

APPROVED



## Navigator Schools

### Minutes

#### Board Meeting

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#### Date and Time

Tuesday December 13, 2022 at 6:00 PM

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This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via Zoom. Members of the public who wish to access this board meeting may do so online at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(646\) 876-9923](tel:6468769923). The meeting ID is: **918 4081 8076**. The meeting passcode is: **861255**.

Members of the public attending online who wish to comment during the board meeting will use the online "raise hand" tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se celebrará por teleconferencia de conformidad con las Órdenes Ejecutivas N-25-20 y N-29-20.

El Consejo de Administración y los empleados de Navigator Schools se reunirán a través de Zoom. Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al (669) 900-6833 o al (646) 876-9923. El número de identificación de la reunión es: **918 4081 8076**. El código de acceso a la reunión es: **861255**.

Los miembros del público que asistan por Internet y deseen hacer comentarios durante la reunión de la junta directiva utilizarán la herramienta "levantar la mano" en Zoom cuando el presidente solicite los comentarios del público. Los miembros del público que tengan previsto asistir por teléfono deberán confirmar su intención de hacer comentarios una hora antes de la reunión por [correo electrónico](#).

Los comentarios individuales se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de silenciar y expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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### **Directors Present**

Chuck Daggs (remote), Ian Connell (remote), JP Anderson (remote), Jaime Quiroga (remote), John Flaherty (remote), Victor Paredes-Colonia (remote)

### **Directors Absent**

Alfred Morikang, Claire Grissom, Shara Hegde

### **Guests Present**

Sean Martin (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

List of attending board members by full name: Chuck Daggs, Ian Connell, JP Anderson, Jaime Quiroga, John Flaherty, and Victor Paredes-Colonia

**B. Call the Meeting to Order**

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Dec 13, 2022 at 6:05 PM.

**C. Public Comments**

There were no public comments.

**D. Board Chair's Opening Remarks**

The chair waived opening remarks.

**E. Approve Minutes from Previous Meeting**

Ian Connell made a motion to approve the minutes from Board Meeting on 11-15-22. Jaime Quiroga seconded the motion. The board **VOTED** unanimously to approve the motion.

**Roll Call**

JP Anderson	Aye
Alfred Morikang	Absent
Shara Hegde	Absent
Claire Grissom	Absent
Chuck Daggs	Aye
Victor Paredes-Colonia	Aye
Ian Connell	Aye
John Flaherty	Aye
Jaime Quiroga	Aye

**F. Approve Minutes from the Special Meeting of the Board**

Chuck Daggs made a motion to approve the minutes from Special Meeting: Board Onboarding/Re-Boarding Study Session on 09-17-22. John Flaherty seconded the motion. The board **VOTED** to approve the motion.

**Roll Call**

John Flaherty	Aye
JP Anderson	Aye
Ian Connell	Aye
Shara Hegde	Absent
Chuck Daggs	Aye
Jaime Quiroga	Aye
Claire Grissom	Absent
Victor Paredes-Colonia	Aye

**Roll Call**

Alfred Morikang Absent

**G. Approve Minutes from the Special Meeting of the Board**

Jaime Quiroga made a motion to approve the minutes from Special Board Meeting on 09-16-22.

Chuck Daggs seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Claire Grissom Absent

Shara Hegde Absent

JP Anderson Aye

Alfred Morikang Absent

Jaime Quiroga Aye

Victor Paredes-Colonia Aye

Chuck Daggs Aye

Ian Connell Aye

John Flaherty Aye

**H. Approve Minutes from the Board Onboarding/Re-Boarding Study Session**

Victor Paredes-Colonia made a motion to approve the minutes from Board Onboarding/Re-Boarding Study Session on 09-16-22.

Ian Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Chuck Daggs Aye

Shara Hegde Absent

Alfred Morikang Absent

JP Anderson Aye

Claire Grissom Absent

John Flaherty Aye

Ian Connell Aye

Victor Paredes-Colonia Aye

Jaime Quiroga Aye

**I. Approve Minutes from the Regular Meeting of the Board**

Chuck Daggs made a motion to approve the minutes from Board Meeting on 08-30-22.

John Flaherty seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Victor Paredes-Colonia Aye

Chuck Daggs Aye

Shara Hegde Absent

**Roll Call**

Jaime Quiroga	Aye
Claire Grissom	Absent
Alfred Morikang	Absent
JP Anderson	Abstain
John Flaherty	Aye
Ian Connell	Aye

**J. CEO Report**

K. Sved reported news regarding Navigator Schools becoming a finalist for a Spark Grant. J. Dent and I. Connell provided further details about Spark Grants. C. Toriumi explained benefits of the potential grant, internally and for external model dissemination. K. Carr provided an update on after school services provided by the Boys and Girls Club.

