

APPROVED



## Navigator Schools

# Minutes

## Governance Committee Meeting

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### Date and Time

Monday May 6, 2024 at 2:00 PM

### Location

[Join Zoom Meeting](#)

ID: 97005256085

Passcode: 443370

[\(US\) +1 564-217-2000](#)

Passcode: 443370

Meeting host: [ami.ortiz@navigatorschools.org](mailto:ami.ortiz@navigatorschools.org)

Join Zoom Meeting:

[https://navigatorschools.zoom.us/j/97005256085?](https://navigatorschools.zoom.us/j/97005256085?pwd=dHdCNWZVSlpaa0kzWIZkaGc3R1B2Zz09)

[pwd=dHdCNWZVSlpaa0kzWIZkaGc3R1B2Zz09](https://navigatorschools.zoom.us/j/97005256085?pwd=dHdCNWZVSlpaa0kzWIZkaGc3R1B2Zz09)

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This meeting will be held in compliance with the Brown Act.

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests [via e-mail](#) to Ami Ortiz, Director of Business & Finance.

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### Committee Members Present

Ian Connell (remote), John Flaherty (remote), Shara Hegde (remote)

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### **Committee Members Absent**

*None*

### **Committee Members who arrived after the meeting opened**

John Flaherty

### **Guests Present**

Ami Ortiz (remote), Caprice Young (remote), Noël Russell-Unterburger (remote), Tom Peraic (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Shara Hegde called a meeting of the Governance Committee of Navigator Schools to order on Monday May 6, 2024 at 2:05 PM.

### **B. Record Attendance and Guests**

### **C. Opening Comments from Committee Chair**

There were no opening comments.

## **II. Topical Items**

### **A. Watsonville Material Revision**

Shara Hegde made a motion to approve submission of a material revision for WPS to add a second location.

Ian Connell seconded the motion.

Noël Russell-Unterburger, Chief Financial and Operating Officer, presented the opportunity. Navigator seeks to lease the bottom floor of building adjacent to 407 Main Street. Costs are affordable. A material revision of the WPS charter is necessary because this is a second location. The due date for submission of the material revision is May 27, 2024 and it will be on the SBE agenda on September 11, 2024 or September 12, 2024.

The lease still requires consents from lenders. The financial models can support the expansion. Committee Member Shara Hegde confirmed that the term of the lease for the new space would be the same as the term of the current building.

The committee **VOTED** unanimously to approve the motion.

### **B. Master Lease - 18 W. Beach Street, Watsonville**

Ian Connell made a motion to approve the lease in substantially the form presented to the committee.

Shara Hegde seconded the motion.

Tom Peraic, General Counsel, offered a summary of the lease. The building is adjacent to 407 Main Street. It is envisioned that Navigator will develop the space to be a part of WPS. Financial terms for the lease have been agreed upon with the landlord and the final non-financial terms of the lease are in the final stages of negotiation.

The committee **VOTED** unanimously to approve the motion.

### **C. Construction Contract for Gilroy Prep School**

Shara Hegde made a motion to approve the construction contract for Gilroy Prep School. Ian Connell seconded the motion.

Tom Peraic, General Counsel, offered a summary of the construction contract for Gilroy Prep School. The contract concerns the addition of 4 modular classrooms to GPS. The process for procurement followed an RFP process and was done in conjunction with and recommended by PCSD.

The committee **VOTED** unanimously to approve the motion.

John Flaherty arrived at 2:30 PM.

### **D. Construction Contract for Hayward Collegiate**

Shara Hegde made a motion to approve the construction contract for Hayward Collegiate in substantially the form presented to the committee.

John Flaherty seconded the motion.

Tom Peraic, General Counsel, offered a summary of the construction contract for Hayward Collegiate. The additional space will be allow for TK-6. The process for procurement was done in conjunction with and recommended by PCSD. There could be a very slight revision in the price of the contract subject concerning a minor electrical issue.

The committee **VOTED** unanimously to approve the motion.

## **III. Closing Items**

### **A. Schedule Next Committee Meeting**

The committee agreed to meet on June 17, 2024 just prior to the next full Governing Board meeting.

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:59 PM.

Respectfully Submitted,  
Tom Peraic

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## **Documents used during the meeting**

- Master Lease - 18 W. Beach (05.06.24).pdf
- GPS Construction Contract (05.06.24).pdf
- HC Construction Contract (05.06.24).pdf