



Date: August 21, 2021

To: Board of Directors of Navigator Schools

From: Kevin Sved, CEO

Subject: 407 Main Street Update, WPS Instructional Calendar

The construction project of 407 Main Street is ahead of schedule. The approved schedule in the General Contractor contract called for the project to be approved for move in by October 8 and we now expect we will have approval the week of August 23. During the week of August 16, we received the following approvals:

- City of Watsonville Fire Department
- Elevator inspection passed by California Department of Industrial Relations
- California Department of Education (CDE), which is a requirement for charter schools approved by the State Board of Education

In anticipation of being ahead approximately three weeks ahead of schedule, staff planned for moving Watsonville Prep School (WPS) into the new facility beginning on Friday, September 17, with a professional development day planned for September 20 which would allow teachers to prepare rooms and staff to be operationally ready to operate from the new facility on September 21. Staff coordinated many activities to occur beginning September 17. These include assistance from professional movers; the removal and reinstallation of network switches, TV monitors, and other hardware; and packing and unpacking of supplies and materials. While adjusting the plans for an earlier date would require a significant effort, given the current challenges of operating split sites and the availability of the new facility, staff would like the opportunity to explore the feasibility of moving prior to September 17. At this time, a possible viable alternative date is not yet determined. Therefore, having this opportunity requires the Board to authorize flexibility regarding the WPS academic calendar. The September 20 professional development day is documented in the board approved 2021-22 academic calendar which is attached.

It is recommended that the Navigator Schools Board of Directors approve a motion to delegate authority to the CEO to modify the Watsonville Prep instructional calendar to accommodate the move into 407 Main Street provided that 180 instructional days are maintained and calendar changes do not exceed two days.

Navigator Schools 2021-2022 Academic Calendar

July 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	T	F	S
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

5 Independence Day Observed

17 First Day of School
17-20 Minimum Days

3 Minimum Day
6 No School, Labor Day
20 No School, Staff Development Day

22 End of Unit 1
25-29 Parent Teacher Conferences

1-4 Parent Teacher Conferences
5 No School, Staff Development Day
7 Daylight saving Time Ends
11 No School, Veterans Day
19 Minimum Day
22-26 No School, Thanksgiving Break

17 Minimum Day
20-31 No School, Winter Break

3-4 No School, Winter Break
7 End of Unit 2
14 Minimum Day
17 No School, Martin Luther King Jr.

18 Minimum Day
21-25 No School, February Break

13 Daylight Savings Time
18 End of Unit 3
21 No School, Staff Development Day

1 Minimum Day
4-8 No School, Spring Break

27 Minimum Day
30 No School, Memorial Day

10 End of Unit 4
10 Last Day of School
8-10 Minimum Day

5	Minimum Day Wednesdays (K-8)
	Minimum Day (K-8)
	No School for Students, Staff Development Day
	No School for Students, Holiday

SCHOOL DAYS
180