

APPROVED



Navigator Schools

Minutes

Special Finance Committee Meeting

Date and Time

Thursday March 25, 2021 at 9:00 AM

Location

Zoom

This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#). An archive of board meeting minutes is available for public view at the Navigator Schools, 650 San Benito Street, Suite 230, Hollister CA 95023.

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests to Sean Martin, Executive Assistant to the CEO. Contact: (831) 217-4894 smartin@navigatorschools.org

Committee Members Present

Nora Crivello (remote), Victor Paredes-Colonia (remote)

Committee Members Absent

None

Guests Present

Dena Koren (remote), Lili Huang (remote), Sean Martin (remote)

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

Victor Paredes-Colonia called a meeting of the Finance Committee of Navigator Schools to order on Thursday Mar 25, 2021 at 9:03 AM.

Official guests of the committee were Lili Huang, of Clifton Larson Allen (CLA) LLP, and Dena Koren, Senior Director of Client Management, EdTec.

II. Business and Finance

A. 2019-20 Draft Audit Report

Lili Huang reviewed the audit document, highlighting key elements and reporting the overall success of the process. She elicited questions from committee members. A. Ortiz and K. Sved added additional explanations and insights. Members thanked and praised A. Ortiz, K. Sved, and R. Segura for their contributions to the successful audit. A. Ortiz thanked L. Huang for her ongoing support.

B. Auditor Approval Process 2020-21

A. Ortiz reviewed the document and noted that the board will vote on its approval at its next meeting.

C. 2020-21 WPS Second Interim Report

A. Ortiz explained the purpose of the document and next steps for its approval (at board level) and submission. A. Ortiz presented the document and elicited questions from the committee. K. Sved provided additional insights, highlighting Watsonville Prep School's provision of meals to the community during COVID-19.

K. Sved introduced Dena Koren. She shared her interest in, admiration for, and prior experience with Navigator Schools.

A. Ortiz explained that this was R. Segura's final committee meeting and thanked her for her contribution to Navigator Schools.

III. Closing Items

A. Adjourn Meeting

Victor Paredes-Colonia made a motion to adjourn.

Nora Crivello seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

Victor Paredes-Colonia Aye

Nora Crivello Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:35 AM.

Respectfully Submitted,
Sean Martin

Documents used during the meeting

- Navigator School Draft Audit Report- FY 19.20-Revised.pdf
- Governance Communication - Draft.pdf
- Selection of Auditor FY 2020-21.pdf
- 2020-21 WPS Second Interim Report.pdf