APPROVED

Navigator Schools

Minutes

NS Governance Committee

Date and Time
Tuesday April 16, 2019 at 10:00 AM

Location
Navigator Schools, Support Office (Zoom), 650 San Benito St., Suite 230, Hollister, CA 95023

Teleconference Locations

- 827 Broadway, Suite 300, Oakland, CA 94607
- 1065 Byers Street, Gilroy, CA 95020
- 1827 Clifford Street, Santa Clara, CA 95050

Committee Members Present
Alicia Gallegos Fambrini (remote), Caitrin Wright (remote), JP Anderson (remote)

Committee Members Absent
None

Guests Present
John Flaherty (remote), Kevin Sved (remote), Sean Martin

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

Caitrin Wright called a meeting of the Governance Committee of Navigator Schools to order on Tuesday Apr 16, 2019 at 10:02 AM.

C. Approve Minutes

Alicia Gallegos Fambrini made a motion to approve minutes from the Governance Committee on 02-14-19 Governance Committee on 02-14-19.
JP Anderson seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Caitrin Wright	Aye
JP Anderson	Aye
Alicia Gallegos Fambrini	Aye

II. Topical Items

A. Brown Act Updates and Reminders

S. Martin reviewed notes and reminders concerning the Brown Act. Committee members asked questions and suggested ways to integrate Brown Act education into future board meetings on a more frequent basis. S. Martin will research key questions generated by the committee members.

B. Review of Board Terms

The board reviewed member terms. S. Martin will maintain the terms list on BOT and remind the board when a term is nearing its expiration.

C. Board Member Recruitment

Members shared and discussed key attributes of prospective ideal board members. These included connections with communities and businesses, fundraising abilities; expertise in facilities, finance, and real estate; consensus-building and inquisitive nature; and experience with scaling (expanding) projects. K. Sved will provide an updated list of potential board member candidates at the next meeting.

D. April 29th Board Meeting Planning

The board discussed the participation and role of Marci Cornell-Feist, CEO of Board on Track, at the upcoming regular board meeting. Committee members generated a list of most-important questions to ask regarding board roles and responsibilities. Topics included effectiveness, decision-making, continuity, performance and benchmarks, mission, and vision. Members discussed the topic of dissemination, and provided suggestions and clarifications on the subject for NS directors to consider.

E.

2019-20 Draft Board Meeting Schedule

This topic was not discussed.

III. Closing Items

A. Schedule Next Governance Committee Meeting

The next meeting will be scheduled via an online survey.

B. Adjourn Meeting

Caitrin Wright made a motion to adjourn the meeting.
Alicia Gallegos Fambrini seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Caitrin Wright	Aye
Alicia Gallegos Fambrini	Aye
JP Anderson	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:03 AM.

Respectfully Submitted,
Sean Martin