

APPROVED



## Navigator Schools

### Minutes

#### Board Meeting

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##### **Date and Time**

Tuesday April 4, 2023 at 6:00 PM

##### **Location**

The Neon Exchange, 7365 Monterey Street, Gilroy, CA 95020

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This meeting will be held in compliance with the Brown Act.

Members of the public who wish to access this board meeting online may do so via Zoom at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(646\) 876-9923](tel:6468769923).

Meeting ID: 990 9523 6065

Passcode: 370162

##### Teleconference Locations / Ubicaciones de Teleconferencias

- Hayward Collegiate Charter School, 166 W Harder Road, Hayward, CA 94544
- Hollister Prep School, 881 Line Street, Hollister CA 95020
- Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
- 169 Redding Road, Campbell, CA 95008
- 3410 Maraga Boulevard, Lafayette, CA 94549
- 64797 US Highway 285, Bailey, CO 80421

Public comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments.

The board reserves the right to remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se llevará a cabo de conformidad con la Brown Act.

Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al (669) 900-6833 o al (646) 876-9923.

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Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por correo electrónico. Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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### **Directors Present**

Alfred Morikang (remote), Chuck Daggs (remote), Ian Connell (remote), JP Anderson (remote), Jaime Quiroga (remote), John Flaherty (remote), Shara Hegde (remote), Victor Paredes-Colonia (remote)

### **Directors Absent**

Claire Grissom

### **Guests Present**

Kevin Sved (remote), Sean Martin (remote)

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## **I. Opening Items**

### **A.**

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Apr 4, 2023 at 6:04 PM.

### **C. Public Comments**

There were no public comments.

### **D. Board Chair's Opening Remarks**

The chairperson welcomed participants.

### **E. Approve Minutes from Previous Meeting**

JP Anderson made a motion to approve the minutes.

Jaime Quiroga seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Shara Hegde	Aye
Chuck Daggs	Aye
Claire Grissom	Absent
JP Anderson	Aye
Victor Paredes-Colonia	Aye
Ian Connell	Aye
Alfred Morikang	Aye
Jaime Quiroga	Aye
John Flaherty	Aye

Motion to approve the minutes from Special Board Meeting on 03-29-23.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Alfred Morikang	Aye
Ian Connell	Aye
John Flaherty	Aye
Shara Hegde	Aye
Claire Grissom	Absent
Victor Paredes-Colonia	Aye
Jaime Quiroga	Aye
JP Anderson	Aye
Chuck Daggs	Aye

### **F. Reapprove Minutes from February 7, 2023 Meeting**

JP Anderson made a motion to approve the minutes.

Chuck Daggs seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Jaime Quiroga	Aye
Shara Hegde	Aye
Chuck Daggs	Aye
John Flaherty	Aye
Alfred Morikang	Aye
Claire Grissom	Absent
Ian Connell	Aye
Victor Paredes-Colonia	Aye
JP Anderson	Aye

**G. CEO Report**

K. Sved reported that Hayward Collegiate was awarded a two-year California Community Schools Partnership Program planning grant.

**II. Committee Reports**

**A. Governance Committee Report**

The committee chair explained that the committee had not met since the last regular board meeting; therefore, there was no news to report at this time.

**B. Resolution: Re-Election of Board Members Chuck Daggs and Shara Hegde**

Ian Connell made a motion to approve the resolution.

Jaime Quiroga seconded the motion.

The chairperson thanked the re-elected board members for their work and expertise.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Chuck Daggs	Aye
Claire Grissom	Absent
Victor Paredes-Colonia	Aye
Ian Connell	Aye
Alfred Morikang	Aye
JP Anderson	Aye
John Flaherty	Aye
Shara Hegde	Aye
Jaime Quiroga	Aye

**C. Resolution: Extension and Alignment of Board Member Terms to June 30**

JP Anderson made a motion to approve the resolution.

Shara Hegde seconded the motion.

J. Flaherty briefly explained the purpose of the alignment process. V. Parades-Colonia, having agreed to an extension of his term on the board for several additional weeks, was thanked by the board chair.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Jaime Quiroga	Aye
Victor Paredes-Colonia	Aye
Chuck Daggs	Aye
Ian Connell	Aye
Shara Hegde	Aye
JP Anderson	Aye
Claire Grissom	Absent
Alfred Morikang	Aye
John Flaherty	Aye

#### **D. Finance Committee Report**

V. Paredes-Colonia reported the committee's approval of successful annual audit reports. He discussed the development of the preliminary budget for Navigator Schools, including impacts related to COVID-19 funding, a cost of living adjustment (COLA), and competitive salary rates. He also shared that the committee had received an update on Proposition 39, school facilities, and related architectural services from K. Sved.

