

DRAFT



## Navigator Schools

# Minutes

## Finance Committee Meeting

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### Date and Time

Monday June 7, 2021 at 3:00 PM

### Location

Remote via Zoom

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This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#). An archive of board meeting minutes is available for public view at the Navigator Schools, 650 San Benito Street, Suite 230, Hollister CA 95023.

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests to Sean Martin, Executive Assistant to the CEO. Contact: (831) 217-4894 [smartin@navigatorschools.org](mailto:smartin@navigatorschools.org)

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### Committee Members Present

N. Crivello (remote), V. Paredes-Colonia (remote)

### Committee Members Absent

*None*

### Guests Present

A. Ortiz (remote), D. Koren (remote), Emmanuel Villagomez (remote), K. Sved (remote), S. Martin (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

V. Paredes-Colonia called a meeting of the Finance Committee of Navigator Schools to order on Monday Jun 7, 2021 at 3:01 PM.

**C. Approve Minutes from Previous Meeting**

N. Crivello made a motion to approve the minutes from Finance Committee Meeting on 04-08-21.

V. Paredes-Colonia seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

N. Crivello           Aye

V. Paredes-Colonia Aye

**II. Business and Finance**

**A. Proposed 2021-22 Budget and Projections**

A. Ortiz introduced Emmanuel Villagomez, the new NS Finance Analyst. A. Ortiz elicited questions from the committee about the budget. D. Koren expressed interest in exploring alignment between budget development and organizational goals as expressed in the strategic plan. Members also discussed the role of yearly budget reports versus three-year budget reports, and they reviewed enrollment numbers in relation to the 2021-22 budget.

**B. 2021-22 LCAP Update**

A. Ortiz reviewed the components of the LCAP and the latest requirements for state reporting (including updates related to the 2019-20 school year). The committee discussed synchronization between different budget templates and reports within the LCAP. Members asked clarifying questions regarding LCAP goals and responses from authorizers (if any). V. Paredes-Colonia thanked A. Ortiz for her work on the LCAP.

**C. Watsonville Prep School Facilities Update**

K. Sved provided updates on site construction and related timelines for Watsonville Prep School, including potential building occupation dates. He also discussed plans for the use of portables at the current WPS site. In addition, he shared upcoming dates and times for tours of 407 Main Street. The committee discussed SB 740 reimbursements, PCSGP funds, furnishings, and student technology.

**III. Closing Items**

**A. Adjourn Meeting**

N. Crivello made a motion to adjourn the meeting.

V. Paredes-Colonia seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

V. Paredes-Colonia Aye

N. Crivello           Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:42 PM.

Respectfully Submitted,  
S. Martin

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**Documents used during the meeting**

- 2021-22 3YR Projections.pdf
- 2021-22 Proposed Budget.pdf
- 2019-20 LCAP Update and 2020-21 LCA Update.pdf
- 2021\_22 Site LCAPs and Memo.pdf