

APPROVED



Navigator Schools

Minutes

Board Meeting

Date and Time

Monday April 7, 2025 at 6:00 PM

Location

277 IOOF Avenue, Gilroy, CA 95020

This meeting will be held in compliance with the Brown Act.

Members of the public who wish to access this board meeting online may do so via Zoom at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833).

Meeting ID: 917 4977 6228

Passcode: 948345

Teleconference Locations / Ubicaciones de Teleconferencias

1. Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
2. Hollister Prep School, 881 Line Street, Hollister CA 95020
3. Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
4. Gilroy Prep School, 277 I.O.O.F. Ave, Gilroy, CA 95020 (Santa Clara County)
5. 1065 Byers Street, Gilroy, CA 95020 (Santa Clara County)
6. 3410 Moraga Boulevard, Lafayette, CA 94549

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se llevará a cabo de conformidad con la Brown Act.

Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al (669) 900-6833.

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Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

Directors Present

Chuck Daggs, Claire Grissom, JP Anderson (remote), Jan Mazyck, Nora Crivello

Directors Absent

Anthony Di Vittorio, Ian Connell, Niña Rosete, Shara Hegde

Guests Present

Ami Ortiz (remote), Andrea Hernandez (remote), Caprice Young (remote), Crystal O'Rourke (remote), Justin Steiner (remote), Kirsten Carr (remote), Laura Marco, Melissa Alatorre Alnas (remote), Noël Russell-Unterburger, Tina Hill (remote), Tom Peraic (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Nora Crivello called a meeting of the board of directors of Navigator Schools to order on Monday Apr 7, 2025 at 6:06 PM.

C. Approve Minutes from Previous Regular Board Meeting

Claire Grissom made a motion to approve the minutes from Board Meeting on 02-10-25. Chuck Daggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes from Previous Special Board Meeting

Jan Mazyck made a motion to approve the minutes from Special Board Meeting on 03-26-25. JP Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public Comments

No public comments.

F. Opening Remarks of the Board Chair

Nora Crivello, Board Chair, shared that she appreciates Navigator's continued focus on the kids and the mission.

G. Chief Executive Officer & Superintendent Update

Dr. Caprice Young, CEO & Superintendent, shared updates at Navigator including receipt of a growth grant, continued progress on Navigator's enrollment and lottery numbers, along with AI/tech and facilities/budget updates.

II. Consent Agenda

A. Approval of the Consent Agenda

Claire Grissom made a motion to approve the consent agenda.

Jan Mazyck seconded the motion.

1. #115 - Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy (Revised 04.07.25): The Board revised this policy on June 26, 2024 to reflect then current interpretations of the relevant statutes and regulations and created Policy #115A and Policy #115B thereto; with the approval of this item, the Board is revising this Policy #115 to comply with current interpretations of the relevant statutes and regulations and thereby rescinds Policy #115A and Policy #115B accordingly.

2. Board Resolution BR_2025_01, A Resolution Calling for Full Permanent Funding of IDEA - Resolution calling for full Federal funding for IDEA.

3. Board Policy re AB 2534 - Board policy regarding implementation of new law requiring screening of job applications by contacting all previous charter school or school district employers to ensure no previous 'egregious' conduct.

4. Arctic Wolf Agreement - Renewal of contract, with CEO & Superintendent support as a necessary and cost-effective service that helps to protect against online risks and threats. The board **VOTED** unanimously to approve the motion.

III. Governance

A. Celebration of Jaime Quiroga's Service to Navigator Schools and to Hayward Collegiate

Nora Crivello made a motion to approve resolution recognizing Jaime Quiroga's contributions to Navigator Schools and to Hayward Collegiate.

JP Anderson seconded the motion.

Dr. Young especially appreciated Jaime Quiroga's assistance with the Hayward Collegiate merger and with the installation of the portables at Hayward Collegiate.

The board **VOTED** unanimously to approve the motion.

B. Appointment of Anthony Di Vittorio to the Finance Committee

Nora Crivello made a motion to appoint Anthony Di Vittorio to the Finance Committee.

