



Date: July 10, 2020  
To: Navigator Schools Board of Directors  
From: Kevin Sved, CEO  
Subject: Use of Grant Funds

**Background**

In the fall of 2019 Watsonville Prep was awarded a \$375,000 Public Charter School Grant Program (PCSGP) grant from the California Department of Education (CDE) to support the launch of Watsonville Prep. PCSGP is a grant program funded by the US Department of Education (USDE). PCSGP funds may be used for one-time transportation costs with a board resolution demonstrating commitment to pay for ongoing maintenance and operational costs associated with transportation. The Proposition 39 offer from Pajaro Valley Unified is for a split-site operation in 2020-21, with students being housed in classrooms at E.A. Hall Middle School and Ann Soldo Elementary School. To address the challenges related to operating WPS at two locations, we would like to purchase one 8-10 passenger van. This will allow us to transport kindergarten students who walk to EA Hall. In addition, we anticipate operating a food service program in which we prepare food at EA Hall and transport the food to Ann Soldo for distribution. For these reasons, a van will be necessary.

We propose purchasing one van that is ADA accessible with the appropriate lift and restraints at the estimated cost of \$80,000. Our research indicates that the annual operating costs for the van will be \$4,000, which includes maintenance, insurance, and fuel. With Board approval, we will identify three eligible drivers among the Watsonville Prep staff. We anticipate that these drivers will be composed primarily of hourly instructional and supervision staff members who would be interested in earning an additional hour of compensation at the beginning and end of their work day. In addition to the standard background checks, van drivers will also be required to provide driving records that will be vetted by Navigator's insurance providers. We project \$12,500 of total compensation expense for two hours a day of driving for 180 days a year.

**Recommended Action**

We recommend the Board approve the attached resolution confirming the Board's commitment to support ongoing operating costs associated with the purchase of one van and authorizing the CEO to request a revision to the budget associated with Watsonville Prep's PCSGP grant accordingly.

Attached:  
-Resolution 2021-01

# BOARD RESOLUTION 2021-01

July 16, 2020

## Commitment to Operational Costs of Vehicle

A RESOLUTION OF THE BOARD OF DIRECTORS of Navigator Schools regarding a commitment to supporting the ongoing operational costs associated with purchasing one van for Watsonville Prep School using Public Charter School Grant Program (PCSGP) funds from the California Department of Education (CDE):

WHEREAS Watsonville Prep was awarded a \$375,000 Public Charter School Grant Program (PCSGP) grant from the California Department of Education (CDE) to support the launch of Watsonville Prep,

WHEREAS PCSGP funds may be used for one-time transportation costs with a board resolution demonstrating commitment to pay for ongoing maintenance and operational costs associated with transportation,

WHEREAS operating a shuttle service for students will improve student attendance and help address the challenges associated with operating Watsonville Prep across two campuses, and

WHEREAS staff has researched operating costs to be affordable within the annual budget for Watsonville Prep,

RESOLVED, the Navigator Schools Board of Directors confirms its commitment to support ongoing operating costs associated with the purchase of one van and authorizes the CEO to request a revision to the budget associated with Watsonville Prep's PCSGP grant to purchase one van.

The officers of this corporation are authorized to perform the acts necessary to carry out this resolution. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Board of Directors of Navigator Schools a regular meeting held via teleconference on July 16, 2020.

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John Flaherty  
Board Chair  
Navigator Schools, a California Nonprofit Public Benefit Corporation

The Secretary of the Corporation certifies that the above is true and copy of the resolution that was duly adopted at the dated meeting of the Navigator Schools Board of Directors.

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Nora Crivello, Secretary

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Date