APPROVED

Navigator Schools

Minutes

Governance Committee

Date and Time
Tuesday June 5, 2018 at 10:30 AM

Location
Navigator Schools, 650 San Benito St., Suite 230, Hollister, CA 95023

Teleconference Locations

- 2110 Story Road, Suite 250, San Jose, CA 95122
- 1065 Byers Street, Gilroy, CA 95020
- 1827 Clifford Street, Santa Clara, CA 95050

Teleconference Instructions

- Join from PC, Mac, Linux, iOS or Android: https://navigatorschools.zoom.us/j/446882990 or iPhone or telephone: dial (for higher quality, dial a number based on your current location): US: +1 646 876 9923 or +1 669 900 6833
- Meeting ID: 446 882 990

Committee Members Present
Alicia Gallegos Fambrini (remote), Caitrin Wright (remote), JP Anderson (remote)

Committee Members Absent
None

Guests Present
Sean Martin

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Caitrin Wright called a meeting of the Governance Committee of Navigator Schools to order on Tuesday Jun 5, 2018 at 10:35 AM.

C. Approve Minutes

Alicia Gallegos Fambrini made a motion to approve minutes from the Governance Committee on 05-03-18 Governance Committee on 05-03-18.
JP Anderson seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
Caitrin Wright	Aye
JP Anderson	Aye
Alicia Gallegos Fambrini	Aye

II. Topical Items

A. New Members On-Boarding Update

Kevin reviewed the on-boarding meeting with John Flaherty, reported on a future meeting with Fiaau, and mentioned progress toward updating related agreements to be signed by new board members. Caitrin mentioned the importance of reviewing 1090 and other forms. Kevin suggested we consult with YMC. He also mentioned shifts in 501c3 strategies. The committee is interested in researching strategic directions related to these topics and board operations. Alicia affirmed the importance of considering these strategies. Caitrin asked clarifying questions. Kevin provided further insights and the committee discussed the scope of the topic. Related topics included service agreements for the support office, board representation, parent input, and increased transparency, board priorities, and on-boarding.

For next Governance Committee meeting, schedule a discussion of revised board member agreements, including ethics agreement.

B. Board Member Recruitment Update

Alicia provided an update on a potential candidate. Kevin mentioned board member outreach in the Salinas community. The committee discussed cultivating candidates with real estate and facilities expertise (as committee members and/or board members). The committee discussed further components of regional board outreach efforts. Alicia suggested outreach to faith-based community leaders and other community groups. Caitrin spoke further on the chronology of these efforts.

C. Developing Board Goals 2018-19

Caitrin directed members to review the last page of the agenda packet. She asked guiding questions for the discussion. She solicited feedback from the committee regarding next year's priorities on two main tracks: increasing lift for committees (including increased structures and roadmaps for committee work) and Brown Act compliance. Alicia provided input on these items, including suggesting that these issues be addressed at a future board retreat. She also mentioned PD for the board to ensure continued Brown Act compliance. JP expressed interest in developing board member skills to increase committee participation and effectiveness. Caitrin reflected upon individual board member goals and whole-board goals. Kevin mentioned Ami Ortiz's participation in recent training concerning the Brown Act.

Alicia suggested that we might have a draft priorities document ready for the upcoming retreat. Caitrin wondered if we might develop a shared document to list goals and identify priorities before the next committee meeting.

Alicia shared a potential goal: stakeholder representation (including parent voice, among others).

D. Retreat Planning

The committee discussed the recent poll concerning retreat dates.

E. 2018-19 Board Calendar

This agenda item will be discussed at a future meeting.

III. Closing Items

A. Schedule Upcoming Meeting(s)

The committee decided to hold its next meeting on July 24th at 10:30 am.

B. Adjourn Meeting

Caitrin Wright made a motion to adjourn the meeting.
Alicia Gallegos Fambrini seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

JP Anderson	Aye
Alicia Gallegos Fambrini	Aye
Caitrin Wright	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:33 AM.

Respectfully Submitted,
Sean Martin