Chuck Daggs seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Public Hearing

A. Notice of Public Hearing / Open LCAP Public Hearing

Nora Crivello made a motion to open LCAP public hearing.

Claire Grissom seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. LCAP Public Hearing

Director of Compliance & Operations, Ami Ortiz, presented the LCAPs for Gilroy Prep School, Hollister Prep School, Watsonville Prep School, and Hayward Collegiate to the Board and to the public for consideration and comment.

C. Close Public Hearing

Nora Crivello made a motion to close the LCAP public hearing.

Chuck Daggs seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Committees

A. Academic Success Committee Report

Crystal O'Rourke, Interim Chief Academic Officer, provided a summary of the most recent Academic Success Committee meeting.

B. Governance Committee Report

Dr. Caprice Young, Chief Executive Officer & Superintendent, provided a summary of the most recent Governance Committee meeting.

C. Finance Committee Meeting

Noël Russell-Unterburger, Chief Financial & Operating Officer, provided a summary of the most recent Finance Committee meeting.

VI. Topical

A. Update on High Quality CMO Growth Grant

Dr. Caprice Young, CEO & Superintendent, shared the news of the \$12,000,000 growth grant award to Navigator to be paid over five years.

B. Orange County Charter Petition

Claire Grissom made a motion to approve the submission of the Orange County Charter Petition substantially in the form presented to the Board by Dr. Young.

Chuck Daggs seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Back Office Support & Expansion

Jan Mazyck made a motion to direct CEO & Superintendent, or designee, to negotiate a multi-year contract with Charter Impact to provide back office services substantially in compliance with information presented.

Claire Grissom seconded the motion.

The board **VOTED** unanimously to approve the motion.

D.

WPS Expansion Tenant Improvement Plan: Scope, Budget and Schedule

Chuck Daggs made a motion to approve the WPS expansion plan including approving the project budget estimate, directing staff to secure financing, directing staff to negotiate contracts including legal review, directing staff to begin work and return for contract ratifications at the June Board meeting, and directing staff to return to the Board with a capital plan for the next 3-5 years.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Enrollment & Lottery Update

Kirsten Carr, Director of Engagement & Partnerships, provided an update on Navigator's upcoming lottery for enrollment for 2025-26.

F. 2025-26 School Calendar

Nora Crivello made a motion to approve the school calendars for the 2025-26 school year.

Claire Grissom seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closed Session

A. Announcement and Vote to Enter Closed Session

Claire Grissom made a motion to enter closed session.

Chuck Daggs seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Closed Session

The Board engaged in a closed session discussion with counsel.

C. Return to Open Session

The Board Chair announced that no action was taken.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,

Nora Crivello

Documents used during the meeting

- Board Update Presentation 2025 04 07 (1).pdf
- #115 - Title IX Harassment Intimidation Discrim. and Bullying Policy (Revised - 04.07.25).pdf
- Board Resolution re IDEA - BR 2025_01 (04.07.25).pdf
- AB2534 Policy (04.04.25).pdf
- Arctic Wolf Cyber Security Proposals.pdf
- Resolution - Recognition of Jaime Quiroga_BR 2025-2 (04.07.25).pdf
- Notice of Public Hearing - LCAP (04.04.25).pdf
- 2025_Local_Control_and_Accountability_Plan_Watsonville_Prep_4-3-25.pdf
- 2025_Local_Control_and_Accountability_Plan_Gilroy_Prep_4-3-25.pdf
- 2025_Local_Control_and_Accountability_Plan_Hayward_Collegiate_4-3-25.pdf
- 2025_Local_Control_and_Accountability_Plan_Hollister_Prep_4-3-25.pdf
- Academic Success Committee 3-3-25.pdf
- Navigator_Schools_Orange_County_2025_04_03.pdf
- Increased Support for Back Office.pdf
- Watsonville_Prep_Expansion_Site.pdf
- 12_18_West_Beach_Budget_v3_3.31.25_wmarkup.pdf
- Recruitment lottery board April 2025.pptx.pdf
- 25-26 Navigator Schools Calendar.pdf