection (03.09.26) .pdf
- GHJ Board Exit Presentation - Navigator Schools - FY 2025.pdf
- FS-NavigatorSchools-063025-Draft-030626.pdf
- UG-NavigatorSchools-063025-Draft-030626.pdf
- ComGov-NavigatorSchools-063025-Draft-030626.pdf