

APPROVED



## Navigator Schools

### Minutes

#### NS Board Meeting

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#### Date and Time

Tuesday August 25, 2020 at 6:00 PM

#### Location

Zoom Meeting ID: 988 5314 5190

Zoom Password: 310918

Zoom via Telephone: (669) 900-6833

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This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via the Zoom meeting platform. Members of the public who wish to access this board meeting may do so online at <https://zoom.us/join> or via telephone by calling Zoom phone numbers: (669) 900-6833 or (646) 876-9923. The meeting ID is: **988 5314 5190**. The meeting password is: **310918**.

Members of the public attending online who wish to comment during the board meeting will use the online "raise hand" tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are invited to confirm their intent to comment up to one hour prior to the meeting by calling (831) 217-4894.

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

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Requests for disability-related modifications or accommodations to participate in this public meeting should be made twenty-four hours prior to the meeting by calling (831) 217-4894. All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

An archive of board meeting agendas and minutes is maintained at the Navigator Schools Support Office, 650 San Benito Street, Suite 230, Hollister CA 95023.

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#### **Directors Present**

Caitrin Wright (remote), Ian Connell (remote), JP Anderson (remote), John Flaherty (remote), Nora Crivello (remote), Victor Paredes-Colonia (remote)

#### **Directors Absent**

Fiaau Ohmann

#### **Directors who arrived after the meeting opened**

Caitrin Wright

#### **Guests Present**

Sean Martin (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Aug 25, 2020 at 6:02 PM.

#### **C. Public Comments**

There was one public comment. A parent spoke on the topic of school schedules.

#### **D. Approve Minutes from Previous Meetings**

I. Connell made a motion to approve all of the previous minutes (items D-G) in a single vote. The vote passed unanimously. Minutes are still listed separately per Board On Track formatting.

Ian Connell made a motion to approve the minutes from Special Board Meeting on 07-30-20.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

JP Anderson	Aye
John Flaherty	Aye
Victor Paredes-Colonia	Aye
Nora Crivello	Aye
Fiaau Ohmann	Absent
Caitrin Wright	Absent
Ian Connell	Aye

**E. Minutes for Approval: 07-16-2020**

Ian Connell made a motion to approve the minutes from Special Board Meeting on 07-16-20.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Minutes for Approval: 06-30-2020**

Ian Connell made a motion to approve the minutes from Special Board Meeting on 06-30-20.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Minutes for Approval: 06-16-2020**

Ian Connell made a motion to approve the minutes from Board Meeting on 06-16-20.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. School Year Updates**

**A. Start of School Year Update**

K. Sved thanked all staff members for their contributions toward successfully opening Navigator Schools for the 2020-21 school year. K. Carr reviewed important activities accompanying the opening of schools, including professional development and parent orientations. She also presented and celebrated high attendance rates. K. Sved described increased focus on social-emotional learning (SEL), including new SEL surveys and survey results. Board members asked questions and praised the staff for its accomplishments.

Caitrin Wright arrived.

**B. Reopening Planning Process**

K. Sved reviewed a high-level student re-entry (physical return to school) plan, placing special consideration on the factor of student density. He outlined the phases of the plan and described a potential decision-making process, including board roles and actions.

He provided updates on all school-site counties and the state waiver application process. Current child care programs were described, as were recently updated California public health guidelines and considerations for moving from a virtual to a hybrid learning model. Board members asked clarifying questions and highlighted important considerations and strategies, including the potential role of a medical advisor.

### III. Committee Reports and Related Actions

#### A. Governance Committee Report

J. Flaherty reviewed recent committee activities, including board member recruitment efforts.

#### B. Approve Board Member Annual Agreement

K. Sved elicited questions pertaining to the document, and J. Flaherty listed recent and potential additions to the document.

Caitrin Wright made a motion to approve the agreement.

Victor Paredes-Colonia seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

Nora Crivello	Aye
John Flaherty	Aye
Fiaau Ohmann	Absent
JP Anderson	Aye
Victor Paredes-Colonia	Aye
Caitrin Wright	Aye
Ian Connell	Aye

#### C. Approve 2020-21 Board Goals

JP Anderson made a motion to approve the 2020-21 Board Goals.

