APPROVED



Navigator Schools

Minutes

NS Governance Committee

Date and Time
Thursday July 18, 2019 at 11:00 AM

Location
Navigator Schools, Support Office, 650 San Benito Street, Suite 230, Hollister CA 95023

Teleconference Locations

- 827 Broadway, Suite 300, Oakland, CA 94607
- 1065 Byers Street, Gilroy, CA 95020
- 1827 Clifford Street, Santa Clara, CA 95050

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests to Sean Martin, Executive Assistant to the CEO. Phone: (831) 217-4894 Email: smartin@navigatorschools.org

An archive of board meeting agendas and minutes is available for public view at the Navigator Schools Support Office, 650 San Benito Street, Suite 230, Hollister CA 95023.

Committee Members Present
Alicia Gallegos Fambrini (remote), Caitrin Wright (remote)

Committee Members Absent
JP Anderson

Committee Members who left before the meeting adjourned

Alicia Gallegos Fambrini

Guests Present
John Flaherty (remote), Kevin Sved (remote), Sean Martin

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Caitrin Wright called a meeting of the Governance Committee of Navigator Schools to order on Thursday Jul 18, 2019 at 11:10 AM.

C. Approve Minutes

Alicia Gallegos Fambrini made a motion to approve minutes from the NS Governance Committee on 05-28-19 NS Governance Committee on 05-28-19.
Caitrin Wright seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Caitrin Wright	Aye
JP Anderson	Absent
John Flaherty	Abstain
Alicia Gallegos Fambrini	Aye

II. Topical Items

A. Review Board Member Self-Assessment Results

Members discussed insights garnered from a recent board self-assessment completed on Board On Track (BOT), our online board management system. Areas of interest for future development included funding, policy development, committee roles, and member commitment, including number of hours dedicated to board work per week. J. Flaherty mentioned board member onboarding as an area of growth. C. Wright suggested that some elements of board training could be obtained from external sources. K. Sved emphasized the importance of funding as an area of growth. He also suggested that the BOT self-assessment could serve as a roadmap for guiding board operations and development. Members discussed the role, composition, and focus of the Academic Success Committee.

B. 2019-20 Potential Board and Governance Committee Goals

The committee did not discuss this item.

C.

Board Member Recruitment Update

This item was discussed after item 2A. Members discussed board transition and considered several individuals as potential new board members.
Alicia Gallegos Fambrini left.

D. 2019-20 Board Dashboard Review

The committee did not discuss this item.

E. Recommendations for Board Officers

This item was discussed after 2B. C. Wright ascertained J. Flaherty's interest in becoming Board Vice Chair. J. Flaherty confirmed that he would be happy to serve in that capacity. The governance committee will recommend that he be elected to the position during the upcoming regular board meeting on August 20. Other officer positions will remain the same assuming members accept the nominations.

F. February Board Meeting/Retreat Date

The committee considered the date and duration of a proposed board meeting in February, 2020. dates were identified and the final date will be determined based on board member feedback to be collected prior to the August 20 regular board meeting. Members also established potential dates for an additional governance committee meeting to be held in August (to further discuss board goals and the BOT self-assessment).

III. Closing Items

A. Schedule Next Governance Committee Meeting

Members discussed this topic as part of the meeting planning discussion in agenda item 2F.

B. Adjourn Meeting

John Flaherty made a motion to adjourn the meeting.
Caitrin Wright seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

John Flaherty	Aye
Alicia Gallegos Fambrini	Absent
JP Anderson	Absent
Caitrin Wright	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:52 AM.

Respectfully Submitted,

Sean Martin