APPROVED

Navigator Schools

Minutes

NS Governance Committee

Date and Time
Thursday September 19, 2019 at 11:00 AM

Location
Navigator Schools, Support Office, 650 San Benito Street, Suite 230, Hollister CA 95023

Teleconference Locations

- 827 Broadway, Suite 300, Oakland, CA 94607
- 1065 Byers Street, Gilroy, CA 95020
- 8495 El Matador Drive, Gilroy, CA 95020

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Committee Members Present
Caitrin Wright (remote), JP Anderson (remote), John Flaherty (remote)

Committee Members Absent
None

Guests Present

Kevin Sved, Sean Martin

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Caitrin Wright called a meeting of the Governance Committee of Navigator Schools to order on Thursday Sep 19, 2019 at 11:04 AM.

C. Approve Minutes

JP Anderson made a motion to approve minutes from the Special NS Governance Committee on 08-15-19 Special NS Governance Committee on 08-15-19.
John Flaherty seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

John Flaherty Aye
Caitrin Wright Aye
JP Anderson Aye

II. Topical Items

A. Review 2019-20 Board and Governance Committee Goals

The committee requested that the 2019-20 NS Board Goals be placed on the agenda for the October 8 regular board meeting for formal approval. Members discussed options for who might be the point person or project manager for the goals. J. Flaherty accepted this role. Members discussed the ideal size of the NS Board and the pros and cons of 10- and 11-person boards. J. Flaherty enquired into the concept of a parent advisory group to inform the NS Board. Several members wondered if there were other organizations that we might learn from in this regard. K. Sved suggested that K. Carr lead this research.

B. Board Member Recruitment Updates

C. Wright suggested the creation of a color-coded visual to prioritize potential board candidates. Members provided updates on recruitment efforts. Board members also suggested and described new potential candidates. J. Flaherty mentioned that it might be easier for some individuals to serve on a committee rather than accept full board membership.

C. Board Member Onboarding and Training Update

S. Martin presented a memorandum on board onboarding and training, outlining basic topics, timelines, and types of activities and trainings. J. Anderson expressed support for the components presented and affirmed their relevance to board service. C. Wright suggested developing a similar structure to support board recruitment. She recommended identifying key competencies and developing a plan to promote these competencies on a continuing basis. She also suggested listing key learning objectives ("know and be able to do") for every board training session. C. Wright also requested that these key areas of focus — and how we plan to address them — be shared with committee during its next meeting.

D. Academic Success Committee Status Update

C. Wright expressed the need for a chairperson to lead the new Academic Success Committee (ASC). She shared interest in the role, but noted that it would be best if another member would take on the role of chairperson of the the Governance Committee if she were to head the ASC. J. Flaherty agreed to chair the Governance Committee. K. Sved confirmed that a resolution affirming these new committee roles would be added to the agenda for the next regular board meeting on October 8.

III. Closing Items

A. Schedule Next Governance Committee Meeting

The committee decided to hold its next meeting on October 24, 2019, from 11:00 am to 12:00 pm.

B. Adjourn Meeting

Caitrin Wright made a motion to adjourn the meeting.
John Flaherty seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Caitrin Wright	Aye
John Flaherty	Aye
JP Anderson	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:00 PM.

Respectfully Submitted,
Sean Martin