Caitrin Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

John Flaherty	Aye
Ian Connell	Aye
Fiaau Ohmann	Absent
Nora Crivello	Aye
Victor Paredes-Colonia	Aye
JP Anderson	Aye
Caitrin Wright	Aye

#### D. Approve Conflict of Interest Policy

S. Martin provided a brief overview of the policy.

Caitrin Wright made a motion to approve the policy.

Nora Crivello seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Fiaau Ohmann	Absent
Ian Connell	Aye
Nora Crivello	Aye
JP Anderson	Aye
Caitrin Wright	Aye
Victor Paredes-Colonia	Aye
John Flaherty	Aye

**E. Finance Committee Report**

V. Paredes summarized key topics of the committee's last meeting. He praised the contributions of K. Sved, CEO, and A. Ortiz, Director of Business and Finance. Members asked questions concerning budgeting, auditing, and the Paycheck Protection Program (PPP).

**IV. Topical Items**

**A. Learning Continuity and Attendance Plan: Public Hearing**

A. Ortiz explained the plan and its genesis. She explained related timelines and required board actions.

**B. Schedule Special Board Meeting**

Members chose Thursday, September 17, 2020, from 2:00 PM to 3:00 PM for the next special board meeting.

**C. Spring Survey Results**

K. Carr presented recent family and staff survey information and elicited board feedback.  
C. Wright offered congratulations on the high percentage of positive ratings.

**D. Watsonville Prep School Facilities**

K. Sved provided an update on long-term facilities for Watsonville Prep School, including the status of application materials and timelines for upcoming city planning meetings. He outlined next steps for the board, financial development, and the potential submission of a Letter of Intent for 407 Main Street.

**V. Closed Session**

**A. Announcement of Reasons for Closed Session**

The board chair announced reasons for the closed session, as noted on the meeting agenda.

**B. Vote to Enter Closed Session**

Nora Crivello made a motion to enter closed session.  
Caitrin Wright seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Ian Connell	Aye
John Flaherty	Aye
JP Anderson	Aye
Caitrin Wright	Aye
Fiaau Ohmann	Absent
Nora Crivello	Aye
Victor Paredes-Colonia	Aye

**C. Closed Session**

**D. Vote to Return to Open Session**

The vote to return to open session was unanimous.

**E. Announcement of Actions Taken During Closed Session**

The chair announced that a vote would be taken concerning the 407 Main Street Project.  
Caitrin Wright made a motion to approve the CEO proceeding with a Letter of Intent for 407 Main Street that would extend for 120 days.  
Ian Connell seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Ian Connell	Aye
Caitrin Wright	Aye
JP Anderson	Aye
John Flaherty	Aye
Nora Crivello	Aye
Fiaau Ohmann	Absent
Victor Paredes-Colonia	Aye

**VI. Consent Agenda**

**A. Approve the Consent Agenda**

Caitrin Wright made a motion to approve the agenda.  
Ian Connell seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Fiaau Ohmann Absent

**Roll Call**

Caitrin Wright Aye  
JP Anderson Aye  
Nora Crivello Aye  
Ian Connell Aye  
John Flaherty Aye

**VII. Closing Items**

**A. Adjourn Meeting**

Nora Crivello made a motion to adjourn.  
Caitrin Wright seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Caitrin Wright Aye  
John Flaherty Aye  
JP Anderson Aye  
Fiaau Ohmann Absent  
Nora Crivello Aye  
Ian Connell Aye  
Victor Paredes-Colonia Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:06 PM.

Respectfully Submitted,  
Sean Martin

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**Documents used during the meeting**

- 2020\_08\_11 Gov Comm Minutes Draft.pdf
- Annual Agreement and Memo.pdf
- 2020-21 Proposed Board Goals.pdf
- Conflict of Interest Memo and Code.pdf
- 2020\_08\_14 Fin Comm Minutes Draft.pdf
- Financials June 30 2020.pdf
- Learning Continuity Memo and Plan.pdf
- Organizational Health Update.pdf
- WPS Facilities Memo.pdf
- Consent Agenda Docs and Memos 08-25-2020.pdf