



# Navigator Schools

## Board Meeting

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### Date and Time

Tuesday May 10, 2022 at 6:00 PM PDT

### Location

Zoom

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This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via Zoom. Members of the public who wish to access this board meeting may do so online at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(646\) 876-9923](tel:6468769923). The meeting ID is: **969 8795 9871**. The meeting passcode is: **005301**.

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se celebrará por teleconferencia de conformidad con las Órdenes Ejecutivas N-25-20 y N-29-20.

El Consejo de Administración y los empleados de Navigator Schools se reunirán a través de Zoom. Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al (669) 900-6833 o al (646) 876-9923. El número de identificación de la reunión es: **969 8795 9871**. El código de acceso a la reunión es: **005301**.

Los miembros del público que asistan por Internet y deseen hacer comentarios durante la reunión de la junta directiva utilizarán la herramienta "levantar la mano" en Zoom cuando el presidente solicite los comentarios del público. Los miembros del público que tengan previsto asistir por teléfono deberán confirmar su intención de hacer comentarios una hora antes de la reunión por correo electrónico.

Los comentarios individuales se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de silenciar y expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por correo electrónico. Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A.</b> Record Attendance and Guests		Board Chair	2 m
The chairperson will direct S. Martin to confirm attendance via roll call.			
<b>B.</b> Call the Meeting to Order		Board Chair	1 m
<b>C.</b> Public Comments		Board Chair	3 m
The board will receive public comments regarding non-agenda items, if any, following expectations and time limits reviewed by the chairperson.			
<b>D.</b> Board Chair's Opening Remarks		Board Chair	2 m
The Board Chair will welcome participants and review items on the agenda.			

	Purpose	Presenter	Time
<b>E.</b> Approve Minutes of Regular Board Meeting	Approve Minutes	Board Chair	1 m
Approve minutes for Board Meeting on February 8, 2022			
<b>F.</b> Approve Minutes of Special Board Meeting	Approve Minutes	Board Chair	1 m
Approve minutes for Special Board Meeting on February 28, 2022			
<b>G.</b> Approve Minutes of Special Board Meeting	Approve Minutes	Board Chair	1 m
Approve minutes for NS Special Board Meeting on March 30, 2022			
<b>H.</b> Approve Minutes of Special Board Meeting	Approve Minutes	Board Chair	1 m
Approve minutes for Special Board Meeting on April 26, 2022			
<b>I.</b> Renewal of Authorization to Continue Virtual Meetings	Vote	Board Chair	3 m
Members will vote on the approval of Board Resolution 2022-08: Resolution Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361.			
<b>J.</b> CEO Report		Kevin Sved	5 m
K. Sved will share a report from the CEO.			

**II. Committees****6:20 PM**

<b>A.</b> Academic Committee Report	FYI	Ian Connell	5 m
I. Connell will provide a review of committee activities. <a href="#">Link to ASC Staff Presentation 2022-04-18</a>			
<b>B.</b> Governance Committee Report	FYI	Board Chair	5 m
J. Flaherty will provide a review of committee activities.			
<b>C.</b> Election of Board Member I. Connell to a Second Term	Vote	Board Chair	3 m
Members will vote on the approval of a resolution to elect I. Connell to a second term on the Navigator Schools Board of Directors (BR 2022-09).			
<b>D.</b> Election of New Board Member Jaime Quiroga	Vote	Board Chair	5 m

	Purpose	Presenter	Time
Members will vote on the approval of a resolution to elect Jaime Quiroga to a first term on the Navigator Schools Board of Directors (BR 2022-10).			
<b>E.</b> Finance Committee Report	FYI	Victor Paredes-Colonia	5 m
V. Paredes-Colonia will provide a review of committee activities.			
<b>F.</b> Financials as of March 31, 2022	FYI	Victor Paredes-Colonia	3 m
V. Paredes-Colonia will present Financials as of March 31, 2022.			
<b>G.</b> Local Control and Accountability Plan Goals 2022-23	Discuss	Ami Ortiz	5 m
A. Ortiz will provide an overview of the Local Control and Accountability Plan (LCAP) for all Navigator Schools, including goals, actions, and metrics for 2022-23, welcoming feedback from the board.			
<b>H.</b> Preliminary Budget 2022-23	Discuss	Ami Ortiz	15 m
A. Ortiz will share the proposed Preliminary 2022-23 Budget, including next steps for board approval in June, 2022.			
<b>I.</b> GPS and HPS Facilities, Proposition 51	Discuss	Kevin Sved	5 m
K. Sved will present plans for GPS and HPS facilities. He will share information, next steps, and timelines relating to Proposition 51, including proposed resolutions authorizing the submission of applications for facilities funding.			
<b>J.</b> Resolution to Authorize Submission of GPS Prop 51 Applications	Vote	Board Chair	2 m
Members will vote on the approval of BR 2022-11, Resolution Authorizing Submission of Charter School Facility Applications for Gilroy Prep School.			
<b>K.</b> Resolution to Authorize Submission of HPS Prop 51 Applications	Vote	Board Chair	2 m
Members will vote on the approval of BR 2022-12, Resolution Authorizing Submission of Charter School Facility Applications for Hollister Prep School.			
<b>III. Topical Items, Part 1</b>			<b>7:15 PM</b>
<b>A.</b> Expansion of Transitional Kindergarten	Vote	Kevin Sved	5 m



	Purpose	Presenter	Time
K. Sved will provide a brief overview of transitional kindergarten (TK), including current successes at Watsonville Prep School, plans for TK expansion at WPS in 2022-23, and the potential addition of future TK facilities at GPS and HPS. Members will consider voting on the approval of the expansion of TK at WPS.			
<b>B.</b> Long-Term Independent Study	Vote	Kevin Sved	5 m
The board will consider voting on the approval of the discontinuance of long-term independent study at Navigator Schools effective June 30, 2022.			

