

**DRAFT**



## Navigator Schools

# Minutes

## Governance Committee

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### **Date and Time**

Friday March 2, 2018 at 2:30 PM

### **Location**

650 San Benito Street, Suite 230, Hollister CA 95023

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### **Teleconference Locations**

- 827 Broadway, Suite 300, Oakland CA 94607
- 2805 Bowers Avenue, Santa Clara CA 95051
- 355 Atlanta Avenue, San Jose CA 95125

### **Teleconference Instructions**

- Join from PC, Mac, Linux, iOS or Android: <https://navigatorschools.zoom.us/j/748724414>
- Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 646 876 9923 or +1 669 900 6833 or +1 408 638 0968
- Meeting ID: 748 724 414

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### **Committee Members Present**

Alicia Gallegos Fambrini (remote), Caitrin Wright (remote), JP Anderson (remote)

### **Committee Members Absent**

*None*

### **Guests Present**

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Kevin Sved, Sean Martin

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

Caitrin Wright called a meeting of the Governance Committee of Navigator Schools to order on Friday Mar 2, 2018 at 2:37 PM.

### C. Approve Minutes

Caitrin Wright made a motion to approve minutes from the Governance Committee on 10-05-17 Governance Committee on 10-05-17.

JP Anderson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Governance

### A. Board Member Cultivation

The committee considered four potential new board members. Each individual's unique skills, background, and expertise were reviewed. Strategies for engaging with the potential new board members were suggested. The committee considered the development of a process by which a standardized set of information is collected about new board members. The number of new members to add to the board was also discussed.

### B. Use BoardOnTrack Tools

The committee discussed the the use of BoardOnTrack. The committee considered arranging a presentation by BoardOnTrack to learn more about the application's features.

### C. Committee Dashboard Goals

This item was not discussed during this meeting.

## III. Closing Items

### A. Schedule Next Meeting(s)

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:39 PM.

Respectfully Submitted,

Sean Martin

Caitrin Wright made a motion to adjourn the meeting.

Alicia Gallegos Fambrini seconded the motion.

The committee **VOTED** unanimously to approve the motion.