

APPROVED



## Navigator Schools

# Minutes

## Special Board Meeting

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### Date and Time

Wednesday March 29, 2023 at 5:30 PM

### Location

Gilroy Prep School, 277 IOOF Ave, Gilroy, CA 95020

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This meeting will be held in compliance with the Brown Act.

Members of the public who wish to access this board meeting online may do so via Zoom at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(646\) 876-9923](tel:6468769923).

Meeting ID: 946 8372 0786

Passcode: 328189

### Teleconference Locations / Ubicaciones de Teleconferencias

- Hayward Collegiate Charter School, 166 W Harder Rd, Hayward, CA 94544
  - Hollister Prep School, 881 Line Street, Hollister CA 95020
  - Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
  - 169 Redding Road, Campbell, CA 95008
  - 1065 Byers Street, Gilroy, CA 95020
  - 1365 Locust Street, Denver CO 80220
  - 5357 Federation Court, San Jose, CA 95123
  - 8495 El Matador Drive, Gilroy, CA 95020
  - Monte Verde 5 SW of 12th Avenue, Carmel, CA 93921
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Public comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al (669) 900-6833 o al (646) 876-9923.

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Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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#### **Directors Present**

Alfred Morikang (remote), Chuck Daggs (remote), Ian Connell (remote), JP Anderson (remote), Jaime Quiroga (remote), John Flaherty (remote), Shara Hegde (remote), Victor Paredes-Colonia (remote)

#### **Directors Absent**

Claire Grissom

#### **Guests Present**

Sean Martin (remote)

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### **I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Wednesday Mar 29, 2023 at 5:32 PM.

**C. Public Comments**

There were no public comments.

**D. Board Chair’s Opening Remarks**

The chairperson provided a brief update on the CEO search process and praised the work of Leveled Talent, the CEO search firm. He invited K. Sved to share recent news regarding Proposition 39, Hollister Prep School, and Hollister School District. Kevin shared a photograph and thanked the HPS team and members of the Support Office team for their efforts.

**E. Approve Minutes from Previous Meeting**

Chuck Daggs made a motion to approve the minutes from Board Meeting on 02-07-23. Jaime Quiroga seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Shara Hegde	Aye
Alfred Morikang	Aye
Jaime Quiroga	Aye
Victor Paredes-Colonia	Aye
Chuck Daggs	Aye
JP Anderson	Aye
John Flaherty	Aye
Ian Connell	Abstain
Claire Grissom	Absent

**II. Topical Items**

**A. 2021-22 Audit Report: Navigator Schools**

The Finance Committee Chair summarized the successful, annual, independent audit of Navigator Schools as conducted by CLA, a topic the committee had discussed at a meeting earlier in the day. A. Ortiz provided additional details regarding accounting guidelines for grants.

Victor Paredes-Colonia made a motion to approve the 2021-22 Audit Report for Navigator Schools.

Jaime Quiroga seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Alfred Morikang	Aye
Ian Connell	Aye
Shara Hegde	Aye
Victor Paredes-Colonia	Aye
Jaime Quiroga	Aye
Claire Grissom	Absent
John Flaherty	Aye
JP Anderson	Aye
Chuck Daggs	Aye

**B. 2021-22 Audit Report: Hayward Collegiate**

The Finance Committee Chair reviewed the successful, annual, independent audit of Hayward Collegiate as conducted by Christy White, Inc.

Ian Connell made a motion to approve the 2021-22 Audit Report for Hayward Collegiate.

Victor Paredes-Colonia seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

JP Anderson	Aye
Chuck Daggs	Aye
Jaime Quiroga	Aye
Victor Paredes-Colonia	Aye
Claire Grissom	Absent
Shara Hegde	Aye
Ian Connell	Aye
Alfred Morikang	Aye
John Flaherty	Aye

**C. Selection of 2022-23 Auditor**

A. Ortiz reviewed the merits of the proposed auditing firm, CLA. The recommendation was reviewed by the Finance Committee.

Shara Hegde made a motion to approve the selection of CLA as 2022-23 auditor for Navigator Schools.

JP Anderson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

John Flaherty	Aye
Jaime Quiroga	Aye
JP Anderson	Aye
Victor Paredes-Colonia	Aye
Claire Grissom	Absent
Shara Hegde	Aye

**Roll Call**

Alfred Morikang	Aye
Ian Connell	Aye
Chuck Daggs	Aye

**III. Closing Items**

**A. Adjourn Meeting**

John Flaherty made a motion to adjourn.

Shara Hegde seconded the motion.

The board chairperson thanked members of the CEO Search Committee and the Finance Committee for their recent work.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

John Flaherty	Aye
Shara Hegde	Aye
JP Anderson	Aye
Ian Connell	Aye
Victor Paredes-Colonia	Aye
Alfred Morikang	Aye
Jaime Quiroga	Aye
Claire Grissom	Absent
Chuck Daggs	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:49 PM.

Respectfully Submitted,  
Sean Martin