#### **IV. Closed Session 7:25 PM**

<b>A.</b> Announcement of Reason for Closed Session: Personnel Exemption, EC 54947	FYI	Board Chair	1 m
The board chair will announce that members are meeting in closed session to consider employment of a public employee (Personnel Exemption, EC 54947).			
<b>B.</b> Vote to Enter Closed Session	Vote	Board Chair	1 m
Members will vote to enter closed session via roll call.			
<b>C.</b> Closed Session: Employment of a Public Employee: Personnel Exception, EC 54947	Discuss	Board Chair	15 m
The board will meet in closed session.			
<b>D.</b> Return to Open Session and Announcement of Action Taken	FYI	Board Chair	1 m
Members will return to open session, and the board chair will announce action taken during closed session (if any).			

#### **V. Topical Items, Part 2 7:43 PM**

<b>A.</b> Hayward Collegiate Merger	Discuss	Kevin Sved	35 m
K. Sved will lead an update session on the Hayward Collegiate merger, including a report from the merger subcommittee and a discussion of next steps. He will share updates concerning legal agreements and staff benefits.			
<b>B.</b> Resolution to Approve Hayward Collegiate Merger	Vote	Board Chair	5 m

	Purpose	Presenter	Time
The board will vote on the approval of a merger between Navigator Schools and Hayward Collegiate (Board Resolution 2022-13).			

- |           |   |      |            |     |
|-----------|---|------|------------|-----|
| <b>C.</b> | Amendment to Watsonville Prep School's Calendar | Vote | Kevin Sved | 3 m |
|-----------|---|------|------------|-----|

On August 24, 2021, the Board approved a modification to the Watsonville Prep School (WPS) calendar eliminating September 17, 2021 as a school day to provide time for moving into the new WPS campus. The Board will consider whether to reschedule this day to June 13, 2022.

## **VI. Consent Agenda 8:26 PM**

- |           |                |      |             |     |
|-----------|----------------|------|-------------|-----|
| <b>A.</b> | Consent Agenda | Vote | Board Chair | 3 m |
|-----------|----------------|------|-------------|-----|

Members will vote on the approval of the Consent Agenda, consisting of (1.) 2022-23 School Calendars, (2.) Consolidated Application, (3.) WPS 2nd Interim Report, and (4.) 990 Tax Return (2020-21).

## **VII. Closing Items 8:29 PM**

- |           |                 |      |             |     |
|-----------|-----------------|------|-------------|-----|
| <b>A.</b> | Adjourn Meeting | Vote | Board Chair | 2 m |
|-----------|-----------------|------|-------------|-----|

Board members will vote to adjourn the meeting. The board chair will direct S. Martin to record votes via roll call.

# Coversheet

## Approve Minutes of Regular Board Meeting

<b>Section:</b>	I. Opening Items
<b>Item:</b>	E. Approve Minutes of Regular Board Meeting
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Board Meeting on February 8, 2022

APPROVED



## Navigator Schools

### Minutes

#### Board Meeting

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**Date and Time**

Tuesday February 8, 2022 at 6:00 PM

**Location**

Zoom

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This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via Zoom. Members of the public who wish to access this board meeting may do so online at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(646\) 876-9923](tel:6468769923). The meeting ID is: **922 3430 4742**. The meeting passcode is: **375664**.

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Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

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efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

### Directors Present

Chuck Daggs (remote), Ian Connell (remote), JP Anderson (remote), John Flaherty (remote), Nora Crivello (remote), Shara Hegde (remote), Victor Paredes-Colonia (remote)

### Directors Absent

Fiaau Ohmann

### Guests Present

Neena Goswamy (remote), Sean Martin (remote)

## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Feb 8, 2022 at 6:01 PM.

### C. Public Comments

There were no public comments.

### D. Board Chair's Opening Remarks

The board chair chose to defer remarks to the Governance Committee Update listed later on the agenda.

### E. Board Resolution 2022-02: AB 361 Re-Authorize Teleconferenced Meetings

Chuck Daggs made a motion to approve the resolution.

Victor Paredes-Colonia seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Fiaau Ohmann	Absent
Victor Paredes-Colonia	Aye
Nora Crivello	Aye
Chuck Daggs	Aye
JP Anderson	Aye
John Flaherty	Aye
Ian Connell	Aye
Shara Hegde	Aye

**F. Approve Minutes from Special Board Meeting: January 31, 2022**

Nora Crivello made a motion to approve the minutes from NS Special Board Meeting on 01-31-22.

Chuck Daggs seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Victor Paredes-Colonia	Aye
JP Anderson	Aye
John Flaherty	Aye
Ian Connell	Aye
Chuck Daggs	Aye
Shara Hegde	Aye
Fiaau Ohmann	Absent
Nora Crivello	Aye

**G. Approve Minutes from Board Meeting: January 27, 2022**

Nora Crivello made a motion to approve the minutes from Board Meeting on 01-27-22.

Chuck Daggs seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Shara Hegde	Aye
Victor Paredes-Colonia	Aye
Fiaau Ohmann	Absent
Ian Connell	Aye
John Flaherty	Aye
Chuck Daggs	Aye
JP Anderson	Aye
Nora Crivello	Aye

**H. Approve Minutes from Special Board Meeting: December 29, 2021**

JP Anderson made a motion to approve the minutes from Special Board Meeting on 12-29-21.

Ian Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Nora Crivello	Aye
Chuck Daggs	Aye
Ian Connell	Aye
Victor Paredes-Colonia	Aye
Shara Hegde	Aye
Fiaau Ohmann	Absent
JP Anderson	Aye

## Roll Call

John Flaherty Aye

## I. Approve Minutes from Board Meeting: December 14, 2021

Nora Crivello made a motion to approve the minutes from Board Meeting on 12-14-21.

Ian Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

## Roll Call

JP Anderson	Aye
John Flaherty	Aye
Fiaau Ohmann	Absent
Nora Crivello	Aye
Chuck Daggs	Aye
Shara Hegde	Aye
Victor Paredes-Colonia	Aye
Ian Connell	Aye

## II. Committees

### A. Academic Success Committee Update

I. Connell reviewed STAR testing and reasons for the adoption of STAR as an organization-wide assessment. He summarized important measures and highlighted the goal of returning to pre-COVID-19 student performance levels. J. Dent provided additional information concerning student scores and growth. He also described the Panorama Survey (utilized to gauge social-emotional learning) and its implementation across school sites. Staff and board members discussed the merits of the survey. I. Connell congratulated educators at school sites for the high levels of student growth achieved during the latest round of STAR testing.

