

APPROVED



## Navigator Schools

### Minutes

#### Finance Committee

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##### **Date and Time**

Tuesday September 20, 2022 at 2:00 PM

##### **Location**

Zoom

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This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#).

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests [via e-mail](#) to Sean Martin, Executive Assistant to the CEO.

Meeting ID: 936 0268 7591

Passcode: 961711

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##### **Committee Members Present**

Jaime Quiroga (remote), Victor Paredes-Colonia (remote)

##### **Committee Members Absent**

JP Anderson

##### **Guests Present**

Ami Ortiz (remote), Kevin Sved (remote), Sean Martin (remote)

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#### **I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Victor Paredes-Colonia called a meeting of the Finance Committee of Navigator Schools to order on Tuesday Sep 20, 2022 at 2:04 PM.

**C. Approve Minutes from Previous Meeting**

Jaime Quiroga made a motion to approve the minutes from Finance Committee on 08-29-22.

Victor Paredes-Colonia seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

Victor Paredes-Colonia	Aye
Jaime Quiroga	Aye
JP Anderson	Absent

**II. Business and Finance**

**A. Unaudited Actuals (2021-22)**

A. Ortiz shared an update about the Unaudited Actuals and explained the auditing process. She highlighted revenues and answered questions from the committee about the auditing process at Hayward Collegiate in light of its recent merger with Navigator Schools.

**B. Planning of Facilities Discussion**

The committee discussed the importance of its role and communications with the board pertaining to the topic of facilities planning. Members identified potential dates and times for a committee meeting devoted to facilities planning.

**III. Closing Items**

**A. Adjourn Meeting**

Jaime Quiroga made a motion to adjourn.

Victor Paredes-Colonia seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

JP Anderson	Absent
Victor Paredes-Colonia	Aye
Jaime Quiroga	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:21 PM.

Respectfully Submitted,  
Sean Martin