



# Navigator Schools

## Board Meeting

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### Date and Time

Tuesday September 26, 2023 at 7:00 PM PDT

### Location

Gilroy Prep School, 277 I.O.O.F. Avenue, Gilroy, CA 95020

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This meeting will be held in compliance with the Brown Act.

Members of the public who wish to access this board meeting online may do so via Zoom at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:(669)900-6833) or [\(669\) 444-9171](tel:(669)444-9171).

Meeting ID: 967 5928 3566

Passcode: 320398

### Teleconference Locations / Ubicaciones de Teleconferencias

1. Hayward Collegiate Charter School, 166 West Harder Road, Hayward, CA 94544
2. Hollister Prep School, 881 Line Street, Hollister CA 95020
3. Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
4. 1601 Cunningham Avenue, San Jose, CA 95122 (Santa Clara County)
5. 5 SW of 12th Avenue, Carmel, CA 93921
6. 27324 Dobbel Avenue, Hayward, CA 94542
7. 1065 Byers Street, Gilroy, CA 95020 (Santa Clara County)

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](mailto:).

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Esta reunión se llevará a cabo de conformidad con la Brown Act.

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Los comentarios públicos se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por [correo electrónico](#). Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Board Chair	1 m
The chairperson will direct the board secretary to confirm attendance via roll call.			
<b>B. Call the Meeting to Order</b>		Board Chair	1 m

	Purpose	Presenter	Time
<b>C. Public Comments</b>		Board Chair	5 m
The board will receive public comments regarding non-agenda items, if any, following expectations and time limits reviewed by the chairperson.			
<b>D. Opening Remarks of the Board Chair</b>		Board Chair	5 m
The chairperson will provide introductory remarks.			
<b>E. Opening Remarks of the CEO and Superintendent</b>		Caprice Young	5 m
Dr. Caprice Young, CEO and Superintendent of Navigator Schools, will provide opening remarks.			
<b>F. Approve Minutes from Previous Regular Board Meeting</b>	Approve Minutes	Board Chair	1 m
Members will vote on the approval of minutes from the board meeting held on August 29, 2023.			
Proposed Motion: Approve the Board Meeting Minutes from August 29, 2023			
Approve minutes for Board Meeting on August 29, 2023			

**II. Consent Agenda 7:18 PM**

<b>A. Approval of the Consent Agenda</b>	Vote	Board Chair	3 m
The board will vote on the approval of the Consent Agenda:			
<ol style="list-style-type: none"> <li>1. Approve the CFOO as a primary signer and our Director of Business Operations as a secondary signer on the bank account (Bank Account Signatory Resolution [BR 2024-05])</li> <li>2. Allow the CEO and Superintendent to contract with CFOMW, LLC to file for our Employee Retention Credit</li> <li>3. Appoint one new and reappoint two continuing Directors of Navigator Schools Support Corporation Resolution (BR 2024-06)</li> <li>4. Receive and file the Unaudited Actuals for FY 2021-22</li> <li>5. Approve Charter School Growth Fund and Silicon Schools grant-funded contracts with On Your Mark to provide virtual, real-time one-on-one tutoring for intervention for students during 2023-24 (contract to follow)</li> <li>6. Approve a contract with Mobile Modular for \$612,131.23 for three classrooms, each with a bathroom, to be placed on the Hayward Collegiate Campus as part</li> </ol>			

	Purpose	Presenter	Time
of the long-term renovation project costing approximately \$1.5-\$1.8 million and paid for using SB740, operating funds, and existing reserves banked for this purpose			
7. Approve a grant agreement with Silicon Schools Fund for Ignite! Reading for \$32,500 to support literacy tutoring for students during 2023-24			

Proposed Motion: Approve the Consent Agenda

**III. Committees 7:21 PM**

<b>A.</b> Academic Success Committee	FYI	Claire Grissom	30 m
Claire Grissom will provide an update on committee activities, including its recent meeting on September 16, 2023.			

**IV. Closed Session 7:51 PM**

<b>A.</b> Announcement and Vote to Enter Closed Session	FYI	Board Chair	1 m
1. The board chair will announce the reason for the closed session: Education Code Section 35146: Confidential Student Matter - Consideration of OAH Case No. 202308046.			
2. The board will vote to enter closed session.			

Proposed Motion: Enter Closed Session

<b>B.</b> Closed Session	Discuss	Board Chair	15 m
<b>C.</b> Return to Open Session	FYI	Board Chair	1 m
The board chair will announce action taken during the closed session.			

**V. Closing Items 8:08 PM**

<b>A.</b> Adjourn Meeting	Vote	Board Chair	1 m
Board members will vote on adjournment of the meeting. Votes will be recorded via roll call.			

Proposed Motion: Adjourn



# Coversheet

## Opening Remarks of the CEO and Superintendent

**Section:** I. Opening Items  
**Item:** E. Opening Remarks of the CEO and Superintendent  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** WPS Shout Out 2023\_09\_26.pdf



# Shout out to Watsonville Prep!

Shout out to the entire WPS team for being creative problem solvers during a city power outage as well as a broken water main. Thank you for going above and beyond to ensure students stayed safe and continued to learn and thrive!

Special thanks to the leadership team for their quick action, to the office and Ops team for ensuring students were fed and safe, and to the instructional staff for coming up with engaging outdoor lesson plans.



# Coversheet

## Approve Minutes from Previous Regular Board Meeting

**Section:** I. Opening Items  
**Item:** F. Approve Minutes from Previous Regular Board Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Board Meeting on August 29, 2023

APPROVED



## Navigator Schools

### Minutes

#### Board Meeting

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**Date and Time**

Tuesday August 29, 2023 at 6:00 PM

**Location**

Gilroy Prep School, 277 IOOF Avenue, Gilroy, CA 95020

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Zoom Meeting ID: 978 1718 9580

Zoom Passcode: 906814

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3. Watsonville Prep School, 407 Main Street, Watsonville, CA 95076
4. 3600 North Lake Boulevard, Unit 114, Tahoe City, CA 96145
5. 27324 Dobbel Avenue, Hayward, CA 94542
6. 5357 Federation Court, San Jose, CA 95123 (Santa Clara County)
7. 1065 Byers Street, Gilroy, CA 95020 (Santa Clara County)

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#### **Directors Present**

Chuck Daggs (remote), Claire Grissom, JP Anderson (remote), Jaime Quiroga, John Flaherty, Shara Hegde (remote)

#### **Directors Absent**

Alfred Morikang, Ian Connell

#### **Guests Present**

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Gary Larson (remote), Heather Vega (remote), Sean Martin

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Aug 29, 2023 at 6:13 PM.

### C. Public Comments

There were no public comments.

### D. Opening Remarks of the Board Chair

The board chair chose to forgo opening remarks.

### E. Opening Remarks of the CEO & Superintendent

Caprice Young recognized high-performing instructional teams (teachers and small-group instructors) for attaining high levels of student proficiency and growth on annual SBAC assessments.

Teams celebrated for high growth were: Nancy Salazar and Mirna Velasco-Alvarado (GPS); Jamie Mongoso and Da'Rell Calvin (HCC); Karie Stevens and Ashley Munday (HPS); and Gabi Roldan, Ashlind Martinez, and Alexia Santiago (WPS).

Teams celebrated for high proficiency levels (at or above 80%) were: Olivia Bueno and Hayley Cavagnaro (GPS); and Carrie Fosdick and Carly Picha (HPS).

### F. Approve Minutes from Previous Regular Board Meeting

Jaime Quiroga made a motion to approve the minutes from Board Meeting on 07-25-23. Chuck Daggs seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Claire Grissom	Aye
John Flaherty	Aye
Ian Connell	Absent
Chuck Daggs	Aye
Shara Hegde	Aye
JP Anderson	Aye
Alfred Morikang	Absent
Jaime Quiroga	Aye

## II. Consent Agenda

### A. Approval of the Consent Agenda

Caprice Young provided a brief overview of consent agenda items.

Claire Grissom made a motion to approve the Consent Agenda: Artik GPS Architectural Services Contract, Updated Agreement for General Counsel Legal Services, and the Project Management Agreement with Pacific Charter School Development, Inc.

John Flaherty seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Ian Connell	Absent
Alfred Morikang	Absent
John Flaherty	Aye
Shara Hegde	Aye
Jaime Quiroga	Aye
JP Anderson	Aye
Claire Grissom	Aye
Chuck Daggs	Aye

## III. Topical Presentations

### A. Investment Policy

Caprice Young highlighted the purpose and importance of establishing an organizational Investment Policy. The board chair suggested three policy-related topics to forward to the finance committee: conflict of interest policy pertaining to investments; investments to avoid; and Environmental, Social, and Governance (ESG) investing.

JP Anderson made a motion to approve the Investment Policy.

Chuck Daggs seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Shara Hegde	Aye
Chuck Daggs	Aye
Jaime Quiroga	Aye
Alfred Morikang	Absent
Ian Connell	Absent
JP Anderson	Aye
Claire Grissom	Aye
John Flaherty	Aye

### B. Approval of Contract for Watsonville Yoga, Dance, and Healing Arts

Kirsten Carr described after-school activities and the strengths of the service provider. She explained the scope of services to be provided.

Jaime Quiroga made a motion to approve the contract for Watsonville Yoga, Dance, and Healing Arts.

John Flaherty seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

- Chuck Daggs Aye
- Claire Grissom Aye
- John Flaherty Aye
- Jaime Quiroga Aye
- Shara Hegde Aye
- JP Anderson Aye
- Ian Connell Absent
- Alfred Morikang Absent

**C. Larson Communications Proposal**

Caprice Young introduced guest attendees Gary Larson and Heather Vega from Larson Communications. The board reviewed key services to be provided by the firm, including: website optimization, internal communications, parent communications, and targeted public relations for the recruiting of staff. Board members discussed their familiarity with the firm, contract timelines, and an additional focus on development (fundraising). The board chair mentioned a previous board discussion in which J.P. Anderson highlighted several parent outreach strategies, and he suggested the firm connect with J.P. Anderson on that topic.

Jaime Quiroga made a motion to approve the Larson Communications Proposal and direct the CEO to execute a contract.

John Flaherty seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

- John Flaherty Aye
- Shara Hegde Aye
- Chuck Daggs Aye
- Ian Connell Absent
- Jaime Quiroga Aye
- JP Anderson Aye
- Alfred Morikang Absent
- Claire Grissom Aye

**D. School Connected Organizations Policy**

Caprice Young provided background on parent groups at Navigator Schools. She highlighted the benefits of adopting a School Connected Organizations Policy for parent groups, including advantages relating to accounting, insurance, training, and increased parent participation. Board members asked clarifying questions.

Shara Hegde made a motion to approve the School Connected Organizations Policy.



Claire Grissom seconded the motion.  
 The board **VOTED** to approve the motion.

**Roll Call**

Shara Hegde Aye  
 Claire Grissom Aye  
 John Flaherty Aye  
 Jaime Quiroga Aye  
 JP Anderson Aye  
 Ian Connell Absent  
 Chuck Daggs Aye  
 Alfred Morikang Absent

**E. New School Year Introductions and Priorities**

Crystal O'Rourke shared images from the first day of school and reviewed organizational goals for 2023-24, including data-driven instruction, effective interventions, and student culture. She also explained Valor Circles. Each school principal presented school goals for 2023-24 and reviewed strengths and opportunities highlighted in brief summaries of student and staff data. Topics included enrollment, attendance, academic achievement, staff retention, and surveys. They also celebrated notable achievements of 2022-23. Board members asked questions at the end of each school presentation. Jaime Quiroga expressed interest in the potential impact of school calendars and schedules, including minimum days, on student achievement. Board members thanked principals for the presentations and for everything the principals do to ensure the success of Navigator Schools.

**F. Community Schools**

Kirsten Carr provided an overview of the Community Schools planning grant and the guiding philosophy of the Community Schools strategy to reduce inequities. She introduced key components and structures of community school development, including Community Schools Coordinators and Community Schools Advisory Councils (CSAC). She reviewed the findings of research focus groups. She highlighted needs and next steps for each school. Board members discussed strengths and opportunities related to the effort, including funding, partnerships, and positive student and community impacts.

**IV. Governance**

**A. Board Retreat Confirmation**

The board will continue to explore potential board retreat dates and times.

**V. Closed Session**

**A. Announcement of and Vote to Enter Closed Session**

Chuck Daggs made a motion to enter closed session.

Jaime Quiroga seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Ian Connell Absent  
Alfred Morikang Absent  
Jaime Quiroga Aye  
JP Anderson Aye  
Chuck Daggs Aye  
Claire Grissom Aye  
John Flaherty Aye  
Shara Hegde Aye

**B. Closed Session**

**C. Announcement of Actions Taken During Closed Session**

1. Personnel Exception: The board approved, by unanimous vote, the hiring of Noël Russell-Unterburger as Chief Financial and Operating Officer (CFOO).
2. Anticipated Litigation: No action taken.

**VI. Closing Items**

**A. Adjourn Meeting**

Chuck Daggs made a motion to adjourn.  
Shara Hegde seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Shara Hegde Aye  
Alfred Morikang Absent  
Claire Grissom Aye  
Jaime Quiroga Aye  
Chuck Daggs Aye  
Ian Connell Absent  
John Flaherty Aye  
JP Anderson Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:36 PM.

Respectfully Submitted,  
Sean Martin

# Coversheet

## Approval of the Consent Agenda

**Section:** II. Consent Agenda  
**Item:** A. Approval of the Consent Agenda  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**

1. CFOO Bank Signatory BR 2024\_05 .pdf
2. Employee Retention Credit Memo.pdf
3. NSSC Directors BR 2024\_06.pdf
4. Unaudited Actuals 2021\_22 All Sch.pdf
6. HCC Mobile Modular Proposal.pdf
7. SC Ignite! Reading Grant Agreement 2023\_24.pdf

## BOARD RESOLUTION 2024-05

*September 26, 2023*

### Authorization for the Chief Financial and Operations Officer to be a Primary Signatory for Checking Account at Santa Cruz County Bank

A RESOLUTION OF THE BOARD OF DIRECTORS of Navigator Schools regarding check signing authority at Santa Cruz County Bank:

WHEREAS, Navigator Schools (a California Nonprofit Public Benefit Corporation) requires use of checking accounts;

WHEREAS, checks provided to Gilroy Prep School, Hayward Collegiate, Hollister Prep School, and Watsonville Prep School are deposited into the same Navigator Schools checking account (with accounting software tracking revenues and expenses by site); and

WHEREAS, the current, authorized signatories on the checking account at Santa Cruz County Bank are Caprice Young, CEO and Superintendent, James Dent, Chief Academic Officer, Melissa Alatorre Alnas, Director of Talent, and Ami Ortiz, Director of Business & Finance.

WHEREAS, it is in the best interests of Navigator Schools to add Noël Russell-Unterburger, Chief Financial and Operations Officer, as an authorized signatory on the checking account at Santa Cruz County Bank.

NOW THEREFORE:

IT IS HEREBY RESOLVED, Noël Russell-Unterburger, Chief Financial and Operations Officer, is authorized to be a signatory on the checking account at Santa Cruz County Bank.

IT IS FURTHER RESOLVED, this resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Board of Directors of Navigator Schools at its regular meeting for which a quorum was present on September 26, 2023, held in Gilroy, Santa Clara County, California.

The Board Secretary of the Corporation certifies that this resolution was adopted at the dated meeting of the board of directors.

\_\_\_\_\_  
Signature of Secretary

Sean R. Martin  
Name

\_\_\_\_\_  
Date



Date: September 20, 2023  
To: Navigator Schools Board of Directors  
From: Caprice Young, Ed.D., CEO and Superintendent  
Subject: Employee Retention Credit

The IRS offers an Employee Retention Credit ([link](#)) impacted by the pandemic of up to \$26,000 per employee. For us, this could mean more than \$2 million in unrestricted funds. Hundreds of charter schools have taken advantage of this opportunity for reimbursement of employee wages by filing a request. We qualify because by being forced to move to remote or hybrid operations, “the operation of your business or organization fully or partially suspended by a government order due to the COVID-19 pandemic during 2020 or the first three calendar quarters (Jan. through Sept.) of 2021,” according to the IRS guidelines. If we file in October, the funds would come to us in approximately one year.

In assessing whether or not to claim this credit, we consulted with other charter schools (thank you, Shara!) on their experience and with our auditor and other auditors. Our auditors believed that we would not qualify because we did not forgo revenue due to the pandemic; however, other charter school leaders, auditors and CFOs disagreed. Because this is a fairly new IRS program, we are approaching it cautiously. We are watching what happens with the two existing ERC audits of charter schools to see whether their filings are rejected and, if they are, on what grounds. When we file, and assuming we receive funds, we plan to save the funds until the statute of limitations on an ERC audit runs out (three years from the filing date) before using the funds, or until we see the results of enough audits to be reasonably certain that our funds will not need to be returned.

We interviewed three firms purporting to handle our filing and selected the one with the most charter school references and the lowest commission rate (7.5% versus 12% and 15%). We also required that CFOMW escrow their commission fees until the end of three years when the statute of limitations runs out and that they will represent us in an audit as part of their commission if we are subject to an audit. If we were to receive \$2 million in ERC next year due to this filing, CFOMW would receive \$150,000 of those funds and we would receive the rest.

This is a low-risk proposition because the worst-case scenario is that we would need to return the funds with interest. The best-case scenario is that within about three years we will have approximately \$1,850,000 in new one-time, unrestricted funds.

### **Recommendation**

It is recommended that the Board of Directors approve the following motion during its regularly scheduled meeting on September 26, 2023: Approve Contracting with Michael Williams of CFOMW to File for the Employee Retention Credit.

## BOARD RESOLUTION BR 2023-06

### APPOINTMENT OF DIRECTORS TO THE NAVIGATOR SCHOOLS SUPPORT CORPORATION BOARD OF DIRECTORS

September 26, 2023

A RESOLUTION OF THE BOARD OF DIRECTORS of Navigator Schools regarding the appointment of Directors to the Navigator Schools Support Corporation (the “NSSC”) Board of Directors, as follows:

WHEREAS, the Board of Directors of Navigator Schools voted to create the NSSC on December 22, 2020;

WHEREAS, Navigator Schools seeks to ensure that the Board of Directors of the NSSC represent the interests Navigator Schools and support the mission of Navigator Schools;

WHEREAS, the Board of Directors of Navigator Schools accepts the resignation of Caitrin Wright from the Board of Directors of the NSSC effective June 30, 2023, and thank her for her service; and

WHEREAS, the Board of Directors of Navigator Schools has the authority and responsibility to appoint the NSSC Board members and to set terms of service.

NOW THEREFORE, the Board of Directors of Navigator Schools:

1. HEREBY RESOLVES, that Kevin Sved is appointed to the Board of Directors of the NSSC, commencing on September 26, 2023 and concluding June 30, 2024;
2. HEREBY FURTHER RESOLVES, that Heather Parsons is re-appointed to the Board of Directors of the NSSC, commencing on July 1, 2022 and concluding June 30, 2024;
3. HEREBY FURTHER RESOLVES, that Patrick Walsh is re-appointed to the Board of Directors of the NSSC, commencing on July 1, 2022 and concluding June 30, 2024; and
4. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Board of Directors of Navigator Schools at its regular meeting held on September 26, 2023 at which a quorum was present.

The Secretary of Navigator Schools certifies that this resolution was adopted as set forth above.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

**FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

**Charter School Name:** Gilroy Prep School  
**CDS #:** #VALUE!  
**Charter Approving Entity:** Gilroy Unified School District  
**County:** Santa Clara  
**Charter #:** 1278

**This charter school uses the following basis of accounting:**

**(Please enter an "X" in the applicable box below; check only one box)**

- Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 6910, 7438, 9400-9489, 9660-9669, 9796, and 9797)  
 **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 6600, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
<b>1. LCFF Sources</b>				
State Aid - Current Year	8011	2,684,809.00		2,684,809.00
Education Protection Account State Aid - Current Year	8012	400,844.00		400,844.00
State Aid - Prior Years	8019			0.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	2,793,594.03		2,793,594.03
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		5,879,247.03	0.00	5,879,247.03
<b>2. Federal Revenues (see NOTE in Section L)</b>				
No Child Left Behind/Every Student Succeeds Act	8290		138,217.00	138,217.00
Special Education - Federal	8181, 8182		78,542.00	78,542.00
Child Nutrition - Federal	8220		162,548.10	162,548.10
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299		37,586.00	37,586.00
Total, Federal Revenues		0.00	416,893.10	416,893.10
<b>3. Other State Revenues</b>				
Special Education - State	StateRevSE		419,492.00	419,492.00
All Other State Revenues	StateRevAO	1,052,862.71	286,104.77	1,338,967.48
Total, Other State Revenues		1,052,862.71	705,596.77	1,758,459.48
<b>4. Other Local Revenues</b>				
All Other Local Revenues	LocalRevAO	218,550.62		218,550.62
Total, Local Revenues		218,550.62	0.00	218,550.62
<b>5. TOTAL REVENUES</b>				
		7,150,660.36	1,122,489.87	8,273,150.23
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
<b>1. Certificated Salaries</b>				
Certificated Teachers' Salaries	1100	1,100,017.96		1,100,017.96
Certificated Pupil Support Salaries	1200	260,600.04	78,542.00	339,142.04

Certificated Supervisors' and Administrators' Salaries	1300	523,657.92		523,657.92
Other Certificated Salaries	1900			0.00
<b>Total, Certificated Salaries</b>		<b>1,884,275.92</b>	<b>78,542.00</b>	<b>1,962,817.92</b>
<b>2. Noncertificated Salaries</b>				
Noncertificated Instructional Salaries	2100	790,396.31	311,200.00	1,101,596.31
Noncertificated Support Salaries	2200			0.00
Noncertificated Supervisors' and Administrators' Salaries	2300	71,136.00		71,136.00
Clerical, Technical and Office Salaries	2400	125,075.13		125,075.13
Other Noncertificated Salaries	2900	342,544.89		342,544.89
<b>Total, Noncertificated Salaries</b>		<b>1,329,152.33</b>	<b>311,200.00</b>	<b>1,640,352.33</b>



Description	Object Code	Unrestricted	Restricted	Total
<b>3. Employee Benefits</b>				
STRS	3101-3102	376,257.49	15,001.52	391,259.01
PERS	3201-3202			0.00
OASDI / Medicare / Alternative	3301-3302	144,754.02	13,251.23	158,005.25
Health and Welfare Benefits	3401-3402	438,658.32	19,447.50	458,105.82
Unemployment Insurance	3501-3502	17,454.79	389.74	17,844.53
Workers' Compensation Insurance	3601-3602	33,146.47	428.72	33,575.19
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902	483.47		483.47
Total, Employee Benefits		1,010,754.56	48,518.71	1,059,273.27
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	9,449.17	1,667.50	11,116.67
Books and Other Reference Materials	4200	8,013.81	1,414.20	9,428.01
Materials and Supplies	4300	47,312.68	10,960.40	58,273.08
Noncapitalized Equipment	4400	219,061.07		219,061.07
Food	4700	5,023.92	330,440.05	335,463.97
Total, Books and Supplies		288,860.64	344,482.16	633,342.80
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100			0.00
Travel and Conferences	5200	39,234.10		39,234.10
Dues and Memberships	5300	0.00		0.00
Insurance	5400	22,839.30		22,839.30
Operations and Housekeeping Services	5500	36,971.28		36,971.28
Rentals, Leases, Repairs, and Noncap. Improvements	5600	10,217.23		10,217.23
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	1,395,707.81	339,747.00	1,735,454.81
Communications	5900	73,609.35		73,609.35
Total, Services and Other Operating Expenditures		1,578,579.07	339,747.00	1,918,326.07
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Depreciation Expense (accrual basis only)	6900	48,747.50		48,747.50
Amortization Expense - Lease Assets	6910			0.00
Total, Capital Outlay		48,747.50	0.00	48,747.50
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00

Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438			0.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		0.00	0.00	0.00
<b>8. TOTAL EXPENDITURES</b>		<b>6,140,370.03</b>	<b>1,122,489.86</b>	<b>7,262,859.89</b>

