

APPROVED



## Navigator Schools

### Minutes

#### Board Meeting

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**Date and Time**

Tuesday October 24, 2023 at 6:00 PM

**Location**

Gilroy Prep School, 277 IOOF Avenue, Gilroy, CA 95020

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This meeting will be held in compliance with the Brown Act.

Members of the public who wish to access this board meeting online may do so via Zoom at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(669\) 444-9171](tel:6694449171).

Meeting ID: 993 0134 1768

Passcode: 602447

**Teleconference Locations / Ubicaciones de Teleconferencias**

1. Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
  2. Hollister Prep School, 881 Line Street, Hollister CA 95020
  3. Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
  4. 33 East Cabrillo Boulevard, Santa Barbara, CA 93103
  5. 1065 Byers Street, Gilroy, CA 95020 (Santa Clara County)
  6. 1365 Locust Street, Denver, CO 80220
  7. 3410 Moraga Boulevard, Lafayette, CA 94549
  8. 5357 Federation Court, San Jose, CA 95123 (Santa Clara County)
  9. 27324 Dobbel Avenue, Hayward, CA 94542
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Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se llevará a cabo de conformidad con la Brown Act.

Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al [\(669\) 900-6833](tel:6699006833) o al [\(669\) 444-9171](tel:6694449171).

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Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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### **Directors Present**

Chuck Daggs (remote), Claire Grissom (remote), Ian Connell (remote), JP Anderson (remote), Jaime Quiroga, John Flaherty, Shara Hegde (remote)

### **Directors Absent**

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Alfred Morikang

**Directors who arrived after the meeting opened**

Chuck Daggs

**Guests Present**

Sean Martin

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Oct 24, 2023 at 6:06 PM.

Chuck Daggs arrived.

**C. Public Comments**

Valentina Renales commented on website and board meeting communications, communication with staff and parent groups, and fundraising.

**D. Opening Remarks of the Board Chair**

The chairperson thanked board members for attending and for successfully identifying a date for an upcoming board retreat.

**E. Opening Remarks of the CEO & Superintendent**

Caprice Young shared photos of recent Hispanic Heritage Month activities. In addition, she reviewed three main topics of interest to the board: special education, school safety, and chronic absenteeism.

In the case of special education, she highlighted the growth in numbers of students served, the changing landscape of special education, and the current success of the full-inclusion model. Tina Hill provided additional comments.

Dr. Young reviewed a list of action updates pertaining to school safety. Kirsten Carr and David LeBarre added additional insights, and board members asked clarifying questions.

A review of chronic absenteeism rates and related attendance figures documented the continuing success of school efforts to reduce absenteeism.

The board chair recommended an article on special education; thanked staff for their efforts, insights, and provision of data; and thanked board members for raising key topics for review, including special education and foster youth.

#### **F. Approve Minutes from Previous Regular Board Meeting**

Jaime Quiroga made a motion to approve the minutes from Board Meeting on 09-26-23. JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

Jaime Quiroga	Aye
Alfred Morikang	Absent
Chuck Daggs	Aye
Claire Grissom	Aye
Ian Connell	Aye
John Flaherty	Aye
Shara Hegde	Aye
JP Anderson	Aye

### **II. Consent Agenda**

#### **A. Approval of the Consent Agenda**

JP Anderson made a motion to approve the Consent Agenda.

Ian Connell seconded the motion.

The Consent Agenda included: (1.) contract with Mobile Modular for Hayward Collegiate classrooms (2.) GPS Proposition 51 MOU, (3.) GPS Proposition 51 Funding Agreement, and (4.) Board Resolution 2024-07, pertaining to the establishment of a line of credit and other financial services with Banc of California.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

Chuck Daggs	Aye
Alfred Morikang	Absent
John Flaherty	Aye
Claire Grissom	Aye
Jaime Quiroga	Aye
Shara Hegde	Aye
JP Anderson	Aye
Ian Connell	Aye

### **III. Committees**

#### **A. Academic Success Committee**

James Dent shared information presented at the most recent meeting of the Academic Success Committee, including a video of a model classroom engaged in math instruction. He reviewed annual summative testing results in English Language Arts and mathematics, comparing the performance of Navigator Schools to the state and to local schools. Board members offered positive feedback and thanked principals and staff members for their efforts to increase student achievement, fulfill the Navigator mission, and disseminate the Navigator model. Crystal O'Rourke, James Dent, and Caprice Young added additional insights regarding the positive comments of external parties observing Navigator classrooms, and they added their thanks to school principals and staff.

#### IV. Topical

##### A. Update on Communications and Public Relations

Kirsten Carr reviewed Larson Communications partnership goals as arranged within two major project phases. Topics included media content and effectiveness, storytelling, and fundraising. The board asked clarifying questions and welcomed future updates on the partnership.

##### B. Update and Approval of Board Policies

Neena Goswamy reviewed a comprehensive policy review, development, and update project. She highlighted three main anchors of the project, including board-approved policies, annual notifications, and family handbooks. She described an ongoing process by which sets of policies would be developed and brought before the board for approval, incorporating the oversight of legal counsel. Board members expressed appreciation for the memorandum and an interest in potentially revisiting the topic at the next board retreat.

Chuck Daggs made a motion to approve all nine policies listed in Agenda Item IV.B. (Administration of Medication Policy, Uniform Complaint Procedures, Education of Foster and Mobile Youth Policy, Education for Homeless Children and Youth Policy, Suspension and Expulsion Policy for Watsonville Prep, Suspension and Expulsion Policy for Hayward Collegiate, Hollister Prep Suspension and Expulsion Policy, and the Gilroy Prep Suspension and Expulsion Policy).

Jaime Quiroga seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

Jaime Quiroga	Aye
John Flaherty	Aye
Ian Connell	Aye
Chuck Daggs	Aye
JP Anderson	Aye
Claire Grissom	Aye
Alfred Morikang	Absent

**Roll Call**

Shara Hegde Aye

**V. Closed Session**

**A. Announcement and Vote to Enter Closed Session**

The board chair announced the reason for the closed session: CEO & Superintendent Q1 Evaluation.

Jaime Quiroga made a motion to enter closed session.

Claire Grissom seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Claire Grissom Aye

Shara Hegde Aye

Chuck Daggs Aye

Alfred Morikang Absent

Jaime Quiroga Aye

Ian Connell Aye

JP Anderson Aye

John Flaherty Aye

**B. Closed Session**

**C. Return to Open Session**

The board chair announced that no action was taken during closed session.

**VI. Closing Items**

**A. Adjourn Meeting**

JP Anderson made a motion to adjourn.

Ian Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

John Flaherty Aye

Ian Connell Aye

Chuck Daggs Aye

Claire Grissom Aye

Jaime Quiroga Aye

Shara Hegde Aye

Alfred Morikang Absent

JP Anderson Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:28 PM.

Respectfully Submitted,  
Sean Martin