



## Navigator Schools

### Minutes

#### NS Board Meeting

---

##### **Date and Time**

Tuesday October 8, 2019 at 6:00 PM

##### **Location**

Watsonville Prep School, 201 Brewington Ave, Watsonville, CA 95076

---

##### Teleconference Locations

- Hollister Prep School, 881 Line Street, Hollister, CA 95020
- Gilroy Prep School, 277 IOOF Avenue, Gilroy, CA 95020

Individuals requiring a disability-related accommodation, modification, or auxiliary aid/service, should direct their request to Sean Martin. Phone: (831) 217-4894 | [Email](mailto:smartin@navigatorschools.org) (smartin@navigatorschools.org).

An archive of board meeting minutes is available for public view at the Navigator Schools Support Office, 650 San Benito Street, Suite 230, Hollister CA 95023.

---

##### **Directors Present**

Caitrin Wright, John Flaherty, John Glover, Joyce Montgomery, Nora Crivello

##### **Directors Absent**

Fiaau Ohmann, JP Anderson, Victor Paredes-Colonia

##### **Guests Present**

Sean Martin

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

Caitrin Wright called a meeting of the board of directors of Navigator Schools to order on Tuesday Oct 8, 2019 at 6:05 PM.

C. Wright invited all staff and visitors to introduce themselves.

### **C. Approve Minutes**

Nora Crivello made a motion to approve minutes from the NS Board Meeting on 08-20-19 NS Board Meeting on 08-20-19.

John Glover seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes of Special Board Meeting, September 19, 2019**

John Glover made a motion to approve minutes from the Special NS Board Meeting on 09-23-19 Special NS Board Meeting on 09-23-19.

Nora Crivello seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Consent Agenda**

John Glover made a motion to approve the consent agenda.

John Flaherty seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. CEO Report**

K. Sved reviewed recent Board member visits to school sites, the status of high speed rail in connection to GPS facilities (no longer an imminent concern), potential property projects for HPS facilities, and thanked all present for their support of Navigator Schools.

### **G. Public Comments**

Speaking as a parent, N. Crivello thanked J. Dent, S. Waller, and K. Sved for the high level of attentiveness and service they have provided to children who benefit from special education services, accommodations, and inclusion.

## **II. Topical Items**

### **A. Watsonville Prep School Update**

The Board discussed recent and rapid academic progress of WPS students (words-per-minute assessments). Site leaders and staff recounted stories from the first six weeks of

instruction, reviewed visitors and their positive impressions, and provided summaries of parent meetings. C. Wright described her visit to WPS and praised the WPS leadership team. J. Flaherty described his interactions with a state consultant related to WPS and the positive statements shared by the consultant.

**B. Charter School Governance Training: Legislative Update**

Hillary Harmssen from, from the California Charter School Association, provided a training session, focusing on the California State Dashboard, Assembly Bill 1505, and Assembly Bill 1507. She explained implications of these items for charter renewals. She mentioned important windows for data and the importance of dashboard results in relation to the charter renewal process. New requirements for teacher credentialing were also covered.

**C. Board Dashboard Presentation and Discussion**

The Board reviewed the dashboard, asking clarifying questions and making suggestions and corrections. Board comments were noted by S. Martin, who will incorporate modifications into the next update of the dashboard to be presented at the regular NS Board meeting on December 10.

**D. Governance Committee Report**

Board members thanked J. Glover for his service and contributions to Navigator Schools upon the occasion of his last meeting as a Board member. His commitment, dedication, and valuable strengths as a mentor, leader, and reformer of education were enumerated and praised.

**E. Resolution 2019-05: New Committee Officers and Assignments**

John Flaherty made a motion to approve the amended resolution.  
Joyce Montgomery seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**F. Finance Committee Report**

The Board received a brief update. Clarifying questions focused on variances and fund balances, and these questions were answered by J. Montgomery and A. Ortiz.

**G. Proposed Revised 2019-20 Budget for WPS**

John Glover made a motion to move to approve revised budget as included in board materials.  
Joyce Montgomery seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
A. Ortiz led a discussion of the proposed revised budget for WPS, highlighting changes from the previous previous proposed budget. Board members' questions focused on

average daily attendance, state reporting, and proposed enrollments. The Board thanked A. Ortiz for her work on the budget and the presentation.

#### **H. Schedule February Board Meeting**

Caitrin Wright made a motion to approve February 4, 6:00 pm to 9:00 pm, for date and time of the next regular NS Board Meeting.

Nora Crivello seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Wright facilitated the scheduling of a suitable meeting date.

#### **I. WPS Facilities: Open Session**

The Board decided not to address items N, O, and P. K. Sved provided an overview of WPS facilities. His introduction covered Proposition 39 request strategies; features and project components of 407 Main Street, Watsonville (a potential long-term site for WPS facilities); attendance and parent opinions expressed at parent meetings; a recent meeting with the Superintendent of Pajaro Valley Unified School District (PVUSD) regarding Proposition 39; and a presentation of images concerning potential site expansion at the current WPS location.

The Board asked questions about locations, parent support and concerns, and potential agreements with consultants related to expansion, particularly connected to the potential development of 407 Main Street as a long-term facility for WPS. The Board also enquired about pre-development requirements, leasing, and financing options. J. Montgomery suggested strategies for further site and community research. J. Glover asked questions about the PVUSD master plan, implications of expansion for relationships with multiple districts, and additional funding opportunities. C. Wright described a framework to support Board decision-making.

#### **J. Announcement of Reasons for Closed Session**

C. Wright announced the reason for the closed session: discussion of CEO executive compensation.

#### **K. Closed Session: CEO Evaluation**

#### **L. Closed Session: Watsonville Prep School Facilities**

This item was not addressed during closed session.

#### **M. Report on Closed Session**

There were no actions taken during the closed session.

#### **N. Project Management Agreement With Pacific Charter School Development**

Items N, O, and P were tabled by the Board.

**O. Architectural Services Agreement With Artik Art & Architecture**

**P. Approval of Loan Agreement With Pacific Charter School Development**

**Q. Resolution 2019-06: CEO Executive Compensation**

Caitrin Wright made a motion to approve the CEO Executive Compensation Resolution with an annual salary of \$173,840.31 retroactive to July 1, 2019 based on 3% COLA.

Joyce Montgomery seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Closing Items**

**A. Adjourn Meeting**

Caitrin Wright made a motion to adjourn the meeting.

Joyce Montgomery seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:02 PM.

Respectfully Submitted,  
Sean Martin