



# Navigator Schools

## Governance Committee

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### Date and Time

Monday May 9, 2022 at 3:00 PM PDT

### Location

Zoom

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This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#). An archive of board meeting minutes is available for public view at the Navigator Schools, 650 San Benito Street, Suite 230, Hollister CA 95023.

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests [via e-mail](#) to Sean Martin, Executive Assistant to the CEO.

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### Agenda

#### I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approval of Minutes from Previous Committee Meeting  
Members will vote on the approval of minutes from the previous meeting.

Approve minutes for Governance Committee on February 15, 2022

## II. Topical Items

### Governance

#### A. New Parent Representatives

K. Carr will lead a discussion regarding the process of selecting parent representatives as board members for 2022-23.

#### B. Review of Current Board Member Terms

The board chair will lead a review of current board member terms.

#### C. Election of Ian Connell to 2nd Board Term

The committee will discuss the potential of forwarding a recommendation to the board to elect I. Connell to a second term.

#### D. Consideration of Electing Jaime Quiroga to the Board

The committee will be considering electing Jaime Quiroga to the Navigator Schools Board of Directors.

#### E. Discussion of AB 361 and Possible Return to In-Person Board Meetings

Members will discuss issues relating to Assembly Bill 361, including the potential return to in-person board meetings.

## III. Closing Items

#### A. Adjourn Meeting

The committee will vote on the adjournment of the meeting.

# Coversheet

## Approval of Minutes from Previous Committee Meeting

**Section:** I. Opening Items  
**Item:** C. Approval of Minutes from Previous Committee Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Governance Committee on February 15, 2022

DRAFT



## Navigator Schools

# Minutes

## Governance Committee

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### Date and Time

Tuesday February 15, 2022 at 3:00 PM

### Location

Zoom (see Google Calendar)

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### Committee Members Present

Ian Connell (remote), John Flaherty (remote), Nora Crivello (remote)

### Committee Members Absent

*None*

### Guests Present

Kevin Sved (remote), Sean Martin (remote), Tom Peraic (remote)

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## I. Opening Items

### A. Record Attendance and Guests

## **B. Call the Meeting to Order**

John Flaherty called a meeting of the Governance Committee of Navigator Schools to order on Tuesday Feb 15, 2022 at 3:02 PM.

## **C. Approval of Minutes from Previous Committee Meeting**

John Flaherty made a motion to approve the minutes from Governance Committee on 10-07-21.

Nora Crivello seconded the motion.

The committee **VOTED** to approve the motion.

### **Roll Call**

Nora Crivello Abstain

John Flaherty Aye

Ian Connell Abstain

## **II. Topical Items**

### **A. Board Vice Chair**

Members discussed creating and filling the role of board vice chair. They reviewed board member terms and asked questions of General Counsel.

### **B. Governance and Management Structures at Navigator Schools**

Members considered board and committee roles, board composition, scope of duties, and management structures. They discussed the development of organizational culture, strategic plans, and reports on roles of and responsibilities. Members generated strategies for assessing organizational success and considered the role of the Governance Committee and ad hoc committees in relation to such efforts.

Participants discussed the organization, creation, and composition of committees. Expectations for attendance and participation relating to board and committee meetings were discussed across multiple organizational roles. The committee considered organizational communications, including the collection, centralization, accessibility, usability, visualization, and dissemination data. New topics for data reporting were also mentioned, including Diversity Equity, and Inclusion (DEI) and fundraising.

### **C. Renaming the Governance Committee**

Members reviewed board bylaws pertaining to committees with the assistance of General Counsel. They discussed the possibility of updating and modifying bylaws and committee names upon the occasion of a potential merger with Hayward Collegiate Charter School. Members requested a list of board member terms.

### **D. Hiring of Professional Coaches and Organizational Development Consultants**

The committee discussed potential third-party financial consultants and professional coaches. They highlighted key factors related to coaching, including frequency, duration, and cost.

#### **E. Hayward Collegiate Partnership**

Members reviewed future board structures and composition as components of a potential merger with Hayward Collegiate Charter School.

#### **F. Board Member Recruitment**

The committee discussed recommendations for future board members, as well as current and future board composition. Members asked clarifying questions, considered next steps, and made suggestions concerning future expectations for board members.

### **III. Closing Items**

#### **A. Adjourn Meeting**

Nora Crivello made a motion to adjourn.

Ian Connell seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

Ian Connell Aye

Nora Crivello Aye

John Flaherty Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:05 PM.

Respectfully Submitted,  
Sean Martin