### B. Finance Committee Update

V. Paredes-Colonia informed the board that the next meeting of the committee would occur on February 16, 2022. K. Sved provided a list of topics that would be addressed by the committee, including budget projections, potential salary increases, annual audit, and mid-year Local Control and Accountability Plan updates.

### C. Governance Committee Update

J. Flaherty reported that the next meeting of the committee would occur on February 16, 2022. He described several key topics the committee intends to explore in an effort to research and optimize organizational effectiveness. He also mentioned the development of an internal mechanism (aligned to the Brown Act) to enhance organizational communication. Accompanying this effort, the committee will consider key data points and formats to promote shared understanding across multiple segments of the organization.

### III. Topical Items

#### A. School Accountability Report Card: Gilroy Prep School

B. Moeller explained the School Accountability Report Card (SARC) and how its required data was collected. He recommended that the board approve the SARC for each Navigator school.

JP Anderson made a motion to approve the SARC for Gilroy Prep School.

Victor Paredes-Colonia seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

John Flaherty	Aye
Fiaau Ohmann	Absent
JP Anderson	Aye
Victor Paredes-Colonia	Aye
Shara Hegde	Aye
Ian Connell	Aye
Nora Crivello	Aye
Chuck Daggs	Aye

#### B. School Accountability Report Card: Hollister Prep School

Chuck Daggs made a motion to approve the SARC for Hollister Prep School.

Ian Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

John Flaherty	Aye
Shara Hegde	Aye
JP Anderson	Aye
Fiaau Ohmann	Absent
Nora Crivello	Aye
Ian Connell	Aye
Chuck Daggs	Aye
Victor Paredes-Colonia	Aye

#### C. School Accountability Report Card: Watsonville Prep School

Chuck Daggs made a motion to approve the SARC for Watsonville Prep School.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

Nora Crivello	Aye
Chuck Daggs	Aye
Shara Hegde	Aye
JP Anderson	Aye



#### Roll Call

John Flaherty	Aye
Fiaau Ohmann	Absent
Victor Paredes-Colonia	Aye
Ian Connell	Aye

#### D. COVID-19 Update

K. Sved shared COVID-19 data utilizing two dashboards, focusing on student and staff infection rates, attendance, and enrollment numbers for independent study programs.

Staff members answered clarifying questions asked by board members pertaining to the subject.

#### E. Gilroy Prep School Campus Safety Update

K. Carr shared a presentation summarizing recent activities to promote school safety as it involves a neighboring property. She provided a history of the issue and a process toward resolution involving collaboration between multiple community entities. She reviewed a detailed chronology of next steps.

#### F. Form 700 Reminder

S. Martin provided a preliminary overview of the upcoming annual Form 700 submission process.

#### G. Hayward Collegiate Partnership Proposal

K. Sved introduced Neena Goswamy, CEO of Hayward Collegiate Charter School (HC).

He reviewed a memo addressing the merger and highlighted related insights from the Merger Sub-Committee. He reviewed five-year financial projections based on a potential merger, recent HC Proposition 39 developments, and invited the board chair to facilitate further discussion.

The board discussed school structure (classes per grade level); political climate and advocacy; donor research and development; facilities; and model and mission alignment.

J. Flaherty proposed an amendment to the text of BR 2022-03 to highlight the mission of Navigator Schools. The motion was seconded and approved.

Members discussed next steps of the merger process, and General Counsel provided information on corporate structures pertaining to the potential merger. Members commended K. Sved for proactive steps taken to inform and support the discussion, expressed support for the proposed merger, and shared appreciation of the HC story as presented by N. Goswamy.

John Flaherty made a motion to approve the amended resolution.

Chuck Daggs seconded the motion.

The phrase "Navigator seeking to fulfill its mission" was added to the text.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Victor Paredes-Colonia	No
Ian Connell	No
Shara Hegde	Abstain
JP Anderson	No
Chuck Daggs	No
Fiaau Ohmann	Absent
John Flaherty	No
Nora Crivello	No

#### H. WPS Interim Report

K. Sved provided a summary of the report and explained the requirement of its inclusion on the agenda.

#### I. Confirm February Special Meeting Date and Time

K. Sved listed key topics necessitating a special board meeting. Members chose to convene on February 28, 2022, at 2:30 PM.

#### IV. Closing Items

##### A. Adjourn Meeting

Nora Crivello made a motion to adjourn.  
Shara Hegde seconded the motion.  
The board **VOTED** to approve the motion.

#### Roll Call

Shara Hegde	Aye
Nora Crivello	Aye
John Flaherty	Aye
Ian Connell	Aye
Fiaau Ohmann	Absent
JP Anderson	Aye
Chuck Daggs	Aye
Victor Paredes-Colonia	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,  
Sean Martin

# Coversheet

## Approve Minutes of Special Board Meeting

<b>Section:</b>	I. Opening Items
<b>Item:</b>	F. Approve Minutes of Special Board Meeting
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Special Board Meeting on February 28, 2022

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## Navigator Schools

### Minutes

#### Special Board Meeting

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##### **Date and Time**

Monday February 28, 2022 at 2:30 PM

##### **Location**

Zoom

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This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

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made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

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### **Directors Present**

Chuck Daggs (remote), Ian Connell (remote), JP Anderson (remote), John Flaherty (remote), Nora Crivello (remote), Shara Hegde (remote), Victor Paredes-Colonia (remote)

### **Directors Absent**

*None*

### **Guests Present**

Sean Martin (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Monday Feb 28, 2022 at 2:32 PM.

### **C. Public Comments**

There were no public comments.

### **D. Board Chair's Opening Remarks**

J. Flaherty shared that he had received a letter of resignation from board member Fiaau Ohmann, and he thanked her for her service. He reviewed recent developments related to mask mandates in schools pertaining to C-19. Board members shared opinions and asked questions regarding next steps, strategies, and options for responding to changes in mask requirements. The chair requested that the text of the Notice section heading the agenda be provided in Spanish for future meetings.

## **II. Topical Items**

### **A. Renewal of Authorization to Continue Virtual Meetings**

Nora Crivello made a motion to approve the resolution.

