APPROVED

Navigator Schools

Minutes

Governance Committee

Date and Time
Thursday September 13, 2018 at 9:00 AM

Location
Navigator Schools, Support Office, 650 San Benito Street, Suite 230, Hollister, CA 95023

Teleconference Locations

- 827 Broadway, Suite 300, Oakland, CA 94607
- 1065 Byers Street, Gilroy, CA 95020
- 1827 Clifford Street, Santa Clara, CA 95050

Committee Members Present
Alicia Gallegos Fambrini (remote), Caitrin Wright (remote), JP Anderson (remote)

Committee Members Absent
None

Guests Present
Kevin Sved, Sean Martin

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

Caitrin Wright called a meeting of the Governance Committee of Navigator Schools to order on Thursday Sep 13, 2018 at 9:06 AM.

C. Approve Minutes

JP Anderson made a motion to approve minutes from the Governance Committee Meeting on 07-24-18 Governance Committee Meeting on 07-24-18.
Alicia Gallegos Fambrini seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

JP Anderson	Aye
Caitrin Wright	Aye
Alicia Gallegos Fambrini	Aye

II. Topical Items

A. Board Goals 2018-19

C. Wright introduced the goals document. JP Anderson expressed enthusiasm for expanding the board based on his recent visit with K. Sved to a board member cultivation event (Board Match). A. Gallegos Fambrini asked clarifying questions about the composition of committees (membership) and potential overlap of participation. K. Sved explained potential structures for committees and volunteers. C. Wright mentioned key points in the board bylaws. Members discussed opinions regarding the possibility of having a board consisting of nine members. A. Gallegos Fambrini asked Kevin to consider and share ways that NS is engaging the community.

C. Wright expressed interest in learning more about a potential academic committee. K. Sved shared ideas concerning the strengths of this concept, especially relating to the review of achievement results and, more broadly, scaling, and expansion. A. Gallegos Fambrini shared interest in naming certain qualifications for members of specific committees. She also mentioned the benefits of ensuring a diverse collection of skills and backgrounds. C. Wright suggested researching the potential academic committee very carefully to develop its optimal role and effectiveness.

A. Gallegos Fambrini recommended that board members complete self-assessments at the end of board meetings, especially to delineate goals and priorities. She also mentioned professional development ideas and resources for the board. Members discussed building a foundation of knowledge via professional development and training.

C. Wright addressed potential tools to track accountability and outcomes, including a dashboard. A. Gallegos Fambrini emphasized the importance of simplicity as a design factor. Members mentioned more self-assessment in this area as well. C. Wright

suggested focusing on developing key deliverables as a next step for our meeting in October.

K. Sved described a potential facility development task force and members discussed reasons for (and levels of) board involvement in this process. A. Gallegos Fambrini considered potential roles and structures for such a task force relating to facilities.

B. Board Development

K. Sved and JP Anderson recounted their visit to Board Match and shared impressions of people they met at the event, including their respective strengths as potential board members. C. Wright inquired as to how NS learned of this event and how participants were drawn to it. K. Sved explained the background and structure of the event. K. Sved and JP Anderson described other organizations at the event, including those related to education. C. Wright elicited next steps from the committee. K. Sved suggested starting with school visits. A. Gallegos Fambrini suggested codifying wants and needs for new members. C. Wright reminded the committee of the tracker related to this topic.

C. Review of Preliminary Dashboard Framework

This topic was not discussed in the meeting. Conversations concerning the dashboard will continue in other organizational meetings.

III. Closing Items

A. Schedule Upcoming Meeting

Members decided to hold the next meeting on Monday, October 22 from 9:00 am to 10:00 am.

B. Adjourn Meeting

Caitrin Wright made a motion to adjourn the meeting.
Alicia Gallegos Fambrini seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Alicia Gallegos Fambrini	Aye
Caitrin Wright	Aye
JP Anderson	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 AM.

Respectfully Submitted,
Sean Martin