Description	Object Code	Unrestricted	Restricted	Total
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		1,010,290.33	0.01	1,010,290.34
<b>D. OTHER FINANCING SOURCES / USES</b>				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999			0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>		1,010,290.33	0.01	1,010,290.34
<b>F. FUND BALANCE / NET POSITION</b>				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	3,090,430.00		3,090,430.00
b. Adjustments/Restatements	9793, 9795	(611,681.00)		(611,681.00)
c. Adjusted Beginning Fund Balance /Net Position		2,478,749.00	0.00	2,478,749.00
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		3,489,039.33	0.01	3,489,039.34
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
3. <b>Components of Ending Net Position (Accrual Basis only)</b>				
a. Net Investment in Capital Assets	9796			0.00
b. Restricted Net Position	9797			0.00
c. Unrestricted Net Position	9790A	3,489,039.33	(must be zero or negative) 0.01	3,489,039.34

Description	Object Code	Unrestricted	Restricted	Total
<b>G. ASSETS</b>				
1. Cash				
In County Treasury	9110			0.00
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120			0.00
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200	1,809,590.90		1,809,590.90
4. Due from Grantor Governments	9290			0.00
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330	152,470.63		152,470.63
7. Other Current Assets	9340	120,035.04		120,035.04
8. Lease Receivable	9380			0.00
9. Capital Assets (accrual basis only)	9400-9489			0.00
10. TOTAL ASSETS		2,082,096.57	0.00	2,082,096.57
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>				
1. Deferred Outflows of Resources	9490			0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
<b>I. LIABILITIES</b>				
1. Accounts Payable	9500	178,613.68		178,613.68
2. Due to Grantor Governments	9590			0.00
3. Current Loans	9640			0.00
4. Unearned Revenue	9650			0.00
5. Long-Term Liabilities (accrual basis only)	9660-9669	(1,585,556.45)		(1,585,556.45)
6. TOTAL LIABILITIES		(1,406,942.77)	0.00	(1,406,942.77)
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
1. Deferred Inflows of Resources	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		3,489,039.34	0.00	3,489,039.34

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. _____			0.00
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
<b>TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE</b>	0.00	0.00	0.00

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries	1000-1999
b. Noncertificated Salaries	2000-2999
c. Employee Benefits	3000-3999
d. Books and Supplies	4000-4999
e. Services and Other Operating Expenditures	5000-5999
<b>TOTAL COMMUNITY SERVICES EXPENDITURES</b>	<b>0.00</b>

**3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster**

Brief Description i.e., COVID-19 (If no amounts, indicate "None")	Amount
a. _____	_____
b. _____	_____
c. _____	_____
d. _____	_____
<b>TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)</b>	<b>0.00</b>

**4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2020-21 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2023-24.

a. Total Expenditures (B8)	7,262,859.89
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	416,893.10
c. Subtotal of State & Local Expenditures [a minus b]	6,845,966.79
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600 and 6910]	48,747.50
f. Less Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster	0.00
<b>TOTAL STATE &amp; LOCAL EXPENDITURES SUBJECT TO MOE</b> [c minus d minus e minus f]	<b>\$ 6,797,219.29</b>

**FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

**Charter School Name:** Hayward Collegiate Charter  
**CDS #:** #VALUE!  
**Charter Approving Entity:** Alameda County Office of Education  
**County:** Alameda  
**Charter #:** 2027

**This charter school uses the following basis of accounting:**

**(Please enter an "X" in the applicable box below; check only one box)**

- Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 6910, 7438, 9400-9489, 9660-9669, 9796, and 9797)  
 **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 6600, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
<b>1. LCFF Sources</b>				
State Aid - Current Year	8011	1,150,704.00		1,150,704.00
Education Protection Account State Aid - Current Year	8012	28,230.00		28,230.00
State Aid - Prior Years	8019			0.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	531,815.00		531,815.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		1,710,749.00	0.00	1,710,749.00
<b>2. Federal Revenues (see NOTE in Section L)</b>				
No Child Left Behind/Every Student Succeeds Act	8290		51,482.00	51,482.00
Special Education - Federal	8181, 8182		20,700.00	20,700.00
Child Nutrition - Federal	8220		64,983.37	64,983.37
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299		97,876.50	97,876.50
Total, Federal Revenues		0.00	235,041.87	235,041.87
<b>3. Other State Revenues</b>				
Special Education - State	StateRevSE		86,622.00	86,622.00
All Other State Revenues	StateRevAO	334,592.79	390,217.63	724,810.42
Total, Other State Revenues		334,592.79	476,839.63	811,432.42
<b>4. Other Local Revenues</b>				
All Other Local Revenues	LocalRevAO	169,685.91		169,685.91
Total, Local Revenues		169,685.91	0.00	169,685.91
<b>5. TOTAL REVENUES</b>				
		2,215,027.70	711,881.50	2,926,909.20
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
<b>1. Certificated Salaries</b>				
Certificated Teachers' Salaries	1100	461,105.14	114,850.00	575,955.14
Certificated Pupil Support Salaries	1200	0.00	13,180.57	13,180.57

Certificated Supervisors' and Administrators' Salaries	1300	119,821.53		119,821.53
Other Certificated Salaries	1900			0.00
<b>Total, Certificated Salaries</b>		<b>580,926.67</b>	<b>128,030.57</b>	<b>708,957.24</b>
<b>2. Noncertificated Salaries</b>				
Noncertificated Instructional Salaries	2100	111,560.93	313,307.75	424,868.68
Noncertificated Support Salaries	2200			0.00
Noncertificated Supervisors' and Administrators' Salaries	2300			0.00
Clerical, Technical and Office Salaries	2400	109,073.87		109,073.87
Other Noncertificated Salaries	2900	224,241.97		224,241.97
<b>Total, Noncertificated Salaries</b>		<b>444,876.77</b>	<b>313,307.75</b>	<b>758,184.52</b>



Description	Object Code	Unrestricted	Restricted	Total
<b>3. Employee Benefits</b>				
STRS	3101-3102	114,759.56	24,453.84	139,213.40
PERS	3201-3202			0.00
OASDI / Medicare / Alternative	3301-3302	54,971.08	13,240.15	68,211.23
Health and Welfare Benefits	3401-3402	109,980.37	22,175.23	132,155.60
Unemployment Insurance	3501-3502	5,332.95	4,413.38	9,746.33
Workers' Compensation Insurance	3601-3602	7,138.08	4,854.72	11,992.80
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902	2,265.51		2,265.51
Total, Employee Benefits		294,447.55	69,137.32	363,584.87
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	8,292.43	1,463.37	9,755.80
Books and Other Reference Materials	4200	6,334.18	1,117.80	7,451.98
Materials and Supplies	4300	23,863.69	41,670.24	65,533.93
Noncapitalized Equipment	4400	145,844.67	5,461.78	151,306.45
Food	4700	55,409.82	124,147.67	179,557.49
Total, Books and Supplies		239,744.79	173,860.86	413,605.65
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100			0.00
Travel and Conferences	5200	33,486.02		33,486.02
Dues and Memberships	5300	95.00		95.00
Insurance	5400	8,253.97		8,253.97
Operations and Housekeeping Services	5500	18,501.96		18,501.96
Rentals, Leases, Repairs, and Noncap. Improvements	5600	167,874.07		167,874.07
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	563,411.67	27,545.00	590,956.67
Communications	5900	4,618.01		4,618.01
Total, Services and Other Operating Expenditures		796,240.70	27,545.00	823,785.70
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Depreciation Expense (accrual basis only)	6900	80,386.67		80,386.67
Amortization Expense - Lease Assets	6910			0.00
Total, Capital Outlay		80,386.67	0.00	80,386.67
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00

Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438	1,725.00		1,725.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		1,725.00	0.00	1,725.00
Total, Other Outgo		1,725.00	0.00	1,725.00
<b>8. TOTAL EXPENDITURES</b>		<b>2,438,348.15</b>	<b>711,881.50</b>	<b>3,150,229.65</b>

Description	Object Code	Unrestricted	Restricted	Total
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		(223,320.45)	0.00	(223,320.45)
<b>D. OTHER FINANCING SOURCES / USES</b>				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999			0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>		(223,320.45)	0.00	(223,320.45)
<b>F. FUND BALANCE / NET POSITION</b>				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	1,736,847.75		1,736,847.75
b. Adjustments/Restatements	9793, 9795			0.00
c. Adjusted Beginning Fund Balance /Net Position		1,736,847.75	0.00	1,736,847.75
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		1,513,527.30	0.00	1,513,527.30
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
3. <b>Components of Ending Net Position (Accrual Basis only)</b>				
a. Net Investment in Capital Assets	9796	84,680.27		84,680.27
b. Restricted Net Position	9797			0.00
			(must be zero or negative)	
c. Unrestricted Net Position	9790A	1,428,847.03	0.00	1,428,847.03

Description	Object Code	Unrestricted	Restricted	Total
<b>G. ASSETS</b>				
1. Cash				
In County Treasury	9110			0.00
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	1,960,024.63		1,960,024.63
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200	478,944.40		478,944.40
4. Due from Grantor Governments	9290			0.00
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330	54,654.14		54,654.14
7. Other Current Assets	9340	291.44		291.44
8. Lease Receivable	9380			0.00
9. Capital Assets (accrual basis only)	9400-9489	84,680.27		84,680.27
10. TOTAL ASSETS		2,578,594.88	0.00	2,578,594.88
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>				
1. Deferred Outflows of Resources				
	9490			0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
<b>I. LIABILITIES</b>				
1. Accounts Payable				
	9500	88,603.84		88,603.84
2. Due to Grantor Governments				
	9590			0.00
3. Current Loans				
	9640			0.00
4. Unearned Revenue				
	9650			0.00
5. Long-Term Liabilities (accrual basis only)				
	9660-9669	976,463.74		976,463.74
6. TOTAL LIABILITIES		1,065,067.58	0.00	1,065,067.58
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
1. Deferred Inflows of Resources				
	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)				
		1,513,527.30	0.00	1,513,527.30

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. None	\$ 0.00	0.00	0.00
b. None	0.00	0.00	0.00
c. None	0.00	0.00	0.00
d. None	0.00	0.00	0.00
e. None	0.00	0.00	0.00
f. None	0.00	0.00	0.00
g. None	0.00	0.00	0.00
h. None	0.00	0.00	0.00
i. None	0.00	0.00	0.00
j. None	0.00	0.00	0.00
<b>TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits 3000-3999	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
<b>TOTAL COMMUNITY SERVICES EXPENDITURES</b>	<b>0.00</b>

**3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster**

Brief Description i.e., COVID-19 (If no amounts, indicate "None")	Amount
a. <u>None</u>	<u>0.00</u>
b. <u>None</u>	<u>0.00</u>
c. <u>None</u>	<u>0.00</u>
d. <u>None</u>	<u>0.00</u>
<b>TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)</b>	<b><u>0.00</u></b>

**4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2020-21 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2023-24.

a. Total Expenditures (B8)	3,150,229.65
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	235,041.87
c. Subtotal of State & Local Expenditures [a minus b]	2,915,187.78
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600 and 6910]	82,111.67
f. Less Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster	0.00
<b>TOTAL STATE &amp; LOCAL EXPENDITURES SUBJECT TO MOE [c minus d minus e minus f]</b>	<b>\$ <u>2,833,076.11</u></b>

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

Charter School Name: Hollister Prep School

CDS #: #VALUE!

Charter Approving Entity: Hollister School District

County: San Benito

Charter #: 1507

**This charter school uses the following basis of accounting:**

**(Please enter an "X" in the applicable box below; check only one box)**

**Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 6910, 7438, 9400-9489, 9660-9669, 9796, and 9797)

**Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 6600, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
<b>1. LCFF Sources</b>				
State Aid - Current Year	8011	3,729,486.00		3,729,486.00
Education Protection Account State Aid - Current Year	8012	98,950.00		98,950.00
State Aid - Prior Years	8019			0.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	1,726,464.62		1,726,464.62
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		5,554,900.62	0.00	5,554,900.62
<b>2. Federal Revenues (see NOTE in Section L)</b>				
No Child Left Behind/Every Student Succeeds Act	8290		150,381.00	150,381.00
Special Education - Federal	8181, 8182		79,276.00	79,276.00
Child Nutrition - Federal	8220		0.00	0.00
Donated Food Commodities	8221		0.00	0.00
Other Federal Revenues	8110, 8260-8299		218,617.00	218,617.00
Total, Federal Revenues		0.00	448,274.00	448,274.00
<b>3. Other State Revenues</b>				
Special Education - State	StateRevSE		440,727.00	440,727.00
All Other State Revenues	StateRevAO	862,565.88	267,857.94	1,130,423.82
Total, Other State Revenues		862,565.88	708,584.94	1,571,150.82
<b>4. Other Local Revenues</b>				
All Other Local Revenues	LocalRevAO	252,705.09		252,705.09
Total, Local Revenues		252,705.09	0.00	252,705.09
<b>5. TOTAL REVENUES</b>				
		6,670,171.59	1,156,858.94	7,827,030.53
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
<b>1. Certificated Salaries</b>				
Certificated Teachers' Salaries	1100	1,122,635.22	153,841.17	1,276,476.39

Certificated Pupil Support Salaries	1200	147,423.16	51,380.35	198,803.51
Certificated Supervisors' and Administrators' Salaries	1300	460,287.92		460,287.92
Other Certificated Salaries	1900			0.00
Total, Certificated Salaries		1,730,346.30	205,221.52	1,935,567.82
<b>2. Noncertificated Salaries</b>				
Noncertificated Instructional Salaries	2100	445,118.70	539,930.00	985,048.70
Noncertificated Support Salaries	2200			0.00
Noncertificated Supervisors' and Administrators' Salaries	2300			0.00
Clerical, Technical and Office Salaries	2400	170,337.34		170,337.34
Other Noncertificated Salaries	2900	348,076.08		348,076.08
Total, Noncertificated Salaries		963,532.12	539,930.00	1,503,462.12



Description	Object Code	Unrestricted	Restricted	Total
<b>3. Employee Benefits</b>				
STRS	3101-3102	347,501.00	39,197.31	386,698.31
PERS	3201-3202			0.00
OASDI / Medicare / Alternative	3301-3302	128,720.12	25,335.15	154,055.27
Health and Welfare Benefits	3401-3402	542,725.64	37,416.22	580,141.86
Unemployment Insurance	3501-3502	16,453.11	745.15	17,198.26
Workers' Compensation Insurance	3601-3602	32,598.00	819.67	33,417.67
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902	5,072.44		5,072.44
Total, Employee Benefits		1,073,070.31	103,513.50	1,176,583.81
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	7,147.65	1,261.35	8,409.00
Books and Other Reference Materials	4200	8,140.49	1,436.56	9,577.05
Materials and Supplies	4300	52,649.18	10,707.41	63,356.59
Noncapitalized Equipment	4400	141,045.00	4,784.10	145,829.10
Food	4700	4,562.87		4,562.87
Total, Books and Supplies		213,545.19	18,189.42	231,734.61
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100			0.00
Travel and Conferences	5200	53,885.05		53,885.05
Dues and Memberships	5300			0.00
Insurance	5400	22,839.30		22,839.30
Operations and Housekeeping Services	5500	70,417.60		70,417.60
Rentals, Leases, Repairs, and Noncap. Improvements	5600	8,393.17		8,393.17
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	1,621,005.12	290,004.50	1,911,009.62
Communications	5900	51,103.87		51,103.87
Total, Services and Other Operating Expenditures		1,827,644.11	290,004.50	2,117,648.61
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Depreciation Expense (accrual basis only)	6900	25,762.75		25,762.75
Amortization Expense - Lease Assets	6910			0.00
Total, Capital Outlay		25,762.75	0.00	25,762.75
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00

Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438			0.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		0.00	0.00	0.00
Total, Other Outgo		0.00	0.00	0.00
<b>8. TOTAL EXPENDITURES</b>		<b>5,833,900.79</b>	<b>1,156,858.93</b>	<b>6,990,759.72</b>

Description	Object Code	Unrestricted	Restricted	Total
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		836,270.80	0.01	836,270.81
<b>D. OTHER FINANCING SOURCES / USES</b>				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999			0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>		836,270.80	0.01	836,270.81
<b>F. FUND BALANCE / NET POSITION</b>				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	2,385,063.00		2,385,063.00
b. Adjustments/Restatements	9793, 9795	(26,686.00)		(26,686.00)
c. Adjusted Beginning Fund Balance /Net Position		2,358,377.00	0.00	2,358,377.00
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		3,194,647.80	0.01	3,194,647.81
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
<b>3. Components of Ending Net Position (Accrual Basis only)</b>				
a. Net Investment in Capital Assets	9796			0.00
b. Restricted Net Position	9797			0.00
			(must be zero or negative)	
c. Unrestricted Net Position	9790A	3,194,647.80	0.01	3,194,647.81

Description	Object Code	Unrestricted	Restricted	Total
<b>G. ASSETS</b>				
1. Cash				
In County Treasury	9110			0.00
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120			0.00
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200	1,772,592.41		1,772,592.41
4. Due from Grantor Governments	9290			0.00
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330	143,303.65		143,303.65
7. Other Current Assets	9340	109,194.10		109,194.10
8. Lease Receivable	9380			0.00
9. Capital Assets (accrual basis only)	9400-9489			0.00
10. TOTAL ASSETS		2,025,090.16	0.00	2,025,090.16
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>				
1. Deferred Outflows of Resources	9490			0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
<b>I. LIABILITIES</b>				
1. Accounts Payable	9500	577,350.51		577,350.51
2. Due to Grantor Governments	9590			0.00
3. Current Loans	9640			0.00
4. Unearned Revenue	9650			0.00
5. Long-Term Liabilities (accrual basis only)	9660-9669	(1,746,908.16)		(1,746,908.16)
6. TOTAL LIABILITIES		(1,169,557.65)	0.00	(1,169,557.65)
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
1. Deferred Inflows of Resources	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		3,194,647.81	0.00	3,194,647.81

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. _____	\$		0.00
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
<b>TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE</b>	0.00	0.00	0.00

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries	1000-1999
b. Noncertificated Salaries	2000-2999
c. Employee Benefits	3000-3999
d. Books and Supplies	4000-4999
e. Services and Other Operating Expenditures	5000-5999
<b>TOTAL COMMUNITY SERVICES EXPENDITURES</b>	<b>0.00</b>

**3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster**

Brief Description i.e., COVID-19 (If no amounts, indicate "None")	Amount
a. _____	_____
b. _____	_____
c. _____	_____
d. _____	_____
<b>TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)</b>	<b>0.00</b>

**4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2020-21 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2023-24.

a. Total Expenditures (B8)	6,990,759.72
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	448,274.00
c. Subtotal of State & Local Expenditures [a minus b]	6,542,485.72
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600 and 6910]	25,762.75
f. Less Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster	0.00
<b>TOTAL STATE &amp; LOCAL EXPENDITURES SUBJECT TO MOE</b> [c minus d minus e minus f]	<b>\$ 6,516,722.97</b>

**FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2021 to June 30, 2022

**Charter School Name:** Watsonville Prep School  
**CDS #:** #VALUE!  
**Charter Approving Entity:** State Board of Education  
**County:** Santa Cruz  
**Charter #:** 2032

**This charter school uses the following basis of accounting:**

**(Please enter an "X" in the applicable box below; check only one box)**

- Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 6910, 7438, 9400-9489, 9660-9669, 9796, and 9797)  
 **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 6600, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
<b>1. LCFF Sources</b>				
State Aid - Current Year	8011	4,730,461.00		4,730,461.00
Education Protection Account State Aid - Current Year	8012	70,020.00		70,020.00
State Aid - Prior Years	8019			0.00
Transfers to Charter Schools in Lieu of Property Taxes	8096			0.00
Other LCFF Transfers	8091, 8097		0.00	0.00
Total, LCFF Sources		4,800,481.00	0.00	4,800,481.00
<b>2. Federal Revenues (see NOTE in Section L)</b>				
No Child Left Behind/Every Student Succeeds Act	8290		136,122.00	136,122.00
Special Education - Federal	8181, 8182		45,217.00	45,217.00
Child Nutrition - Federal	8220		153,850.89	153,850.89
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299		155,127.49	155,127.49
Total, Federal Revenues		0.00	490,317.38	490,317.38
<b>3. Other State Revenues</b>				
Special Education - State	StateRevSE		297,419.00	297,419.00
All Other State Revenues	StateRevAO	1,116,639.07	184,652.78	1,301,291.85
Total, Other State Revenues		1,116,639.07	482,071.78	1,598,710.85
<b>4. Other Local Revenues</b>				
All Other Local Revenues	LocalRevAO	203,627.16		203,627.16
Total, Local Revenues		203,627.16	0.00	203,627.16
<b>5. TOTAL REVENUES</b>				
		6,120,747.23	972,389.16	7,093,136.39
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
<b>1. Certificated Salaries</b>				
Certificated Teachers' Salaries	1100	802,479.42	78,000.00	880,479.42
Certificated Pupil Support Salaries	1200	252,373.44	67,500.00	319,873.44

Certificated Supervisors' and Administrators' Salaries	1300	252,603.20		252,603.20
Other Certificated Salaries	1900			0.00
<b>Total, Certificated Salaries</b>		<b>1,307,456.06</b>	<b>145,500.00</b>	<b>1,452,956.06</b>
<b>2. Noncertificated Salaries</b>				
Noncertificated Instructional Salaries	2100	564,175.08	252,044.00	816,219.08
Noncertificated Support Salaries	2200		58,009.30	58,009.30
Noncertificated Supervisors' and Administrators' Salaries	2300			0.00
Clerical, Technical and Office Salaries	2400	234,040.95		234,040.95
Other Noncertificated Salaries	2900	322,021.91		322,021.91
<b>Total, Noncertificated Salaries</b>		<b>1,120,237.94</b>	<b>310,053.30</b>	<b>1,430,291.24</b>



Description	Object Code	Unrestricted	Restricted	Total
<b>3. Employee Benefits</b>				
STRS	3101-3102	270,585.11	27,790.50	298,375.61
PERS	3201-3202			0.00
OASDI / Medicare / Alternative	3301-3302	118,023.02	15,488.81	133,511.83
Health and Welfare Benefits	3401-3402	360,406.30	22,497.72	382,904.01
Unemployment Insurance	3501-3502	12,542.67	4,555.53	17,098.20
Workers' Compensation Insurance	3601-3602	17,033.50	5,011.09	22,044.59
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902	(1,682.76)		(1,682.76)
Total, Employee Benefits		776,907.83	75,343.65	852,251.48
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100			0.00
Books and Other Reference Materials	4200	5,556.84	980.62	6,537.46
Materials and Supplies	4300	40,582.76	8,919.92	49,502.68
Noncapitalized Equipment	4400	222,491.60		222,491.60
Food	4700	36,586.32	216,648.67	253,234.99
Total, Books and Supplies		305,217.52	226,549.21	531,766.73
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100			0.00
Travel and Conferences	5200	77,685.06		77,685.06
Dues and Memberships	5300	70.00		70.00
Insurance	5400	17,977.52		17,977.52
Operations and Housekeeping Services	5500	19,548.81		19,548.81
Rentals, Leases, Repairs, and Noncap. Improvements	5600	464,995.73		464,995.73
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	974,886.28	214,943.00	1,189,829.28
Communications	5900	52,561.53		52,561.53
Total, Services and Other Operating Expenditures		1,607,724.93	214,943.00	1,822,667.93
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Depreciation Expense (accrual basis only)	6900			0.00
Amortization Expense - Lease Assets	6910			0.00
Total, Capital Outlay		0.00	0.00	0.00
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00

Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438	17,220.35		17,220.35
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		17,220.35	0.00	17,220.35
Total, Other Outgo		17,220.35	0.00	17,220.35
<b>8. TOTAL EXPENDITURES</b>		<b>5,134,764.64</b>	<b>972,389.15</b>	<b>6,107,153.79</b>

