



Navigator Schools

Minutes

Governance Committee

Date and Time

Tuesday February 15, 2022 at 3:00 PM

Location

Zoom (see Google Calendar)

This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#). An archive of board meeting minutes is available for public view at the Navigator Schools, 650 San Benito Street, Suite 230, Hollister CA 95023.

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests [via e-mail](#) to Sean Martin, Executive Assistant to the CEO.

Committee Members Present

I. Connell (remote), J. Flaherty (remote), N. Crivello (remote)

Committee Members Absent

None

Guests Present

K. Sved (remote), S. Martin (remote), T. Peraic (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Flaherty called a meeting of the Governance Committee of Navigator Schools to order on Tuesday Feb 15, 2022 at 3:02 PM.

C.

Approval of Minutes from Previous Committee Meeting

J. Flaherty made a motion to approve the minutes from Governance Committee on 10-07-21.

N. Crivello seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

N. Crivello Abstain

J. Flaherty Aye

I. Connell Abstain

II. Topical Items

A. Board Vice Chair

Members discussed creating and filling the role of board vice chair. They reviewed board member terms and asked questions of General Counsel.

B. Governance and Management Structures at Navigator Schools

Members considered board and committee roles, board composition, scope of duties, and management structures. They discussed the development of organizational culture, strategic plans, and reports on roles of and responsibilities. Members generated strategies for assessing organizational success and considered the role of the Governance Committee and ad hoc committees in relation to such efforts.

Participants discussed the organization, creation, and composition of committees. Expectations for attendance and participation relating to board and committee meetings were discussed across multiple organizational roles. The committee considered organizational communications, including the collection, centralization, accessibility, usability, visualization, and dissemination data. New topics for data reporting were also mentioned, including Diversity Equity, and Inclusion (DEI) and fundraising.

C. Renaming the Governance Committee

Members reviewed board bylaws pertaining to committees with the assistance of General Counsel. They discussed the possibility of updating and modifying bylaws and committee names upon the occasion of a potential merger with Hayward Collegiate Charter School. Members requested a list of board member terms.

D. Hiring of Professional Coaches and Organizational Development Consultants

The committee discussed potential third-party financial consultants and professional coaches. They highlighted key factors related to coaching, including frequency, duration, and cost.

E. Hayward Collegiate Partnership

Members reviewed future board structures and composition as components of a potential merger with Hayward Collegiate Charter School.

F. Board Member Recruitment

The committee discussed recommendations for future board members, as well as current and future board composition. Members asked clarifying questions, considered next steps, and made suggestions concerning future expectations for board members.

III. Closing Items

A. Adjourn Meeting

N. Crivello made a motion to adjourn.

I. Connell seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

J. Flaherty Aye

N. Crivello Aye

I. Connell Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:05 PM.

Respectfully Submitted,

S. Martin