Chuck Daggs seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Victor Paredes-Colonia Aye

Ian Connell Aye

#### Roll Call

John Flaherty	Aye
Nora Crivello	Aye
JP Anderson	Aye
Shara Hegde	Aye
Chuck Daggs	Aye

### B. FY 2020-21 Audited Financial Statements

V. Paredes-Colonia reviewed requirements, components, and outcomes related to annual Audited Financial Statements. The audit was successful, and J. Flaherty congratulated staff, particularly A. Ortiz.

Ian Connell made a motion to accept the audited financial statements.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

JP Anderson	Aye
Shara Hegde	Aye
Nora Crivello	Aye
John Flaherty	Aye
Chuck Daggs	Aye
Ian Connell	Aye
Victor Paredes-Colonia	Aye

### C. Mid-Year Local Control and Accountability Plan Updates

Board members asked clarifying questions about the plans, focusing on parent and community engagement (including town halls and other meeting formats), local and regional suspension rates, and LCAP timelines.

### D. Consideration of 5% COLA Salary Increase

K. Sved described the chronology and importance of determining a COLA increase in relation to offering letters of employment and staff retention. He reviewed historical COLA rates, regional rates, and the upcoming state increase. Board members asked questions and offered insights concerning staff recruitment; staff retention; current and past benefits, bonuses, and stipends; district salary comparisons; budget planning and sustainability; and the scope of the resolution.

Victor Paredes-Colonia made a motion to approve the COLA increase.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Ian Connell	Aye
Chuck Daggs	Aye
Nora Crivello	Aye
John Flaherty	Aye

#### Roll Call

JP Anderson	Aye
Shara Hegde	Aye
Victor Paredes-Colonia	Aye

### E. Election of Board Vice Chair

The board chair highlighted the role and purpose of electing a board vice chair. He nominated N. Crivello for the position.

John Flaherty made a motion to elect N. Crivello to the offices of Vice Chair and Secretary of the Navigator Schools Board of Directors.

Ian Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Nora Crivello	Abstain
Ian Connell	Aye
Victor Paredes-Colonia	Aye
JP Anderson	Aye
John Flaherty	Aye
Chuck Daggs	Aye
Shara Hegde	Aye

### F. Election of John Flaherty to a Third Term on the NS Board

Nora Crivello made a motion to elect John Flaherty to a third term.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Ian Connell	Aye
Shara Hegde	Aye
JP Anderson	Aye
Nora Crivello	Aye
John Flaherty	Abstain
Chuck Daggs	Aye
Victor Paredes-Colonia	Aye

### G. Creation of Ad Hoc Organizational Success Committee

The board chair summarized the process by which the recommendation emerged, including the development of a report completed by J. Flaherty and S. Hegde concerning optimization of organizational success, the review and support of related findings by the Governance Committee, and the recommendation on the part of that committee for the board to approve the creation of an Organizational Success Committee. Drawing from a memo on the topic, he summarized six main areas of focus for staff (training, evaluation, operations, data, communication, and outreach) and six key areas of focus for the board (onboarding; reorganization; strategic planning; diversity, equity, and inclusion;

fundraising; and site presence) pertaining to the optimization of mission-driven, organizational success. Members recognized organizational strengths and expressed excitement toward advancing the Navigator Schools model and its positive impact on students and communities in a post-pandemic world.

John Flaherty made a motion to create an Organizational Success Committee.

Chuck Daggs seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Victor Paredes-Colonia	Aye
Shara Hegde	Aye
Ian Connell	Aye
John Flaherty	Aye
JP Anderson	Aye
Chuck Daggs	Aye
Nora Crivello	Aye

### III. Closing Items

#### A. Adjourn Meeting

Nora Crivello made a motion to adjourn.

Ian Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Victor Paredes-Colonia	Aye
Nora Crivello	Aye
Ian Connell	Aye
John Flaherty	Aye
Chuck Daggs	Aye
Shara Hegde	Aye
JP Anderson	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:39 PM.

Respectfully Submitted,  
Sean Martin



# Coversheet

## Approve Minutes of Special Board Meeting

<b>Section:</b>	I. Opening Items
<b>Item:</b>	G. Approve Minutes of Special Board Meeting
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for NS Special Board Meeting on March 30, 2022

APPROVED



## Navigator Schools

### Minutes

#### NS Special Board Meeting

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##### **Date and Time**

Wednesday March 30, 2022 at 8:30 AM

##### **Location**

Zoom

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This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via Zoom. Members of the public who wish to access this board meeting may do so online at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(646\) 876-9923](tel:6468769923). The meeting ID is: **939 3680 5665**. The meeting passcode is: **115551**.

Members of the public attending online who wish to comment during the board meeting will use the online "raise hand" tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting via [e-mail](#).

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be

made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se celebrará por teleconferencia de conformidad con las Órdenes Ejecutivas N-25-20 y N-29-20.

El Consejo de Administración y los empleados de Navigator Schools se reunirán a través de Zoom. Los miembros del público que deseen acceder a esta reunión del consejo pueden hacerlo en línea en <https://zoom.us/join> o por teléfono llamando al (669) 900-6833 o al (646) 876-9923. El número de identificación de la reunión es: **939 3680 5665**. El código de acceso a la reunión es: **115551**.

Los miembros del público que asistan por Internet y deseen hacer comentarios durante la reunión de la junta directiva utilizarán la herramienta "levantar la mano" en Zoom cuando el presidente solicite los comentarios del público. Los miembros del público que tengan previsto asistir por teléfono deberán confirmar su intención de hacer comentarios una hora antes de la reunión por correo electrónico.

Los comentarios individuales se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de silenciar y expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por correo electrónico. Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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### **Directors Present**

Chuck Daggs (remote), Ian Connell (remote), JP Anderson (remote), John Flaherty (remote), Nora Crivello (remote), Shara Hegde, Victor Paredes-Colonia (remote)

### **Directors Absent**

*None*

### **Guests Present**

Sean Martin (remote)

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## **I. Opening Items**

## A. Record Attendance and Guests

## B. Call the Meeting to Order

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Wednesday Mar 30, 2022 at 8:33 AM.