Description	Object Code	Unrestricted	Restricted	Total
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		985,982.59	0.01	985,982.60
<b>D. OTHER FINANCING SOURCES / USES</b>				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999			0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>		985,982.59	0.01	985,982.60
<b>F. FUND BALANCE / NET POSITION</b>				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	1,013,780.00		1,013,780.00
b. Adjustments/Restatements	9793, 9795	(222,684.00)		(222,684.00)
c. Adjusted Beginning Fund Balance /Net Position		791,096.00	0.00	791,096.00
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		1,777,078.59	0.01	1,777,078.60
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
3. <b>Components of Ending Net Position (Accrual Basis only)</b>				
a. Net Investment in Capital Assets	9796			0.00
b. Restricted Net Position	9797			0.00
c. Unrestricted Net Position	9790A	1,777,078.59	0.01	1,777,078.60

Description	Object Code	Unrestricted	Restricted	Total
<b>G. ASSETS</b>				
<b>1. Cash</b>				
In County Treasury	9110			0.00
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	1,269,704.64		1,269,704.64
In Revolving Fund	9130			0.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
<b>2. Investments</b>	9150			0.00
<b>3. Accounts Receivable</b>	9200	1,319,830.36		1,319,830.36
<b>4. Due from Grantor Governments</b>	9290			0.00
<b>5. Stores</b>	9320			0.00
<b>6. Prepaid Expenditures (Expenses)</b>	9330	138,949.46		138,949.46
<b>7. Other Current Assets</b>	9340			0.00
<b>8. Lease Receivable</b>	9380			0.00
<b>9. Capital Assets (accrual basis only)</b>	9400-9489			0.00
<b>10. TOTAL ASSETS</b>		2,728,484.46	0.00	2,728,484.46
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>				
<b>1. Deferred Outflows of Resources</b>	9490			0.00
<b>2. TOTAL DEFERRED OUTFLOWS</b>		0.00	0.00	0.00
<b>I. LIABILITIES</b>				
<b>1. Accounts Payable</b>	9500	489,468.45		489,468.45
<b>2. Due to Grantor Governments</b>	9590			0.00
<b>3. Current Loans</b>	9640	344,014.52		344,014.52
<b>4. Unearned Revenue</b>	9650	117,922.90		117,922.90
<b>5. Long-Term Liabilities (accrual basis only)</b>	9660-9669			0.00
<b>6. TOTAL LIABILITIES</b>		951,405.87	0.00	951,405.87
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
<b>1. Deferred Inflows of Resources</b>	9690			0.00
<b>2. TOTAL DEFERRED INFLOWS</b>		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2) (must agree with Line F2)		1,777,078.59	0.00	1,777,078.59

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. None	\$ 0.00	0.00	0.00
b. None	0.00	0.00	0.00
c. None	0.00	0.00	0.00
d. None	0.00	0.00	0.00
e. None	0.00	0.00	0.00
f. None	0.00	0.00	0.00
g. None	0.00	0.00	0.00
h. None	0.00	0.00	0.00
i. None	0.00	0.00	0.00
j. None	0.00	0.00	0.00
<b>TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits 3000-3999	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
<b>TOTAL COMMUNITY SERVICES EXPENDITURES</b>	<b>0.00</b>

**3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster**

Brief Description i.e., COVID-19 (If no amounts, indicate "None")	Amount
a. <u>None</u>	<u>0.00</u>
b. <u>None</u>	<u>0.00</u>
c. <u>None</u>	<u>0.00</u>
d. <u>None</u>	<u>0.00</u>
<b>TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)</b>	<b><u>0.00</u></b>

**4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2020-21 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2023-24.

a. Total Expenditures (B8)	6,107,153.79
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	490,317.38
c. Subtotal of State & Local Expenditures [a minus b]	5,616,836.41
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600 and 6910]	17,220.35
f. Less Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster	0.00
<b>TOTAL STATE &amp; LOCAL EXPENDITURES SUBJECT TO MOE [c minus d minus e minus f]</b>	<b>\$ <u>5,599,616.06</u></b>



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### Sale Quotation and Agreement

Quote # Q-397450  
 Date of Quote  
 Quote Expiration Date:  
 Estimate Del Date 05/06/2024  
**Buyer PO#:**

Buyer Name and Billing Address	Site Information	Seller Name
Navigator Schools ("Buyer") 650 San Benito Street Hollister, CA 95023 Caprice Young Phone #: 408.843.4107	Keivan Abidi 166 West Harder Road Hayward, CA 94544 Cell: 1 (510) 288-3650	Mobile Modular Management Corporation ("Seller") <b>Questions?</b> Contact: Carl Yeremian carl.yeremian@mobilemodular.com Direct Phone: 1 (925) 453-3118

Equipment and Accessories	Qty	Purchase Price	Extended Purchase Price	Taxable
<b>Classroom, 24x40 DSA II (Item2002)</b> (Left Hand Door ConfigurationTackboard interior.1 Door2 Window Min) (GE Classroom without casework and sinks. Includes restroom, and supply room. see special notes for more information.)	1		\$167,923.00	Y
<b>Classroom, 24x40 DSA II (Item2002)</b> (Left Hand Door ConfigurationTackboard interior.1 Door2 Window Min) (GE classroom. Includes restroom, supply room, base cabinet, and sinks. See below in special notes for more information.)	1		\$160,196.00	Y
<b>Classroom, 24x40 DSA II (Item2002)</b> (Left Hand Door ConfigurationTackboard interior.1 Door2 Window Min) (GE classroom. Includes restroom, supply room, base cabinet, and sinks. See below in special notes for more information.)	1		\$160,196.00	Y

Charges Upon Delivery	Qty	Charge Each	Total One Time	Taxable
<b>Classroom, 24x40 DSA II (Item2002)</b> (Left Hand Door ConfigurationTackboard interior.1 Door2 Window Min) (GE Classroom without casework and sinks. Includes restroom, and supply room. see special notes for more information.)				
Modification (In House Labor) (New VCT and cove base to MMMC color and specs.)	1	\$7,496.00	\$7,496.00	Y
Delivery	2	\$814.00	\$1,628.00	N
Delivery Pilot	2	\$372.00	\$744.00	N
Delivery Permit	2	\$117.00	\$234.00	N
Block and Level Building	1	\$3,251.00	\$3,251.00	N
Essential Material Handling Fee	2	\$1,038.00	\$2,076.00	N
Fee, State Inspection	1	\$5,600.00	\$5,600.00	Y
Delivery Haulage Fuel	2	\$122.00	\$244.00	N
Service, Engineering	1	\$800.00	\$800.00	N
Installation, Closure Panel	4	\$150.00	\$600.00	Y
<b>Classroom, 24x40 DSA II (Item2002)</b> (Left Hand Door ConfigurationTackboard interior.1 Door2 Window Min) (GE classroom. Includes restroom, supply room, base cabinet, and sinks. See below in special notes for more information.)				



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Modification (In House Labor) (New VCT and cove base to MMMC color and specs.)	1	\$7,496.00	\$7,496.00	Y
Delivery	2	\$814.00	\$1,628.00	N
Delivery Pilot	2	\$372.00	\$744.00	N
Delivery Permit	2	\$117.00	\$234.00	N
Block and Level Building	1	\$3,251.00	\$3,251.00	N
Essential Material Handling Fee	2	\$1,038.00	\$2,076.00	N
Fee, State Inspection	1	\$5,600.00	\$5,600.00	Y
Delivery Haulage Fuel	2	\$122.00	\$244.00	N
Service, Engineering	1	\$800.00	\$800.00	N

**Classroom, 24x40 DSA II (Item2002)** (Left Hand Door Configuration Tackboard interior. 1 Door 2 Window Min) (GE classroom. Includes restroom, supply room, base cabinet, and sinks. See below in special notes for more information.)

Modification (In House Labor) (New VCT and cove base to MMMC color and specs.)	1	\$7,496.00	\$7,496.00	Y
Delivery	2	\$814.00	\$1,628.00	N
Delivery Pilot	2	\$372.00	\$744.00	N
Delivery Permit	2	\$117.00	\$234.00	N
Block and Level Building	1	\$3,251.00	\$3,251.00	N
Essential Material Handling Fee	2	\$1,038.00	\$2,076.00	N
Fee, State Inspection	1	\$5,600.00	\$5,600.00	Y
Service, Engineering	1	\$800.00	\$800.00	N
Delivery Haulage Fuel	2	\$122.00	\$244.00	N

**Total Estimated Charges**

Subtotal	\$555,134.00
Taxes	\$56,997.23
<b>Total Charges (including tax)</b>	<b>\$612,131.23</b>

**Special Notes**

Block/Level: Price assumes building is installed using Mobile Modular standard foundation. Mobile Modular assumes installation on the minimum foundation design criteria/tolerances. For DSA buildings, it is assumed building will be installed on the minimum amount of foundation lumber per the applicable DSA approved stockpile drawings and site will not exceed 4-1/2" out of level. Additional material and labor charges apply for installing buildings above minimum foundation design criteria, raising buildings to meet specific finish floor elevations, raising building level to adjacent buildings, landings, walkways, transitions, etc. Quote and contract are based on 2023 Santa Rita Union SD Piggy Back Bid No. 21024^

There is still confirmation of rear window, HVAC, and panel box placement based on the 2022CBC building drawings that we should be getting shortly. I'll build in a cost to relocate the interior panel box if it's too close to a restroom fixture.





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Flooring (VCT): This building ships with new VCT flooring in good condition. Mobile Modular will provide VCT flooring in our standard Sand Drift color and specification. Mod line or marriage line tile work may differ in dye lot and may have a slight raised area at marriage line. The marriage line will need to be cleaned and waxed by School District after MMMC's set crew finishes up the tile work over the marriage line or mod line. ^

Would you like me to include mini blinds for the windows? [Marty Hochroth] Yes, please include them at the windows. Okay thanks. CY

I moved the casework away from the rear marriage line and interior mounted electrical panel box. Also, the casework won't fit under the rear window, and I'm not sure how we would vent the two sinks up and through the roof while being in front of the window. [Marty Hochroth] We shortened the casework, so it does not cross the mod line. We would strongly prefer to keep the casework at the back wall even if the backsplash is slightly higher than the windowsill. I'll keep in touch with you about this one. I'm not sure that my inventory center can install the casework, and countertop back splash above the existing window and how to route venting. I'll keep you posted. If worse comes to worse, we may need to shift the casework over to where I suggested. Cy[Marty Hochroth] OK

Is there a reason why you choose to do an inswing front door? In weather conditions, rain tends to be a problem coming in and creating a lot of water in the entrance area. [Marty Hochroth] An out swinging door is fine. Okay thank you. CY

Also, in the TK classroom, is there a need for panic hardware or our standard intruder lock lever door handles? I didn't include panic hardware. If panic hardware is needed, I'm not sure how it would work with a pull to open.[Marty Hochroth] We will need classroom intruder locks on the exterior door, and the client has requested classroom intruder locks on the restroom doors as well. Mobile Modular will install our standard intruder locks for all exterior doors. This is a lever style door handle, keyed on the inside so a teacher can lock the door from the inside with a key. Of course, it's keyed on the outside of the door lock as well. All exterior doors including the exterior outswing door for the restroom on the GE classroom. Are you sure you want the interior doors on the restrooms for children to have intruder locks as well? CY[Marty Hochroth] The client specifically asked to have the classroom intruder lock on the restroom door, not a problem. CY

Is there hot water required at any of the sinks? I included hot water when there was a sink in the restroom, but now that the sink has been removed, and placed in the classroom, would you like hot water at both the sinks, or just the adult sink? How about a drinking fountain for the child sink?[Marty Hochroth] Hot water at the adult sink only, and yes, please include a bubbler at the child sink. Okay thanks. CY

Can you confirm how many windows per classroom? Are there two 8040 windows?[Marty Hochroth] Yes

I can include the 4 x 8 white boards.

I assume that others will install the TV monitors. Will the TV racks be bolted to the studs? Or will you need blocking in the walls? If blocking, please provide a detail so I can include a cost. [Marty Hochroth] We will need blocking – assume two rows of 2x6 blocking at each monitor location. Okay thanks. CY

I see the electrical plan that you included. What is in my scope? Please see below floor plan from the example set of drawings I provided to you. This is what the classroom comes with. Do you want me to just include what comes with the building? Are you going to have separate contractors come in and install the additional electrical outlets and empty telephone/data junction boxes? Or would you like me to include what is on your plan?[Marty Hochroth] We can work with the convenience power outlets shown on the plan, but we would need you to add the power outlets for the monitors as shown on our plans, and the above counter power outlets. For the data locations, we would like you to provide a 2x4 empty box at those locations with a 1" conduit up to the ceiling space. Okay thanks. CY

As for kiddie height toilets, the plumbing would have to go straight through the floor, then down under the chassis, adding an additional 10" of set height and additional lumber I'd need to provide pricing on. That would also mean a



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longer ramp for you to design as well. Or you can offer 15” high bowls, and have sewer come out the side wall above finished floor. This would keep the foundation lumber at a minimum and wouldn’t require a longer ramp. [Marty Hochroth] They really do want the kiddie toilets. I know in previous projects we had been able to a limited “trench” between the mod lines to get the sewer line to exit to the rear of the building – we should see if we can get that to work here. Okay, I feel like then the site plumber should be responsible for the trenching and providing the plumb tree or plumbing manifold for the TK classroom 1, and GE classroom 2, bringing points of connection for all fixtures out to the perimeter of the modulars, then connecting from water and sewer lines. I assume these classrooms will have the 12” kiddie height toilets. What about GE classroom 3? Will that get kiddie height toilet fixtures as well? CY[Marty Hochroth] It is okay to have multiple points of connection for the multiple fixtures if we need to – we just need to coordinate this with the site plumbing design.

**Delivery of Equipment:** Delivery of Equipment: Customer is responsible for selecting a suitable site and directing Mobile Modular on exact placement/orientation of the Equipment. Customer shall physically mark the site/pad to indicate corner locations for Equipment placement. ^

**DSA Classrooms include:** Quote and contract are based on 2023 Santa Rita Union SD Piggy Back Bid No. 21024, (2) 8040 marker boards, (1) fire extinguisher at each exit, empty back box with conduit stubbed to ceiling for future pull station & horn, skirting for perimeter of building only, and wood sill foundation for level site.^

**General:** Customer's site must be dry, compacted, level and accessible by normal truck delivery. Pricing does not include any clearing or grading of sites, obstruction removal, site or final building clean up , any asphalt transitions, dolly, crane, forklift, electrical or plumbing connections, window coverings, furniture, casework, appliances, doorstops, phone or data lines, gutters, downspouts or tie-in, temporary power, temporary fencing, traffic control, flagmen, soil and/or pull test, custom engineering, fees associated with inspections, city or county submittals and/or use permits, security screens, door bars and any item not specifically listed as being included.^

I have not included ramps and decking.

**Site Installation Requirements:** Prior to delivery, Customer shall mark the four corners where the building is to be placed on the site/pad location, and shall also mark the locations of door(s) and ramp(s). Should special handling be required to position, install, or remove the classroom on Customer's site due to site conditions/constraints and/or obstructions, Customer will be responsible for additional charges. Additional rolling charges may be applicable as site conditions necessitate.^

**Site Plan Review:** Mobile Modular is not responsible for review and verification of Customer's site plans, civil plans, soils tests/survey's, etc. It is the responsibility of the Customer to ensure the site plans and site conditions meet applicable codes and governing body approvals. This includes, but is not limited to, ensuring the building pad/site allows for standard delivery and installation based on the minimum foundation design tolerances as per applicable approved stockpile drawings/foundation design.^

**Quote Based on Mobile Modular Standard Unit:** Does not include permits, utility hook ups, site work, office equipment, furniture, coffee/water service, cleaning service, phone/internet service. Quote only includes items specifically listed on quote. If additional equipment is needed to set building, there will be an additional cost.

**Restroom buildings:** Restrooms are not self-contained. Where applicable, manifolds are shipped loose; assembly and connection are the responsibility of the Customer. Water & sewer stub-out locations may vary. Paper & soap dispensers, sanitary and trash receptacles are not provided.

**Additional Information**



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**Buyer PO#:**

- Quote is valid for 30 days.
- Buyer's site must be dry, compacted, level and accessible by normal truck delivery. Costs to dolly, crane, forklift, etc. will be paid by Buyer. Unless noted, prices do not include permits, stairs, foundation systems, temporary power, skirting, engineering, taxes or utility hookups.
- Subject to equipment availability. Unless noted, equipment and related furnishings, finishes, accessories and appliances provided are previously leased and materials, dimensions, and specifications vary. Detailed specifications may be available upon request.
- This transaction is subject to prior credit approval
- Down Payment required upon execution of agreement.
- Sales Tax will be calculated based on the tax rate at the time of invoicing.
- Unless otherwise noted, prices do not include prevailing wages, Davis-Bacon wages, or other special or certified wages.



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<b>Buyer PO#:</b>	

This Sale Quotation and Agreement is entered into by and between Seller and Buyer effective as of the date signed by Buyer. This Sale Quotation and Agreement includes the terms and conditions set forth in the following two documents (collectively, the "Agreement"), each of which is incorporated herein by this reference:

1. **Sale Terms and Conditions** attached hereto; and
2. **Supplemental Sale Terms and Conditions** located at (<https://www.mobilemodular.com/contractterms>), as the same may be updated from time to time in the sole and absolute discretion of Lessor.

By signing below, Seller: (1) acknowledges and agrees that it has received, read and understands the terms of this Agreement and agrees to be bound by the terms of this Agreement, including prices and specifications, and (2) instructs Seller to make appropriate arrangements for the preparation and delivery of the Equipment identified herein. This Agreement may be executed in one or more counterparts (including through the use of electronic signatures), each of which shall be deemed an original and all of which shall constitute one and the same Agreement. Upon execution of this Agreement, Seller shall generate a Sale Agreement Number, which shall be referenced on all Seller invoices.

No document provided by Buyer including, without limitation, Buyer's purchase orders, work orders, bills of lading, or forms for receipt or acknowledgment or authorization ("**Buyer Forms**"), nor the terms and conditions associated with such Buyer Forms, shall amend, modify, supplement, waive, or release any term or condition of this Agreement even if such Buyer Forms are signed by an agent or representative of Seller. The terms and conditions of this Agreement shall prevail over any Buyer Forms, and any inconsistent or additional terms and conditions in Buyer Forms shall be deemed void *ab initio* and of no force or effect.

The individuals signing this Agreement affirm that they are duly authorized to execute this Agreement by and on behalf of the parties hereto.

**SELLER:**  
 Mobile Modular Management Corporation  
 a division of McGrath RentCorp

**BUYER:**  
 Navigator Schools

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



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**SALE TERMS AND CONDITIONS**

1. **SALE.** Seller sells to Buyer, and Buyer purchases from Seller, the equipment listed on the Agreement hereto (“**Equipment**”) on the terms and conditions set forth herein. This Agreement constitutes a separate and independent sale (a “**Sale**”) of the Equipment specified in the Agreement.
2. **TIME PAYMENT; TITLE RETENTION.**
  - (a) **PURCHASE PRICE.** The aggregate amount of the purchase price (the “**Purchase Price**”) is set forth in the Agreement. Unless otherwise specified in writing, Buyer agrees to pay Seller twenty five percent (25%) of the Purchase Price upon execution of the Agreement; sixty five percent (65%) no fewer than two days prior to the scheduled delivery date; and the remaining ten percent (10%) within thirty (30) days of substantial completion (substantial completion does not include punch list items). In addition to the Purchase Price, Buyer shall pay such charges as are attributable to circumstances related to the delivery, drop-off and relocation of Equipment.
  - (b) **TITLE/RETENTION.** Title to the Equipment shall not pass to Buyer before the entire Purchase Price has been paid to Seller. Upon Seller’s receipt of payment in full of the Purchase Price, title to the Equipment shall transfer to Buyer, free and clear of all encumbrances arising by or through Seller. All payments due from Buyer pursuant to the terms of the Agreement shall be made without any abatement or set off of any kind, arising from any cause.
2. **CANCELLATION.** All sales are final and non-refundable upon delivery of the Equipment to Buyer’s site location. Any requests to cancel or reschedule orders prior to delivery may or may not be accepted in Seller’s sole discretion and must be agreed upon by Seller in writing. Without waiving any of its rights, Seller is entitled to recover its costs incurred and profits lost as a result of Buyer’s cancellation or rescheduling of an order. A cancellation fee may be assessed against Buyer. In no event shall such fee exceed the full value of the Agreement. If Buyer has made down payment(s) to Seller prior to cancellation and the cancellation fee is less than the amount(s) already paid, Seller shall deduct the amount of the cancellation fee from any refund that may be owed to Buyer. If down payment amount(s) already made are less than the cancellation fee, Seller shall apply the full down payment amount(s) to the payment of the cancellation fee and Buyer will pay the remaining cancellation fee balance within ten (10) business days after receiving written notice of the balance due. If no down payment has been made by Buyer at the time of cancellation, Buyer shall pay to Seller the entire cancellation balance within ten (10) business days of receipt of written notice from Seller stating the cancellation fee balance that is due.
3. **DELIVERY AND PLACEMENT OF EQUIPMENT.** Seller agrees to deliver the Equipment to the site location listed on the Agreement (the “**Site**”). Buyer warrants and represents that it has exercised due diligence and care in selecting a suitable site for the Equipment, shall clearly mark the site of placement and shall direct Seller on exact placement and orientation of the Equipment. Upon request from Buyer and for an additional fee, Seller will perform a site visit and make recommendations on placement as it relates to site accessibility and layout. Buyer further warrants that the Site will have (1) safe access free from encumbrances; (2) a level pad, which is hereby defined as having no greater than a 4-inch drop in 40 feet (length) and no greater than a 1-inch drop in 8 feet (width); and (3) adequate soil bearing pressure of not less than 1500 psf, except in the state of Florida, where the minimum soil bearing pressure is 2000 psf. Following delivery, Seller will remove all Seller-owned Equipment such as plywood, tools, etc. prior to or at the time of building acceptance. Buyer is responsible for all necessary permits, utility hookups, and Site preparation.
4. **INSPECTION AND ACCEPTANCE.** Following delivery and setup of the Equipment, Buyer shall inspect the Equipment within forty-eight (48) hours of substantial completion and provide immediate written notice to Seller specifying defects, if any, which Buyer observes. If Buyer fails to provide such notice within four (4) days following substantial completion of the project, it shall be conclusively presumed between Buyer and Seller that Buyer has inspected the Equipment and that all Equipment is in conformance with the Agreement and has been accepted by Buyer.
5. **BUYER AGREEMENTS.** Buyer agrees that Seller may insert in the Agreement, the serial number and other identification data relating to the Equipment when ascertained by Seller.
6. **LOSS OR DAMAGE.** All risk of loss or damage to the Equipment shall transfer to Buyer upon delivery of the Equipment to the site location. Buyer agrees to indemnify and hold Seller harmless from any loss resulting from the theft, destruction or damage to the Equipment. The cost of any required repairs shall be borne by Buyer. Any loss of or damage to the Equipment shall not alleviate Buyer’s obligation to pay Seller any remaining balance of the Purchase Price existing at the time of the loss.
7. **INSURANCE.** Upon delivery of the Equipment and until Buyer has paid for the Equipment in full, Buyer shall provide, maintain, and pay all premiums for property insurance covering the loss, theft, destruction, or damage to the Equipment in an amount not less than the full replacement value and will name Seller as loss payee of the proceeds, unless Buyer has paid Seller the entire purchase price in full prior to the scheduled delivery of the Equipment. This coverage will extend to all property of Seller located at the delivery site during the installation. Upon receipt of the proceeds of any insurance, Seller will refund to Buyer any amounts in excess of the balance due Seller by the Buyer in fulfilling the obligations specified herein. Notwithstanding the above, Buyer shall also provide, maintain, and pay all premiums for general liability insurance in the amount of \$1,000,000.00 (one million dollars) and name Seller as an additional insured. All insurance shall be with a company having an A.M. Best rating of A- or better, and shall not be subject to cancellation without thirty (30) days prior written notice to Seller. Buyer shall deliver to Seller insurance certificates, or evidence of insurance proving the existence of policies meeting the above requirements, upon execution of the Agreement. Seller may require Buyer’s insurance carrier to be licensed to do business in the state where the Equipment is being sold. Buyer’s obligation to provide said insurance will cease once Equipment has been paid for in full and pursuant to Section 2.





a Division of McGrath RentCorp  
 Corporate Headquarters  
 5700 Las Positas Rd  
 Livermore, CA 94551  
 925-606-9000  
 www.mgrc.com

<b>Sale Quotation and Agreement</b>	
Quote #	Q-397450
Date of Quote	
Quote Expiration Date:	
Estimate Del Date	05/06/2024
<b>Buyer PO#:</b>	

**8. WAIVER AND INDEMNIFICATION.**

(a) Buyer hereby waives and releases all claims against Seller for (i) loss of or damage to all property, goods, wares and merchandise in, upon or about the Equipment and (ii) injuries to Buyer, Buyer's agents and third persons. Seller shall not be liable for any consequential, incidental, or special damages of any kind (including, but not limited to damages for loss of use or of profit by Buyer or any other party; or for any collateral damages), whether or not caused or continued by Seller's negligence or delay, which may result from or arise in connection with the manufacture, delivery, installation, checkout or use of the Equipment or in connection with the services rendered by Seller hereunder.

