



# Navigator Schools

## Minutes

### Board Meeting

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#### Date and Time

Tuesday February 7, 2023 at 6:00 PM

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This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via Zoom. Members of the public who wish to access this board meeting may do so online at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(646\) 876-9923](tel:6468769923). The meeting ID is: **973 0501 9587**. The meeting passcode is: **325302**.

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

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Esta reunión se celebrará por teleconferencia de conformidad con las Órdenes Ejecutivas N-25-20 y N-29-20.

El Consejo de Administración y los empleados de Navigator Schools se reunirán a través de Zoom. Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al (669) 900-6833 o al (646) 876-9923. El número de identificación de la reunión es: **973 0501 9587**. El código de acceso a la reunión es: **325302**.

Los miembros del público que asistan por Internet y deseen hacer comentarios durante la reunión de la junta directiva utilizarán la herramienta "levantar la mano" en Zoom cuando el presidente solicite los comentarios del público. Los miembros del público que tengan previsto asistir por teléfono deberán confirmar su intención de hacer comentarios una hora antes de la reunión por [correo electrónico](#).

Los comentarios individuales se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de silenciar y expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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### **Directors Present**

Alfred Morikang (remote), Chuck Daggs (remote), Claire Grissom (remote), JP Anderson (remote), Jaime Quiroga (remote), John Flaherty (remote), Shara Hegde (remote), Victor Paredes-Colonia (remote)

### **Directors Absent**

Ian Connell

### **Guests Present**

Kevin Sved (remote), Sean Martin

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## **I. Opening Items**

### **A.**

## Record Attendance and Guests

### B. Call the Meeting to Order

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Feb 7, 2023 at 6:04 PM.

### C. Public Comments

There were no public comments.

### D. Board Chair's Opening Remarks

The chairperson mentioned that he intended to make a motion to delay the board nominations item until the March 7 board meeting. He provided an update on the search committee, including its composition and recent activities.

### E. Approve Minutes from Previous Meeting

John Flaherty made a motion to approve the minutes from Board Meeting on 01-10-23.

Victor Paredes-Colonia seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Chuck Daggs	No
JP Anderson	No
Claire Grissom	No
Jaime Quiroga	No
John Flaherty	No
Victor Paredes-Colonia	No
Shara Hegde	No
Ian Connell	Absent
Alfred Morikang	No

### F. Resolution Renewing the Authorization to Continue Virtual Meetings

JP Anderson made a motion to approve the minutes as amended (replacing an incorrect date in the preamble with February 7, 2023).

Jaime Quiroga seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Shara Hegde	Aye
John Flaherty	Aye
Ian Connell	Absent
Chuck Daggs	Aye
Victor Paredes-Colonia	Aye
Alfred Morikang	Aye
JP Anderson	Aye

#### **Roll Call**

Jaime Quiroga	Aye
Claire Grissom	Aye

### **G. CEO Report**

K. Sved reported on visitors to Navigator Schools: a delegation from Catalyst Public Schools (WA) and a representative from Charter School Growth Fund. He described his participation in the final, weeklong session of the Pajara Fellowship in Colorado. He thanked the leadership and board members for supporting his completion of the fellowship.

## **II. Committee Reports**

### **A. Academic Success Committee Report**

C. Grissom reviewed topics explored by the committee during its last meeting, including STAR growth results in English Language Arts and mathematics at all schools sites. She discussed after-school and in-school interventions and related data celebrations. She reported that Navigator Schools' model dissemination efforts generated a grant award of a \$250,000.00 from the Charter School Growth Fund and listed recent workshops hosted by Navigator pertaining to the dissemination of the model to external partners.

### **B. CEO Search Committee Report**

The chair referred to remarks shared earlier in the meeting pertaining to this topic.

### **C. Finance Committee Report**

V. Paredes Colonia highlighted the committee's review of organizational finances through December 31, 2022, with additional focus applied to variances and related explanations, including those relating to Transitional Kindergarten. The committee also discussed Proposition 39 and its potential impacts on Hayward Collegiate facilities.

### **D. Governance Committee Report**

J. Flaherty reviewed topics discussed by the committee, including the CEO search process, development of the CEO Search Committee, board member terms, future board activities, and the scheduling and format of upcoming meetings.