## C. Public Comments

## D. Board Chair's Opening Remarks

# II. Topical Items

## A. Renewal of Authorization to Continue Virtual Meetings

John Flaherty made a motion to approve the resolution.

Nora Crivello seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

Shara Hegde	Aye
Nora Crivello	Aye
Victor Paredes-Colonia	Aye
John Flaherty	Aye
Ian Connell	Aye
Chuck Daggs	Aye
JP Anderson	Aye

## B. Approval of Auditor

Victor Paredes-Colonia made a motion to approve the resolution.

Nora Crivello seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

Chuck Daggs	Aye
Ian Connell	Aye
Victor Paredes-Colonia	Aye
John Flaherty	Aye
Shara Hegde	Aye
JP Anderson	Aye
Nora Crivello	Aye

# III. Closing Items

## A. Adjourn Meeting

Nora Crivello made a motion to adjourn.

JP Anderson seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

Victor Paredes-Colonia	Aye
John Flaherty	Aye
Nora Crivello	Aye
Chuck Daggs	Aye
JP Anderson	Aye
Shara Hegde	Aye
Ian Connell	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:41 AM.

Respectfully Submitted,  
Sean Martin

# Coversheet

## Approve Minutes of Special Board Meeting

<b>Section:</b>	I. Opening Items
<b>Item:</b>	H. Approve Minutes of Special Board Meeting
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Special Board Meeting on April 26, 2022

APPROVED



## Navigator Schools

### Minutes

#### Special Board Meeting

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##### **Date and Time**

Tuesday April 26, 2022 at 6:00 PM

##### **Location**

Zoom

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This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via Zoom. Members of the public who wish to access this board meeting may do so online at <https://zoom.us/join> or via telephone by calling [\(669\) 900-6833](tel:6699006833) or [\(646\) 876-9923](tel:6468769923). The meeting ID is: **934 4038 9274**. The meeting passcode is: **904805**.

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Requests for disability-related modifications or accommodations to participate in this public meeting should be submitted forty-eight hours prior to the meeting via [e-mail](#). All efforts will be

made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Esta reunión se celebrará por teleconferencia de conformidad con las Órdenes Ejecutivas N-25-20 y N-29-20.

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Los comentarios individuales se limitarán a tres minutos. Si se necesita un intérprete, los comentarios se traducirán al inglés y el límite de tiempo será de seis minutos. A su discreción, la mesa directiva puede limitar el tiempo total asignado a los comentarios del público y establecer nuevos límites de tiempo para los comentarios individuales. La mesa directiva se reserva el derecho de silenciar y expulsar a un participante de la reunión si éste interrumpe injustificadamente la reunión.

Las solicitudes de modificaciones o adaptaciones relacionadas con una discapacidad para participar en esta reunión pública deberán presentarse cuarenta y ocho horas antes de la reunión por correo electrónico. Se hará todo lo posible por realizar adaptaciones razonables. El orden del día y los documentos públicos se modificarán si se solicita, tal y como exige el artículo 202 de la Ley de Estadounidenses con Discapacidades.

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#### **Directors Present**

Chuck Daggs (remote), Ian Connell (remote), JP Anderson (remote), John Flaherty (remote), Shara Hegde (remote), Victor Paredes-Colonia (remote)

#### **Directors Absent**

Nora Crivello

#### **Guests Present**

Sean Martin (remote)

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### **I. Opening Items**



#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Apr 26, 2022 at 6:06 PM.

#### C. Public Comments

There were no public comments.

#### D. Board Chair's Opening Remarks

J. Flaherty thanked K. Sved and K. Carr for presentations they delivered to local district boards. He thanked board members for attending and expressed appreciation for the board's proactive adherence to the requirements of Assembly Bill 361.

### II. Topical Items

#### A. Renewal of Authorization to Continue Virtual Meetings

Chuck Daggs made a motion to approve the resolution.

Victor Paredes-Colonia seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

Victor Paredes-Colonia	Aye
John Flaherty	Aye
Chuck Daggs	Aye
Ian Connell	Aye
JP Anderson	Aye
Shara Hegde	Aye
Nora Crivello	Absent

#### B. Re-Schedule April 26, 2022, Regular Board Meeting

JP Anderson made a motion to approve the re-scheduling of the meeting to May 10, 2022, from 6:00 PM to 8:30 PM.

Ian Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

John Flaherty	Aye
Chuck Daggs	Aye
Nora Crivello	Absent
Ian Connell	Aye
JP Anderson	Aye
Shara Hegde	Aye

#### Roll Call

Victor Paredes-Colonia Aye

### III. Closing Items

#### A. Adjourn Meeting

JP Anderson made a motion to adjourn.

Shara Hegde seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Shara Hegde Aye

JP Anderson Aye

Victor Paredes-Colonia Aye

Nora Crivello Absent

Chuck Daggs Aye

John Flaherty Aye

Ian Connell Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:14 PM.

Respectfully Submitted,  
Sean Martin

# Coversheet

## Renewal of Authorization to Continue Virtual Meetings

<b>Section:</b>	I. Opening Items
<b>Item:</b>	I. Renewal of Authorization to Continue Virtual Meetings
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	BR 2022_08 AB361 Renew.pdf

## **RESOLUTION BR 2022-08**

*May 10, 2022*

### **RESOLUTION RECOGNIZING A STATE OF EMERGENCY AND RE-AUTHORIZING TELECONFERENCED MEETINGS PURSUANT TO AB 361**

The Navigator Schools Board of Directors met at its regularly scheduled board meeting on May 10, 2022, established a quorum, and considered the issues and matters as set forth below and in the associated resolution as follows.

