

APPROVED



## Navigator Schools

### Minutes

#### Special Meeting: Board Onboarding/Re-Boarding Study Session

Day 2

---

**Date and Time**

Saturday September 17, 2022 at 9:00 AM

**Location**

Gilroy Prep School

---

This meeting will take place at Gilroy Prep School, 277 IOOF Avenue Gilroy, CA 95020. Members of the public are invited to attend.

Members of the public are invited to attend the meeting via Zoom at the following teleconference locations:

- Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
- Hollister Prep School, 881 Line Street, Hollister, CA 95023
- Watsonville Prep School, 407 Main Street, 2nd Floor, Watsonville, CA 95076
- 3410 Moraga Blvd, Lafayette, CA 94549

The Public Comments period included in the agenda is reserved for comments on items that are not listed on the agenda. Public comments on agenda items will be elicited by the the board chair as items arise following the order of the agenda. Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments.

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may

limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Fecha y hora: viernes 17 de septiembre de 2022 a las 9:00 a. m. PDT

Ubicación: Gilroy Prep School, 277 IOOF Avenue Gilroy, CA 95020

Los miembros del público están invitados a asistir.

Se invita a los miembros del público a asistir a la reunión a través de Zoom en los siguientes lugares de teleconferencia:

- Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
- Hollister Prep School, 881 Line Street, Hollister, CA 95023
- Watsonville Prep School, 407 Main Street, segundo piso, Watsonville, CA 95076
- 3410 Moraga Blvd, Lafayette, CA 94549

El período de comentarios públicos incluido en la agenda está reservado para comentarios sobre temas que no están incluidos en la agenda. Los comentarios públicos sobre los temas de la agenda serán obtenidos por el presidente de la junta a medida que surjan los temas siguiendo el orden de la agenda. Los miembros del público que asistan en línea que deseen hacer un comentario durante la junta utilizarán la herramienta en línea "levantar la mano" en Zoom cuando el presidente solicite comentarios públicos.

Los comentarios individuales se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el tiempo límite será de seis minutos. A su discreción, la junta puede limitar el tiempo total asignado a los comentarios públicos y establecer nuevos límites de tiempo para los comentarios individuales. La junta se reserva el derecho de silenciar y remover a un participante de la reunión si el participante interrumpe la reunión sin razón. Las solicitudes de modificaciones o adaptaciones relacionadas con la discapacidad para participar en esta reunión pública deben enviarse cuarenta y ocho horas antes de la reunión por correo electrónico. Se harán todos los esfuerzos para lograr adaptaciones razonables. La agenda y los documentos públicos se modificarán a petición de los interesados, según lo exige la Sección 202 de la Ley de Estadounidenses con Discapacidades.

---

### **Directors Present**

Chuck Daggs (remote), Claire Grissom, Ian Connell, JP Anderson, Jaime Quiroga, John Flaherty, Shara Hegde, Victor Paredes-Colonia

---

**Directors Absent**

Alfred Morikang

**Guests Present**

Sean Martin

---

**I. Opening Items**

**A. Record Attendance and Guests**

List of attending board members by full name: Chuck Daggs, Claire Grissom, Ian Connell, JP Anderson, Jaime Quiroga, John Flaherty, Shara Hegde, Victor Paredes-Colonia.

**B. Call the Meeting to Order**

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Saturday Sep 17, 2022 at 9:22 AM.

**C. Board Chair’s Opening Remarks**

The board chair welcomed attendees.

**D. Public Comments**

There were no public comments.

**II. Topical Items (Part 1)**

**A. Board Member Agreements**

I. Connell commented on the purpose and importance of the board member agreement.

JP Anderson made a motion to approve the board member agreements.

Claire Grissom seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Shara Hegde	Aye
JP Anderson	Aye
Jaime Quiroga	Aye
Claire Grissom	Aye
Alfred Morikang	Absent
John Flaherty	Aye
Ian Connell	Aye
Chuck Daggs	Aye
Victor Paredes-Colonia	Aye

### III. Study Session

#### A. Study Session

K. Carr and S. Waller led a presentation on the history of charter schools in California and charter school performance requirements. K. Carr highlighted renewal dates for Navigator Schools. Members and staff discussed the renewal process; levels of renewal; relationship building with potential authorizing entities; charter law; political climate and issues affecting charter schools; charter school funding; parent outreach, awareness, engagement, and advocacy; the California School Dashboard; and other important metrics.

K. Carr, K. Sved, and J. Dent shared a presentation on the Navigator Schools organizational chart. They reviewed staff names, titles, roles, and the composition of teams at multiple levels of the organization.

K. Carr presented an overview of stakeholder outreach and engagement. Members and staff discussed community schools, community partnerships, and community engagement.

A. Ortiz and K. Sved led a discussion of financial sources, fundraising, and facilities. Members and staff discussed facilities planning, funding (including key grants), partnerships, applications, and approvals. They reviewed development strategies, plans, structures, personnel, external communications, related metrics, and lines of credit.

### IV. Closing Items

#### A. Adjourn Meeting

Ian Connell made a motion to adjourn.

Claire Grissom seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Jaime Quiroga	Aye
JP Anderson	Aye
Ian Connell	Aye
Victor Paredes-Colonia	Aye
Alfred Morikang	Absent
Chuck Daggs	Aye
Claire Grissom	Aye
John Flaherty	Aye
Shara Hegde	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:15 PM.

Respectfully Submitted,  
Sean Martin

## V. Topical Items (Part 2)

### A. Hayward Collegiate HVAC System

The agenda was amended to place this item prior to the Closing Items section. The Closing Items section was originally listed before the this item in error.

K. Sved explained the purpose of the HVAC plan and the support provided by a local consultant.

Jaime Quiroga made a motion to approve the HVAC system plan.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Ian Connell	Aye
Claire Grissom	Aye
John Flaherty	Aye
Jaime Quiroga	Aye
Chuck Daggs	Aye
Shara Hegde	Aye
JP Anderson	Aye
Victor Paredes-Colonia	Aye
Alfred Morikang	Absent