



Date: April 22, 2019

To: Board of Directors

Submitted By: Kirsten Carr, Director of Engagement & Partnerships

Subject: Watsonville Prep School Update **Agenda Item Type:** Informational, Discussion

Objective(s):

- 1) As part of the Board approved green lighting process, the board will be updated on key checkpoints for a August 2019 opening.
- 2) The Board will provide feedback to help ensure WPS has a successful August launch.

Overview

To provide a status update on activities regarding WPS as well as present a current snapshot on staff plans to prepare for a successful launch in August.

Project Management Update - As reported at the February Board meeting, staff continues to be on target to hit our major milestones for hiring, enrollment, facilities, and operations. Below are updates on activities from the various departments:

- Academics -
 - Draft Academic calendar up for board approval
 - Working with Santa Cruz County Office of Education regarding ELD resources
 - Creating differentiated Navi 201 to accommodate needs of opening a new school
- Community Engagement -
 - 1st Year Lottery was held on April 13th at the YWCA. Kindergarten and first grade are full with a waiting list. Second grade has five openings.
 - Charter number has been obtained & MOU is in progress
 - Reading Club still being held Monday nights with the dates after April 13 being used to complete registration packets for new WPS families
 - WPS website has been launched with ParentSquare and Facebook being used to share information
 - Community outreach
 - PVUSD - attended board meeting 3/27 with Kevin thanking the board for their support of Prop 39 request
 - SCCOE - meeting with Dr. Faris Sabbah
- Facilities - PVUSD approved final Prop 39 offer on 3/27. The final Facilities Use Agreement is going to the PVUSD Board for approval on Consent Agenda on April 24, 2019.

- Human Resources -
 - Hiring Site Leadership Team
 - Vice Principal of Academics & Intervention - Gabby Roldan (HPS)
 - Vice Principal of Culture & Operations - Natalie Richards (external candidate)
 - Hiring Instructional Team
 - Founding teachers
 - Courtney Allen (GPS)
 - Nina Kashmiri (GPS)
 - James Lotti (HPS)
 - Sarah Rule (GPS Teacher in Training)
 - Student Services Team
 - Education Specialist (formerly Resource Specialist) in Training -
 - Alex Heredia (GPS Paraprofessional)
 - Paraprofessionals
 - Luisa Hernandez (founding WPS Parent leader)
 - Sarah Herrera (HPS)
 - Small Group Instructors
 - Kaitlyn Large (HPS)
 - Alondra Iniguez (external candidate)
 - Valerie Duran (external candidate)
 - Angelica Johnson (external candidate)
 - Hiring Support Staff
 - Office Manager - Celica Acosta hired and attended CCSA while also working in Watsonville on lottery preparation. She has also job-shadowed current office managers.
 - Office Assistant
 - Soila Valdez Solorio

- Student Services -
 - Upon receiving MOU from CDE, will apply to El Dorado COE SELPA
 - After lottery, Identify students with IEPs

- ITOM -
 - Food service - PVUSD will not be providing food service so Navigator will issue RFP for food services for WPS along with GPS
 - School Mint functioned effectively for the April 13 lottery

- Finance -
 - LCAP to be approved at June board meeting
 - Revolving loan application completed

- WPS (site) -
 - Summer bridge/orientation program outline has been created - [WPS Orientation Plan](#)
 - Once Prop 39 offer has been signed, staff will begin creating a plan to accommodate the Navigator model into the assigned space