**WHEREAS**, on March 4, 2020, the Governor issued a Proclamation of State of Emergency in response to the COVID-19 pandemic and in accordance with Government Code section 8625;

**WHEREAS**, on March 17, 2020, the Governor issued Executive Order N-29-20 that suspended the teleconferencing rules set forth in the Brown Act (Government Code section 54950 et seq.), provided certain requirements were met and followed, thus enabling legislative bodies to meet remotely;

**WHEREAS**, on June 11, 2021, the Governor issued Executive Order N-08-21 that provided that the teleconferencing rules would remain suspended through September 30, 2021;

**WHEREAS**, on September 16, 2021, the Governor signed AB 361 authorizing a legislative body subject to the Brown Act to continue to meet remotely using teleconference without compliance with the Brown Act teleconference rules if certain conditions are followed including (1) initially the existence of a proclaimed state of emergency and (2) requirements or recommended measures from state or local officials to promote social distancing;

**WHEREAS**, on December 29, 2021, the Board of Directors of Navigator Schools met at its regularly scheduled board meeting and passed Resolution BR 2021-14 authorizing virtual board meetings pursuant to AB 361; and

**WHEREAS**, as of the date of this Resolution, the Proclamation of State of Emergency issued by the Governor on March 4, 2020, remains in place;

**WHEREAS**, Navigator Schools has an important interest in protecting the public health, safety, and welfare of those who participate in meetings of the various legislative bodies during COVID-19 and ensuring that all members of the public can participate safely in meetings of legislative bodies;

**NOW THEREFORE, BE IT RESOLVED**, that the recitals set forth above are true and correct and fully incorporated into this Resolution by reference.

**BE IT FURTHER RESOLVED**, that the Board of Directors of Navigator Schools considered the State of Emergency in the State of California at this special board meeting and finds that one continues to exist due to the COVID-19 pandemic.

**BE IT FURTHER RESOLVED**, that the Board of Directors of Navigator Schools considered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safely in person.

**BE IT FURTHER RESOLVED**, the Board of Directors of Navigator Schools considered the continued use of teleconferencing for all meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act and hereby authorizes such use.

This resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** by the Board of Directors of Navigator Schools at its special meeting held on May 10, 2022, via teleconference per COVID-19 regulations.

The Secretary of the Corporation certifies the resolution was adopted at the dated meeting of the Board of Directors.

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**Signature of Secretary**

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**Date**

Nora Crivello  
Board Secretary  
Navigator Schools, a California Nonprofit Public Benefit Corporation

# Coversheet

## CEO Report

<b>Section:</b>	I. Opening Items
<b>Item:</b>	J. CEO Report
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	CEO Report Memo and Materials.pdf



Date: May 6, 2022  
 To: Board of Directors of Navigator Schools  
 From: Kevin Sved, CEO  
 Subject: CEO Report

### **Middle School Innovation Grants**

Thanks to the vision, leadership, and tenacity of James Dent, Chief Academic Officer, Navigator Schools received \$200,000 from Silicon School Fund, and \$200,000 from Charter School Growth Fund to support the continued improvement and codification of Navigator's middle school model which features student-led squads to promote student learning, leadership development, and collaboration. These funds, to be provided over two years, will support the hiring of a Middle School Innovation Coordinator to lead this work as part of the model providing team led by Director of Model Implementation, Crystal Toriumi.

### **California Community Schools Partnership Program**

On April 1 2022, Navigator Schools applied to the California Department of Education (CDE) to fund a planning process to expand and deepen our community partnerships. The 2021-22 California Community Schools Partnership Program Planning Grant funds support local educational agencies (LEA) in the development of a community school implementation plan. A community school is a "whole-child" school improvement strategy where the LEA works closely with teachers, students, and families. Community schools partner with community agencies and local governments to align community resources to improve student outcomes.

Applications were made on behalf of Gilroy Prep School, Hollister Prep School, and Watsonville Prep School. If fully funded, each site would receive \$200,000 for two planning years. After a successful planning period, each school would be eligible to apply for implementation grants. Implementation awards can be as high as \$500,000 per school and for at least five years. This funding would provide a significant boost to Navigator's ability to serve students and families. A more comprehensive update on this program with links to the narrative, budget, and matching requirements are attached to this document. The work of Kirsten Carr, Sean Martin, and Ami Ortiz was essential to the timely submission of quality applications.

### **Regional Technical Assistance and Coaching Application**

In an effort to extend the expertise of our model-providing team to more charter and traditional public schools, Navigator submitted a 2022-23 Regional Technical Assistance and Coaching Sub-Grant (RTAC) application to the California Department of Education (CDE). Awardees receive funding to (1.) recruit and facilitate multiple cohorts of Critical Friends Groups (CFG) professional learning communities and (2.) to provide best-practice workshops for low-performing charter and non-charter schools. The ultimate goal of this assistance and coaching effort is to improve academic achievement for all students in California. The applications were submitted on April 18. If awarded, the work would commence in summer 2022. The work of James Dent, Crystal Toriumi, Kirsten Carr, Sean Martin, Ami Ortiz and consultant Justin Steiner was essential to the timely submission of quality applications.

### **Elevate Grant from Silicon School Fund**

Silicon Schools Fund approved a three-year investment in Watsonville Prep School's partnership with Instruction Partners for the purpose of improving math instruction and student outcomes through their Elevate Initiative. For 2022-23, the grant of \$39,000. There is funding potential for up to three years should WPS meet the agreed upon metrics and have capacity for continued partnership. The efforts and collaboration of Crystal Toriumi and WPS Principal Andi Hernandez secured this valuable support.

### **COVID Update**

Due to the relaxing of masking requirements and the high transmissibility of the COVID-19 BA.2 variant, schools have experienced an uptick in staff who are missing work as a result COVID. While the impact has not been nearly as significant as the Omicron surge, we are monitoring this closely and may need to increase support at school sites to cover more classrooms if this worsens. The attached COVID report shows the details of Gilroy Prep which was the school most impacted by the recent uptick.

### **Enrollment and Demographics**

The attached enrollment report shows that Navigator Schools is ending the year strong with 1,401 students enrolled across the network compared to the budgeted 1,405. Other demographic data on the report includes numbers of students eligible for free and reduced lunch (FRL), race, English learners, and parent education levels. The visualized data is made possible by the good work of Sean Martin, Special Projects Coordinator, working in collaboration with Alex Mijares, SIS Administrator extraordinaire, with the support of Benjamin Moeller, Director of IT, and the day to day efforts of Navigator Office managers and support staff who are tasked with entering student data at the school site level.

