Date: April 20, 2020
To: Board of Directors
Submitted By: James Dent and Sharon Waller
Subject: Intervention Priority - 2020 Extended School Year

Background
Navigator Schools, as part of its commitment to eliminating the achievement gap between subgroups of students, has an extended year program during the summer break for students who need additional instruction. This year we will continue to offer an extended school year for any students needing extra support. We are anticipating a distance learning format for summer school, but in the event that our schools are able to operate a 'social distance' summer school we will also plan for that.

Program Components of the Distance Plan
Summer school will have two program sections in the Distance Plan, a tier two/three section for those students who are in need of more intensive academic instruction, and tier one section for those students who may need extra skills practice using targeted educational software applications.

The tier two/three program will provide up to three hours of academic time for students divided into live, small group instruction, and active engagement in the online learning platform to complete assigned activities and practice skills. All students in the tier two/three section will have at least four assigned goals they are working towards. Student successes will be celebrated at the end of the four week section with a variety of fun incentives.

The tier one section will allow students to access prescribed online educational apps, assigned goals to work towards, and weekly goal checks-ins with teachers. Student successes will also be celebrated through awards, parent phone calls, and PBIS points to use for prizes.

Program Goals
The goals for the tier two/three program will be individualized for each student and will generally focus on reading fluency, reading comprehension, vocabulary, writing, and mathematics. Outcomes will be measured through pre- and post-testing data that may include the following: STAR reading, STAR math, reading fluency passages, pre- and post-testing of key vocabulary, and pre- and post-test writing samples.

Fidelity of Implementation
At each of our three sites, the director of student services and/or the summer school leads will conduct daily virtual walkthroughs of the classrooms. Coaching and support will be provided to staff who require assistance. Attendance will be monitored by the teachers and site office staff. The ITOM department will support families with any technical needs related to software or hardware. Students who are not attending will be contacted and encouraged to attend. If a

student continues to be absent from the summer school program, a parent meeting will be arranged to determine what the issues are. Weekly educational software data will be compiled by the site leads, with the help of the director of student services.

Program Components of the *Social Distance (SD)* Summer School
As safety is the biggest concern for our students and staff, a *COVID-19 Safety Protocol for Maintaining Social Distance* will be established by the ITOM and Student Services Department. This protocol will determine cleaning and sanitizing schedules, student seating arrangements, ratios of students to teachers, dismissal procedures, and all other necessary directives to maintain student and staff safety. In accordance with this protocol, the summer school program will be as follows:

- Students will participate in 2 hour blocks of specialized, intensive, small group instruction by a teacher, small group instructor and/or a paraprofessional. These two hour blocks will include direct instruction in reading fluency, comprehension, writing, vocabulary, and mathematics, if that is the skill gap. Each student will be working towards meeting their individual goals of which three to four will be identified by their teachers based on baseline data.

- Attendance tracking and data collection will be done by the teachers. Office staff will be available to help with parent outreach, and dismissal. The ITOM department staff will be available to assist with technical issues related to hardware and software.

- Some students will also be allowed to use the adaptive educational software during the extended year time, as described above in the tier one section.

Program Goals
The goals for the *SD* program will be the same as those that would've been created for the Distance Learning plan.

Fidelity of Implementation
At each of the sites, the director of student services or the summer school leads will conduct daily walkthroughs of the classrooms. Coaching and support will be provided to staff who require assistance. Attendance will be monitored by the teachers and site office staff. The ITOM department will support families with any technical needs related to software or hardware. Students who are not attending will be contacted and encouraged to attend. If a student continues to be absent from the summer school program, a parent meeting will be arranged to determine what the issues are. Weekly educational software data will be compiled by the site leads, with the help of the director of student services. A summer school data report will be submitted to the Directors and Chiefs by August 30th, 2020.

Next steps
The planning team is holding weekly meetings with relevant SO staff, school leadership and summer school leads to continue to plan for either version of summer school. To date, student lists are being generated, invitations will be sent out and staff is being recruited to teach. The *COVID-19 Safety Protocol for Maintaining Social Distance* will be drafted. A final version of the detailed summer school plans will be presented to the Directors and Chiefs by May 20th, including the Safety Protocol.