## **III. Topical Items**

### **A. Board Member Election**

Chuck Daggs made a motion to table this agenda item until the March 7 board meeting. Shara Hegde seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

Alfred Morikang	Aye
Victor Paredes-Colonia	Aye
Jaime Quiroga	Aye
Ian Connell	Absent
Claire Grissom	Aye
Chuck Daggs	Aye
John Flaherty	Aye
JP Anderson	Aye
Shara Hegde	Aye

K. Sved and the board chair provided brief explanations for the move of the item to the next board meeting.

## B. Vehicle Purchase Approval

A. Ortiz provided background on the vehicle purchase and the purpose of seeking approval of the board. She highlighted advantages of purchasing a vehicle to support operations. Board members asked clarifying questions about insurance, parking, and designated keyholders.

Jaime Quiroga made a motion to approve purchase of the vehicle.

Claire Grissom seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

Ian Connell	Absent
Shara Hegde	Aye
JP Anderson	Aye
Chuck Daggs	Aye
Alfred Morikang	Aye
Claire Grissom	Aye
Jaime Quiroga	Aye
John Flaherty	Aye
Victor Paredes-Colonia	Aye

## C. School Accountability Report Card (SARC) Approval

A. Ortiz reported on the timely completion of the SARC and elicited questions from the board. Board members asked questions about key takeaways, lessons learned, and outcomes. K. Sved discussed the SARC in relation to the CA School Dashboard. A. Ortiz provided additional information on per-pupil expenditures.

John Flaherty made a motion to approve the SARC.

Victor Paredes-Colonia seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

Claire Grissom	Aye
JP Anderson	Aye

#### **Roll Call**

Jaime Quiroga	Aye
Alfred Morikang	Aye
John Flaherty	Aye
Victor Paredes-Colonia	Aye
Ian Connell	Absent
Chuck Daggs	Aye
Shara Hegde	Aye

#### **D. Hayward Collegiate Material Revision**

N. Goswamy explained the requirement for the material revision of the charter for Hayward Collegiate. She shared preparations, research, and projections for the effort. K. Sved lead a discussion considering next steps for potential board actions. General counsel offered advice pertaining to future board ratification.

#### **E. Hayward Collegiate Preliminary Proposition 39 Offer**

K. Sved presented an overview of the preliminary Proposition 39 offer to Hayward Collegiate from the Hayward Unified School District. He reviewed developing Navigator responses, preferences, alternatives, next steps, and related timelines. Current facility challenges were discussed, in addition to potential facility configurations, locations, and viabilities. Board members asked clarifying questions.

#### **F. Extended Learning Opportunity Program Update**

K. Carr provided and extensive update on Extended Learning Opportunity Programs (ELOP) at all school sites. She described current activities, program leadership, and program partners at each site. She shared pictures of student participants engaged in program activities. Next steps were described, including the advancement of supports and strategies for full inclusion and securing program workspace and storage space. Board members asked questions about extended learning opportunities.

#### **G. Facilities Update**

K. Sved provided facilities updates for all schools. He reviewed state-funded facilities projects at GPS, including asphalt repairs, a new play structure, playfield levelling, classroom repurposing, and parking reconfiguration. He reviewed the status of the Proposition 39 request for HPS and related next steps. Funding of Transitional Kindergarten and corresponding facilities issues at WPS were explained. Potential long-term facilities plans and project funding for HCC were reviewed. Board members asked clarifying questions.

### **IV. Closed Session**

#### **A. Announcement and Vote to Enter Closed Session**

Chuck Daggs made a motion to enter closed session.

Jaime Quiroga seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Ian Connell	Absent
Shara Hegde	Aye
Jaime Quiroga	Aye
JP Anderson	Aye
John Flaherty	Aye
Alfred Morikang	Aye
Claire Grissom	Aye
Chuck Daggs	Aye
Victor Paredes-Colonia	Aye

**B. Closed Session**

**C. Announcement of Action Taken During Closed Session**

No actions were taken during closed session.

**V. Closing Items**

**A. Adjourn Meeting**

Shara Hegde made a motion to adjourn.

Victor Paredes-Colonia seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Shara Hegde	Aye
Claire Grissom	Aye
Chuck Daggs	Aye
Ian Connell	Absent
John Flaherty	Aye
JP Anderson	Aye
Alfred Morikang	Aye
Victor Paredes-Colonia	Aye
Jaime Quiroga	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:36 PM.

Respectfully Submitted,  
Sean Martin