### **Weekly Principal Updates**

Every week, Navigator principals post updates that highlight effective practices, inform staff of weekly activities, and help staff prepare for the week ahead. These weekly communications are a great example of the site leadership's diligent efforts to foster collaboration and a healthy school culture. Attached is an example of a recent weekly update.

### **School Activities**

Kirsten Carr, Director of Engagement and Partnerships, is compiling [this](#) listing of year-end school activities that are available for Board Members to attend. Please feel free to contact Kirsten directly for more information.



## Community Schools Update

On April 1 2022, Navigator Schools applied to the California Department of Education (CDE) to fund a planning process to expand and deepen our community partnerships to support our students and families as part of the [California Community Schools Partnership Program](#). Applications were made on behalf of Gilroy Prep School, Hollister Prep School, and Watsonville Prep School. The program's website describes the program as follows:

*The California Community Schools Partnership Program (CCSPP) supports schools' efforts to partner with community agencies and local government to align community resources to improve student outcomes. These partnerships provide an integrated focus on academics, health and social services, youth and community development, and community engagement.*

*Community school strategies can be an effective approach to mitigate the academic and social impacts of emergencies that affect local communities, improve school responsiveness to student and family needs, and to organize school and community resources to address barriers to learning. Community schools often include four evidence-informed programmatic features, which are aligned and integrated into high-quality, rigorous teaching and learning practices and environments:*

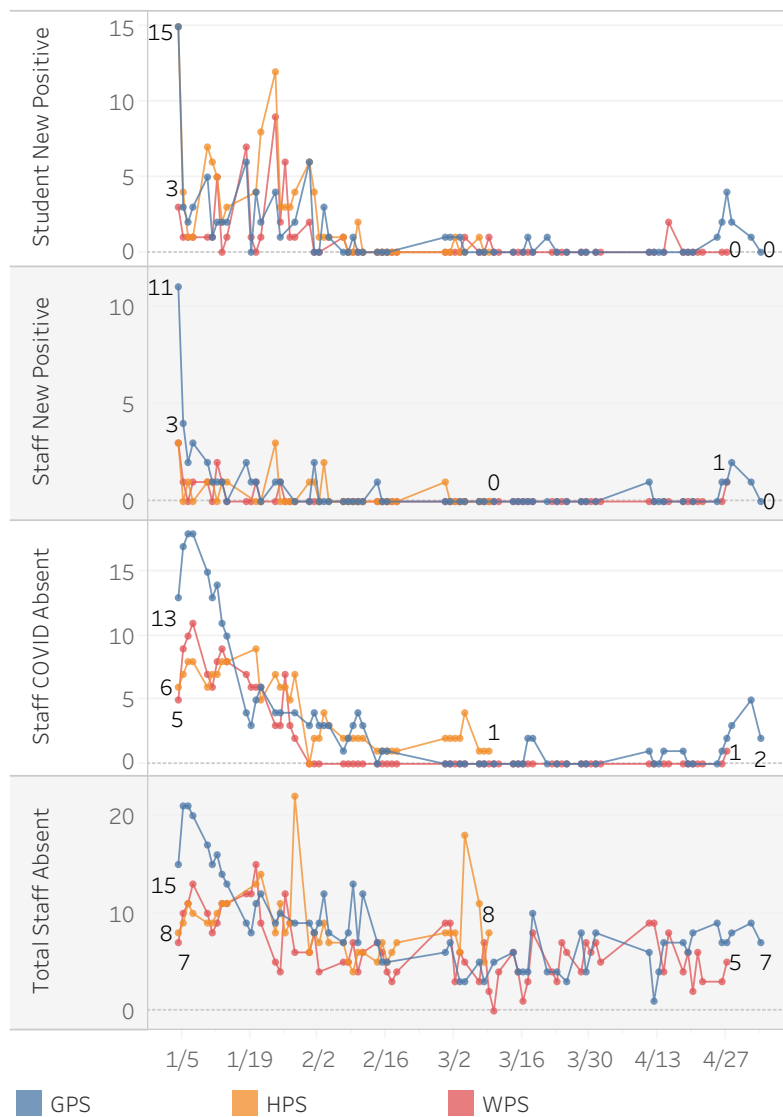
- *Integrated support services;*
- *Family and community engagement;*
- *Collaborative leadership and practices for educators and administrators; and*
- *Extended learning time and opportunities.*

[Here](#) is the narrative for Watsonville Prep School (WPS) that was submitted. Similar narratives were provided for Gilroy Prep School (GPS) and Hollister Prep School (HPS). If fully funded, each site would receive \$200,000 for two planning years. The organization needs to match at least one-third of program expenses, or approximately \$67,000 over the two years. These matching funds can come from local donations and eligible forms of "in-kind" support, such as custodial fees associated with running community engagement planning efforts. The proposed budget for the two-year planning grants can be found [here](#). The main expenditures for the planning period is the hiring of a Community Schools Coordinator for each school site awarded the grant. After a successful planning period, each school would be eligible to apply for [implementation grants](#). Legislation dictates that implementation awards shall not exceed \$500,000 per school and that new community schools shall be funded for at least five years. This could provide a significant boost to Navigator's ability to serve students and families.

Notification of planning grant awards is scheduled for May 2022. The scoring rubric is largely based on school demographics, including percentage of English learners (EL) and students qualifying for free or reduced priced lunch (FRL). Based on this, it would seem WPS would have the best chance for funding, however the state has determined that it would use demographic data from 2018-19 for determining application scoring and WPS did not open until 2019-20. In

