



**Date:** June 18, 2019

**To:** Board of Directors

**Submitted By:** Kirsten Carr, Director of Engagement & Partnerships

**Subject:** Watsonville Prep School Update **Agenda Item Type:** Informational, Discussion

**Objective(s):**

- 1) As part of the Board approved green lighting process, the board will be updated on key checkpoints for an August 2019 opening.
- 2) The Board will provide feedback to help ensure WPS has a successful August launch.

**Overview**

To provide a status update on activities regarding WPS as well as present a current snapshot of staff plans to prepare for a successful launch in August.

Project Management Update - As reported in previous board meetings, staff continues to be on target to hit our major milestones for hiring, enrollment, facilities, and operations. Below are updates on activities from the various departments:

- Academics -
  - Bell schedule created in conjunction with the E.A. Hall principal
  - Ordered curriculum for WPS
  
- Community Engagement -
  - Full force enrollment activities have been undergoing to ensure full enrollment at opening.
  - Current enrollment (target of 64 students per grade level):
    - Kindergarten 57 with 11 registration packets still out
    - First grade 48 with 8 registration packets still out
    - Second grade - 30 with 4 registration packets still out
  - Have a weekly presence at the Farmers' Market
  - Done outreach at local soccer games
  - Incentives for families bringing in other students
  - Launching a social media campaign with a company referred to Navigator by Charter School Growth Fund
  - PVUSD Board Members Daniel Dodge, Jr. and Jennifer Holm visited HPS
  - Last Reading Club held June 3 with numerous new families attending
  - End of school, welcome to WPS picnic held Friday, June 7 for WPS families
  - Ribbon cutting scheduled with Pajaro Valley Chamber of Commerce
  
- Facilities -
  - The final Facilities Use Agreement approved by PVUSD

- Obtained Interim office space in downtown Watsonville to enable parents to register and meet with WPS staff
- Navigator will obtain access to the E.A. Hall site on August 1
- Human Resources -
  - Newest Support Staff
    - Site Tech: Christopher Copus
    - Office Assistant, Soila Valdez Solorio, is starting a month early to assist with recruiting efforts
- Student Services -
  - Upon receiving MOU from CDE, applied to El Dorado COE SELPA
  - After lottery, Identify students with IEPs
- ITOM -
  - Food service - Food service contract up for approval at 6/18 meeting
  - In regular communication with the Principal of E.A.Hall on sharing logistics,
- Finance -
  - LCAP to be approved at the June NS board meeting
  - WPS was approved for a \$250,000 revolving loan from the California Finance Authority
- WPS (site) -
  - Summer bridge/orientation program begins August 7
  - First day of school is August 13