

APPROVED



## Navigator Schools

# Minutes

## Governance Committee Meeting

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### **Date and Time**

Thursday November 19, 2020 at 2:00 PM

### **Location**

Zoom

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This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#).

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests to Sean Martin, Executive Assistant to the CEO. Contact: (831) 217-4894 [smartin@navigatorschools.org](mailto:smartin@navigatorschools.org)

An archive of board meeting agendas and minutes is available for public view at the Navigator Schools Support Office, 650 San Benito Street, Suite 230, Hollister CA 95023.

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### **Committee Members Present**

Caitrin Wright (remote), JP Anderson (remote), John Flaherty (remote)

### **Committee Members Absent**

*None*

### **Committee Members who left before the meeting adjourned**

Caitrin Wright

### **Guests Present**

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Sean Martin

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

John Flaherty called a meeting of the Governance Committee of Navigator Schools to order on Thursday Nov 19, 2020 at 2:06 PM.

### C. Approve Minutes

Caitrin Wright made a motion to approve the minutes from the Governance Committee Meeting on 09-24-20.

John Flaherty seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Sean Martin Abstain

JP Anderson Aye

Caitrin Wright Aye

John Flaherty Aye

## II. Topical Items

### A. Creating Navigator Support Entities

K. Sved introduced the topic and explained the relationship of support entities within the structure of the organization utilizing visualizations developed by Pacific Charter School Development in support of the 407 Main Street Project. Board members asked questions regarding the prevalence of the proposed model within the charter school community, composition of staff, reporting requirements to authorizers, and material changes to charter documents. Members recommended gathering feedback from a previous board treasurer, as well as legal counsel, to confirm key understandings.

### B. Board Meeting and Training Planning

Caitrin Wright left.

Board members contributed topics for future board trainings, including a review of the California School Dashboard (with an emphasis on charter renewal), and health and safety management during the COVID-19 pandemic. Members also suggested the identification of a finite number of essential board competencies and the creation of a training roadmap to attain these competencies.

The board reviewed potential issues for discussion at future board meetings. They proposed timelines for the practical and effective consideration of key items, including the expansion of on-site instruction (to be reviewed in February) and the 407 Main Street Project.

**C. Board Member Recruitment Updates**

Members discussed optimal formats for future board and committee meetings. The needs of current and future board members were considered. They explored strategies for recruiting new board members in light of the COVID-19 pandemic.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:00 PM.

Respectfully Submitted,  
Sean Martin