

APPROVED



## Navigator Schools

### Minutes

#### Finance Committee

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**Date and Time**

Monday June 12, 2023 at 2:00 PM

**Location**

Zoom

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This meeting will be held in compliance with the Brown Act.

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests [via e-mail](#) to Sean Martin, Executive Assistant to the CEO.

Zoom Meeting ID: 936 0268 7591

Zoom Passcode: 961711

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**Committee Members Present**

JP Anderson (remote), Jaime Quiroga (remote)

**Committee Members Absent**

Victor Paredes-Colonia

**Guests Present**

Ami Ortiz (remote), Kevin Sved (remote), Sean Martin (remote)

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**I. Opening Items**

**A.**

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

JP Anderson called a meeting of the Finance Committee of Navigator Schools to order on Monday Jun 12, 2023 at 2:02 PM.

### **C. Public Comments**

There were no public comments.

### **D. Approve Minutes from Previous Meeting**

Jaime Quiroga made a motion to approve the minutes from Finance Committee Special Meeting on 03-29-23.

JP Anderson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

Jaime Quiroga	Aye
Victor Paredes-Colonia	Absent
JP Anderson	Aye

## **II. Business and Finance**

### **A. Financials as of March 31, 2023**

Members asked clarifying questions pertaining to variances, which were addressed by Ami Ortiz and Kevin Sved. Topics discussed included ELOP, FCMAC, CMO expenditures and services, budgeting, educational technology, staffing levels (FTE), state and federal reporting requirements, county office of education reports, and line-item category codes.

### **B. 2023-24 Proposed Budget**

Ami Ortiz offered to answer questions from members in lieu of providing a narrative report. She shared a thorough summary of key budget items and highlighted important elements of the budget development process. Topics of discussion included staffing and capital outlays, including site improvements.

### **C. Facilities Update and Budget Implications**

Kevin reviewed facilities development activities at GPS, HCC, and HPS. He outlined timelines, project components, project budgets, and next steps relevant to each site. He also discussed supporting the continuation and transition of these projects to the next CEO.

## **III. Closing Items**

### **A.**

### **Adjourn Meeting**

Jaime Quiroga made a motion to adjourn.

JP Anderson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **Roll Call**

Victor Paredes-Colonia Absent

JP Anderson Aye

Jaime Quiroga Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:04 PM.

Respectfully Submitted,  
Sean Martin