#### **E. Academic Committee Report**

K. Sved shared on behalf of the committee chair, Claire Grissom (who was present), that the committee had not met since the last board meeting. A related academic topic, Star interim assessments, would be addressed later in the current meeting agenda.

### **III. Topical Items**

#### **A. CEO Search Update**

Committee members commended the expertise of the search firm, Leveled Talent. Several candidate interviews were completed, and more have been scheduled in the future. Members were impressed by the volume and caliber of applicants.

#### **B. Star Interim Assessment Results Update**

J. Dent reviewed levels of student growth and proficiency as evidenced in recent Star interim assessment results. He compared last year's summative, state testing results (the California Annual Assessment of Academic progress, aka CAASPP or SBAC) to current Star results, and used this correlation to predict outcomes for this year's summative CAASPP assessments in English Language Arts and math. He discussed school-level results and shared a sample classroom-level report. Board members asked questions about equity, successful math instruction, intervention strategies, and intervention attendance. Members expressed interest in increased access to assessment data, a

potential Star data dashboard, and student group data. Staff and members discussed student homework, parent/guardian communications, tracking data through college, and college credit programs.

### C. Preliminary 2023-24 Budget

A. Ortiz presented preliminary 2023-24 budget information for Navigator Schools, including discussion of three-year projections, COVID-19 funds, and additional state and federal funds. She answered clarifying questions, addressing topics of salary rates and a Cost of Living Adjustment (COLA); employee benefits; steps and deadlines of the budgeting process; and board next steps. Members requested a budget calendar to support board planning.

### D. Authorization for 5% COLA and Salary Adjustment

COLA and salary adjustment topics were discussed during the time allotted to the previous agenda item.

Victor Paredes-Colonia made a motion to authorize the 5% COLA and Salary Adjustment.

Jaime Quiroga seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Shara Hegde	Aye
Claire Grissom	Absent
JP Anderson	Aye
John Flaherty	Aye
Chuck Daggs	Aye
Jaime Quiroga	Aye
Victor Paredes-Colonia	Aye
Alfred Morikang	Aye
Ian Connell	Aye

### E. Hayward Collegiate Proposition 39 Final Offer Response

K. Sved review the Proposition 39 final offer response from Hayward Unified School District. He provided reasons and explanations for rejecting the offer. He presented a split-site option for school facilities in 2023-24. Members discussed the district offer, considered the split-site option, and asked clarifying questions.

Shara Hegde made a motion to approve board recommendation to reject the Proposition 39 offer.

Jaime Quiroga seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

John Flaherty	Aye
Chuck Daggs	Aye
Alfred Morikang	Aye

**Roll Call**

Claire Grissom	Absent
Ian Connell	Aye
Jaime Quiroga	Aye
Shara Hegde	Aye
JP Anderson	Aye
Victor Paredes-Colonia	Aye

**F. Architectural Services Agreement for Hayward Collegiate Planning**

K. Sved reviewed charter enrollment requirements, the material revision process, and the development of a plan for long term site solutions. He shared a slide deck summarizing the historical development of Hayward Collegiate facilities and current opportunities. He discussed Hayward Collegiate facilities needs; permitting processes and studies; next steps; and support options. He shared a site map and potential classroom configurations. Members discussed important stakeholder relationships, feedback, and community support; local political climate; long-term goals and considerations; and important steps in the development process.

Jaime Quiroga made a motion to approve the Architectural Services Agreement for Hayward Collegiate.

Ian Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Shara Hegde	Aye
Chuck Daggs	Aye
Victor Paredes-Colonia	Aye
Jaime Quiroga	Aye
Claire Grissom	Absent
John Flaherty	Aye
Alfred Morikang	Aye
JP Anderson	Aye
Ian Connell	Aye

**G. Facilities Update**

K. Sved provided facilities updates for Gilroy Prep, Hollister Prep, and Watsonville Prep. He covered the recent demolition of a district structure at GPS and the potential configuration of kindergarten classrooms. He reviewed recent developments concerning Propositions 51 and 39 at HPS, and he presented next steps for overall planning, including considerations of feasibility and financing. He reviewed grade level enrollment growth at WPS, related facilities issues, and next steps.

**IV. Closing Items****A. Adjourn Meeting**

J. Flaherty offered parting comments on the topic of future board/parent group meetings. Members mentioned related topics including proactive plans pertaining to school security, development of board data dashboards, and methods for collecting parent feedback. K.

Sved thanked staff for supporting logistical preparation for the meeting.

JP Anderson made a motion to adjourn.

Shara Hegde seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Claire Grissom	Absent
JP Anderson	Aye
John Flaherty	Aye
Alfred Morikang	Aye
Ian Connell	Aye
Victor Paredes-Colonia	Aye
Jaime Quiroga	Aye
Chuck Daggs	Aye
Shara Hegde	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,  
Sean Martin