



Date: August 30, 2022
To: Board of Directors of Navigator Schools
From: Kevin Sved, CEO
Subject: CEO Report

Regional Technical Assistance and Coaching Application

Navigator was awarded a 2022-23 Regional Technical Assistance and Coaching Sub-Grant (RTAC) from the California Department of Education (CDE) in the amount of \$215,666. With this support, the Navigator model providing team will (1.) recruit and facilitate multiple cohorts of Critical Friends Groups (CFG) professional learning communities and (2.) provide best-practice workshops for low-performing charter and non-charter schools. The ultimate goal of this assistance and coaching effort is to improve academic achievement for all students in California. Please see the attached report from Crystal Toriumi, Director of Model Implementation and Project Manager for this grant. The report includes recruitment fliers for upcoming trainings. A big shout out to Crystal and the RTAC team for launching this important initiative at the start of a busy 2022-23 school year!

Proposition 39, Proposition 51, and Long-Term Facilities

Navigator is gearing up to submit Proposition 39 requests for Gilroy Prep, Hollister Prep, and Hayward Collegiate. Proposition 39 was approved by voters to ensure school districts provide "equitable" facilities to charter schools. Gilroy Prep and Hollister Prep are currently on "Prop 39 sites" (charter school vernacular). Facility requests under Proposition 39 are due to the corresponding school district by November 1, 2022. The requests will come to the Navigator Schools Board of Directors on the October 25, 2022 board meeting for the Board's authorization to submit the requests. The Gilroy Prep and Hollister Prep funding applications through Proposition 51 are under review by the Office of Public School Construction. Funding awards will be determined in either the October or December meeting of the State Allocations Board (SAB). The Finance Committee discussed long-term facilities issues for the network in its August 2022 meeting and plans to schedule a meeting to focus on facilities planning.

Williams Case Visit, Gilroy Prep and Hollister Prep Schools

Williams v. California was a 2000 class action lawsuit filed on behalf of 100 students alleging the state's most needy children were being denied equal educational opportunities as it related to instructional materials, facilities, and qualified teachers. The 2004 Williams Settlement led to years of stringent oversight for public schools across California with charter schools only recently being added to the settlement conditions. Both Gilroy Prep and Hollister Prep were on the list of hundreds of schools being monitored for the next three years. Both schools were identified as a result of the updated requirements for teacher credentialing which stated "schools where 15% or more of the teachers are holders of a permit, certificate, or any other authorization that is a lesser certification than a preliminary or clear California teaching credential".

The visit includes a significant amount of pre-work to document that all students have access to the required instructional materials both at school and home, if necessary. The visit also includes a facility

inspection and curriculum audit. Under the leadership of Melissa Alatorre Alnas, Gilroy Prep School passed its inspection with flying colors on August 24th. Melissa is leading the visit to Hollister Prep on September 1, 2022

Hayward Collegiate Integration (Non-Academic)

Thanks to the diligent efforts of the human resources, business, and operations teams, we have many early wins to celebrate. These include bringing all of the fire extinguishers up to compliance, replacing all outdated doorknobs and locks with updated door handles and a master key system, setting up breakfast and lunch service in the social hall/cafeteria (as opposed to serving meals in the classrooms under teacher supervision), replacing a dirt field with artificial turf, and improving the drop off and pick up process so that cars are no longer backing up onto Harder Road. On the personnel and payroll side, we added all Hayward Collegiate certificated staff into the State Teacher Retirement System, provided seamless benefits to all eligible employees, integrated HC staff into the Navigator payroll system, and processed the hiring of many new staff, including the Office Manager, Site IT Administrator (new position), Food Service Lead (new position), Custodian/Security Guard (new position), a new principal., in addition, we filled several vacancies in the instructional staff. The Navigator Support Office teams led by Ami Ortiz and Melissa Alatorre Alnas include David LeBarre, Manager of Maintenance and Operations, and Annie Stevens, Human Resources Manager. A big shout out to the teams!

Board Engagement Opportunities: Back to School Night

Gilroy Prep: K-8, September 8, 5:30-7:30

Hayward Collegiate: September 14, 5:30-6:30

Hollister Prep: K-5, September 6, 5:30-6:30; Middle School, September 8, 5:30-6:30

Watsonville Prep: August 31, 5:00-6:30

Navigator's New Director of Information Technology

Mario Ellis is Navigator's new Director of IT! Mario comes to Navigator with experience working as the Director of Technology for Millbrae School District and previously a Technology Manager for the San Mateo Union High School District. Mario has a degree in Business Administration from the California Maritime Academy and a Juris Doctorate from Taft Law School. We are excited to have Mario on the Navigator Support Office team!