(b) Buyer shall indemnify and hold Seller (and its agents and employees) harmless from and against any and all claims, actions or proceedings and any and all damages, liabilities, losses, costs and expenses (including attorney fees) arising out of or in connection with the Agreement, including all damages, liabilities, losses, costs and expenses arising from Seller's negligence. If the foregoing obligation is not enforceable against Buyer under applicable law, Buyer agrees to indemnify and hold Seller harmless from damages, liabilities, losses, costs and expenses to the maximum extent permitted by applicable law.

**9. TERMINATION FOLLOWING BREACH.** In the event (a) of bankruptcy or insolvency of Buyer, or in the event any proceeding is brought by or against Buyer voluntarily or involuntarily, under the provisions of the Bankruptcy Code of the United States, for the appointment of a receiver or trustee or any assignment for the benefit of creditors of Buyer, or (b) that Buyer fails to make timely payments, or perform any of its other obligations, under the Agreement, and such failure or default is not cured within ten (10) days after written notice of such failure or default is provided by Seller, the Agreement automatically shall be terminated in the case of any event described in clause (a) above and may be terminated by Seller in the case of any event described in clause (b) above and, upon such termination, full payment pursuant to the terms of the Agreement shall become immediately due and payable from Buyer. In the event of any such breach or termination, Seller shall have all rights provided by law and under the terms and conditions of the Agreement, including but not limited to: repossession and disposal of the Equipment (and, if any personal property shall remain located in the Equipment at such time, Buyer consents to Seller's possession and disposal or destruction of such personal property without notice or accounting to Buyer) and recovery of attorney's fees and other reasonable costs and expenses associated with any breach or termination (including any such disposal or destruction), shall be reimbursed by Buyer on demand of Seller.

**10. GOVERNING LAW.** Buyer and Seller agree that the Agreement shall be governed in all respects by, and interpreted in accordance with the laws of, the State of California, without regard to its conflicts of laws provisions.

**11. JURISDICTION.**

(a) If the law of the State of Maryland or Virginia shall apply to the Agreement, it is agreed that the venue for a legal action relating to the Agreement shall be proper if brought in Alameda County, State of California. Subject to Section 9, the prevailing party shall be entitled to recover reasonable attorneys' fees and court costs, whether or not the action proceeds to judgment.

(b) If the law of any State other than Maryland shall apply to the Agreement, the Federal District Courts located within the State of California shall have non-exclusive jurisdiction over any lawsuit brought by Buyer or Seller as a result of any dispute regarding matters arising in connection with the Agreement. Further, it is agreed that the venue for a legal action relating to the Agreement shall be proper if brought in Alameda County, State of California. Subject to Section 9, the prevailing party shall be entitled to recover reasonable attorneys' fees and court costs, whether or not the action proceeds to judgment.

**12. SELLER'S EXPENSES.** Buyer shall pay Seller all costs and expenses, including reasonable attorneys' fees, incurred by Seller in exercising any of the terms, conditions or provisions of the Agreement.

**13. LICENSE AND TRANSFER FEE(S).** If so listed on the Agreement, the Purchase Price includes license and/or transfer fees. Buyer will be billed directly by the State for future annual license fees where applicable.

**14. COMPLIANCE WITH LAW.** Buyer assumes all responsibility for any and all licenses, clearances, permits and other certificates as may be required for Buyer's lawful operation, use, possession and occupancy of the Equipment. Buyer agrees to fully comply with all laws, rules, regulations and orders of all local, state and federal governmental authorities which in any way relate to the Equipment; and to indemnify and hold Seller harmless from any and all fines, forfeitures, seizures, penalties or other liabilities that may arise from any infringement or violation of any such law, rule, regulation or order.

**15. FEDERAL CONTRACTOR.** As a federal contractor, Seller's contracts are subject to the provisions of (i) Executive Order 11246, (41 CFR 60-1.4); (ii) section 503 of the Rehabilitation Act of 1973, (41 CFR 60-741.5(a); and (iii) section 4212 of the Vietnam Era Veterans Readjustment Act of 1974, (41 CFR 60-300.5(a). **Seller shall abide by the requirements of 41 CFR 60-741.5(a) and 41 CFR 60-300.5(a). These regulations prohibit discrimination against qualified individuals on the basis of disability, and qualified protected veterans, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities, and qualified protected veterans.**

**16. MISCELLANEOUS.**

(a) **MODIFICATIONS AND AMENDMENTS.** Representations and warranties made by any person, including agents and representatives of Seller, which are inconsistent or conflict with the terms of the warranty contained in Section 1 of the Incorporated Provisions on the website (including but not limited to the liability of Seller as set forth above) shall not be binding upon Seller unless reduced to writing and approved by



a Division of McGrath RentCorp  
Corporate Headquarters  
5700 Las Positas Rd  
Livermore, CA 94551  
925-606-9000  
www.mgrc.com

Sale Quotation and Agreement	
Quote #	Q-397450
Date of Quote	
Quote Expiration Date:	
Estimate Del Date	05/06/2024
<b>Buyer PO#:</b>	

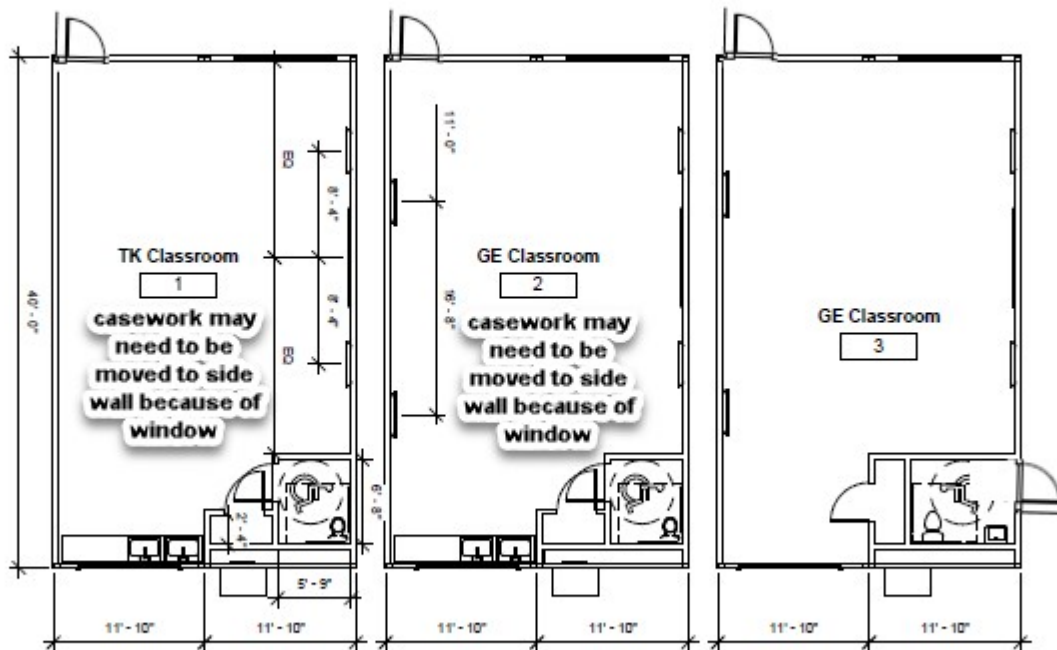
an officer of Seller. Notwithstanding the foregoing, from time to time, Buyer or Seller may request modifications to the scope of work hereunder, which at the sole option of the Seller may be accepted and thus alter the final price stipulated herein. These changes in scope will be deemed approved by Buyer when evidence of work performance is presented by Seller.

(b) **NO WAIVER.** Failure of Seller to enforce any term or condition of the Agreement shall not constitute waiver of any rights stipulated herein, nor shall it in any manner affect the rights of Seller to enforce any of the provisions stated herein. Waiver by Seller of any provision of the Agreement shall be valid only as provided in subsection (a) above and only with respect to the specific matter to which such waiver relates.

(c) If the law of the State of North Carolina shall apply to the Agreement, the does not constitute a "construction contract" or otherwise relate to the improvement of real estate or the design, planning, construction, alteration, repair or maintenance of a building, structure or appurtenance.

17. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between Seller and Buyer regarding the subject matter hereof. If any part of the Agreement is found to be invalid or illegal, Buyer and Seller agree that only the invalid or illegal portion of the Agreement will be eliminated.

Sale Terms and Conditions, Rev12/12/16





**SUPPLEMENTAL SALE TERMS AND CONDITIONS**

The provisions below (the “**Incorporated Provisions**”) shall be incorporated by reference into all Sale Agreements (each “**Agreement**”) entered into on or after October 1<sup>st</sup>, 2008, between Mobile Modular Management Corporation, a California Corporation, as seller (“**Seller**”) and any customer of Seller, as buyer (“**Buyer**”). These provisions are subject to change in Seller’s sole discretion. Capitalized terms not otherwise defined herein shall have the meanings given to such terms in the Agreement or the Master Sale Agreement.

WITNESSETH

**1. WARRANTY.**

- a. **PREVIOUSLY-LEASED (USED) EQUIPMENT.** Buyer acknowledges that certain Equipment (including without limitation any container purchased hereunder) is previously-leased, used equipment. Such Equipment is not subject to the warranty set forth in subsection (b) below, and will have normal wear and tear conditions consistent with other used equipment of similar or like age and circumstances with regard to areas including but not limited to wall panel surfaces, ceiling tiles, windows, general appearance, etc. Seller sells such used Equipment “AS-IS”, and warrants only that used Equipment corresponds to the description thereof set forth in the Sale Agreement. Otherwise, **SELLER MAKES NO WARRANTIES OR REPRESENTATIONS, EITHER EXPRESS OR IMPLIED, RELATING TO THE USED EQUIPMENT, INCLUDING WITHOUT LIMITATION, THE CONDITION THEREOF, ITS MERCHANTABILITY OR ITS FITNESS FOR ANY PARTICULAR PURPOSE, ANY WARRANTY AGAINST INFRINGEMENT OR AS TO TITLE OR OTHERWISE.**
- b. **NEW EQUIPMENT** - With respect to new Equipment manufactured by Seller, Seller warrants that, for twelve (12) months from the date of manufacture, the Equipment shall be free from defects in materials and workmanship in normal use and operations and shall comply with all drawings and specifications attached hereto as Exhibit A. Equipment and accessory items not manufactured by Seller shall not be subject to the foregoing warranty, but shall carry the applicable warranty of the manufacturer, which Seller hereby assigns to Buyer to the extent transferable.
  - i. Seller’s liability under this warranty shall be limited to the replacement or repair (during Seller’s normal working hours), at Seller’s option, of any new Equipment; provided, however, that Buyer shall provide written notice of any failure or defect to Seller within four (4) days after discovery and failure to provide such notice in a timely manner may result in a limitation of this warranty at Seller’s option. If Seller determines that repairs to the Equipment are needed, Buyer shall grant clear unobstructed access to the Equipment for said repairs. If Buyer does not grant access for such repairs between 8:00 a.m. and 5:00 p.m., Monday through Friday, Buyer shall bear the cost of repair rates for labor at the applicable overtime rates.
  - ii. This warranty does not extend to any Equipment subjected to improper application, damaged by accident or abuse, or repaired or altered outside of Seller’s facilities without prior written authorization from Seller.
  - iii. The expressed warranties contained in this Agreement are in lieu of all other warranties, guarantees, promises, affirmation or representations, expressed or implied, which may be deemed applicable to the Equipment.
- c. **NO EXPRESS OR IMPLIED WARRANTIES, WHETHER OF MERCHANTABILITY, FITNESS, SUITABILITY FOR ANY PARTICULAR PURPOSES OR USE, AGAINST INFRINGEMENT, OR OTHERWISE (EXCEPT AS TO TITLE) OTHER THAN THOSE EXPRESSLY SET FORTH HEREIN SHALL APPLY.**

**2. PARTICULAR TYPES OF EQUIPMENT.** Some of the terms and conditions herein may not be applicable to the particular Equipment which is the subject of this Sale. The following terms relate to Equipment of the following types:

- a. **STAIRS.** Any modification to, or failure of Buyer to properly maintain any Equipment consisting of stairs, may result in a failure to comply with applicable code. (1) In the case of Equipment located in the State of Florida, if any Equipment includes stairs (which shall be prefabricated metal stairs with landings), Seller shall install such stairs following delivery thereof. (2) With respect to any Equipment located in the State of Texas, Seller’s sole responsibility with respect to any Equipment that includes stairs is to ship the stairs inside the applicable modular building. Buyer shall be responsible for unloading the stairs upon delivery and installing the handrails. If Seller performs this service, there is a charge to unload. (3) With respect to any Equipment located in any other State, Seller’s sole responsibility with respect to any Equipment consisting of stairs is to deliver the stairs to the Site and place them next to the exit ways specified by Buyer with handrails in place. Any modification to, or failure of Buyer to properly maintain, any Equipment consisting of stairs, may result in failure to comply with applicable code.
  - i. **SECURING.** Securing the stairs to the other Equipment, adjusting the stairs to the threshold of the doorway, adjustment of the treads, landing, or handrails to meet local, state or federal requirements, maintenance of the stairs or any other item not specifically indicated above is solely the responsibility of the Buyer.
  - ii. **CODE AND EGRESS REQUIREMENTS.** Seller hereby advises the Buyer of the need to meet applicable code requirements, adjust and secure the stairs to the exit way upon completion of the installation of the Equipment and to maintain the stairs such that the safety of all users is ensured. It is the Buyer’s responsibility to ensure that steps or a ramp are provided for each building egress.



pullout capacities mentioned above. All costs associated with such testing and its results are the responsibility of the Buyer. These costs include, but are not limited to: testing, an increase in the number of earth anchors to be provided to meet the required loads, any re-testing and engineering time. Seller will not warrant that the number of earth anchors installed will meet the required pullout capacities, unless the Buyer provides pullout test results and verification that the completion of any resulting corrective action has taken place.

- iii. **DAMAGE AND ADDITIONAL COSTS.** At the time of installation of earth anchors, should ground penetration be hindered by elements such as large rocks, lime, cement, utility lines, etc., Buyer will be responsible for all additional costs, including replacement of broken earth anchors provided that such damage is incurred while properly completing the installation. Further, should damage to any underground utility lines occur, the cost of repair will be borne entirely by Buyer.
  - iv. **WARRANTY.** The warranty set forth in Section 1 does not apply to any seismic/wind restraints in the event that the Buyer has elected not to contract for a wet stamped engineered foundation plan. Seller will not inspect the installation of the foundation system.
  - v. **APPROVAL.** Buyer is responsible for obtaining site inspection and approval of the foundation system by the appropriate local jurisdiction.
  - f. **MISCELLANEOUS.** The Equipment is not pre-wired for features such as telephones, data lines, fire alarms, intercoms, lightning suppression; it is Buyer's responsibility to wire these items for individual preference and usage. Buyer shall also have the sole responsibility for any utility or other connections to the Equipment.
  - g. **CABINETRY.** The Equipment may include cabinetry that is fabricated with particleboard. Particleboard is known to emit certain levels of formaldehyde. Buyer acknowledges that it has been made aware that lower emission and formaldehyde free options are available.
  - h. **CARPET.** The Equipment may include new carpeting. Most of the carpeting products provided by Seller meet the Carpet and Rug Institute's Green Label testing standards for indoor air quality. Nonetheless, it is recommended that new carpeting receive a minimum of 72 hours airing-out time, under well-ventilated conditions, prior to occupancy.
3. **FINANCING STATEMENT.** At the request of Seller, Buyer will file financing statements pursuant to the applicable Commercial Code and execute and file such other instruments or assurances as Seller deems necessary to protect Seller's interest in the Equipment. Buyer authorizes Seller and Seller's assignee or transferee and each subsequent assignee or transferee to file financing statements in any jurisdiction.



827 Broadway, Suite 300 • Oakland, CA 94607 • [www.siliconschools.com](http://www.siliconschools.com)

June 13, 2023

Kevin Sved  
Navigator Schools  
650 San Benito St, Suite 230  
Hollister, CA 95023

Dear Kevin,

We are pleased to share that the Silicon Schools Fund has approved an investment of \$32,500 to support Navigator Schools, specifically Hayward Collegiate and Watsonville Prep to partner with Ignite! Reading for the 23-24 school year.

Our portfolio is collectively striving to transform teaching and learning in California. We are guided in this work by three key goals:

1. Launch excellent schools and protect existing schools across California that serves students and families – especially those that need them the most.
2. Improve instruction immediately in existing schools by deploying practices from best-in-class support providers.
3. Drive the next phase of innovation in education to meet the needs of the times.

To accept this grant, please electronically sign (via DocuSign) the attached term sheet and wire transfer form within two weeks. If you have any questions about the remaining steps in this process or the timeline, please contact me or Amy Ng.

Thank you for your great work. We are pleased to support your efforts.

Sincerely,

Brian Greenberg  
CEO, Silicon Schools Fund



## **GRANT AGREEMENT**

### **Silicon Schools Fund and Navigator Schools**

**Grantee:** Navigator Schools

**Grantee Representative:** Kevin Sved, CEO, Navigator Schools

**Purpose of Grant:** To provide funding to support Navigator Schools' engagement with Ignite! Reading to improve literacy outcomes.

**Grant Type:** Innovation

**Date Approved:** June 2023

**Grant Amount:** \$32,500

**Payment Date:** June 2023

**Terms:**

Silicon Schools Fund (Grantor) believes that a grant to Navigator Schools (Grantee) for the purposes, and on the terms and conditions, stated below in this Agreement will further Silicon Schools Funds' charitable purpose by designing and launching a school that creates innovations in how students learn and how school is structured.

Grantor and Grantee agree to the following terms and conditions:

- a. Required Charitable Purpose and Specific Uses of Grant.** Grantor is making this grant to support Navigator Schools' partnership with Ignite! Reading. All grant funds shall at all times be held and used solely for the charitable project or purpose and specific use described above, and Grantee shall repay to Grantor any portion of the amount granted which is not distributed for that specific use. Any changes in the purposes or use for which grant funds are spent must be approved in writing by the Grantor before implementation.
- b. Prohibited Uses.** In addition to the above-described specific restrictions, Grantee shall not use any portion of the funds granted herein, or any income therefrom:
  - i. To undertake any activity for any purpose other than religious, charitable, scientific, literary, or educational;
  - ii. To cause any private inurement or improper private benefit to occur, or to take any other action inconsistent with Section 501(c)(3) of the Internal Revenue Code;
  - iii. To carry on propaganda, or otherwise attempt to influence legislation;
  - iv. To influence the outcome of any public election or to carry on, directly or indirectly, any voter registration drive.
- c. Accountability metrics.** Grantee will work to meet the accountability metrics (exhibit A) that have been jointly arrived at between the Grantee and Grantor.



- d. Community engagement.** Grantee will be a vibrant member of the Silicon Schools Fund community and live its values of providing innovative leadership, sharing learnings, and delivering great outcomes.
- e. Reporting by Grantee.** Grantee will provide a verbal report on the progress toward achieving the grant's purpose by 7/1/2024. This report may be conducted via zoom/phone or in a written form, to be mutually agreed upon by Grantee and Grantor. Grantee will also provide verbal updates on progress throughout the term of the grant to Grantor as requested.
- f. Notice of changes.** Grantee shall notify Grantor immediately of any change in Grantee's non-profit status, key personnel essential to the ongoing administration of the organization or program, or funding that may impair the ability of Grantee to fulfill its obligations under this Agreement. Any significant changes, additions or deletions to any part of the program goals, objectives, activities, outcomes, timetable, or budget as originally approved must be requested in writing by Grantee and approval, if given, will be indicated in writing by Grantor. If there is any question as to the significance of a particular change, please contact Grantor.
- g. Intellectual Property.** Grantee grants the Grantor a non-exclusive, non-commercial, perpetual, worldwide, transferable, royalty-free license (the "*License*") to:
- i. any and all work product, source code, computer programs, applications, writings, other works of authorship, copyrights, inventions, designs, utility models, patents, trademarks, and trade secrets;
  - ii. applications or derivatives of or related to any of the foregoing; and
  - iii. any other intellectual property rights;

that (x) arise or result from Grantee's direct or indirect use of the Grant, or (y) are created by or for Grantee in furtherance of the Purpose (collectively, the "*Grant-Related Intellectual Property*"). The License includes at least the following rights: (i) to make or have made, use, import, or provide any service, product, method, or apparatus, covered by the Grant-Related Intellectual Property; (ii) to reproduce, prepare derivative works of, make improvements to, perform, display, and distribute any work, process, or service, covered by the Grant-Related Intellectual Property; and (iii) a limited right to sublicense the Grant-Related Intellectual Property to third-parties either for use by any such third party solely to support the Grantor's non-commercial use of the Grant-Related Intellectual Property, or for non-commercial use by any such third party.

- h. Indemnification.** Grantee hereby irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless Grantor, its officers, directors, trustees, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission of Grantee, its employees, or agents, in applying for or accepting the grant, in expending or applying the funds furnished pursuant to the grant or in carrying out the program or project to be funded or financed by the grant, except to the extent that such claims, liabilities, losses, or expenses arise from or in connection with any act or omission of Grantor, its officers, directors, trustees, employees, or agents.
- i. Remedies.** In the event that Grantee violates or fails to carry out any provision of this Agreement, Grantor may, in addition to any other legal remedies it may have, refuse to make any further grant payments to Grantee, and Grantor may demand the return of all or part of the unexpended grant funds, which the Grantee shall immediately repay to Grantor.



j. **Governing Law.** This Agreement shall be construed in accordance with, and governed by, the laws of the State of California.

k. **Entire agreement; amendments and waivers.** This Agreement shall supersede any prior oral or written understandings or communications between the parties and constitutes the entire agreement of the parties with respect to the subject matter hereof. This Agreement may not be amended or modified, except in a writing signed by both parties hereto.

Silicon Schools Fund is excited to continue our partnership with Navigator Schools and we look forward to seeing your work evolve.

Upon signing this contract, the undersigned agree to the terms of this agreement.

DocuSigned by:

*Brian Greenberg*

0B147EC8B07B49A  
Brian Greenberg

CEO, Silicon Schools Fund

6/20/2023

Date

DocuSigned by:

*Kevin Sved*

F7757C8005844AD  
Kevin Sved

CEO, Navigator Schools

6/20/2023

Date





## Exhibit A: Grant Milestones

### Navigator Schools' Grant Deliverables by July 1, 2024

- Share a report that summarizes the reading progress and impact of the students served by Ignite! Reading (Watsonville Prep – 20 students; Hayward Collegiate – 6 students)





### Wire Transfer Information

Please complete the needed information below so we can complete a wire agreement upon execution of this agreement

**Name of Bank:** Santa Cruz County Bank

**Bank Branch Address:** P.O. Box 8426, Santa Cruz, CA 95061

**ABA Number (for Domestic Wires):** 121143736

**Grantee's Bank Account Name:** Navigator Schools

**Grantee's Bank Account Address  
(i.e. mailing address used to open your account):** 650 San Benito Street  
Suite 230  
Hollister, CA 95023

**Grantee's Bank Account Number:** 033011883

**Grantee Organization's FEIN:** 27-4238843

**Grantee Contact Name and info to confirm wire information:**

Ami Ortiz  
831-297-2722  
ami.ortiz@navigatorsschools.org

If you have any questions or concerns regarding this information, please contact Amy Ng at [amy@siliconschools.com](mailto:amy@siliconschools.com) or at (510) 224-4298.



