



Date: 04/20/20

To: Navigator Schools Board of Directors

From: Kevin Sved, CEO

Subject: Use of Grant Funds

Background

In the fall of 2019 Watsonville Prep was awarded a \$375,000 Public Charter School Grant Program (PCSGP) grant from the California Department of Education (CDE) to support the launch of Watsonville Prep. PCSGP is a grant program funded by the US Department of Education (USDE). PCSGP funds may be used for one-time transportation costs with a board resolution demonstrating commitment to pay for ongoing maintenance and operational costs associated with transportation. The Proposition 39 offer from Pajaro Valley Unified is for a split-site operation in 2020-21, with students being housed in classrooms at E.A. Hall Middle School and Ann Soldo Elementary School. To address the challenges related to operating WPS at two locations, we would like to operate a shuttle service to support parents. In addition, we will also explore operating a route to and from school as a way to improve attendance.

We propose purchasing three 10-passenger vans to operate the shuttle service. One of the vehicles will be ADA accessible with the appropriate lift and restraints at the estimated cost of \$80,000. The other two vans are estimated at \$40,000 each for a total estimated expense of \$160,000. Our research indicates that the annual operating for each van will be \$4,000, which includes maintenance, insurance, and fuel. We anticipate that each van will be driven by a Watsonville Prep staff member. We project \$12,500 of compensation expense for each driver working two hours a day for 180 days a year. We anticipate that these drivers will be composed primarily of hourly instructional and supervision staff members who would be interested in earning an additional hour of compensation at the beginning and end of their work day.

Recommended Action

We recommend the Board approve the attached resolution confirming the Board's commitment to support ongoing operating costs associated with the purchase of three vans and authorizing the CEO to request a revision to the budget associated with Watsonville Prep's PCSGP grant to purchase up to three vans.

Attached:

-Resolution 2020-10

BOARD RESOLUTION 2020-10

April 28, 2020

Commitment to Operational Costs of Vehicles

A RESOLUTION OF THE BOARD OF DIRECTORS of Navigator Schools regarding a commitment to supporting the ongoing operational costs associated with purchasing up to three vans for Watsonville Prep School using Public Charter School Grant Program (PCSGP) funds from the California Department of Education (CDE):

WHEREAS Watsonville Prep was awarded a \$375,000 Public Charter School Grant Program (PCSGP) grant from the California Department of Education (CDE) to support the launch of Watsonville Prep,

WHEREAS PCSGP funds may be used for one-time transportation costs with a board resolution demonstrating commitment to pay for ongoing maintenance and operational costs associated with transportation,

WHEREAS operating a shuttle service for students will improve student attendance and help address the challenges associated with operating Watsonville Prep across two campuses, and

WHEREAS staff has researched operating costs to be affordable within the annual budget for Watsonville Prep,

RESOLVED, the Navigator Schools Board of Directors confirms its commitment to support ongoing operating costs associated with the purchase of three vans and authorizes the CEO to request a revision to the budget associated with Watsonville Prep's PCSGP grant to purchase up to three vans.

The officers of this corporation are authorized to perform the acts necessary to carry out this resolution. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Board of Directors of Navigator Schools a regular meeting held via teleconference on April 28.

Caitrin Wright
Board Chair
Navigator Schools, a California Nonprofit Public Benefit Corporation

The Secretary of the Corporation certifies that the above is true and copy of the resolution that was duly adopted at the dated meeting of the Navigator Schools Board of Directors.

John Flaherty, Secretary

Date