

To: Navigator Board of Directors
From: Tom Peraic, General Counsel
Date: April 3, 2024
Re: Hayward Collegiate – Updated Switchgear Contract

Dear Board:

This memorandum concerns the updated switchgear contract for Hayward Collegiate.

Summary of Contract

The original price was \$41,465 with a 1 year lead time. This proposal is for \$64,000 and expedites the lead time to 22-23 weeks which is in early to mid-September. In order to help the overall project timeline, our consultant recommends placing the switchgear order in advance of bringing the general contractor on board. Switchgear generally has a long lead item and so they will have the order in place and started ahead of time which will save considerable amounts of time down the road. According to our consultant, the proposal and specifications were reviewed and approved by the electrical engineer and PGE and so there is minimal risk involved.

Summary of Timeline

PGE had previously estimated 12-18 months from time of application for new service to the installation of new service which was therefore being projecting into Spring 2025. The consultants have followed up with PGE who now say that they believe that they can energize the project in August 2024. In order obtain the new service, the switchgear, conduit and infrastructure must be in place before PGE will schedule the new service installation. By approving this proposal, the project should be able to have power by October 2024.

Original Proposal

If we were to go with the initial proposal our consultants expected to receive the switchgear a year from now, then have it installed by the general contractor, then have PGE provide the clear for construction, and then finally have power. If this was the case, the new classrooms would need to operate through the diesel generator and the consultant estimates that cost to be between \$10k and \$15k depending on usage and fuel prices. The Hayward Fire Department was not supportive of using generators for the project when they inquired about it in September 2023 and so there is no guarantee that they would allow them in the first place. Also under this scenario, the general contractor would demobilize from the site and charge Navigator to remobilize when the switchgear arrived, to install it, and to coordinate with PGE.

Staff Recommendation

Based on the foregoing, the staff recommendation is to approve this contract. Please ask to have this matter removed from the consent agenda if there are any questions or if you would like to have a discussion about the issues.