## Ignite!Reading

Ignite! Reading offers Navigator Schools an opportunity to both triage the current literacy gaps we are seeing in our schools post-covid as well as consider what our reading curriculum and teacher development strategies can be in the long-term. The program offers well-trained adults in front of students which can both close the literacy gaps we are seeing and also offer insight into what we need to supplement our teachers' professional development.

### What you get:

- Qualified Reading Specialist
  - 10 week certification
  - 60 hours of PD
  - Coached once a week with a Literacy Specialist
- Literacy Specialist per Principal

### Tools and efficacy:

- Use dibbles to diagnose students
- Curriculum based assessment that offers a fresh crop of data every 14 days
- "Differentiated Instruction". Created for small groups and adapted for 1-1.

### Students Targeted:

- Emergency Students - Tier 3 focusing on k-2, potentially for upper grades depending on schedule and seats.

### Added Considerations:

- Measuring ROI
  - Student assessment
  - Teacher surveys
- Implementation rollout requires:
  - Launch meeting with all stakeholders
  - Operational practice with those facilitating

### Costs:

- \$2500 per seat x 45 seats = \$112,500
- \$20 per headphone x 45 = \$900-\$1000
- Navigator able to pay \$30,000
- Total Ask = ~85K

# Coversheet

## Academic Success Committee

**Section:** III. Committees  
**Item:** A. Academic Success Committee  
**Purpose:** FYI  
**Submitted by:** Caprice Young  
**Related Material:** ASC Minutes 2023\_09\_18.pdf  
ASC Presentation 2023\_09\_18.pdf  
Chronic Absenteeism Memo CALPADS 2023.pdf  
Impact of Minimum School Days on Student Attendance.pdf

### BACKGROUND:

The attached presentation was discussed in the ASC meeting. A condensed version will be presented at the board meeting.

### RECOMMENDATION:

This item is for discussion.

DRAFT



# Navigator Schools

## Minutes

### Academic Success Committee

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#### Date and Time

Monday September 18, 2023 at 4:00 PM

#### Location

Zoom

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This meeting will be held in compliance with the Brown Act.

---

#### Committee Members Present

Chuck Daggs (remote), Claire Grissom (remote), JP Anderson (remote)

#### Committee Members Absent

Alfred Morikang

#### Guests Present

Caprice Young (remote), Crystal O'Rourke (remote), James Dent (remote), Justin Steiner, Katie Giacalone (remote), Mariah Butron (remote), Neena Goswamy (remote), Sean Martin (remote), Tina Hill (remote)

---

### I. Opening Items

#### A. Call the Meeting to Order

Claire Grissom called a meeting of the Academic Success Committee of Navigator Schools to order on Monday Sep 18, 2023 at 4:00 PM.

#### B.

**Record Attendance and Guests**

**C. Approve Minutes from Prior Meeting**

JP Anderson made a motion to approve the minutes from Academic Success Committee on 06-07-23.

Chuck Daggs seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

- Chuck Daggs Aye
- JP Anderson Aye
- Claire Grissom Aye
- Alfred Morikang Absent

**II. Academic Topics**

**A. Review of SBAC Results**

Staff presented a comprehensive presentation divided into several parts focusing on specific topics, including SBAC results, academic priorities, interventions, chronic absenteeism, and model providing. Neena Goswamy began the presentation with a review of 2023 SBAC performance, including a deep-dive into math proficiency levels of key student groups. Members asked clarifying questions, shared insights, and suggested future strategies for analysis.

**B. Academic Priorities Update**

Mariah Butron presented models for math instruction, including center-based strategies, curriculum, classroom scheduling, data collection, and model classrooms. Katie Giacalone continued the presentation, focusing on interventions as implemented within a Multi-Tier System of Supports (MTSS). She provided examples of instruction aligned to each tier, the process by which students are assigned to tiers, and instructional materials employed to support interventions. Staff recognized and celebrated the rapid launch of interventions at WPS at the start of the new school year.

**C. Chronic Absenteeism**

Sean Martin shared a summative review of 2023 chronic absenteeism rates as reported to the state for the CA School Dashboard. He reviewed rates by school and compared rates between members of key student groups and non-members. He highlighted new supports to increase student attendance, including the addition of an Attendance Specialist at each school site. He ended with a brief report exploring the impact of minimum school days on student attendance.

**D. Model Providing Update**

Justin Steiner presented efforts to develop and implement model-providing strategies that will have a transformative, nationwide impact on teaching and learning. He reviewed multiple formats and delivery systems for model dissemination, including in-person, online, and hybrid programs. He provided an in-depth update on the RTAC grant and its key components, including critical friends groups (CFG), partnering with Transcend to codify the innovative Navigator Schools Squads Model, and field research, including visits to public school partners in Seattle, WA. Members asked questions about referral sources and summer school. Staff mentioned model presentation opportunities at major educational conferences. Members provided feedback for presenting ASC topics to the entire board. In closing, Dr. Young invited members to visit schools whenever they wished to witness the effectiveness of the Navigator Schools Model firsthand.

### III. Closing Items

#### A. Confirm Next Meeting

The next meeting of the ASC will occur on Monday, October 16, 2023.

#### B. Adjourn Meeting

Chuck Daggs made a motion to adjourn.

Claire Grissom seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

JP Anderson Aye

Chuck Daggs Aye

Alfred Morikang Absent

Claire Grissom Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:04 PM.

Respectfully Submitted,  
Sean Martin



# Academic Excellence Committee

9-18-23



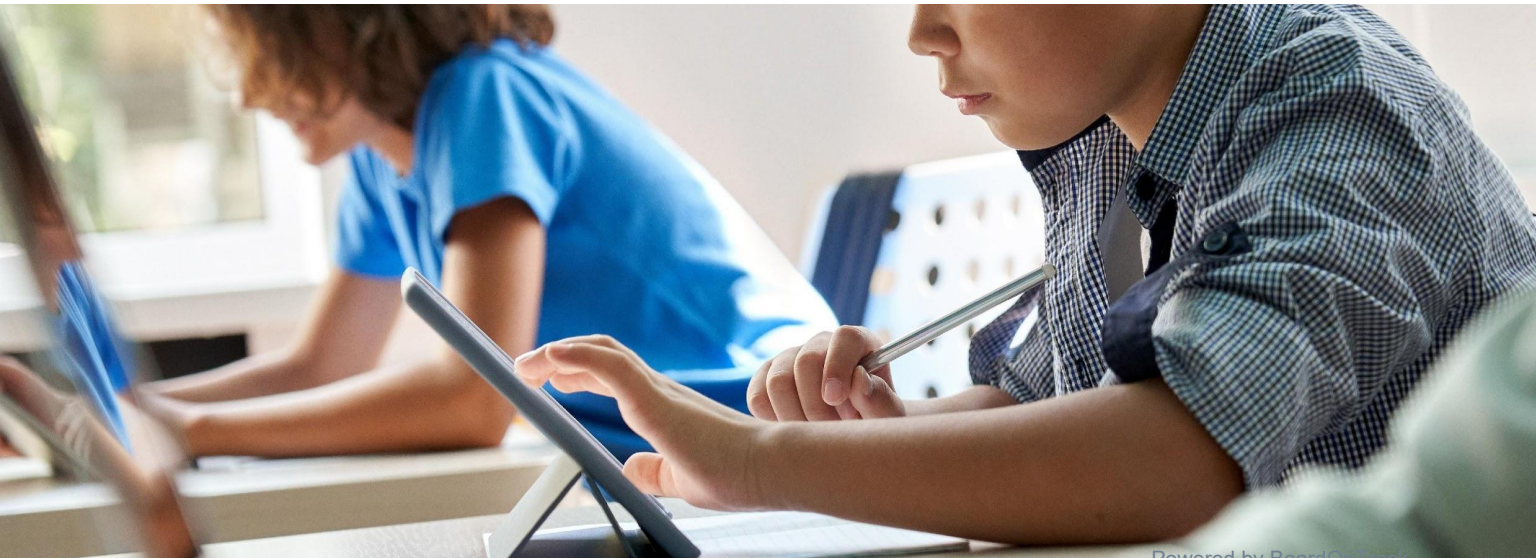


# Executive Summary – JD

Four weeks into the school year finds our sites and support office teams working hard to launch our priorities work, including interventions across the four sites. As you review this deck, please consider which and when topics should be moved to the full board versus just staying here in the slide deck.

## Today's Topics:

1. SBAC Subgroup data (Neena)
2. Priorities update
  - a. Illustrative Math (Mariah)
  - b. Intervention (Tina/Katie)
3. Chronic Absenteeism (Sean)
4. Model Providing (Justin/Marlana)







# Topic 1: SBAC (Neena)

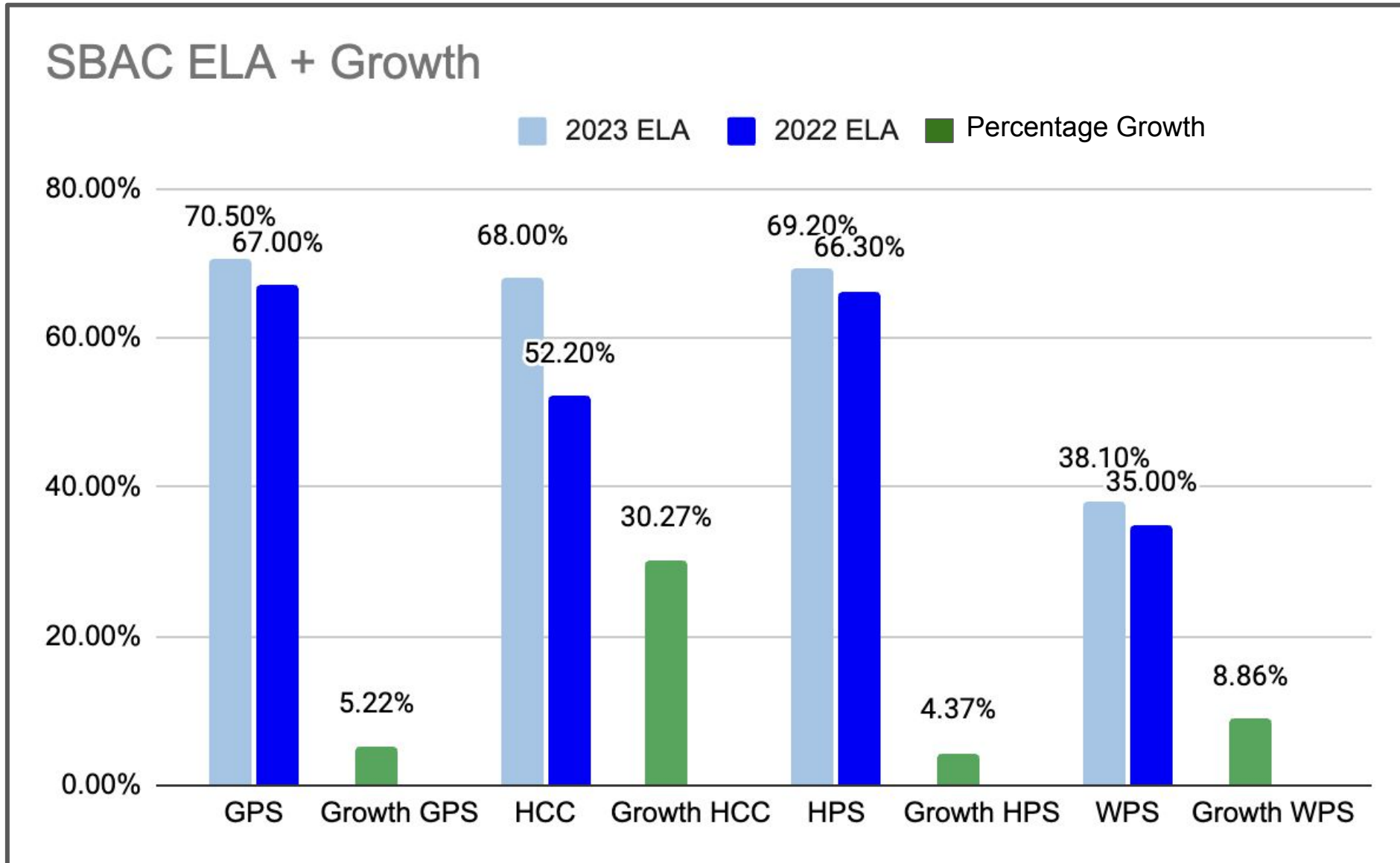
Overall, Navigator Schools achieved positive growth in ELA.

Raising achievement in math is an organizational priority for 2024 based on 2023 negative growth.

Filtering results by key student groups provides additional insight to guide math curriculum, instruction, and interventions.



# Topic 1: SBAC 2023 - Scores have risen across the four sites in ELA and our ELA scores outperformed our math scores this year.

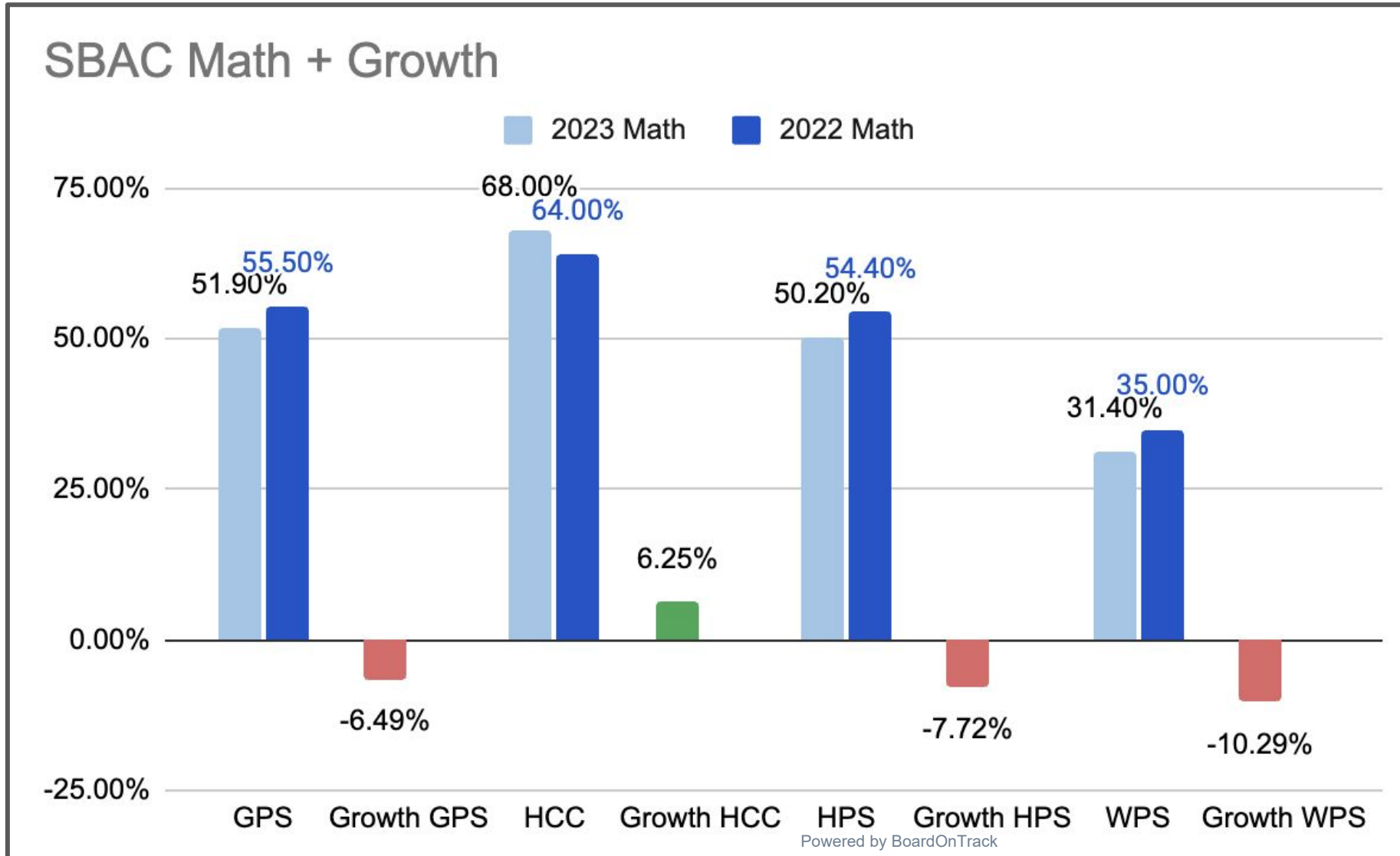


## ELA Growth

Green represents growth as a percentage (as opposed to the difference in points between current and prior year).

# Topic 1: SBAC 2023 - Scores have dropped in Math this year, making it our #1 Academic Priority for '23-24.

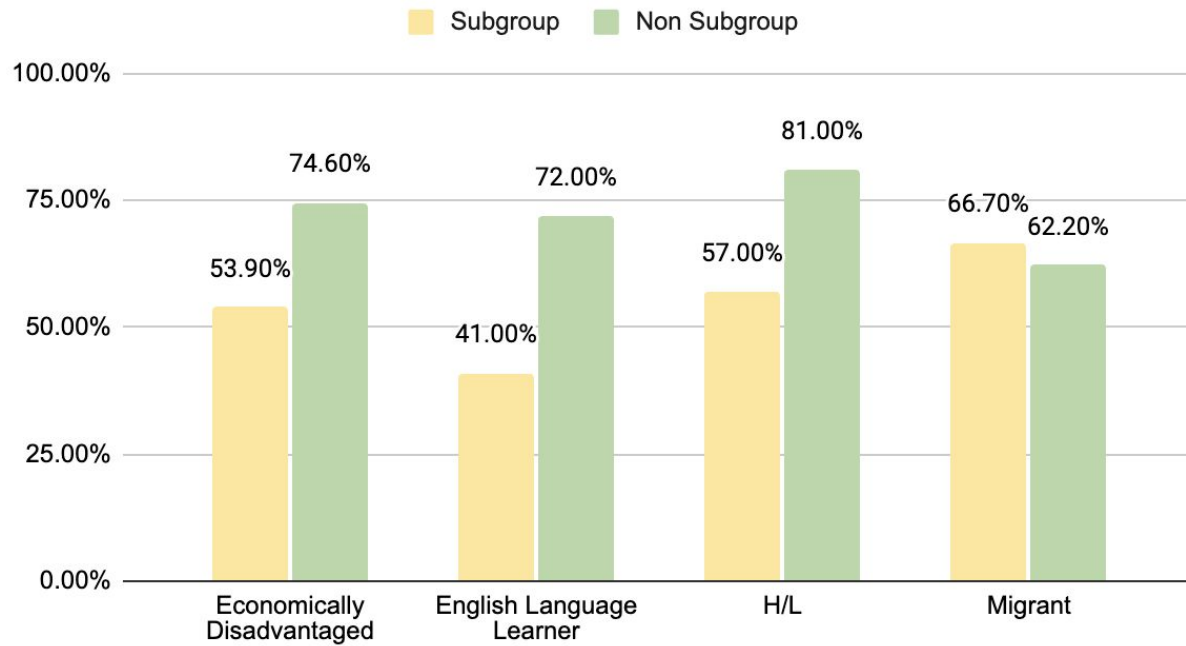
## Math Growth



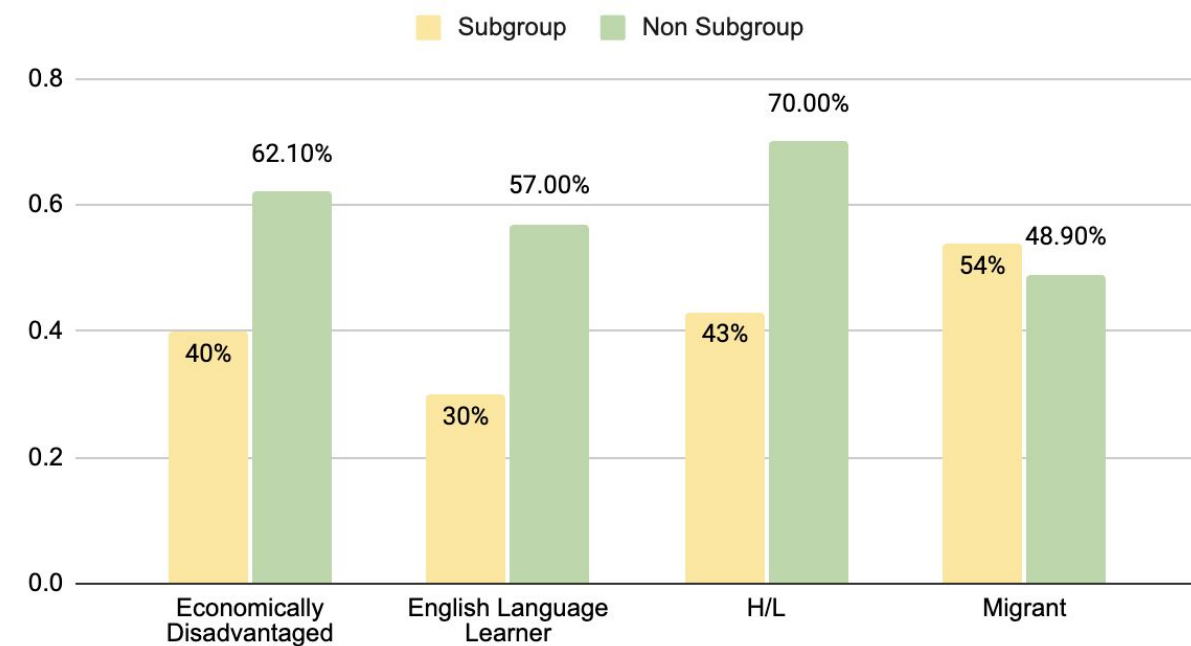
# Topic 1: SBAC 2023 - Our non subgroup populations outperformed our subgroup populations in every category.

