



Navigator Schools

Minutes

Governance Committee Meeting

Date and Time

Thursday October 5, 2017 at 10:30 AM

Location

Conference Room, Support Office, Navigator Schools, 650 San Benito Street, Suite 230, Hollister, CA 95023

Teleconference Locations

- 5858 Horton Street, Suite 451, Emeryville, CA 94608
- 2805 Bowers Avenue, Santa Clara, CA 95051
- 1171 Homestead Road, Santa Clara, CA 95050

Teleconference Instructions

- Meeting ID: 173 265 188
 - Dial by phone: 1 (646) 8760-9923
 - Join from PC, Mac, Linux, iOS or Android: <https://navigatorschools.zoom.us/j/173265188>
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Committee Members Present

A. Gallegos-Fambrini (remote), C. Wright (remote), K. Sved

Committee Members Absent

J. Anderson

Guests Present

Josh Van Dyke, K. Carr, S. Martin

I. Opening Items

A. Record Attendance and Guests

We were joined by one guest today (Josh Van Dyke, Hollister Prep School Parent Club).

B. Call the Meeting to Order

C. Wright called a meeting of the Governance committee of Navigator Schools to order on Thursday Oct 5, 2017 @ 10:35 AM at Conference Room, Support Office, Navigator Schools, 650 San Benito Street, Suite 230, Hollister, CA 95023.

C. Approve Minutes

Caitrin requested that we create a condensed version of the notes from the August board retreat. The minutes of the prior committee were approved without corrections or additions.

Sean will create a condensed version of the August retreat notes.

II. Governance

A. Board Retreat: Review & 2017-18 Goals

Caitrin mentioned the McKinsey diagnostic and how a board decides what makes it distinctive. What type of board are we now and what type of board do we need to be? She suggested that we clarify board goals and solicited Kevin's opinion.

Kevin mentioned that there was a consensus regarding the geographic make-up and priorities of the board.

Caitrin mentioned that it is important that we are connected to the community (those that we currently serve and those we will serve in the future.)

Alicia agreed that geography is important as well as reflecting the community we serve. She asked Kevin to speak of any gaps in effectiveness based on his perspective. What type of board are we now? What strengths and gaps do we have in terms of effectiveness related to our goals and mission?

Kevin shared that we need more connections on the board level with communities that we have identified as growth partners. We also should pursue adding additional expertise in development (fundraising and philanthropy) and facilities. The facilities piece will be a key element of our expansion efforts, in addition to maintaining and developing GPS and HPS.

Caitrin sought clarification regarding the definition of philanthropy. Kevin defined it as the means to provide major contributions and to promote major contributions from new supporting partners.

Kirsten added that it is important to identify "connection-makers" in the community (including on a political level).

Caitrin requested more feedback from attendees regarding board priorities. Kevin mentioned expansion, CEO evaluation, and board engagement in the renewal process. Kirsten mentioned recruitment, socio-emotional learning, and continuous improvement. Alicia's three main suggestions were CEO growth, organizational and school growth (including developing a strong staff and culture in addition to school expansion), and monitoring and ensuring we meet our mission.

Kevin added that it would be valuable to improve board effectiveness and efficiency. Sean added that BoardOnTrack can support the development of many of those needs. He also added that it would be important for the board to establish an evidence-based system (dashboard) to track mission fidelity and success.

Caitrin summarized the discussion and its major points. She will develop and share this summary as a document to be reviewed at future meetings.

B. Committee Annual Planning

This item reordered to appear at end of agenda (last item). Ultimately, this item was deferred to a future meeting.

C. Board Member Recruitment

This discussion began at 11:12 (this item was reordered on the agenda).

Caitrin was interested in why we may not have made as much progress in this area as we would have liked (last year). She asked attendees to identify past challenges in this area (relating to identifying and cultivating potential board candidates). Kevin and Kirsten mentioned they needed to spend more time on this issue. Kevin praised Kirsten's involvement in Rotary. Kirsten also mentioned recent tours and visitors. She feels better about the objectives of these meetings, in part because she has learned more about staging such conversations with clarity. Caitrin recognized the complex nature of the cultivation timeline.

Caitrin wondered how board members might make or find more time to become involved in this process. Caitrin offered to support this process directly and discussed examples of increased participation.

Alicia mentioned that new board members are settled in now and that this issue can now be addressed (and should be addressed) with more urgency. Alicia suggested that Kevin might consider identifying exact needs and areas of strength of a new member (or members) that current board members can recruit.

D. Committee Dashboard Goals

This item was deferred to a future meeting.

III. Closing Items

A. Schedule Next Meeting(s)

The committee identified November 7th and 9th as a potential meeting dates.

B. Adjourn Meeting

Caitrin thanked participants and adjourned the meeting at 11:28. Alicia offered congratulations in honor of our recent SBAC scores.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:28 PM.

Respectfully Submitted,
S. Martin