

APPROVED



## Navigator Schools

### Minutes

#### Board Meeting

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**Date and Time**

Tuesday September 26, 2023 at 7:00 PM

**Location**

Gilroy Prep School, 277 I.O.O.F. Avenue, Gilroy, CA 95020

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This meeting will be held in compliance with the Brown Act.

Members of the public who wish to access this board meeting online may do so via Zoom at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(669\) 444-9171](tel:6694449171).

Meeting ID: 967 5928 3566

Passcode: 320398

**Teleconference Locations / Ubicaciones de Teleconferencias**

1. Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
2. Hollister Prep School, 881 Line Street, Hollister CA 95020
3. Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
4. 1601 Cunningham Avenue, San Jose, CA 95122 (Santa Clara County)
5. 5 SW of 12th Avenue, Carmel, CA 93921
6. 27324 Dobbel Avenue, Hayward, CA 94542
7. 1065 Byers Street, Gilroy, CA 95020 (Santa Clara County)

Members of the public attending online who wish to comment during the board meeting will use the online "raise hand" tool in Zoom when the chairperson elicits public comments. Members of

the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se llevará a cabo de conformidad con la Brown Act.

Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al [\(669\) 900-6833](tel:6699006833) o al [\(669\) 444-9171](tel:6694449171).

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Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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#### **Directors Present**

Alfred Morikang, Chuck Daggs (remote), Claire Grissom (remote), JP Anderson (remote), Jaime Quiroga (remote), John Flaherty, Shara Hegde (remote)

#### **Directors Absent**

Ian Connell

#### **Guests Present**

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Sean Martin, Tom Peraic (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Sep 26, 2023 at 7:04 PM.

### C. Public Comments

There were no public comments.

### D. Opening Remarks of the Board Chair

The board chair welcomed an in-person attendee, Noël Russell-Unterburger, the new Chief Financial and Operating Officer (CFOO) of Navigator Schools. Alfred Morikang, board member, was welcomed back from an extended period of work-related travel. John Flaherty led the board in recognizing the accomplishments, successes, exemplary leadership, and continuing contributions of Kevin Sved, former Chief Executive Officer of Navigator Schools.

### E. Opening Remarks of the CEO and Superintendent

Caprice Young recounted stories of resiliency and community cooperation during unforeseen challenges affecting the facilities and local neighborhood of Watsonville Prep School, including an electrical power outage. She congratulated the entire WPS staff on its successful, continued launch of the school year, including rapid implementation of academic interventions, due to its flexibility and dedication.

Dr. Young welcomed Noël Russell-Unterburger, and shared additional details regarding the expertise and professional background of the CFOO.

### F. Approve Minutes from Previous Regular Board Meeting

JP Anderson made a motion to approve the minutes from Board Meeting on 08-29-23.

Jaime Quiroga seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

JP Anderson	Aye
Chuck Daggs	Aye
Ian Connell	Absent
Jaime Quiroga	Aye
Claire Grissom	Aye

**Roll Call**

Alfred Morikang Abstain  
John Flaherty Aye  
Shara Hegde Aye

**II. Consent Agenda**

**A. Approval of the Consent Agenda**

Board members asked clarifying questions about the Navigator Schools Support Corporation (Board Resolution 2024-06). The board confirmed the tabling of the sixth component or item (6) of the consent agenda concerning Mobile Modular.

Chuck Daggs made a motion to approve the consent agenda (except for item (6) referenced above): (1.) Approve CFOO primary signer; (2.) Approve CFOMW contract; (3.) Appoint and re-appoint Directors of Navigator Schools Support Corporation; (4.) Receive Unaudited Actuals, 2021-22; (5.) Approve On Your Mark contract; and (7.) Approve Silicon Schools Ignite! Reading grant.

Jaime Quiroga seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Shara Hegde Aye  
John Flaherty Aye  
Claire Grissom Aye  
Alfred Morikang Aye  
Chuck Daggs Aye  
JP Anderson Aye  
Ian Connell Absent  
Jaime Quiroga Aye

**III. Committees**

**A. Academic Success Committee**

Claire Grissom, Academic Success Committee Chair, introduced James Dent, Chief Academic Officer, who shared extensive highlights of a presentation delivered at the most recent meeting of the committee, focusing on annual goals, interventions, Multi-Tier Systems of Support (MTSS), attendance, and model-providing. Board members asked questions pertaining to each section of the report, seeking clarification, adding insights, and suggesting topics for additional research. Multiple staff members contributed to the discussion.

**IV. Closed Session**

**A. Announcement and Vote to Enter Closed Session**

The board chair announced the reason for entering closed session: Education Code Section 35146: Confidential Student Matter - Consideration of OAH Case No. 202308046.

JP Anderson made a motion to enter closed session.

Claire Grissom seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

John Flaherty	Aye
Claire Grissom	Aye
Jaime Quiroga	Aye
Alfred Morikang	Aye
Shara Hegde	Aye
Chuck Daggs	Aye
JP Anderson	Aye
Ian Connell	Absent

**B. Closed Session**

**C. Return to Open Session**

The board chair announced action taken during closed session: the board unanimously approved a settlement agreement concerning a confidential student matter, OAH Case No. 202308046.

**V. Closing Items**

**A. Adjourn Meeting**

Claire Grissom made a motion to adjourn.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Alfred Morikang	Aye
Jaime Quiroga	Aye
JP Anderson	Aye
Shara Hegde	Aye
Chuck Daggs	Aye
Ian Connell	Absent
John Flaherty	Aye
Claire Grissom	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,  
Sean Martin