Enrollment

Navigator Schools enrollment grew from 1,402 in June 2022 to 1,614 as of August 29, 2022. This growth is a result of WPS growing to 5th grade and adding a second TK class and the addition of Hayward Collegiate into the network. We are nearly full across the sites. Please find attached the enrollment report as of yesterday.



Date: August 30, 2022

To: Board of Directors of Navigator Schools

From: Crystal Toriumi, Director of Model Implementation

Subject: Navigator Schools Leadership Coaching and Workshops Funded by the California Department of Education (CDE), RTAC Grant

Greetings Navigator Board Members,

Navigator received a grant this school year from the CDE to share our best instructional coaching practices, free of charge, with interested educators. We are in recruitment mode right now for our Critical Friends Group (CFG). The CFG is available specifically for charter school educators.

The best practices workshop, scheduled for early November, is open to both district and charter public schools. Recruitment for the best practices workshops will be in mid-September, and the RTAC team will be in touch in the near future on ways the board can support.

Most of our participants have signed up as a result of recommendations from trusted colleagues and friends. If you know any charter school educators in the Central Region ([Regions 4-7 on the attached map](#)) who you think may benefit from joining our CFG, please feel free to share the information included below. I included a sample intro paragraph that can be tailored as you see fit. Also, the links are all embedded, so you can copy and paste the information into an email. A more detailed description of the RTAC services will be shared in the model providing board retreat report. Thank you all for your support!

Intro email to share with charter organizations:

Greetings _____,

I hope you and your team at _____ are doing well and that your school year is off to a smooth start! I wanted to take a moment to introduce you to the Navigator Schools team. Navigator is a high performing charter school network in the South Bay Area and Central Coast. Navigator has had great success with closing the achievement gap at their own schools. For example, their Hollister Prep campus had 80% ELA and 70% Math proficiency for free and reduced lunch students on the 2018-19 SBAC.

This school year, Navigator received a grant from the CDE to share their best instructional coaching practices, free of charge, with interested educators. Navigator's innovative approach to instructional coaching focuses on building trust, implementing effective teaching practices, and engaging in focused, intentional professional learning throughout the school year. Enclosed is some information on Navigator's Critical Friends Group. Feel free to reach out to crystal.toriumi@navigatorschools.org if you are interested in learning more.

NAVIGATOR SCHOOLS

CRITICAL FRIENDS GROUP (CFG)

Our Critical Friends Group will focus on supporting fellow charter schools in implementing instructional best practices that have proven to drive high levels of student achievement within our own organization.

CFG Topics of Focus:

- Observation and Feedback
- Live Coaching
- Leading Adult Professional Learning

NO COST TO PARTICIPATE

Ready to apply? Complete the [CFG application form](#)

Want to learn more about Navigator's CFG? Read more about the [CFG goals and process here](#)

Student Enrollment Summary Report continued

0601831 Navigator Schools District

Effective Date: 08/30/2022 Enrollment Types: P, S, N

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Total Race/Ethnicities: 7 of 7 Total Schools: 6 Race/Ethnicity Source: Federal Male/Female/Total: 845/769/1614

Watsonville Prep School

Grade	1:Hispanic/ Latino	2:American Indian or Alaska Native	3:Asian	4:Black or African American	5:Native Hawaiian or Other Pacific Islander	6:White	7:Two or more races	Undefined	Total
01	27/32/59	-	-	-	-	1/0/1	-	-	28/32/60
02	26/28/54	-	-	-	-	0/1/1	-	-	26/29/55
03	32/27/59	-	-	-	-	-	1/0/1	-	33/27/60
04	40/18/58	-	-	-	-	1/1/2	-	-	41/19/60
05	27/32/59	-	0/1/1	-	-	-	-	-	27/33/60
KN	26/24/50	-	1/2/3	-	-	-	-	-	27/26/53
TK	17/21/38	-	-	-	-	1/1/2	2/0/2	-	20/22/42
All Grades	195/182/377	-	1/3/4	-	-	3/3/6	3/0/3	-	202/188/390

Student Population Excluding White not of Hispanic Origin

School	Total	Percentage
Gilroy Prep School	457	84.94%
Hayward Collegiate	146	96.69%
Hollister Prep School	487	91.03%
Navigator Schools	0	0
NPS School	0	0
Watsonville Prep School	384	98.46%
Total	1474	91.33%