**II. Topical Items**

**A. Resolution Renewing the Authorization to Continue Virtual Meetings**

JP Anderson made a motion to approve the resolution.  
 Victor Paredes-Colonia seconded the motion.  
 The board chair shared reflections on a future timeline for returning to in-person meetings.  
 The board **VOTED** unanimously to approve the motion.

**Roll Call**

Claire Grissom	Absent
Shara Hegde	Absent
Ian Connell	Aye
Jaime Quiroga	Aye
John Flaherty	Aye
Chuck Daggs	Aye
Victor Paredes-Colonia	Aye
Alfred Morikang	Absent
JP Anderson	Aye

**B. CEO Search Process Update**

Raven Woods and Tandia Eljio, representing Leveled Talent, shared their professional backgrounds and led a presentation focusing on the phases and processes of a CEO search. The presenters posed questions to elicit insights from board and staff members about the background, expertise, and key skills of an ideal CEO candidate. R. Woods provided a chronological timeline for the search process.

**C. Board Resolution 2023-09: Policy and Compliance Updates: HPS**

K. Carr explained the development of resolutions pertaining to compliance requirements for Hollister Prep School and Watsonville Prep School, specifically relating to federal

program monitoring, including related key policies and processes. Topics included Uniform Complaint Procedures, Title 1, Local Control and Accountability Plans, and family engagement compacts. She discussed related surveys, presented next steps, and elicited questions from the board.

Jaime Quiroga made a motion to approve BR 2023-09.

Ian Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Claire Grissom	Absent
Alfred Morikang	Absent
John Flaherty	Aye
Ian Connell	Aye
Shara Hegde	Absent
JP Anderson	Aye
Victor Paredes-Colonia	Aye
Chuck Daggs	Aye
Jaime Quiroga	Aye

**D. Board Resolution 2023-10: Policy and Compliance Updates: WPS**

JP Anderson made a motion to approve BR 2023-10.

Chuck Daggs seconded the motion.

The board voted on the approval of policy and compliance updates pertaining to Watsonville Prep School as presented in Board Resolution 2023-10.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

JP Anderson	Aye
Victor Paredes-Colonia	Aye
Claire Grissom	Absent
Chuck Daggs	Aye
Jaime Quiroga	Aye
Alfred Morikang	Absent
Ian Connell	Aye
John Flaherty	Aye
Shara Hegde	Absent

**E. Independent Audit Extension: Hayward Collegiate**

K. Sved, on behalf of A. Ortiz, explained the origins and purpose of the audit extension.

John Flaherty made a motion to approve the audit extension for Hayward Collegiate.

Victor Paredes-Colonia seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Ian Connell	Aye
John Flaherty	Aye

**Roll Call**

Victor Paredes-Colonia	Aye
JP Anderson	Aye
Jaime Quiroga	Aye
Alfred Morikang	Absent
Chuck Daggs	Aye
Shara Hegde	Absent
Claire Grissom	Absent

**III. Committee Updates**

**A. Academic Success Committee Report**

J. Dent, on behalf of C. Grissom, shared recent committee activities, including (1.) the review of annual state testing results for Navigator Schools by student group and (2.) current in-school and after-school intervention strategies across multiple sites and grade levels to improve student academic success.

**B. Ad Hoc Committee Report**

J. Flaherty, committee chair, reviewed recent committee activities and key focus areas. These included the CEO search; personnel; key organizational metrics and compliance measures; external relations and communications; organizational culture; and a review of founding documents in consideration of potential material changes in concert with legal counsel.

**IV. Closed Session**

**A. Announcement and Vote to Enter Closed Session**

Chuck Daggs made a motion to enter closed session.  
 John Flaherty seconded the motion.  
 The board **VOTED** unanimously to approve the motion.

**Roll Call**

Shara Hegde	Absent
Claire Grissom	Absent
Chuck Daggs	Aye
Ian Connell	Aye
JP Anderson	Aye
Jaime Quiroga	Aye
Victor Paredes-Colonia	Aye
Alfred Morikang	Absent
John Flaherty	Aye

**B. Closed Session**

**C.**

### Announcement of Action Taken During Closed Session

The board chair announced that no action was taken during closed session.

## V. Closing Items

### A. Adjourn Meeting

Chuck Daggs made a motion to adjourn.

Ian Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Claire Grissom	Absent
John Flaherty	Aye
Chuck Daggs	Aye
Victor Paredes-Colonia	Aye
Alfred Morikang	Absent
Ian Connell	Aye
JP Anderson	Aye
Shara Hegde	Absent
Jaime Quiroga	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:33 PM.

Respectfully Submitted,  
Sean Martin