## Overall Subgroup Data

### ELA: Subgroup vs Non Subgroup Comparison



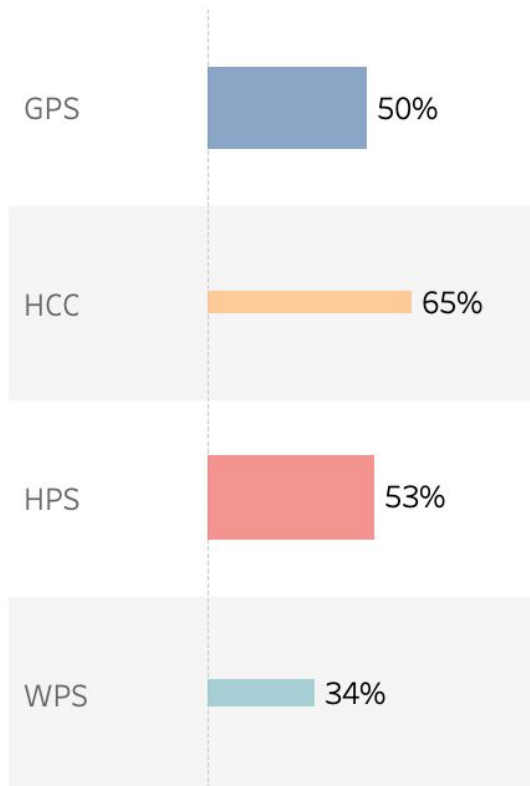
### Math: Subgroup vs Non Subgroup Comparison



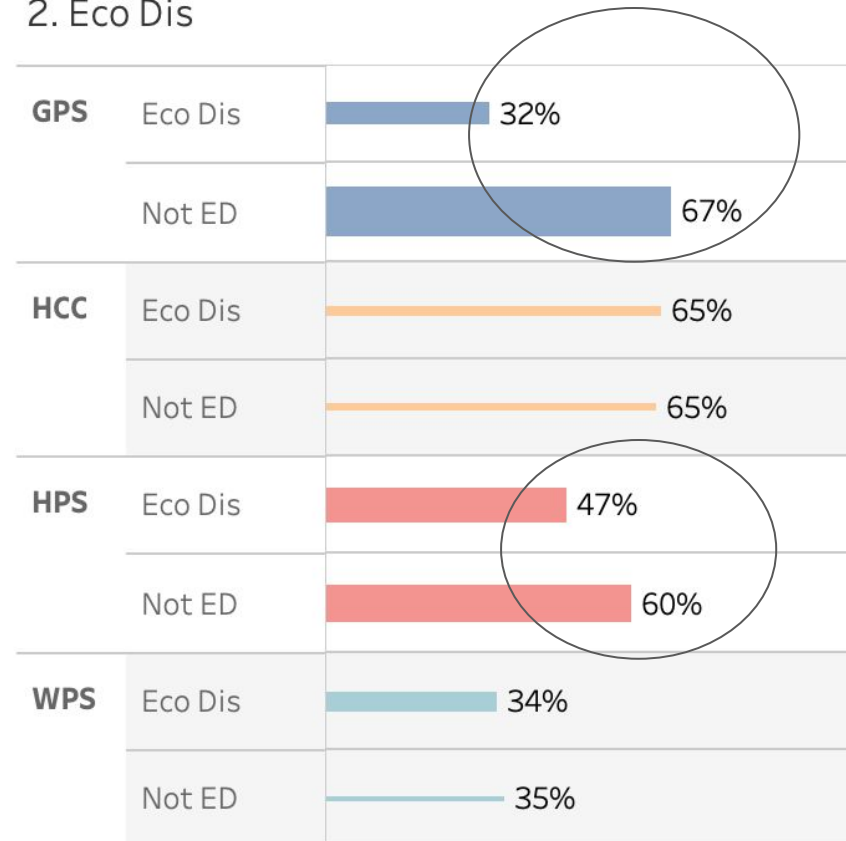
# Topic 1: SBAC 2023 - Proficiency rates between group and non-group members vary by more than 10 percentage points at two schools.

## Math: Economically Disadvantaged

1. All Students



2. Eco Dis

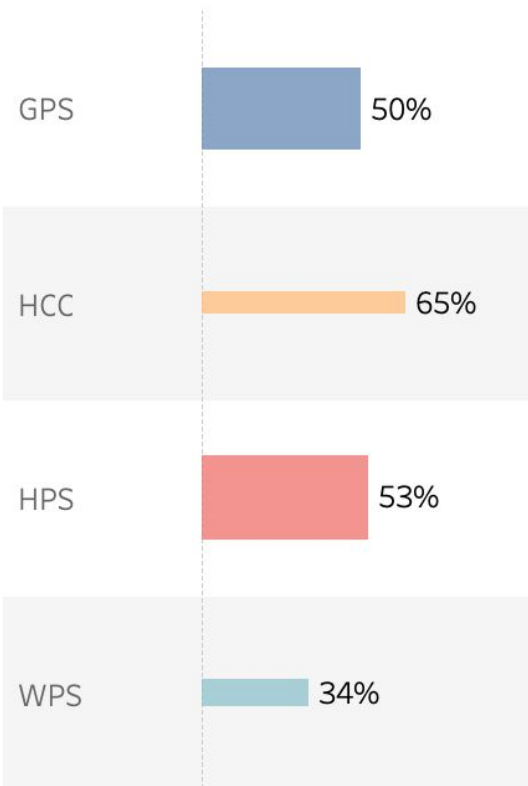


Current School Eco Dis %  
 GPS: 36  
 HCC: 48  
 HPS: 36  
 WPS: 69

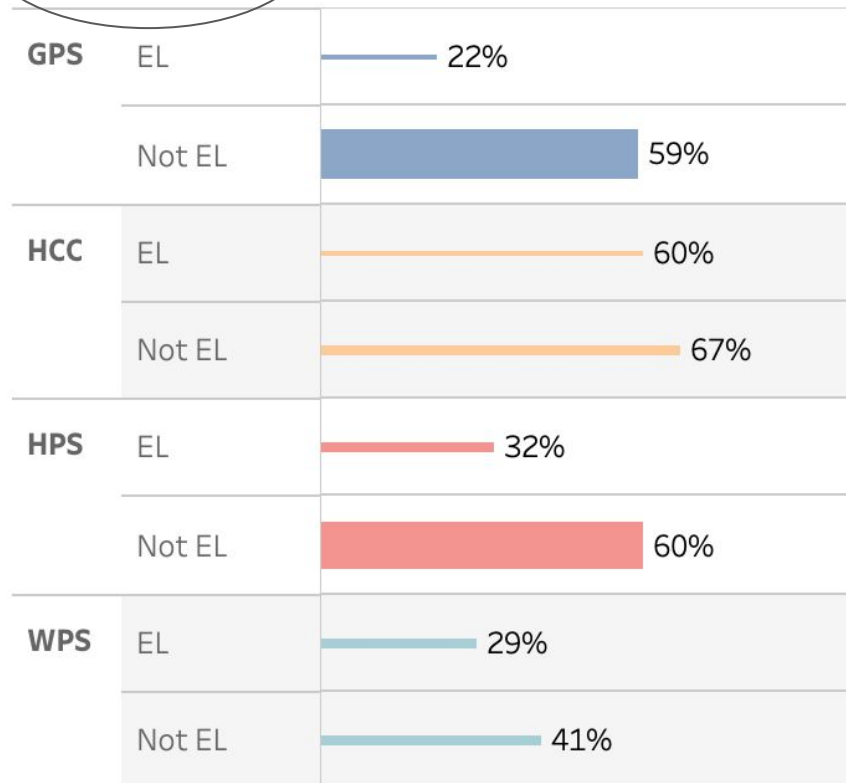
# Topic 1: SBAC 2023 - Proficiency rates for EL students were lower than non-EL students at all schools, the largest gap being 37 percentage points at GPS.

## Math: English Learner

### 1. All Students



### 2. Eng Learner

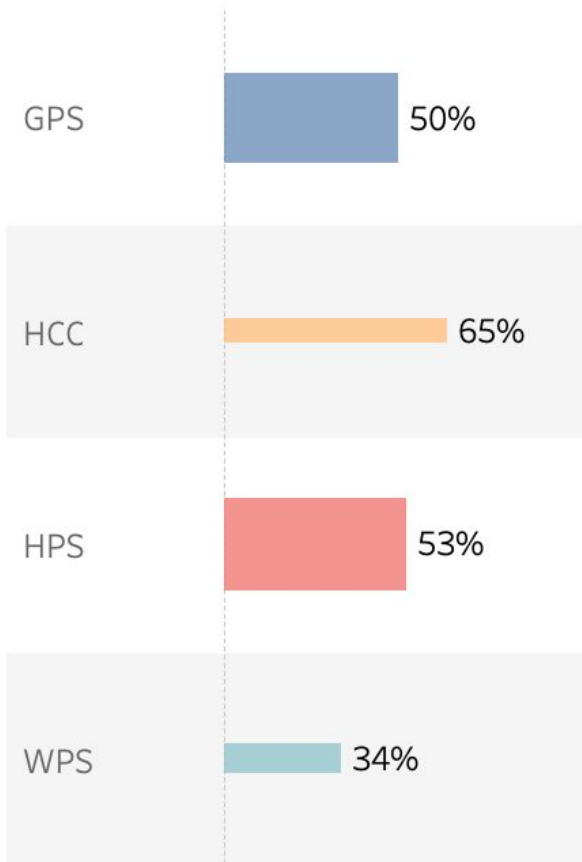


Current School EL %  
 GPS: 27  
 HCC: 27  
 HPS: 30  
 WPS: 52

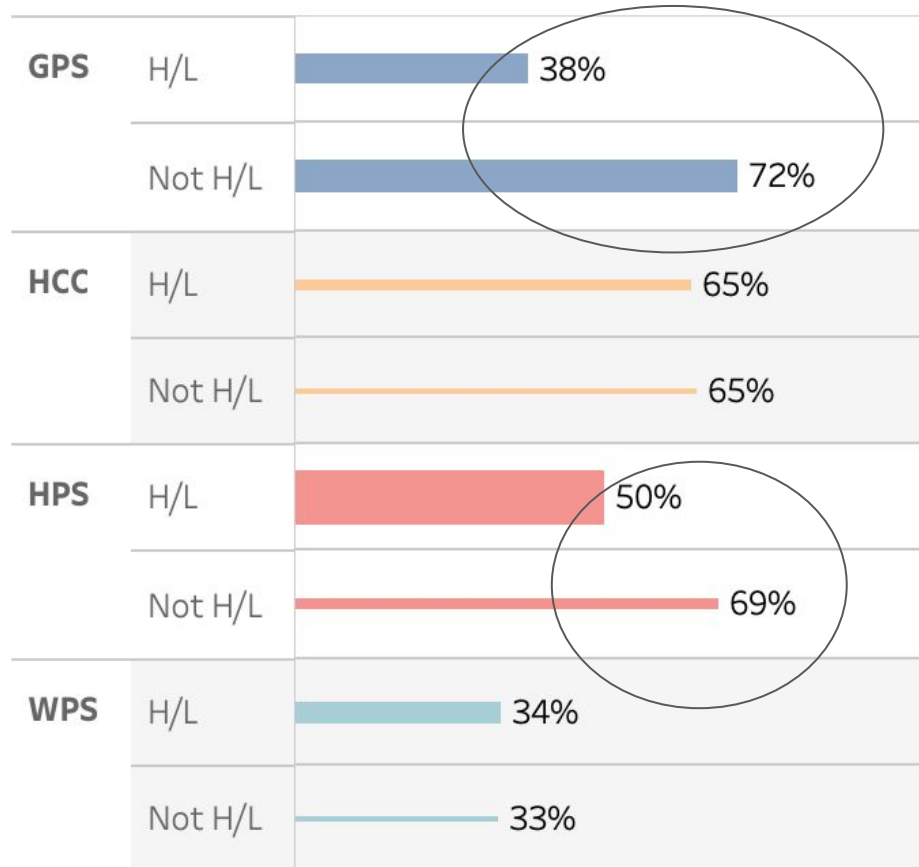
# Topic 1: SBAC 2023 - Proficiency rates for group and non-group members are nearly equal at two schools, while much larger gaps exist at GPS and HPS.

## Math: Hispanic/Latino

1. All Students



2. H/L



*The non-group at WPS is very small.*

SBAC Count of Not H/L  
WPS: <5 students

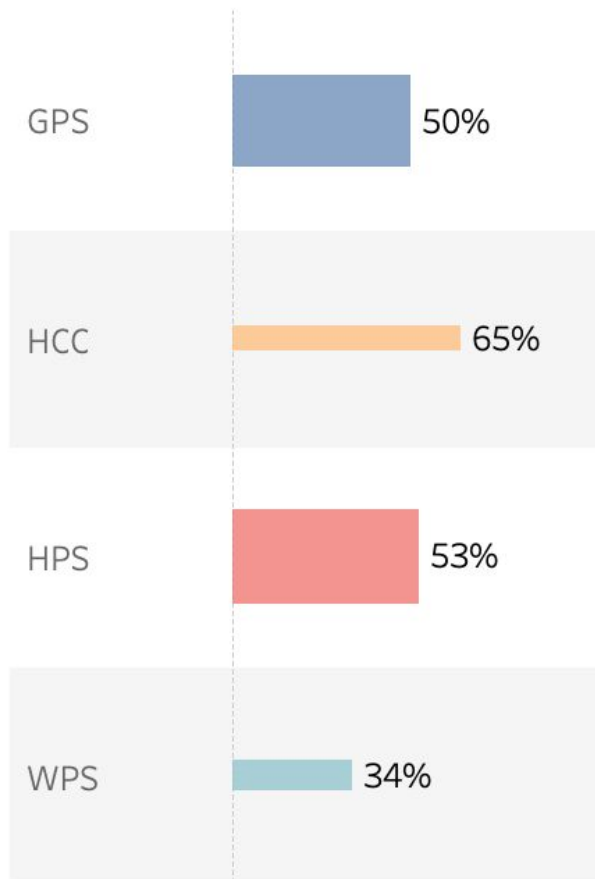
Current School H/L %  
GPS: 63  
HCC: 70  
HPS: 87  
WPS: 97



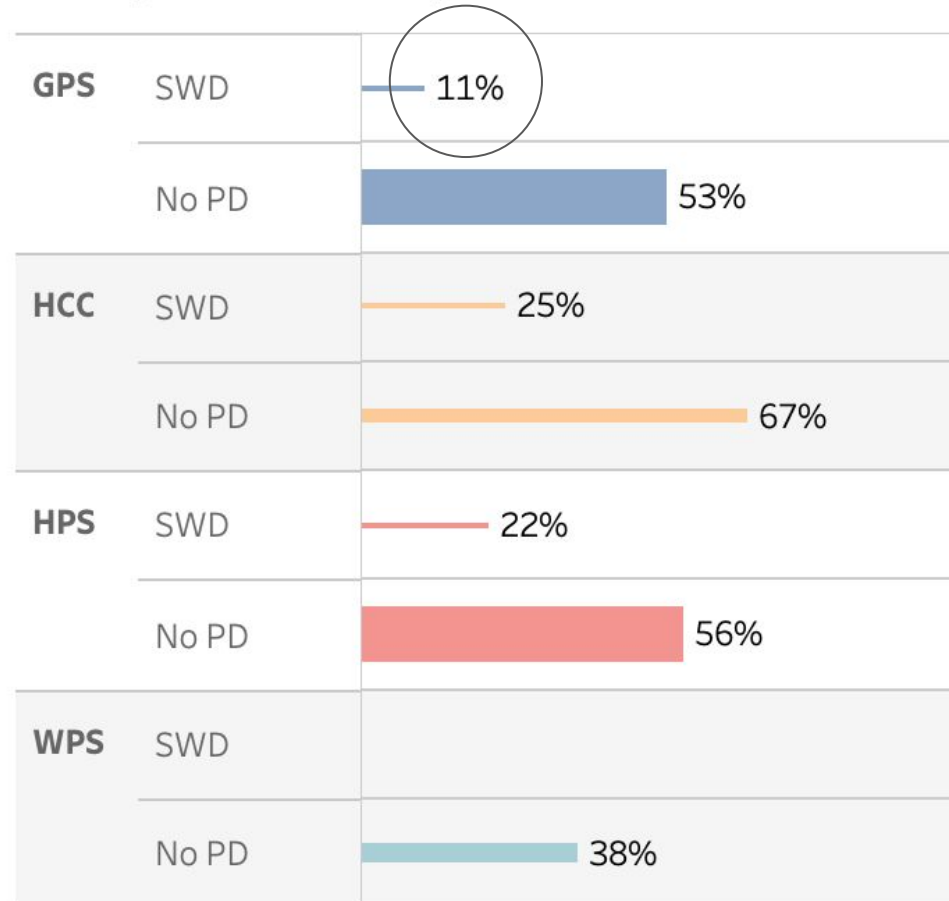
# Topic 1: SBAC 2023 - For reference, 11% of students with disabilities met or exceeded standard across the state in 2021-22.

## Math: Students with Disability

1. All Students



2. S w/ Prim Disability

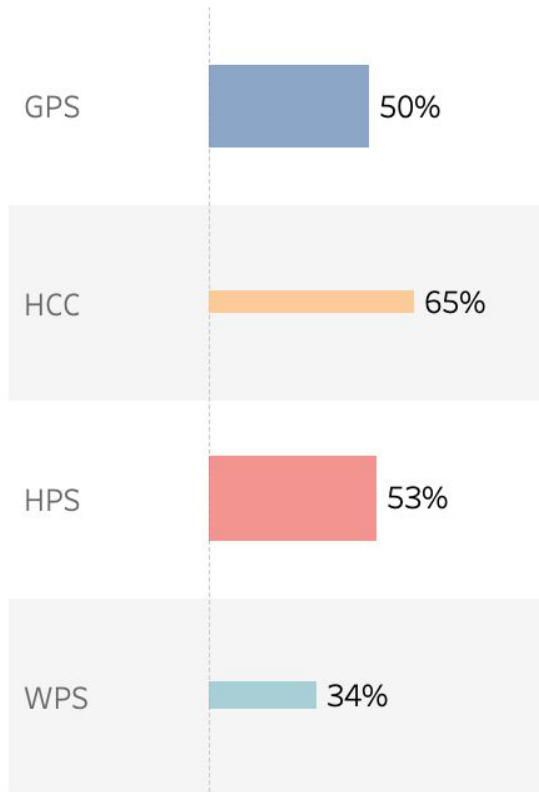




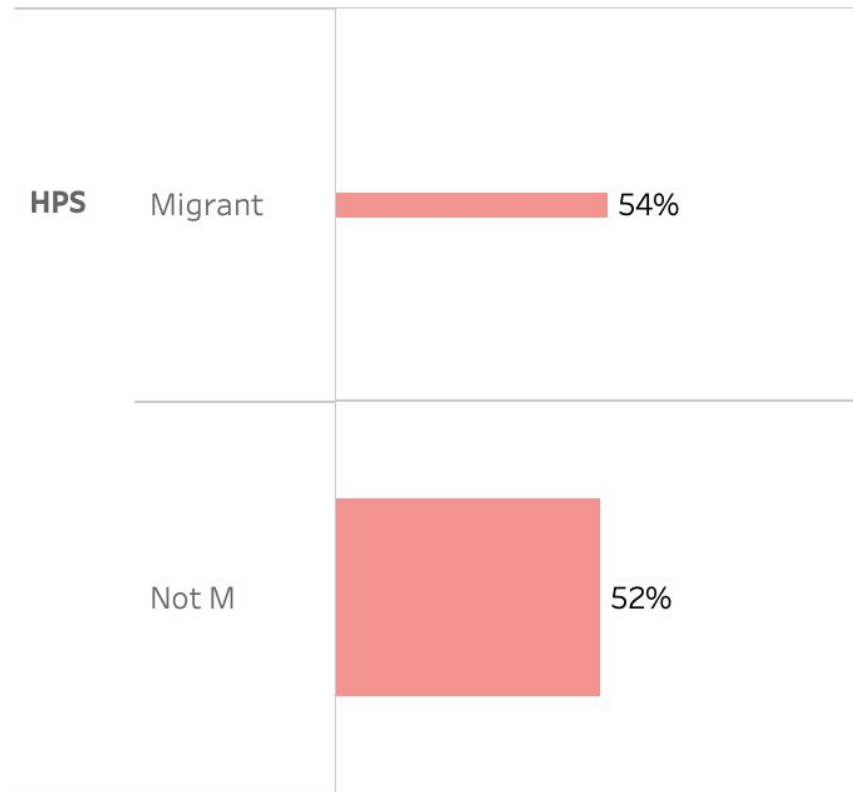
# Topic 1: SBAC 2023 - The average math proficiency rate for the 39 members of the migrant student group exceeded the non-group rate.

## Math: Migrant

1. All Students



2. Migrant



Average Achievement Level

Migrant: 2.6

Not M: 2.5

Median Achievement Level

Migrant: 3

Not M: 2

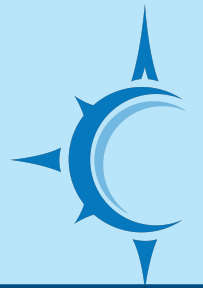


## Topic 2: Priorities Update (Math)

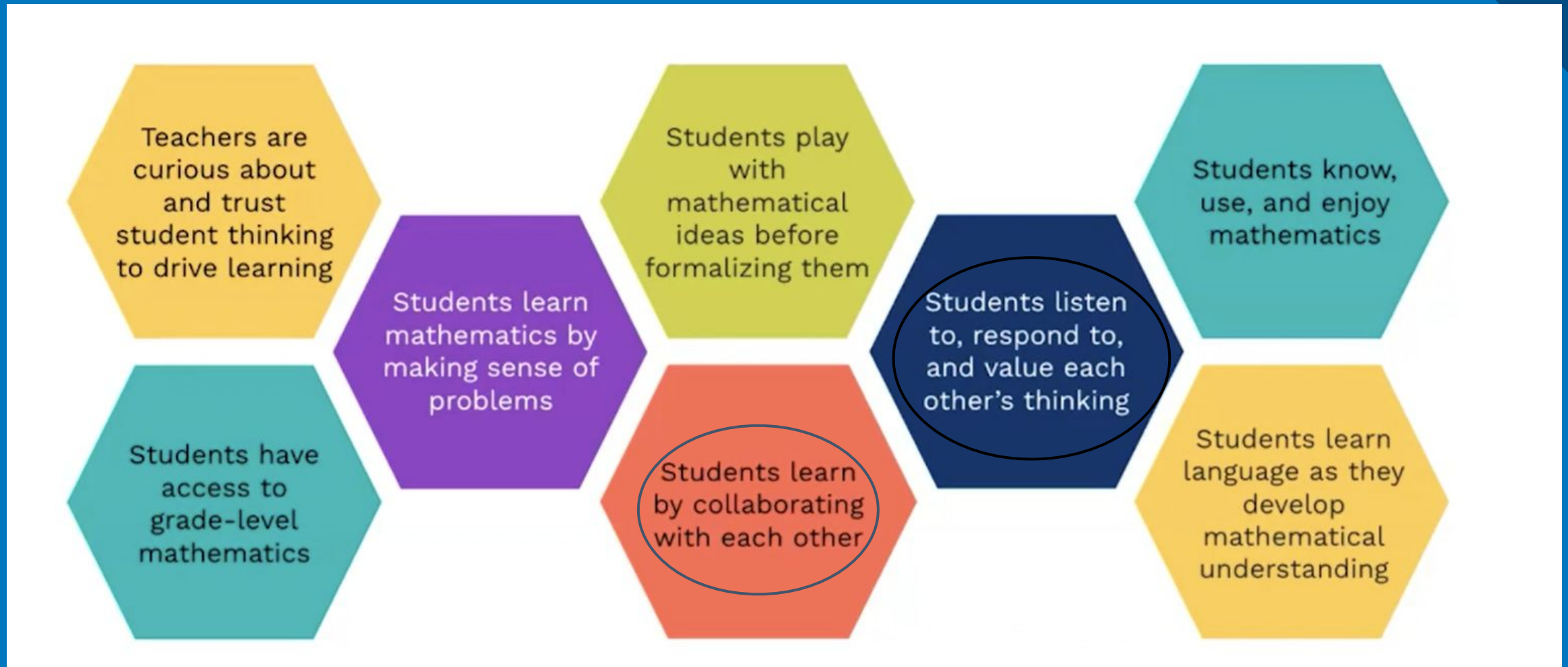
3 out of our 4 sites experienced a widening achievement gap in mathematics last year.

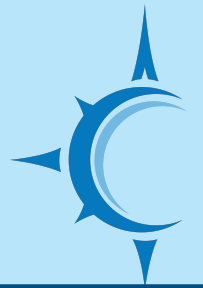
We adopted Illustrative Math and made strategic adjustments to the model in order to positively impact student learning and achievement at all four sites across all student demographics.





# IM beliefs are based on research. Research shows that students who believe that hard work is more important than innate talent learn more mathematics.





IM lessons are designed to follow a specific progression to enhance student conceptual understanding.



### Warm Up (5-10 minutes, whole class)

- Helps students get ready for the day OR gives students and opportunity to strengthen their number sense or procedural fluency.

### Classroom Activities

- Lessons consist of a sequence of 1-3 activities.
- All activities have 3 phases:
  - Launch
  - Student work time
  - Activity synthesis
- Practice problems are additional problems that can be used flexibly.

