APPROVED

Navigator Schools

Minutes

Governance Committee

Date and Time
Thursday November 15, 2018 at 10:30 AM

Location
650 San Benito Street, Suite 230, Hollister, CA 95023

Teleconference Locations

- 827 Broadway, Suite 300, Oakland, CA 94607
- 1065 Byers Street, Gilroy, CA 95020
- 1827 Clifford Street, Santa Clara, CA 95050

Committee Members Present
Alicia Gallegos Fambrini (remote), Caitrin Wright (remote), JP Anderson (remote)

Committee Members Absent
None

Guests Present
Kevin Sved, Sean Martin

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

Caitrin Wright called a meeting of the Governance Committee of Navigator Schools to order on Thursday Nov 15, 2018 at 10:34 AM.

C. Approve Minutes

Alicia Gallegos Fambrini made a motion to approve minutes from the Governance Committee on 09-13-18 Governance Committee on 09-13-18.
JP Anderson seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Caitrin Wright	Aye
JP Anderson	Aye
Alicia Gallegos Fambrini	Aye

II. Topical Items

A. Board Member Recruitment Update

C. Wright reviewed recent communications with potential board members. She highlighted their strengths, backgrounds, interests, and possible committee and officer roles. She suggested next steps for prospective board members, including attending a future board meeting, invitations to join a committee, and speaking with a current board member. Committee members reviewed board needs, present and future. K. Sved emphasized importance of candidates observing board meetings. He expanded upon the candidates' strengths and skill sets. A. Gallegos Fambrini mentioned importance of defining direction of the board and being proactive to add members in relation to that direction. Members discussed the level of urgency related to board expansion and related timelines. JP Anderson mentioned further positive, personal qualities of the candidates.

C. Wright will invite two candidates to our next board meeting and connect them with other board members.

B. Dashboard Development Update

Members reviewed the document listing LCAP goals and potential dashboard components. C. Wright recommended adding an additional column to the the table of components to denote the frequency of each data report (annually or quarterly, for example). S. Martin will add the column as a next step. C. Wright also discussed with attendees the possibility that it might not be best to include MTSS data in the dashboard at this stage. The members also discussed NWEA MAP with similar concerns. These two components will not be included in the dashboard based on consensus reached during the discussion.

A. Gallegos Fambrini sought more information on the proposed coaching component and its connection to the LCAP. As the discussion progressed, she suggested, in addition to collecting data relating to the number of coaching sessions completed, that teachers provide feedback on the value of the coaching that they have received. Members also discussed the development of teacher rubrics, and K. Sved provided clarity on the timeline for such a project.

Members agreed that, in the case of tracking achievement, three components (as proposed) might be too numerous. The committee agreed that NS weekly assessments are an achievement metric of paramount importance. The committee noted alignment between development of the dashboard and the implementation of a new Academic Success Committee.

C. Academic Success Committee

C. Wright expressed support for the Academic Success Committee (ASC), as did JP Anderson and A. Gallegos Fambrini. The latter asked if membership was limited to existing board members. K. Sved shared his views on the advantages of providing an additional venue for board members to explore and discuss academic matters in greater detail and depth beyond what is provided during regular board meetings.

D. Board Retreat

This topic was not discussed at the meeting.

III. Closing Items

A. Schedule Upcoming Meeting(s)

The committee will meet on Monday, December 17th, from 10:30 am to 11:30 am.

B. Adjourn Meeting

Caitrin Wright made a motion to adjourn the meeting.
Alicia Gallegos Fambrini seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

Caitrin Wright	Aye
Alicia Gallegos Fambrini	Aye
JP Anderson	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:35 AM.

Respectfully Submitted,
Sean Martin