

APPROVED



## Navigator Schools

### Minutes

#### Board Meeting

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##### Date and Time

Tuesday August 30, 2022 at 6:00 PM

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This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via Zoom. Members of the public who wish to access this board meeting may do so online at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(646\) 876-9923](tel:6468769923). The meeting ID is: **982 2019 3142**. The meeting passcode is: **100120**.

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

The Public Comments period included in the agenda is reserved for comments on items that are not listed on the agenda. Public comments on agenda items will be elicited by the the board chair as items arise following the order of the agenda.

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

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Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se celebrará por teleconferencia de conformidad con las Órdenes Ejecutivas N-25-20 y N-29-20.

El Consejo de Administración y los empleados de Navigator Schools se reunirán a través de Zoom. Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al (669) 900-6833 o al (646) 876-9923. El número de identificación de la reunión es: **982 2019 3142**. El código de acceso a la reunión es: **100120**.

Los miembros del público que asistan por Internet y deseen hacer comentarios durante la reunión de la junta directiva utilizarán la herramienta "levantar la mano" en Zoom cuando el presidente solicite los comentarios del público. Los miembros del público que tengan previsto asistir por teléfono deberán confirmar su intención de hacer comentarios una hora antes de la reunión por [correo electrónico](#).

El período de comentarios públicos incluido en la agenda está reservado para comentarios sobre temas que no están incluidos en la agenda. Los comentarios públicos sobre los temas de la agenda serán obtenidos por el presidente de la junta a medida que surjan los temas siguiendo el orden de la agenda.

Los comentarios individuales se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de silenciar y expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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#### **Directors Present**

Chuck Daggs (remote), Claire Grissom (remote), Jaime Quiroga (remote), John Flaherty (remote), Shara Hegde (remote), Victor Paredes-Colonia (remote)

#### **Directors Absent**

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Alfred Morikang, Ian Connell, JP Anderson

### **Guests Present**

Sean Martin (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

List of attending board members by full name: Chuck Daggs, Claire Grissom, Jaime Quiroga, John Flaherty, Shara Hegde, and Victor Paredes-Colonia.

### **B. Call the Meeting to Order**

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Aug 30, 2022 at 6:03 PM.

### **C. Board Chair's Opening Remarks**

The board chair welcomed attendees.

### **D. Public Comments**

Two members of the public shared comments pertaining to student and alumni achievement.

### **E. Approve Minutes from Previous Meeting**

Chuck Daggs made a motion to approve the minutes from Board Meeting on 08-09-22.

Jaime Quiroga seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Jaime Quiroga	Aye
Chuck Daggs	Aye
Alfred Morikang	Absent
John Flaherty	Aye
Ian Connell	Absent
Victor Paredes-Colonia	Aye
Claire Grissom	Aye
Shara Hegde	Aye
JP Anderson	Absent

### **F. CEO Report**

The CEO shared information about Hayward Collegiate Charter (HCC) facilities, board engagement opportunities, the onboarding of the new Strategy Coordinator, Back to School Night, enrollment, and recent tours for visitors at Navigator Schools.

## **II. Business and Finance**

### **A. Accounting Notices**

K. Sved stepped in for A. Ortiz (absent) to report two notifications provided to the board: the 2022 Governance Communication Letter and the Audit Schedule Letter.

### **B. Finance Committee Report**

V. Paredes-Colonia provided information regarding unaudited actuals, HCC integration, budget revisions, and long-term facilities planning.

## **III. Start of School Year Updates**

### **A. Start of the School Year Update: Gilroy Prep School (GPS)**

K. Carr introduced the topic of network and individual site updates pertaining to the start of the new school year. She shared school logos and organization-wide graduate aims and reviewed Navi 101 and 201. M. Corral, Principal of Gilroy Prep School, introduced herself and her leadership team, including educational background and experience.

### **B. Start of the School Year Update: Hayward Collegiate Charter (HCC)**

P. Foadian, Principal of HCC, introduced herself and the HCC leadership team. She thanked the CEO, the board, and Navigator Schools staff for supporting the successful merger of HCC into the Navigator family.

### **C. Start of the School Year Update: Hollister Prep School (HPS)**

M. Butron, Principal of Hollister Prep School (HPS), introduced herself and the HPS leadership team. She shared information regarding middle school squads and a recent middle school dance.

### **D. Start of the School Year Update: Watsonville Prep School (WPS)**

A. Hernandez, Principal of Watsonville Prep School (WPS), introduced herself and the WPS leadership team. She shared images from the first day of school.

### **E. Start of the School Year Update: Network**

S. Waller, Director of Student Services, reviewed attendance and introduced the new Parent Resource Coordinator, E. Hernandez. The coordinator will focus on promoting and supporting student attendance. K. Carr reviewed current organizational priorities, recent activities, and an overview of weekly staff Social-Emotional Learning (SEL) surveys.

J. Dent shared annual state assessment results and compared achievement to local schools. Board members offered clarifying questions and suggestions. The board chair thanked all of the presenters.

#### IV. Topical Items

##### A. Board Off-Site Meeting Preparation and Location

The board chair led a review of scheduling, logistics, and preparation for upcoming offsite onboarding/re-boarding meetings.

##### B. Gilroy Prep School Security

K, Carr provided an extensive review of GPS security, including maps, chronologies, positive updates and outcomes, images, and recent developments. Two members the public shared comments pertaining to this agenda item. The board chair thanked the speakers. Board members asked questions about past and current security measures.

#### V. Closed Session

##### A. Announcement of Reason For Closed Session

The board chair announced the reason for the closed session: CEO evaluation.

##### B. Vote to Enter Closed Session / Closed Session

Shara Hegde made a motion to enter closed session.

Claire Grissom seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

Alfred Morikang	Absent
Ian Connell	Absent
Shara Hegde	Aye
Chuck Daggs	Aye
Victor Paredes-Colonia	Aye
Jaime Quiroga	Aye
JP Anderson	Absent
John Flaherty	Aye
Claire Grissom	Aye

##### C. Announcement of Action Taken During Closed Session

No action was taken during closed session.

#### VI. Closing Items

##### A. Adjourn Meeting

Victor Paredes-Colonia made a motion to adjourn.

Shara Hegde seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

John Flaherty	Aye
Chuck Daggs	Aye
Ian Connell	Absent
Shara Hegde	Aye
JP Anderson	Absent
Alfred Morikang	Absent
Jaime Quiroga	Aye
Claire Grissom	Aye
Victor Paredes-Colonia	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted,  
Sean Martin