### Lesson Synthesis (5-10 minutes)

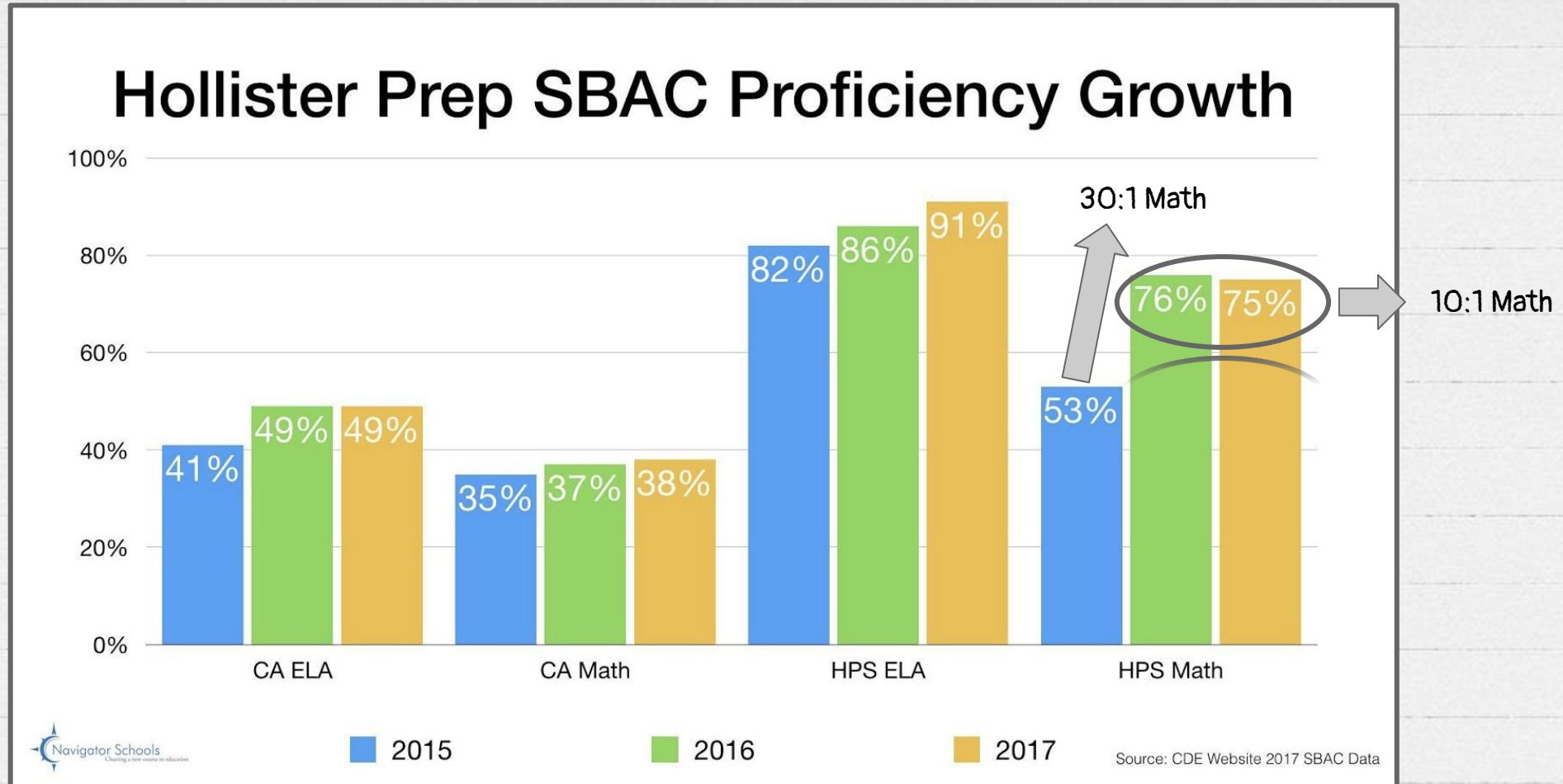
- Meant to serve as lesson closure

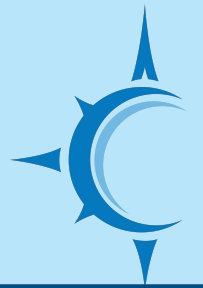
### Cool-Down (5 minutes)

- Daily formative assessment, meant for students to complete independently.



# Scores in Mathematics went up when student teacher ratios went down





# Strategic Adjustments to the Model: whole group to centers will positively impact student results

Big Block	Component	Component Time
60 min	IM: Warm Up	7 min average (defined by amount of time needed for activity 1) [whole group]
	IM: Activity 1 (Priority)	20 min [whole group]
	Spiral and Fluency	30 min [whole group]
	Science	45 min x 2 per week [whole group]
90 min	<i>Rotations</i> IM: Activity 2, Lesson Synthesis, & Cool Down (Teacher)	25 min [small groups]
	<i>Rotations</i> At Bats / CASE (SGI)	25 min [small groups]
	<i>Rotations</i> Blended: ST Math	25 min [small groups]

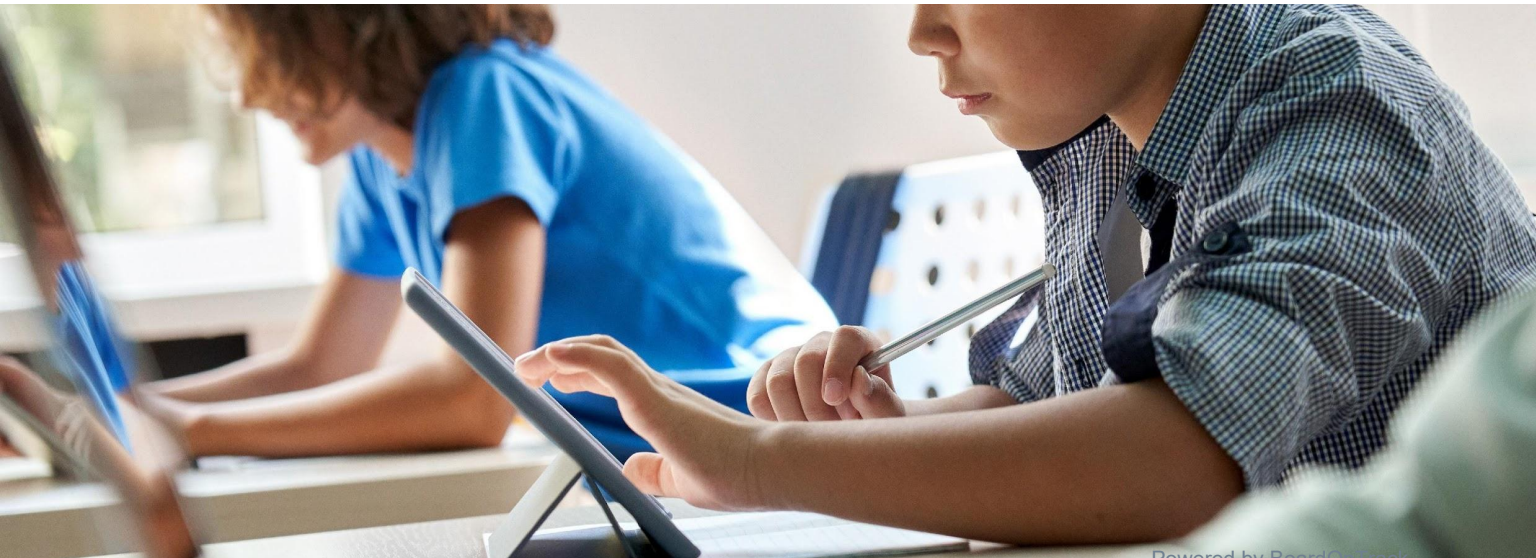
Though IM was designed to be delivered whole group, Navigator restructured the model to allow for a 3-center rotation.



# IM Model Classrooms

Over the next 6–9 weeks, model classrooms will be developed in order to provide top tier see-its for teaching teams and coaches that will drive student success in Illustrative Math.

- SLT Identifies talented teacher/SGL teams who will receive additional resources and coaching to become model IM classrooms
- STEM Leads (K-8) capture progress through the Navi IM Scope and Sequence
- VPs Commit to 1 hour additional support per Model Classroom per week
- Once model classroom is established, Curriculum Coordinator schedules cross site visits for teachers and coaches







# Topic 2: Priorities Update (Intervention)

Since the pandemic the academic achievement gap at Navigator has widened. This has shown us there is a need to increase intervention supports within ELA and mathematics in order to close the achievement gap for ALL students.

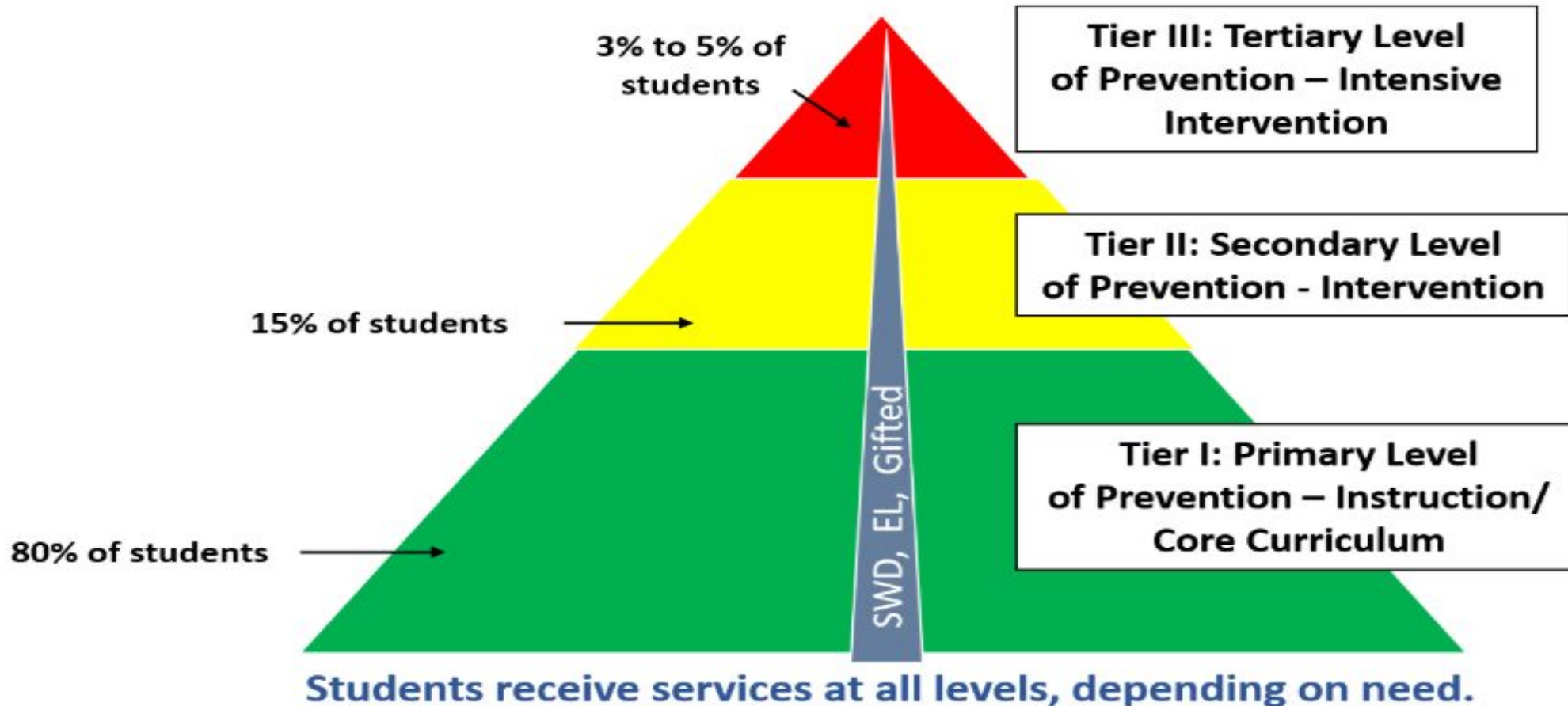




## Topic 2 - Intervention - Navigator schools uses MTSS framework to plan all interventions

# MTSS Tiers and Interventions

### Essential Component: Multi-Level Prevention System



## Topic 2- Interventions: Students and interventions are determined quarterly based on Navigator Cut Points.

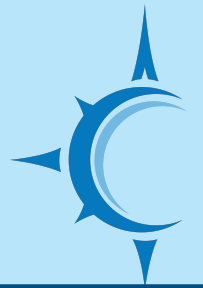
- **In order to identify the area of need for intervention, Navigator Schools looks at all 60 students data per grade span and what Tier they fall within.**
  - **Students within Tier 2/3 will receive intervention**
  - **last year SBAC scores, EOY STAR, and BPST are used to identify the area of need for either ELA or Mathematics.**
- **Each quarter the Leadership team will update intervention groups by pulling current STAR/BPST/Fluency scores for the students to see who has met the Tiered cut point goals and can be exited from the program or who needs to be added to the appropriate intervention.**





## Topic 2- Interventions: At Navigator, the number of students receiving interventions is divided into multiple skilled interventions.

- GPS: 168
  - HPS: 100
  - WPS: 201
  - HC: 11
- Comprehension - 147 students
- Reading Fluency - 86 students
- Mathematics - 247 students



## Topic 2 - Interventions:

Interventions are focused on researched based curriculum and practices in order to support student achievement of Common Core standards

1. **Skills Based (Think Conditioning Training for an Athlete)**
  - a. Reading Fluency
  - b. Reading Comprehension
  - c. Math skills and math facts
  - d. Takes place primarily before or after school
  
2. **Standards Based**
  - a. Focused on common core state standards
  - b. Teacher-led during school day during “prep” (up to 2x per week)
  
3. **Habits/Competencies/Durable skills/Executive skills**

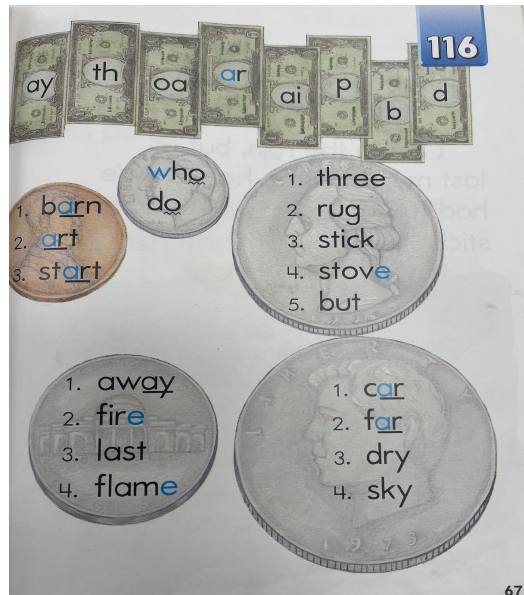




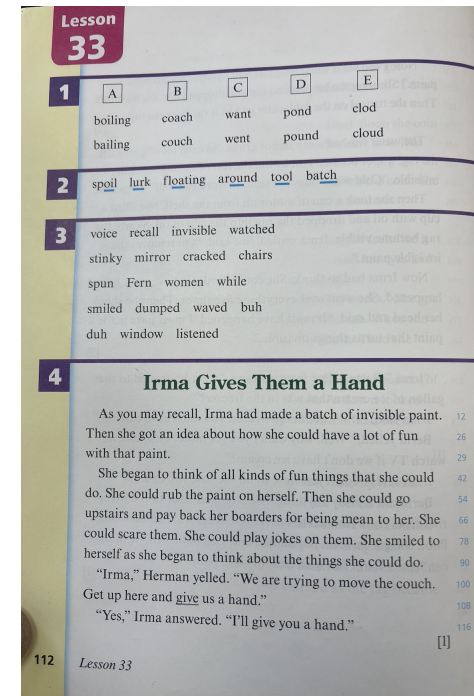
# Topic 2 - Interventions: The goal of reading fluency intervention is to support ALL students in reaching grade level proficiency.

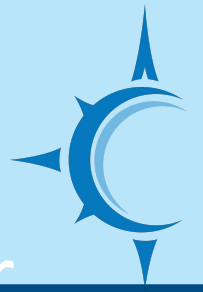
## 1. Systematic, Explicit Phonics Instruction (Science of Reading Based)

### Horizons



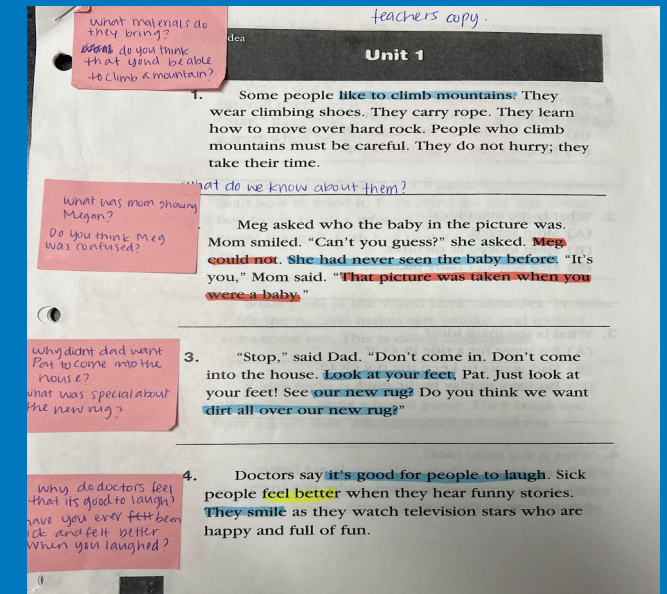
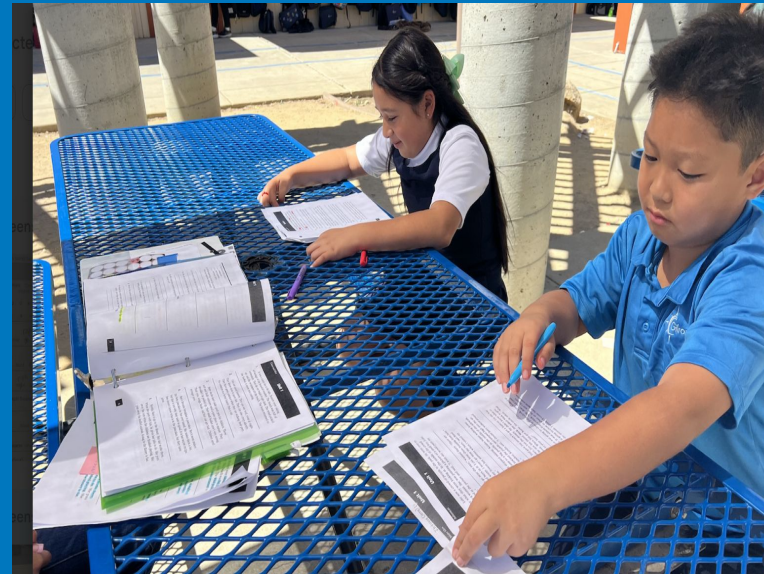
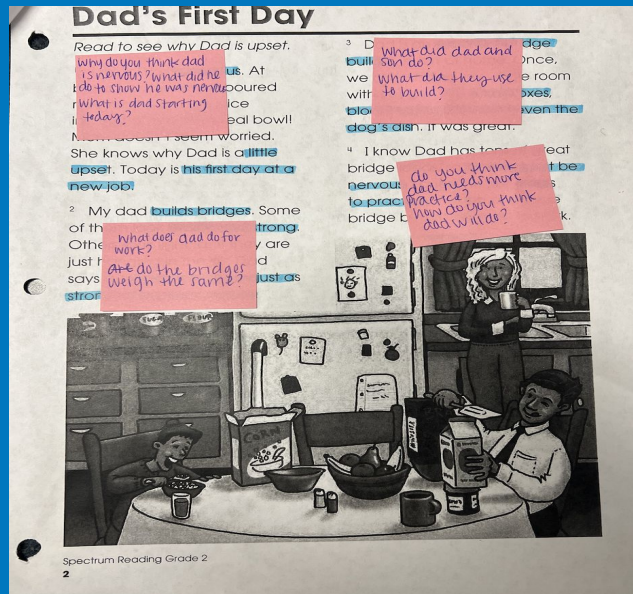
### Corrective Reading





# Topic 2 - Interventions: Students receiving comprehension interventions will increase their skills in order to improve their STAR scores.

Goal: Students will achieve the 55th percentile on STAR Reading.





# Topic 2- Interventions: IXL interventions are in place in order to increase students achievement to the 65th percentile on STAR Math

## 4<sup>th</sup> grade

### Skill plan for Illustrative Mathematics - 4th grade

IXL provides skill alignments with recommended IXL skills for each unit. Find the IXL skills that are right for you below!

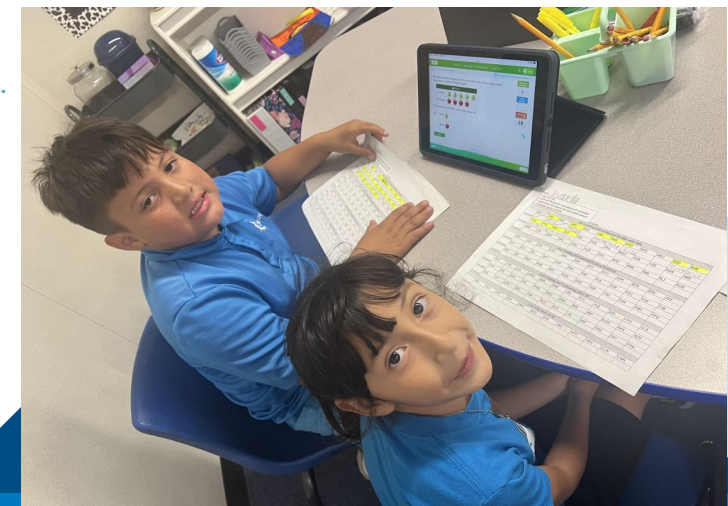
Unit [1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#)

[Print skill plan](#)

1 Unit 1 **Factors and Multiples**

Understand Factors and Multiples

Lesson 1: Multiples of a Number Lesson	<ol style="list-style-type: none"> <li>1. Create rectangles with a given area</li> <li>2. Choose the multiples of a given number up to 10</li> </ol> <p><i>Also consider:</i></p> <ul style="list-style-type: none"> <li>Multiply to find the area of a rectangle made of unit squares</li> <li>Make arrays to model multiplication</li> </ul>
Lesson 2: Factor Pairs	<ol style="list-style-type: none"> <li>1. Find all the factor pairs of a number</li> <li>2. Choose factors of a given number</li> </ol>





# Topic 3: Chronic Absenteeism

Chronic absenteeism is a key component of the CA School Dashboard and the charter renewal process.

Increased chronic absenteeism is a statewide crisis post COVID-19.

Navigator Schools will decrease chronic absenteeism rates (CAR) with robust student and family supports.







# Topic 3: Chronic Absenteeism

1. Chronic absenteeism rates for 2023 are, on average, very high at Navigator Schools, but focused initiatives have had a powerful, positive impact as demonstrated by the success of WPS.

Table 1. 2023 Chronic Absenteeism Rates (Ranked)

Hayward Collegiate (HCC)	Hollister Prep School (HPS)	Gilroy Prep School (GPS)	Watsonville Prep School (WPS)
9.9% Medium [Yellow] (15)	21.0% Very High [Red] (115)	23.5% Very High [Red] (130)	24.3% Very High [Red] (102)

*“A student is considered chronically absent when the student is absent for more than 10% of instructional days for which the student has been enrolled during the current school year.”*

[2023 CALPADS Review: Chronic Absenteeism](#)

Table 2. 2023 Chronic Absenteeism Rate Growth (Ranked)

	WPS	HCC	GPS	HPS
2023	24.3%	9.9%	23.5%	21.0%
2022	30.6%	5.7%	19.2%	14.4%
Growth	-6.3%	+4.2%	+4.3%	+6.6%





# Topic 3: Chronic Absenteeism

- 2. On an organizational level, variations in CAR for members of key student groups do not exceed 10% when compared to CAR for non-group members.

