



# Navigator Schools

## Governance Committee

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### Date and Time

Friday January 27, 2023 at 4:00 PM PST

### Location

Zoom

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This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#).

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests [via e-mail](#) to Sean Martin, Executive Assistant to the CEO.

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### Agenda

#### I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Committee Chair Update

The committee chair will provide an update on committee activities.

**D. Public Comments**

The committee chair will review requests for public comments.

**E. Approval of Minutes from Previous Committee Meeting**

Members will vote on the approval of minutes from the previous meeting.

Approve minutes for Governance Committee on October 18, 2022

**II. Topical Items**

Governance

**A. Hayward Collegiate Material Revision**

K. Sved will review upcoming material revisions to the charter of Hayward Collegiate per the requirements of its authorizer, the Alameda County Office of Education.

**B. Review of Board Member Terms**

The Board Chair will lead a review of board member terms, including proposed timelines for next steps and future board actions.

**III. Closing Items**

**A. Adjourn Meeting**

The committee will hold a roll call vote on the adjournment of the meeting.

# Coversheet

## Approval of Minutes from Previous Committee Meeting

**Section:** I. Opening Items  
**Item:** E. Approval of Minutes from Previous Committee Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Governance Committee on October 18, 2022

APPROVED



## Navigator Schools

# Minutes

## Governance Committee

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### Date and Time

Tuesday October 18, 2022 at 1:30 PM

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This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#).

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests [via e-mail](#) to Sean Martin, Executive Assistant to the CEO.

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### Committee Members Present

Ian Connell (remote), JP Anderson (remote), John Flaherty (remote)

### Committee Members Absent

*None*

### Guests Present

Kevin Sved (remote), Kirsten Carr (remote), Sean Martin (remote), Tom Peraic (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

John Flaherty called a meeting of the Governance Committee of Navigator Schools to order on Tuesday Oct 18, 2022 at 1:37 PM.

**C. Committee Chair Update**

The chair welcomed participants.

**D. Public Comments**

There were no public comments.

**E. Approval of Minutes from Previous Committee Meeting**

Ian Connell made a motion to approve the minutes from Governance Committee on 06-10-22.

JP Anderson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

JP Anderson Aye

Ian Connell Aye

John Flaherty Aye

**II. Topical Items**

**A. Board Committees**

The committee reviewed the current composition and officers of committees. Members asked questions of the general counsel concerning committee participation.

**B. Compliance Review Resolution: Watsonville Prep School**

The committee reviewed the status of and next steps for board review of upcoming compliance materials. The committee chair thanked K. Carr for her work in this area.

**C. Hayward Collegiate Update**

K. Sved shared information concerning culture-building efforts at Hayward Collegiate, including high-impact coaching, formats for feedback, and assistance provided by the support office. Members asked clarifying questions, discussed next steps, and elicited insights from general counsel.

**D. CEO Search**

The chair listed three potential CEO search firms. K. Sved led a discussion exploring and comparing the merits of each firm. The committee narrowed the search to the two firms with the strongest presence in California. Attendees reviewed fees, best practices, timelines, and next steps, including the scheduling of interviews of the search firms under consideration.

#### E. CEO Compensation

The committee clarified the status of CEO compensation, specifically a cost of living adjustment (COLA). Members reviewed the unique requirements pertaining to board approval of the COLA for the CEO, and outlined next steps to bring the action before the board for approval.

#### F. General Counsel Services

The committee explored the topic of contracting general counsel services, including current fees as compared to similar organizations. Members highlighted the beneficial skills and knowledge of the current general counsel, Tom Peraic. The committee tasked the chair and the CEO to discuss compensation comparables in advance of the board meeting.

#### G. Study Session Follow-Up

The chair reviewed five major principles that emerged as key areas of board focus as a result of the study session meetings held in September. These principles are documented in a report developed by the Ad Hoc Committee. Members emphasized the importance of parent involvement, communications, and advocacy.

### III. Closing Items

#### A. Adjourn Meeting

JP Anderson made a motion to adjourn.

Ian Connell seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

JP Anderson Aye

John Flaherty Aye

Ian Connell Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:40 PM.

Respectfully Submitted,  
Sean Martin

# Coversheet

## Review of Board Member Terms

**Section:** II. Topical Items  
**Item:** B. Review of Board Member Terms  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Board Member Terms January 2023.pdf

January 24, 2023

**Board Member Terms**

## 1. Alphabetical by Last Name

	Name	Duration of Term (Term #)
1	JP Anderson	Jul 01, 2022 - Jun 30, 2024 (4th)
2	Ian Connell	July 1, 2022 — Jun 30, 2024 (2nd)
3	Chuck Daggs	Apr 20, 2021 — Apr 19, 2023 (1st)
4	John Flaherty <i>Chairperson</i>	Mar 23, 2022 — Mar 22, 2024 (3rd)
5	Claire Grissom	July 1, 2022 — Jun 30, 2024 (1st)
6	Shara Hegde	Feb 27, 2021 — Feb 27, 2023 (1st)
7	Alfred Morikang	July 1, 2022 — Jun 30, 2024 (1st)
8	Victor Paredes-Colonia	Apr 20, 2021 — Apr 19, 2023 (2nd)
9	Jaime Quiroga	July 1, 2022 — Jun 30, 2024 (1st)

## 2. Term Expiration Date (Ascending)

	Name	Duration of Term (Term #)
1	Shara Hegde	Feb 27, 2021 — Feb 27, 2023 (1st)
2	Victor Paredes-Colonia	Apr 20, 2021 — Apr 19, 2023 (2nd)
3	Chuck Daggs	Apr 20, 2021 — Apr 19, 2023 (1st)
4	John Flaherty <i>Chairperson</i>	Mar 23, 2022 — Mar 22, 2024 (3rd)
5	Ian Connell	July 1, 2022 — Jun 30, 2024 (2nd)
6	Claire Grissom	July 1, 2022 — Jun 30, 2024 (1st)
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