

APPROVED



## Navigator Schools

### Minutes

#### Finance Committee Meeting

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##### **Date and Time**

Monday December 11, 2023 at 3:00 PM

##### **Location**

Caprice Young is inviting you to a scheduled Zoom meeting.

Topic: Finance Committee Meeting

Time: Dec 11, 2023 03:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

[https://navigatorschools.zoom.us/j/97545970637?](https://navigatorschools.zoom.us/j/97545970637?pwd=L254SE5vUXFzNVJBZHdHMVl5bGlwZz09)

[pwd=L254SE5vUXFzNVJBZHdHMVl5bGlwZz09](https://navigatorschools.zoom.us/j/97545970637?pwd=L254SE5vUXFzNVJBZHdHMVl5bGlwZz09)

Meeting ID: 975 4597 0637

Passcode: 445473

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- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US

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Find your local number: <https://navigatorschools.zoom.us/j/97545970637>

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This meeting will be held in compliance with the Brown Act.

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests to Tom Peraic, General Counsel, at [tom.peraic@navigatorschools.org](mailto:tom.peraic@navigatorschools.org)

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#### **Committee Members Present**

Ian Connell (remote), Jaime Quiroga (remote)

#### **Committee Members Absent**

JP Anderson

#### **Guests Present**

Ami Ortiz (remote), Caprice Young (remote), Christopher Copus (remote), Lili Huang (remote), Noël Russell-Unterburger (remote), Tom Peraic (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

Ian Connell called a meeting of the Finance Committee of Navigator Schools to order on Monday Dec 11, 2023 at 3:02 PM.

#### **C. Public Comments**

There were no public comments.

#### **D. Approve Minutes from Previous Meeting**

Ian Connell made a motion to approve the minutes from Finance Committee on 06-12-23. Jaime Quiroga seconded the motion. The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Ian Connell Aye  
JP Anderson Absent  
Jaime Quiroga Aye

**II. Business and Finance**

**A. Opening Remarks**

Noël Russell-Unterburger expressed appreciation to the Board Members Ian Connell and Jaime Quiroga for their attendance.

**B. 22-23 Draft Audited Financial Reports**

Noël Russell-Unterburger led the discussion of the draft audited financial reports. As of 12/01/23 Navigator has a net income positive. We have hired additional staff and there has been alignment between SGI wages and fair market value to reduce attrition and improve hiring success. Guest Lili Huang led a discussion concerning audit issues and updates. Extension is in place until 03/31/24 and will be discussed further at an upcoming Board meeting.

**C. YTD Actuals through October October 31, 2023**

Noël Russell-Unterburger led the discussion and shared this data with the committee.

**D. Investment Policy Implementation**

Noël Russell-Unterburger led the discussion and shared that we have a good investment policy but we need to create an Investment Committee. Goals are short term investment strategies and investment grade bonds.

**E. Cash Flow forecasting without Elementary and Secondary School Emergency Relief (ESSER) Fund**

Noël Russell-Unterburger led the discussion. She shared specifically around ESSR that she is identifying additional expenditures and identifying funding streams. ESSR 09/24.

**III. Closing Items**

**A. Adjourn Meeting**

Jaime Quiroga made a motion to Adjourn. Ian Connell seconded the motion. The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:00 PM.

Respectfully Submitted,  
Tom Peraic