Date: February 26, 2019

To: Board of Directors

From: Ami Ortiz, Director of Business & Finance

Re: 2019-20 LCAP Update

Background
The Local Control and Accountability Plan (LCAP) documents and communicates local educational agencies' (LEAs) actions and expenditures to support student outcomes and overall performance. The LCAP is a three-year plan which is reviewed and updated annually as required by the California Department of Education. Charter schools complete the LCAP to align with the term of the charter school's budget, typically one year, which is submitted to the school's authorizer. The LCAP and Annual Update Template must be completed by all LEAs each year.

A requirement in developing the 2019-20 Local Control Accountability Plan (LCAP) is to address school results as captured in the new California School Dashboard. (https://www.caschooldashboard.org/) The site features reports on multiple measures of school success, including test scores, English learner progress, and suspension rates. Using a color-coded system, the Dashboard makes it easier to see areas of strength (blue or green), areas of challenge (red or orange), and areas in between (yellow).

Summary
I began the LCAP process in January 2019 and is still in process. Stakeholder input is a requirement of the LCAP. We have been collecting stakeholder input through parent coffees, staff surveys, student surveys, and the Leadership Team. It is important that we also get input from the Board of Directors. Attached you will find a summary of our Goals and Actions for the 2019-20 LCAP. The budgeted amounts for each action have not yet been filled in but I am expecting to have a fully completed draft LCAP for the Board at the April 30th meeting.

The LCAP goals are below and align to Navigator's five compass points:

1. Create a culture of excellence within the school community to foster a positive school climate, promote a sense of belonging and nurture social, emotional, & academic growth.
2. All students will receive data-driven instruction in Common Core State Standards (CCSS), Next Generation Science Standards (NGSS) and other CA State Standards.
3. Provide weekly coaching and feedback to all staff to support continuous improvement for teaching and student learning.
4. Ensure equitable access to curriculum, programs, and pathways for student success.
5. Use cutting edge instructional technology to encourage student engagement, increase staff effectiveness to improve student learning, and prepare students for the future.

Please review the summary document and feel free to send me any input or questions you may have. The longer version of the current LCAP draft can be found on Board on Track. It is located in the Public Portal (http://bit.ly/2EoboRG) folder.

Goal 1	**Create a Culture of Excellence within the school community (students, staff, and parents) to foster a positive school climate, promote a sense of belonging and nurture social, emotional, and academic growth.**	
Action 1	Staff School with leadership team to lead development and maintenance of positive school culture and operate a school office with bilingual staff who provide a welcoming environment and support positive and proactive communication with the school community with communications in both English and Spanish.	
Action 2	Maintain an MTSS Coordinator at .33 FTE to strengthen implementation of positive behavior interventions and supports and social/emotional curriculum to promote and encourage positive behavior and help maintain a low suspension rate.	
Action 3	We will also purchase Panorama, a student climate survey tool, to track the effectiveness of the implementation of restorative justice.	
Action 4	Provide a clean and safe environment, with facilities maintained and in good repair. Maintain a safe climate for students on our school grounds and in our parking lot by providing adequate yard duty staff to supervise students before and after school, and during recess and lunch.	
Action 5	Utilize the services of the Navigator Schools Support Office to provide charter management and support in governance, strategy, facilities, human resources, technology, finance, communications, academics, reporting, and operations, enabling site leadership to focus on instruction and culture.	
Action 6	School will add a 1FTE staff person focused on specialized support for middle school coaching and academics.	
Goal 2	**All students will receive Data-Driven Instruction in Common Core State Standards (CCSS), Next Generation Science Standards (NGSS) and other California State Standards (ELD, Social Studies) from appropriately credentialed teachers and staff.**	
Action 1	Appropriately assigneAppropriately assigned, trained, and credentialed Teachers will provide high quality instruction to all students using data driven strategies.d, trained, and credentialed Teachers will provide high quality instruction to all students using data driven strategies.	
Action 2	Teachers in Training will support teacher release time for coaching and professional development and serve as substitute teachers to maintain instructional continuity and help prevent lost learning time.	
Action 3	Small Group Instructors (SGIs) will lead small group instruction to target academic skill development at appropriate instructional level based on data.	
Action 4	Hire a Curriculum Specialist to enhance and modify curriculum and instruction to ensure English Learners have access to CCSS and ELD Standards. This enhancement will be improved professional development and support for instructional staff, and increased planning time to incorporate ELD standards into integrated instructional time.	
Action 5	Maintain a full-time Curriculum & Data Specialist at the Support Office to support curriculum documentation and improve use of data at the school site.	
Action 6	Purchase and utilize standards aligned instructional materials so that all students have access to appropriate curriculum in English Language Arts, Mathematics, Social Science, and Science.	
Action 7	Gilroy Prep School will continue to implement standards bases physical education and instruction in grades K-8.	

Goal 3	**Provide weekly coaching and feedback to all staff to support continuous improvement for teaching and student learning.**
Action 1	Site leadership will provide weekly coaching to all teachers, teachers in training and small group instructors, and principal will provide weekly coaching to site leadership.
Action 2	Support Office personnel will provide weekly coaching to site staff: CAO will coach Principal, Director of IT and Operations will coach Site Technology Assistant, Director of Student Services will coach Resource Teacher.
Action 3	Maintain a Vice Principal in Training to strengthen the depth of academic coaches at Gilroy Prep.
Goal 4	**Ensure equitable access to curriculum, programs, and pathways for student success through a multi-tiered system of supports.**
Action 1	Provide an inclusive instructional setting for all students with appropriate "push-in" support provided by paraprofessionals with supervision and support from the resource teacher and Director of Student Services.
Action 2	grade level and/or demonstrates needs in behavior or social skills. They will also provide intervention for tier 2 and tier 3 students.
Action 3	Provide summer school for students who are not achieving at grade level.
Action 4	Provide food service program that serves free and reduced-price breakfast and lunch for eligible students so that all students have equitable opportunity to be well-nourished during school.
Action 5	Provide necessary specialist support for all identified needs, including speech and language, occupational therapy, counseling, Phycologist, and assessment.
Goal 5	**Use cutting edge instructional technology to encourage student engagement, increase staff effectiveness to improve student learning, and prepare students for the future.**
Action 1	Provide high quality tech support to the school site by having well-trained and supported full-time technical support personnel.
Action 2	Effectively utilize Illuminate for student assessment and reporting. Utilize Tableau software to enhance data reports.
Action 3	Maintain a 1:1 I-Pad ratio for all students.
Action 4	To support staff effectiveness and efficiency, provide staff with up to date technology, including replacing outdated technology.
Action 5	Maintain high speed internet wireless network with sufficient bandwidth.