APPROVED

Navigator Schools

Minutes

Board Meeting

Date and Time
Tuesday August 24, 2021 at 6:00 PM

Location
Zoom

This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via the Zoom meeting platform. Members of the public who wish to access this board meeting may do so online at https://zoom.us/join or via telephone by calling Zoom phone numbers: (669) 900-6833 or (646) 876-9923. The meeting ID is: **960 7529 3918**. The meeting passcode is: **621875**.

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are invited to confirm their intent to comment up to one hour prior to the meeting by calling (831) 217-4894.

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be made twenty-four hours prior to the meeting by calling (831) 217-4894. All

efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

An archive of board meeting agendas and minutes is maintained at the Navigator Schools Support Office, 650 San Benito Street, Suite 230, Hollister CA 95023.

Directors Present
Chuck Daggs (remote), Dena Koren (remote), Fiaau Ohmann (remote), Ian Connell (remote), JP Anderson (remote), John Flaherty (remote), Nora Crivello (remote), Shara Hegde (remote), Victor Paredes-Colonia (remote)

Directors Absent
None

Directors who left before the meeting adjourned
Victor Paredes-Colonia

Guests Present
Sean Martin (remote)

I. Opening Items

A. Call the Meeting to Order

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Aug 24, 2021 at 6:03 PM.

B. Record Attendance and Guests

C. Public Comments

There were no public comments.

D. Approve Minutes from Previous Regular Board Meeting

Nora Crivello made a motion to approve the minutes from Board Meeting on 07-06-21.
Ian Connell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

John Flaherty	Aye
Fiaau Ohmann	Aye
Dena Koren	Aye
Chuck Daggs	Aye
JP Anderson	Aye

Roll Call	
Ian Connell	Aye
Victor Paredes-Colonia	Aye
Nora Crivello	Aye
Shara Hegde	Aye

II. Topical Items, Part 1

A. Start of School Year Update

K. Sved shared high attendance numbers for the first week of school, and he introduced K. Carr. She presented a slideshow that reported on key components of students returning to school sites, including enrollment; attendance; and COVID-19 procedures, safeguards, staff and student testing, vaccination rates, and quarantine procedures. She also shared back-to-school images from school sites. S. Waller provided a review of independent study, including enrollment data and staffing. Board members asked clarifying questions about these topics. J. Dent displayed clothing celebrating the tenth anniversary of Navigator Schools. I. Connell praised the high attendance rates.

III. Committees

A. Finance Committee Report

V. Paredes-Colonia shared a review of the committee's last meeting, mentioning budget updates, financial policies, and the committee's updated meeting schedule.

B. Financial Policies Approval

A. Ortiz provided background on the development and purpose of the policies. K. Sved highlighted key updates.
Victor Paredes-Colonia made a motion to approve the financial policies.
Nora Crivello seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Shara Hegde	Aye
Nora Crivello	Aye
Dena Koren	Aye
JP Anderson	Aye
Ian Connell	Aye
Chuck Daggs	Aye
John Flaherty	Aye
Victor Paredes-Colonia	Aye
Fiaau Ohmann	Aye

C. Board Committee Appointments

K. Sved and J. Flaherty clarified committee types and further defined participatory roles of board members and non-board members. T. Periac answered questions regarding committee procedures. D. Koren suggested that the Development Committee section be removed from the resolution due to the fact that it is an advisory committee.
Dena Koren made a motion to amend the resolution to remove the Development Committee from the resolution.
Fiaau Ohmann seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

JP Anderson	Aye
John Flaherty	Aye
Shara Hegde	Aye
Nora Crivello	Aye
Fiaau Ohmann	Aye
Ian Connell	Aye
Chuck Daggs	Aye
Victor Paredes-Colonia	Aye
Dena Koren	Aye

Chuck Daggs made a motion to approve the Committee Appointments resolution as amended.
JP Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Nora Crivello	Aye
Ian Connell	Aye
Dena Koren	Aye
JP Anderson	Aye
Fiaau Ohmann	Aye
Chuck Daggs	Aye
Shara Hegde	Aye
John Flaherty	Aye
Victor Paredes-Colonia	Aye

IV. Topical Items, Part 2

A. 407 Main Street Update, WPS Academic Calendar

K. Sved shared photos of 407 Main Street, including views of the classrooms, the library, the multipurpose room, the meal-serving space, and the atrium. He explained special features and advantages of the site. He answered board members' questions regarding the project's budget and calendar. Board members expressed excitement regarding project progress. K. Sved explained the necessity of approving modification of the Watsonville Prep School (WPS) calendar at board level.
Chuck Daggs made a motion to approve the modification of the WPS Academic Calendar.