Table 3. Chronic Absenteeism Rates for Key Student Groups at Navigator Schools

	1. Eng Lang Prof		2. Gender		3. Hispanic/Latino		4. Socioeconomic Dis	
Group	EL	EO	Female	Male	HL	Not HL	SED	Not SED
CAR	21.9%	23.5%	21.9%	21.4%	23.6%	13.7%	24.9%	16.7%
Difference	1.6%		.5%		9.9%		8.2%	

There are only two instances at the school level in which variations between group and non-group members exceed 10% (Table 4).

Table 4. Chronic Absenteeism Rate Variations for Student Groups (>=10%) by School

	1. Socioeconomically Disadvantaged		2. Hispanic/Latino	
School	GPS		GPS	
Group	SED	Not SED	HL	Not HL
CAR	30.2% (85)	16.5% (45)	28.7% (102)	14.1% (28)
Difference	13.7%		14.6%	



# Topic 3: Chronic Absenteeism

3. COVID-19 changed the attendance landscape in the state and the nation, and Navigator is prepared to meet this challenge in 2024, applying multiple strategies and increased resources to ensure that all students are present to learn and succeed in school, regardless of circumstances.

Table 5. Attendance Specialist Support Strategies

1	Tiered attendance monitoring and outreach for every single student on every campus
2	Daily call home to every absent student
3	Home visits to provide attendance supports and related resources to families
4	Build relationships through high visibility and participation in all school events
5	Coordinate attendance incentives, awards, and awareness campaigns
6	Manage truancy letters and related procedures
7	Connect families to health and community services, including the provision of transportation

*“In 2021-22, 30% of students in California’s public schools were chronically absent, an all-time high and more than three times the pre-pandemic rate. Advocates fear that unless schools can reverse the trend, so many students will fall behind that they may never catch up.”*

[Soaring Chronic Absenteeism in California Schools is at ‘Pivotal Moment’](#)



# Topic 3: Chronic Absenteeism

4. The Navigator Schools Model features responsive school-day schedules to support attendance, academic, and social-emotional initiatives.

Table 6. NAV: Average % in Attendance Ranked by Weekday (Aug - May, 2023)

	Th	W	Tu	F	M
August	95.6	95.3	94.2	93.3	91.5
September	94.9	95.2	94.5	93.0	93.4
October	94.4	93.9	93.4	92.6	91.9
November	92.1	91.5	90.8	88.3	90.1
December	86.8	84.8	84.1	85.8	83.2
January	94.4	91.6	92.1	90.6	90.6
February	94.3	92.9	94.6	91.8	91.5
March	93.6	93.6	93.3	90.4	91.6
April	94.1	94.1	93.8	92.4	91.3
May	93.5	94.1	94.4	92.3	92.0
Total Avg	93.5	93.0	92.9	91.1	91.0

*Minimum-day schedules, usually occurring on Wednesdays, are effective structures supporting the mission of Navigator Schools; minimum days do not negatively impact overall student attendance.*

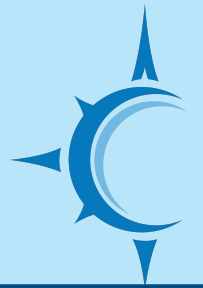
[The Impact of Minimum School Days on Student Attendance at Navigator Schools](#)



# Topic 4: Model Providing

- Transform Model Providing
- RTAC Grant with the CDE
- Middle School Squads

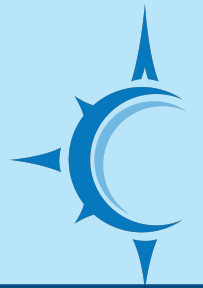




# Navi IMPACT gives Navigator a nationwide reach in model providing and scaling our efforts

## Update:

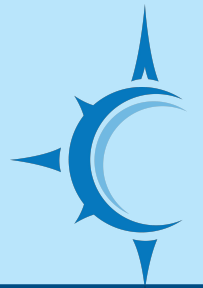
- Project SPARK grant - \$250k
- Hybrid approach to model providing
- Building courses on Teachable
- Bite-Sized Learning (modules: 20-30 minutes)
- Upgrading [www.navilearning.org](http://www.navilearning.org) for internal / external use



Year 2 of the RTAC grant with the CDE allows Navi to provide support to schools & leaders across CA

## Update:

- Y2 of 2 of Regional Technical Assistance & Coaching grant (\$216k /yr)
- Critical Friends Groups: 1 meeting / month, charter school leaders, Justin/James CFG coaches
- Best Practices Workshops: 3 sessions / year, open to all CA educators, BPW1: Sept 28, 2023

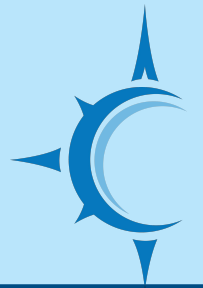


# Partnership with Transcend to accelerate codification of our Middle School Squads Model

## Update:

- Partnership with Transcend to codify Squads model
- Phase 1: audit and recommendations
  - March-May 2023
- Phase 2: codification of Squads model, resources
  - May-December 2023





# Year 2 of Middle School Squads at Catalyst Public Schools in Seattle, Washington

## Update:

- Y2 of partnership with Catalyst for Squads model providing and coaching
- 5 weeklong in-person visits scheduled for 2023-24
- Visit 1: August 14-18, 2023

# Thank You!



## Navigator Schools

Charting a new course in education



Date: August 9, 2023

To: Directors and Chiefs, Principals, and Family Resource Coordinator

From: Sean Martin

Subject: 2023 CALPADS Review: Chronic Absenteeism

## Introduction

This memorandum is a concise summary of chronic absenteeism rates (CAR) as certified in the California Longitudinal Pupil Achievement Data System (CALPADS) for the 2022-23 school year. CALPADS is the official reporting platform of the California Department of Education (CDE), and it is from this platform that information is sent to the annual California School Dashboard (Dashboard). The Dashboard calculates performance results for a set of key indicators that are reported to the public and to charter authorizers. It also provides a path to a “fast track” (High Level) charter renewal process if certain conditions are met. The CDE website explains:

Pursuant to California Education Code (EC) Section 47607(c), as an additional criterion for determining whether to grant a charter renewal, the chartering authority shall consider a charter school’s placement under the performance categories, which is based on the charter school's performance under the California School Dashboard (Dashboard).

Under this new criterion, a charter school is placed into one of the three performance level categories:

**High:** A charter school with Blue and Green across all Dashboard indicators demonstrating a strong performance and closing the achievement gap for historically disadvantaged subgroups has a presumptive renewal.

A charter school in this category is eligible for a five-, six-, or seven-year renewal term.

**Middle:** A charter school that meets neither the High nor Low performance levels is automatically placed in the Middle performance category.

A charter school in this category may be renewed for a five-year term.

**Low:** A charter school with Red and Orange across all Dashboard indicators has a presumptive non-renewal. It is presumed that a charter school in the Low performance category will not be renewed unless there is compelling evidence that the charter school is taking meaningful steps to address the underlying cause or causes of low performance.

A charter school in this category may be renewed for a two-year term if it meets the conditions under EC Section 47607.2(a)(4).

**Chronic Absenteeism and CALPADS**

A student is considered chronically absent when the student is absent for more than 10% of instructional days for which the student has been enrolled during the current school year. This designation applies to students in kindergarten through Grade 8. It does not apply to students in transitional kindergarten.

All Navigator schools submit end-of-year data to CALPADS for final certification. As a result, data reports extracted from CALPADS are comprehensive, accurate, and official. CALPADS reports provide opportunities for school leaders and the Academic Success Committee to review, celebrate, and reflect upon annual school performance and the effectiveness of continuous improvement strategies. Chronic absenteeism is an essential topic to explore, as it is one of five performance indicators included in the Dashboard (in addition to suspension rate, English learner progress, English Language Arts, and mathematics).

A unique strength of CALPADS chronic absenteeism reporting is that it employs the exact formula utilized by the Dashboard to determine performance. This formula differs somewhat from the formula utilized by DataQuest (another major reporting platform managed by the CDE).

**Summary of Results**

Per CALPADS 2023, the annual chronic absenteeism rate and status level for each school in the Navigator family is listed in Table 1. Additionally, sample indicator colors are provided (based on the 2022 Dashboard). The number of chronically absent students is listed in parentheses. Please note that the 2022 Dashboard was a special, abbreviated edition (it did not incorporate growth into its calculations) due to multiple impacts of the COVID-19 Pandemic.

Table 1. 2023 Chronic Absenteeism Rates (Ranked)

Hayward Collegiate (HCC)	Hollister Prep School (HPS)	Gilroy Prep School (GPS)	Watsonville Prep School (WPS)
9.9% Medium Yellow (15)	21.0% Very High Red (115)	23.5% Very High Red (130)	24.3% Very High Red (102)

Compared to 2022, Watsonville Prep School achieved the highest reduction in chronic absenteeism rates in 2023. Growth rates are featured in Table 2.

Table 2. 2023 Chronic Absenteeism Rate Growth (Ranked)

	WPS	HCC	GPS	HPS
2023	24.3%	9.9%	23.5%	21.0%
2022	30.6%	5.7%	19.2%	14.4%
Growth	-6.3%	+4.2%	+4.3%	+6.6%

When disaggregated by grade level, chronic absenteeism rates show variation on a broader scale. A summary of highest and lowest chronic absenteeism rates and associated grade levels is provided in Table 3.

Table 3. 2023 High and Low Grade Level Chronic Absenteeism Rates

	GPS	HCC	HPS	WPS
High (Grade)	30.2% (Grade 1)	25.0% (KN)	34.5% (Grade 8)	37.3% (KN)
Low (Grade)	16.4% (Grade 6)	0.0% (Grade 2)	13.1% (Grade 2)	15.6% (Grade 4)

### Student Groups

Patterns and trends relating to chronic absenteeism rates among members of student groups may require filtering at the school level to reveal pronounced differences (if any). Chronic absenteeism rates at the organizational level for members of student groups are documented below.

Table 4. Chronic Absenteeism Rates for Key Student Groups at Navigator Schools

Group	1. Eng Lang Prof		2. Gender		3. Hispanic/Latino		4. Socioeconomic Dis	
	EL	EO	Female	Male	HL	Not HL	SED	Not SED
CAR	21.9%	23.5%	21.9%	21.4%	23.6%	13.7%	24.9%	16.7%
Difference	1.6%		.5%		9.9%		8.2%	

Student groups with chronic absenteeism rates exceeding rates of non-group members by 10% or more are listed in Table 5. This information is disaggregated by school and applies to groups of 10 students or more. The number of chronically absent students is listed in parentheses.

Table 5. Chronic Absenteeism Rate Variations for Student Groups (>=10%) by School

	1. Socioeconomically Disadvantaged		2. Hispanic/Latino	
School	GPS		GPS	
Group	SED	Not SED	HL	Not HL
CAR	30.2% (85)	16.5% (45)	28.7% (102)	14.1% (28)
Difference	13.7%		14.6%	

The chronic absenteeism rate for English learners at each Navigator school is listed in Table 6. The number of chronically absent students is listed in parentheses.

Table 6. 2023 English Learner Chronic Absenteeism Rates (Ranked)

HCC	HPS	WPS	GPS
11.8% (6)	15.8% (27)	23.6% (61)	29.3% (44)

The reduction of chronic absenteeism rates will contribute to the success of future charter renewals for Navigator Schools. Red and orange indicator colors assigned during the two-year period immediately prior to the renewal application process will disqualify Navigator Schools from the High Level performance category and its many advantages (including the possibility of 6- and 7-year charters). The official Dashboard colors for 2023 will be released in late fall when the CDE updates Dashboards for all schools. Additional research and analysis may reveal correlations between chronic absenteeism and academic achievement at Navigator Schools. With this in mind, chronic absenteeism indicator colors may impact academic performance indicator colors (in English Language Arts, mathematics, and English learner progress).



Date: September 1, 2023

To: Navigator Schools Academic Success Committee

From: Sean Martin, Board Secretary

Subject: The Impact of Minimum School Days on Student Attendance at Navigator Schools

This analysis explores the impact of minimum school days on student attendance. The report focuses on the 2022-23 (2023) academic year at all Navigator Schools. Hayward Collegiate (HCC) is generally addressed first throughout the report, as the consistency of its minimum-day cycle during 2023 affords the most extensive scope of instructional days for immediate consideration. Analyses pertaining to Gilroy Prep School (GPS), Hollister Prep School (HPS), and Watsonville Prep School (WPS) share the same methodology, but applied to a specific range of months in which minimum days consistently occurred on the same day of the week (Wednesday).

**Annual Instructional Days and Minutes in Context**

Table 1 lists the total number of instructional days in 2023 and 2024 for each Navigator school. All Navigator Schools have the same number of instructional days in 2024.

Table 1. Number of Instructional Days

School	2023	2024
GPS	178	180
HCC	180	180
HPS	178	180
WPS	173	180
Average	177	180

Table 2 documents the total number of instructional minutes per day (for regular days and minimum days) in 2023 and 2024 at HCC by grade span. Grade-span configurations shifted in the student information system (SIS) from 2023 to 2024 due to the addition of new grade levels. Minimum-day instructional minutes increased in 2024 across all grade levels.

Table 2. HCC Instructional Minutes

	2023		2024	
Grade Span	Regular Day	Minimum Day	Regular Day	Minimum Day
KN	405	230	--	--
1-4	410	250	--	--
TK-5	--	--	410	260
Average	407.5	240	410	260

Table 3 features the total number of regular days (RD), minimum days (MD), all instructional days, and the percentage of days that were MD at each school.

Table 3. Days by Type per School Ranked by % MD (2023)

School	RD Days	MD Days	All Days	% MD
HPS	118	60	178	33.7
WPS	115	58	173	33.5
GPS	120	58	178	32.5
HCC	140	40	180	28.6

**Cadence of Minimum Days**

At HCC in 2023, minimum days occurred every Wednesday when school was in session, from August 17 to June 7. There was one additional minimum day on Friday, June 9 (the final day of school) at HCC.

At GPS, HPS, and WPS in 2023, minimum days occurred in a more varied fashion (falling on every Wednesday, some Fridays, four consecutive days in August, six consecutive days in October, and five consecutive days in June).



### Comparing Attendance by Day

The online Navigator Schools Daily Percent in Attendance Dashboard was updated every school day, from August 16, 2022 to May 17, 2023. This Tableau workbook provides Support Office staff, school leaders, and Student Services staff with a timely overview of student attendance. It includes attendance averages by school, grade level, month, and weekday. The analysis in this report utilized this dashboard as its data source and employs its weekday-average capability to create an approximate comparison of student attendance on regular and minimum school days. A sample of the main dashboard page is included at the end of this report (Appendix A).

In the case of HCC, all months are included in the average attendance percentage, from August through mid-May. In the case of GPS, HPS, and WPS, the months of December through mid-May are included in the attendance average. This is due the fact that, during this six-month period, minimum days occurred weekly on Wednesday. In addition, minimum days sometimes occurred on Fridays during this period, but much less frequently. As an experiment, September (another month with minimum days occurring almost exclusively on Wednesday) was added to the averages for these three schools, but this additional data did not alter the ultimate rank of weekdays by average attendance.

Table 4 lists the number of minimum days that occurred on Wednesday and Friday during the two time periods described above.

Table 4. Count of Minimum Days per Weekday

Time Period	School	Wednesday	Friday	Monday	Total (W+F)
Aug - May	HCC	39	0	0	39
Dec - May	HCC	23	0	0	23
	GPS	20	5	1	26
	HPS	22	5	1	28
	WPS	21	4	1	26

### Correlation Between Attendance and Minimum Days

The following tables list average student attendance by weekday for each school. Weekdays are ranked in descending order (the weekday with the highest average attendance is placed first).

The least attended day at HCC (Table 5) was Monday, followed by Friday. It is important to note that zero minimum days occurred on Monday or on Friday at HCC during the August-through-May time period.

Table 5. HCC: Average % in Attendance Ranked by Weekday (Aug - May)

	HCC				
	Th	Tu	W	F	M
August	97.8	93.6	94.5	95.5	90.9
September	94.2	95.7	97.2	91.2	95.5
October	94.4	94.5	94.0	93.6	90.9
November	92.7	91.4	91.7	87.4	89.1
December	83.5	80.9	77.6	81.8	76.7
January	95.2	94.9	91.4	94.4	92.6
February	96.1	95.9	93.9	94.7	92.5
March	95.7	95.5	96.9	93.4	94.2
April	95.5	94.1	93.3	91.6	92.3
May	93.6	97.3	95.1	94.2	94.8
Total Avg	94.0	94.0	93.4	91.6	91.4

Table 6. GPS: Average % in Attendance Ranked by Weekday (Dec - May)

	GPS				
	Th	W	Tu	M	F
December	88.0	85.4	84.5	84.8	87.0
January	94.4	92.2	90.6	90.3	90.0
February	94.5	93.6	95.1	93.4	92.5
March	93.5	94.3	93.6	93.6	90.1
April	93.8	93.9	93.6	92.1	91.3
May	94.0	94.1	92.8	92.0	91.6
Total Avg	93.1	92.8	92.0	91.4	90.3

At GPS (Table 6), the least attended day was Friday, followed by Monday. Wednesday was the second-most highly attended day. In the case of HPS (Table 7), Monday was the least attended day, followed by Friday. Wednesday was the second-most highly attended day at HPS.

Table 7. HPS: Average % in Attendance Ranked by Weekday (Dec - May)

	HPS				
	Th	W	Tu	F	M
December	86.9	85.6	84.4	88.5	83.0
January	94.9	91.6	91.8	92.1	90.3
February	94.2	92.6	93.9	91.3	92.0
March	93.3	93.1	92.6	91.4	91.5
April	94.4	95.3	94.1	94.0	90.2
May	93.5	93.3	94.2	92.5	91.7
Total Avg	93.0	92.3	92.2	91.6	90.2

Table 8. WPS: Average % in Attendance Ranked by Weekday (Dec - May)

	WPS				
	Tu	Th	W	M	F
December	86.0	88.0	89.1	87.1	84.4
January	92.1	92.9	91.0	89.4	84.5
February	93.4	91.9	91.2	87.4	90.0
March	91.2	92.4	90.5	86.4	87.2
April	93.5	93.1	93.4	91.0	92.5
May	94.1	93.0	94.1	90.0	91.2
Total Avg	92.0	91.9	91.5	88.6	88.0

The least attended weekday at WPS (Table 8) was Friday, followed by Monday.

Table 9 (following page) displays an average attendance percentage for all Navigator Schools combined (NAV) from August to mid-May. Monday and Friday were the least attended days while Thursday and Wednesday were the two most highly attended days.

Table 9. NAV: Average % in Attendance Ranked by Weekday (Aug - May)

	Th	W	Tu	F	M
August	95.6	95.3	94.2	93.3	91.5
September	94.9	95.2	94.5	93.0	93.4
October	94.4	93.9	93.4	92.6	91.9
November	92.1	91.5	90.8	88.3	90.1
December	86.8	84.8	84.1	85.8	83.2
January	94.4	91.6	92.1	90.6	90.6
February	94.3	92.9	94.6	91.8	91.5
March	93.6	93.6	93.3	90.4	91.6
April	94.1	94.1	93.8	92.4	91.3
May	93.5	94.1	94.4	92.3	92.0
Total Avg	93.5	93.0	92.9	91.1	91.0

**Conclusion**

Even though Wednesday is the most prevalent minimum day, it was not the least attended weekday on average at any school, during the time periods in question. The least attended weekday was either Monday or Friday. In the case of the overall average for Navigator Schools, Wednesday was the second-most highly attended weekday from August through mid-May during the 2023 school year.

Extending this analysis to include data through the end of school in June would make the data set more comprehensive, but due to the unique nature of the final week of school, this addition may not prove to be helpful. Adding the capability to filter by day type (RM and MD) to the attendance dashboard would empower viewers to explore potential correlations on-demand and with greater freedom and efficiency.

More powerful correlations may exist between student attendance and other influencing factors. These factors might include teacher attendance, the engaging properties of special events and celebrations, health alerts (formal and informal), weather, and local transportation conditions and schedules, including traffic and construction.

Navigator Schools designs and implements complex, customized schedules to support its unique educational model, including proactive intervention strategies, extended learning opportunities, transformational professional development, optimal assessment coordination, and unifying school traditions. Where there is innovation there is risk, and a high cadence of minimum days is a logical topic for careful consideration in light of its potential impact on attendance patterns

and levels of engagement on the part of students, parents, and staff. This analysis suggests that minimum-day schedules are effective structures supporting the mission of Navigator Schools, and there is no obvious correlation between minimum days and decreased student attendance.

## Appendix A. Navigator Schools Daily Percent in Attendance Dashboard

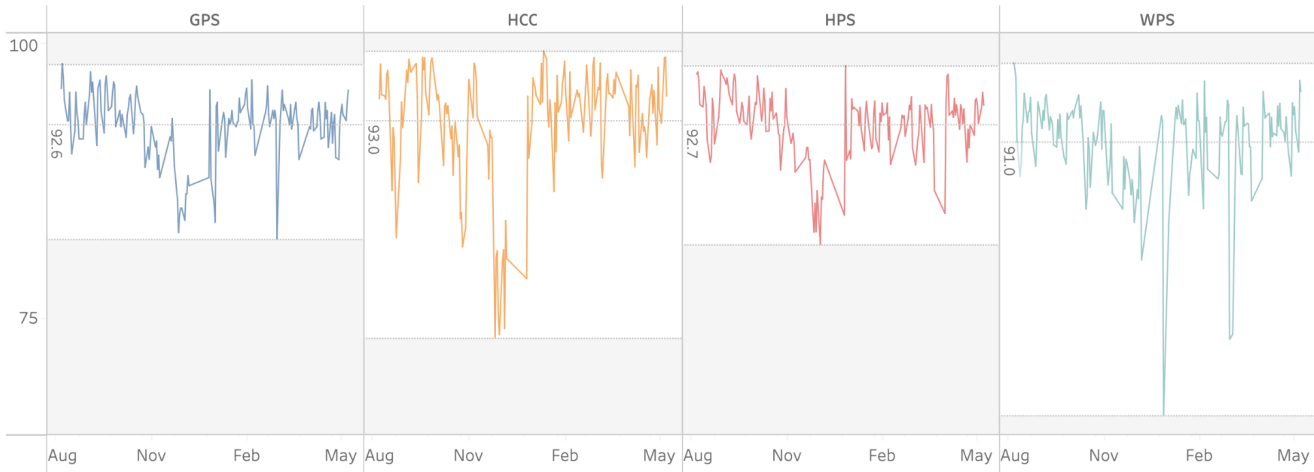
A. Daily Attendance Overview 
  B. School Detail 
  C. Gr Level Sandbox (Wkly)

**A. Average Daily Percent in Attendance**

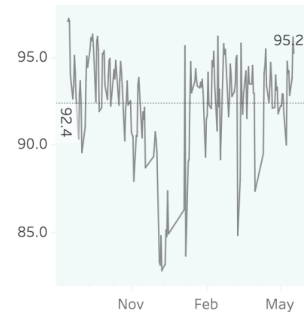
**a. Time Period**  
 August 16, 2022 May 17, 2023

**b. Grade Level**  
 (All)

A1. AVG Daily Percent in Attendance: School



A2. AVG Daily % in Attendance: NAV



A3. Weekday AVG: School

	M	Tu	W	Th	F
GPS	91.7	92.8	93.4	93.6	91.2
HCC	91.4	94.0	93.4	94.0	91.6
HPS	91.2	93.0	93.4	93.7	91.9
WPS	89.3	91.8	91.8	92.6	89.4
All	91.0	92.9	93.0	93.5	91.1

89.3  94.0

A4. GL AVG: NAV

6	94.4
7	93.4
2	93.2
5	93.1
3	92.8
4	92.6
8	92.0
1	92.0
KN	90.7
TK	89.1

A5. Grade Level AVG: School

	TK	KN	1	2	3	4	5	6	7	8	All
GPS		91	92	93	92	92	93	94	93	93	93
HCC	91	91	93	94	94	94					93
HPS		91	92	93	93	92	93	95	94	91	93
WPS	87	89	91	93	92	92	93				91
All	89	91	92	93	93	93	93	94	93	92	92

87  95