

APPROVED



Navigator Schools

Minutes

Finance Committee

Date and Time

Wednesday February 16, 2022 at 2:00 PM

Location

Zoom (see Google Calendar)

This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#). An archive of board meeting minutes is available for public view at the Navigator Schools, 650 San Benito Street, Suite 230, Hollister CA 95023.

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests [via e-mail](#) to Sean Martin, Executive Assistant to the CEO.

Committee Members Present

JP Anderson (remote), Victor Paredes-Colonia (remote)

Committee Members Absent

None

Guests Present

Ami Ortiz (remote), Kevin Sved (remote), Sean Martin (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Victor Paredes-Colonia called a meeting of the Finance Committee of Navigator Schools to order on Wednesday Feb 16, 2022 at 2:01 PM.

C. Approve Minutes from Previous Meeting

JP Anderson made a motion to approve the minutes from Finance Committee on 10-06-21.

Victor Paredes-Colonia seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

JP Anderson Aye

Victor Paredes-Colonia Aye

II. Business and Finance

A. Financials

A. Ortiz presented financials and elicited questions from committee members. Participants discussed preferences for contents of future reports and alignment of components to annual audits. The committee reviewed revenues, expenditures, cash balances, and average daily attendance numbers.

B. 2020-21 Audit Report

The committee chair congratulated A. Ortiz on the success of the audit. Members reviewed the audit process, and the chair recommended the development of process documents to sustain organizational knowledge.

C. 2022-23 Budget Projections

A. Ortiz presented preliminary budget projections and answered clarifying questions. The committee discussed fundraising and grants, as well as budgeting related to a potential merger with Hayward Collegiate Charter School. K. Sved reviewed options concerning the management and distribution of Special Education funding.

III. Closing Items

A. Adjourn Meeting

JP Anderson made a motion to adjourn.

Victor Paredes-Colonia seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Victor Paredes-Colonia Aye

Roll Call

JP Anderson Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:33 PM.

Respectfully Submitted,
Sean Martin