

APPROVED



Navigator Schools

Minutes

Finance Committee

Date and Time

Monday June 12, 2023 at 2:00 PM

Location

Zoom

This meeting will be held in compliance with the Brown Act.

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests via e-mail to Sean Martin, Executive Assistant to the CEO.

Zoom Meeting ID: 936 0268 7591

Zoom Passcode: 961711

Committee Members Present

JP Anderson (remote), Jaime Quiroga (remote)

Committee Members Absent

Victor Paredes-Colonia

Guests Present

Ami Ortiz (remote), Kevin Sved (remote), Sean Martin (remote)

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

JP Anderson called a meeting of the Finance Committee of Navigator Schools to order on Monday Jun 12, 2023 at 2:02 PM.

C. Public Comments

There were no public comments.

D. Approve Minutes from Previous Meeting

Jaime Quiroga made a motion to approve the minutes from Finance Committee Special Meeting on 03-29-23.

JP Anderson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Jaime Quiroga	Aye
Victor Paredes-Colonia	Absent
JP Anderson	Aye

II. Business and Finance

A. Financials as of March 31, 2023

Members asked clarifying questions pertaining to variances, which were addressed by Ami Ortiz and Kevin Sved. Topics discussed included ELOP, FCMAC, CMO expenditures and services, budgeting, educational technology, staffing levels (FTE), state and federal reporting requirements, county office of education reports, and line-item category codes.

B. 2023-24 Proposed Budget

Ami Ortiz offered to answer questions from members in lieu of providing a narrative report. She shared a thorough summary of key budget items and highlighted important elements of the budget development process. Topics of discussion included staffing and capital outlays, including site improvements.

C. Facilities Update and Budget Implications

Kevin reviewed facilities development activities at GPS, HCC, and HPS. He outlined timelines, project components, project budgets, and next steps relevant to each site. He also discussed supporting the continuation and transition of these projects to the next CEO.

III. Closing Items

A.

Adjourn Meeting

Jaime Quiroga made a motion to adjourn.

JP Anderson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Victor Paredes-Colonia Absent

Jaime Quiroga Aye

JP Anderson Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:04 PM.

Respectfully Submitted,

Sean Martin