

APPROVED



Navigator Schools

Minutes

Finance Committee Meeting

Date and Time

Thursday September 12, 2024 at 6:00 PM

Location

[Join Zoom Meeting](#)

ID: 99571626670

Passcode: 386022

[\(US\) +1 253-205-0468](#)

Passcode: 386022

Meeting host: ami.ortiz@navigatorschools.org

Join Zoom Meeting:

<https://navigatorschools.zoom.us/j/99571626670?pwd=8fslteDjcEOZFNRsAx5Ux8mzo5qKgC.1>

This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#).

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests [via e-mail](#) to Ami Ortiz, Director of Business & Finance

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Committee Members Present

Ian Connell (remote), Jaime Quiroga (remote), Jan Mazyck (remote)

Committee Members Absent

None

Guests Present

Ami Ortiz (remote), Noël Russell-Unterburger (remote), Shun Dorsey (remote), Tom Peraic (remote)

I. Opening Items

A. Call the Meeting to Order

Ian Connell called a meeting of the Finance Committee of Navigator Schools to order on Thursday Sep 12, 2024 at 6:03 PM.

B. Record Attendance and Guests

C. Approve Minutes from Previous Meeting

Jaime Quiroga made a motion to approve the minutes from Finance Committee Meeting on 06-13-24.

Ian Connell seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Public Comments

There were no public comments.

II. Business and Finance

A. Fundraising Update

Shun Dorsey, Navigator's Development Officer, discussed updates with regards to current fundraising status for Navigator Schools.

B. Financial Policies

Ian Connell made a motion to approve with addition of maintaining good status with lenders.

Jaime Quiroga seconded the motion.

The committee **VOTED** unanimously to approve the motion.

C. Unaudited Actuals

Noël Russell-Unterburger, Chief Financial & Operating Officer, presented the unaudited actuals to the Committee for review.

D. Facilities Project Update

Noël Russell-Unterburger, Chief Financial & Operating Officer, provided a facilities project update.

III. Closing Items

A. Schedule Next Committee Meeting

The Committee discussed scheduling of the next Committee meeting.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:57 PM.

Respectfully Submitted,
Tom Peraic

Documents used during the meeting

- Finance Committee Fundraising Blueprint- V.2 Draft.pdf
- NS Executive Summary of Financial Policies Handbook 9.12.24.pdf
- NS Financial Policies Sep 2024.pdf
- NS Financial Policies 2021.pdf
- WPS 2023-24 Unaudited Actuals.pdf
- Facilities Update 9.12.24.pdf