Fiaau Ohmann seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Nora Crivello	Aye
Victor Paredes-Colonia	Aye
Ian Connell	Aye
Dena Koren	Aye
John Flaherty	Aye
Shara Hegde	Aye
JP Anderson	Aye
Fiaau Ohmann	Aye
Chuck Daggs	Aye

B. General Counsel Agreement

J. Flaherty reviewed the professional skills, background, and expertise of T. Peraic. He explained the advantages of (and his support for) shifting the role of T. Peraic to general counsel from that of legal counsel provided on retainer. K. Sved provided additional details relating to the agreement, and D. Koren asked clarifying questions.
JP Anderson made a motion to approve the agreement.
Nora Crivello seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Nora Crivello	Aye
Chuck Daggs	Aye
Fiaau Ohmann	Aye
Victor Paredes-Colonia	Aye
Dena Koren	Aye
Shara Hegde	Aye
John Flaherty	Aye
JP Anderson	Aye
Ian Connell	Aye

C. Strategic Plan and Pathways for Growth

Victor Paredes-Colonia left at 7:30 PM.
Board members and staff discussed optimal formats and timelines for meeting to consider and develop the strategic plan for Navigator Schools. Members discussed potential topics and principles related to the plan, including growth and acquisition, sustainability, partnerships, staff roles, financial model, model dissemination, regional contexts, and effective results. Members and staff discussed key characteristics of the emergent document and strategies to articulate a common narrative, including research and the potential formation (and composition) of an ad-hoc committee to address the topic.

D.

Consent Agenda

K. Sved described minor changes to the Independent Study Policy for Navigator Schools.
Ian Connell made a motion to approve the Consent Agenda.
JP Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Victor Paredes-Colonia	Absent
Nora Crivello	Aye
Dena Koren	Aye
JP Anderson	Aye
Shara Hegde	Aye
Fiaau Ohmann	Aye
John Flaherty	Aye
Ian Connell	Aye
Chuck Daggs	Aye

V. Closed Session

A. Announcement and Vote to Enter Closed Session

J. Flaherty announced the reason for the closed session as listed on the agenda.
Dena Koren made a motion to enter closed session.
Ian Connell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

John Flaherty	Aye
JP Anderson	Aye
Ian Connell	Aye
Shara Hegde	Aye
Chuck Daggs	Aye
Victor Paredes-Colonia	Absent
Nora Crivello	Aye
Fiaau Ohmann	Aye
Dena Koren	Aye

B. Closed Session: CEO Evaluation

C. Actions Taken During Closed Session

J. Flaherty reported that no actions were taken during the closed session.

VI. Topical Items, Part 3

A. Cost of Living Adjustment: CEO Salary

M. Alatorre Alnas explained the purpose and chronology of board approval of a cost of living adjustment to the salary of the Chief Executive Officer. The board asked questions and made suggestions relating to the topic, mainly focused on calendaring and related steps for consideration. J. Flaherty praised K. Sved for his leadership during the challenges of COVID-19 in concert with the successful development of 407 Main Street.
John Flaherty made a motion to approve the 3% COLA for the CEO salary.
JP Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
JP Anderson	Aye
Fiaau Ohmann	Aye
Victor Paredes-Colonia	Absent
Chuck Daggs	Aye
Dena Koren	Aye
Shara Hegde	Aye
Nora Crivello	Aye
John Flaherty	Aye
Ian Connell	Aye

VII. Closing Items

A. Adjourn Meeting

JP Anderson made a motion to adjourn the meeting.
Shara Hegde seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Nora Crivello	Aye
Dena Koren	Aye
Fiaau Ohmann	Aye
Ian Connell	Aye
John Flaherty	Aye
Victor Paredes-Colonia	Absent
Shara Hegde	Aye
JP Anderson	Aye
Chuck Daggs	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:04 PM.

Respectfully Submitted,
Sean Martin

Documents used during the meeting

- 2021_08_13 Finance Committee Minutes.pdf
- NS Financial Policies 2021 FC.pdf
- BR 2021_09 Resolution Committee Appointments v.3.pdf
- 407 Update Memo.pdf
- General Counsel Memo and Docs.pdf
- NS TK Memo and Policy 2021.pdf
- NS Long-Term IS Revision Memo and Policy.pdf
- CEO COLA Memo.pdf