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## Navigator Schools

# Minutes

## Governance Committee Meeting

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### **Date and Time**

Thursday April 8, 2021 at 2:00 PM

### **Location**

Zoom

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This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#).

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests to Sean Martin, Executive Assistant to the CEO. Contact: (831) 217-4894 [smartin@navigatorschools.org](mailto:smartin@navigatorschools.org)

An archive of board meeting agendas and minutes is available for public view at the Navigator Schools Support Office, 650 San Benito Street, Suite 230, Hollister CA 95023.

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### **Committee Members Present**

JP Anderson (remote), John Flaherty (remote)

### **Committee Members Absent**

*None*

### **Guests Present**

Kevin Sved (remote), Sean Martin (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

John Flaherty called a meeting of the Governance Committee of Navigator Schools to order on Thursday Apr 8, 2021 at 2:02 PM.

### C. Approve Minutes

JP Anderson made a motion to approve the minutes from Governance Committee Meeting on 01-21-21.

John Flaherty seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

JP Anderson Aye

John Flaherty Aye

## II. Topical Items

### A. Onboarding Update

K. Sved reported on his recent meetings with new board members to support their onboarding to the board. He reviewed materials provided to the new members.

### B. Consideration of Adding a Development Committee

The committee discussed strategies for obtaining board feedback on the topic, legal considerations and consultation, and the prior history of such a committee, if any, at Navigator Schools. K. Sved reported feedback from an advisor on legal matters and related guidelines. Members discussed the scope and purpose of the committee, potential overlap and interrelationships with other committees, and parent communications with the board. The committee discussed interests, expertise, and roles of board members, current and new, related to development efforts.

### C. Consideration of Adding a Board of Advisors

In part, the discussion of this item was merged into the discussion of the preceding agenda item. In addition, the committee discussed details of committee roles, structures, meeting frequencies, and relationship to the Navigator Schools Support Corporation Board. Members discussed advisory roles and consultants. The chair expressed interest in inviting a potential consultant candidate to the next meeting of the Governance Committee.

### D. Review Committee Assignments

K. Sved explained the process by which resolutions were written regarding board committee assignments in the past. J. Flaherty and K. Sved discussed additional strategies and timelines for engaging the board in the committee assignment process.

#### **E. Review of Bylaws and Timelines for Potential Modification**

K. Sved explained potential reasons for considering changes to the board bylaws and the implications of such changes, specifically relating to school charters. Board members requested that research of recent COVID-19 virus variants, above all the UK Variant, be performed by staff and that the results of the study be presented to the board at its next meeting.

### **III. Closing Items**

#### **A. Adjourn Meeting**

JP Anderson made a motion to adjourn the meeting.

John Flaherty seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

JP Anderson Aye

John Flaherty Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:52 PM.

Respectfully Submitted,  
Sean Martin