



Date: December 7, 2022
To: Board of Directors of Navigator Schools
From: Kirsten Carr
Subject: Federal Program Monitoring Policies

Background

As shared during the CEO Report in October 2022, both Hollister and Watsonville Prep Schools underwent a Federal Program Monitoring (FPM) review of Uniform Complaint Procedures (UCP) and Title I Funded Programs (Title I). Through the review, they did identify UCP areas which need to meet current legislative requirements and Title I activities which need to be more specifically aligned to reporting needs in site Local Control Accountability Plans (LCAPs).

Next Steps

To meet the requirements outlined in the report, attached you will find the following:

1. UCP policy
2. Williams Compliance Policy
3. Parent School Compacts
4. Revised LCAPs to delineate Title I funding activities

Both the UCP and the Williams Complaint Policy were drafted by legal counsel and based on California Department of Education (CDE) guidelines. The LCAPs were also revised based on guidance from the CDE.

Through surveys, conversations with families, school site council members, and staff, as well as incorporating language from adopted Student/Family handbooks, the Parent School Compacts establish guidelines for strong relationships and communication between families and the schools. The compacts outline responsibilities for sites and families with the goal of ensuring solid partnerships designed to help students succeed.

Staff will be revising these same policies for Hayward Collegiate and Gilroy Prep School over the next few months and will be bringing those to the Board for approval.

It is recommended the Navigator Schools Board of Directors approve Resolutions 2023-09 and 2023-10 which include the policies, revised LCAPs, and Parent School Compacts.