

APPROVED



## Navigator Schools

### Minutes

#### NS Finance Committee

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**Date and Time**

Tuesday January 28, 2020 at 3:00 PM

**Location**

Navigator Schools, Support Office, 650 San Benito Street, Suite 230, Hollister CA 95023

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Teleconference Locations

- 827 Broadway, Suite 300, Oakland, CA 94607
- 5001 Great America Parkway, Santa Clara, CA 95054
- 780 Broadway, Redwood City, CA 94063
- 2225 Lawson Lane, Santa Clara CA 95054

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**Committee Members Present**

Caitrin Wright (remote), Joyce Montgomery (remote), Nora Crivello (remote), Victor Paredes-Colonia (remote)

**Committee Members Absent**

*None*

**Guests Present**

Ami Ortiz, Kevin Sved, Rosa Segura, Sean Martin

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**I. Opening Items**

**A.**

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

Joyce Montgomery called a meeting of the Finance Committee of Navigator Schools to order on Tuesday Jan 28, 2020 at 3:02 PM.

### **C. Approve Minutes**

Caitrin Wright made a motion to approve the minutes from NS Finance Committee on 12-04-19.

Victor Paredes-Colonia seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

Caitrin Wright	Aye
Kevin Sved	Abstain
Ami Ortiz	Abstain
Joyce Montgomery	Aye
Sean Martin	Abstain
Victor Paredes-Colonia	Aye
Nora Crivello	Aye

## **II. Finance**

### **A. November 30, 2019 Financials**

A. Ortiz presented financial documents to the committee. Members asked clarifying questions and provided feedback on the content and formatting of future reports. Members offered advice relating to financial issues.

### **B. 2020-21 LCAP and Budgeting Process**

A. Ortiz provided a presentation on the topic of the Local Control and Accountability Plan (LCAP) reporting process. Members asked questions and shared opinions regarding LCAP writing. A. Ortiz described new California Department of Education (CDE) reporting systems and the advantages they will provide. J. Montgomery thanked A. Ortiz for the presentation.

### **C. Preliminary 2020-21 Budget**

A. Ortiz presented key points of the preliminary budget for 2020-2021, including Cost of Living Adjustment (COLA), health benefits, and additions to staff. Members asked questions and A. Ortiz and K. Sved provided additional information.

### **D. Selection of Auditor for FY 2019-20**

A. Ortiz explained the role of the auditor and the auditor selection process, including costs and deadlines. Members provided feedback.

### III. Other Business

#### A. Facilities Update

K. Sved provided updates on Proposition 39 offers, the 407 Main Street project in Watsonville, potential WPS facilities plans at the E.A. Hall Middle School site, and long-term facilities plans for Hollister Prep School. Members discussed timelines, cost estimates, construction, and next steps.

#### B. Schedule Next Meeting

Members decided that the next committee meeting will be held on April 14th, 2020, from 3:00 PM to 4:00 PM.

### IV. Closing Items

#### A. Adjourn Meeting

Nora Crivello made a motion to adjourn the meeting.  
Victor Paredes-Colonia seconded the motion.  
The committee **VOTED** to approve the motion.

##### Roll Call

Ami Ortiz	Abstain
Joyce Montgomery	Aye
Sean Martin	Abstain
Victor Paredes-Colonia	Aye
Caitrin Wright	Aye
Kevin Sved	Abstain
Nora Crivello	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:59 PM.

Respectfully Submitted,  
Sean Martin