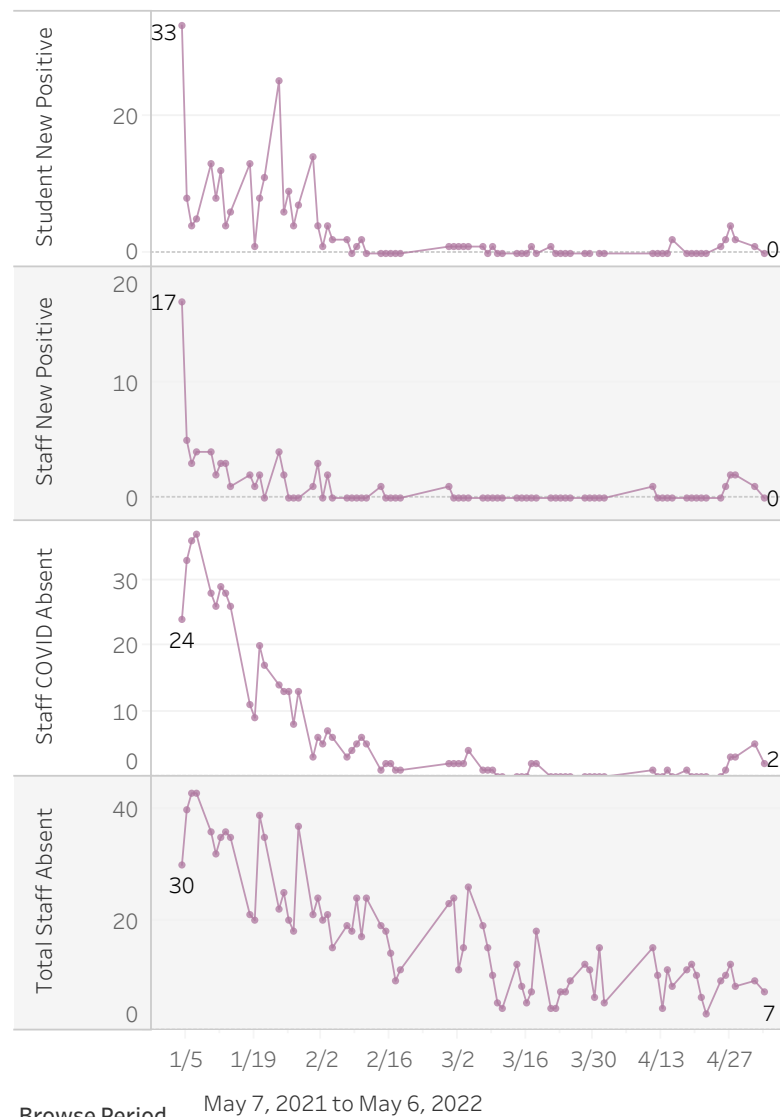
correspondence with the CDE, representatives indicated that there would be consideration of 2019-20 data, but they could not assure that the point award formulas would match precisely to applicants who were in operation during 2018-19. There is an appeals process that we can utilize in the event that WPS is not awarded based on this potentially inequitable process. On the bright side, requests for applications for planning grant Cohort 2 are expected to be due in September 2022, and it is anticipated that the demographic formulas would be based on a more recent academic year when WPS was operational. Lastly, with the applications for GPS and HPS being scored based on 2018-19 enrollment data, the formula should work in favor of those schools as their FRL rates were higher then compared to the current school year.

### 1. Site Level



### 2. NAV Level

### C-19 Daily Site Survey



Browse Period May 7, 2021 to May 6, 2022

### 3. Last Seven Days

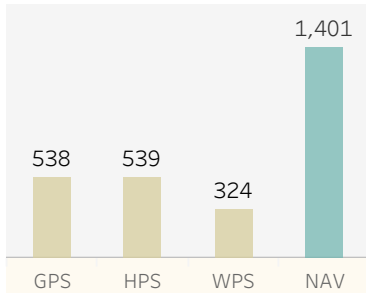
	Student New Positive		Staff New Positive		Staff COVID Absent		Total Staff Absent	
	Mon	Wed	Mon	Wed	Mon	Wed	Mon	Wed
GPS	1	0	1	0	5	2	9	7
NAV	1	0	1	0	5	2	9	7

# NAVIGATOR SCHOOLS ENROLLMENT

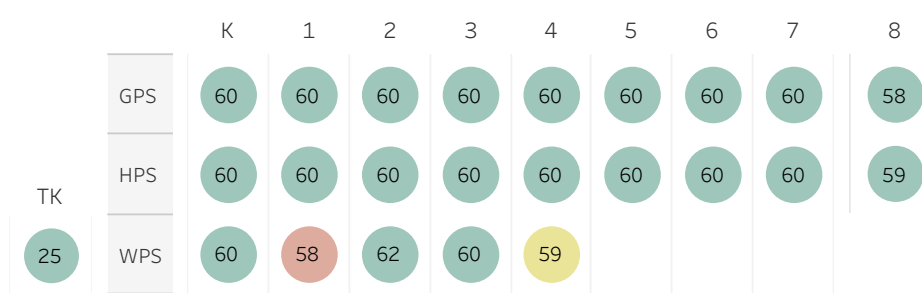
All components are filters except for those marked with an asterisk.

April 25, 2022

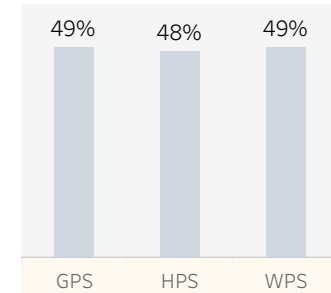
## 1. Site



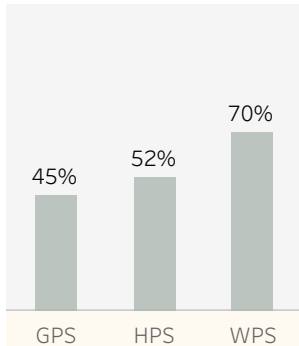
## 2. Grade Level\*



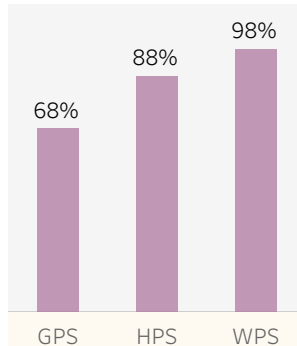
## 3. % Female\*



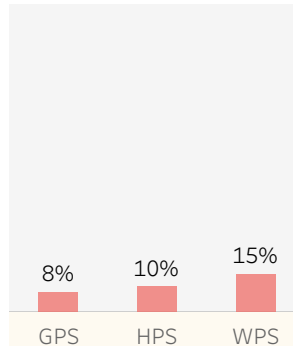
## 4. % Free/Reduced Lunch



## 5. % Hispanic or Latino



## 6. % Special Education



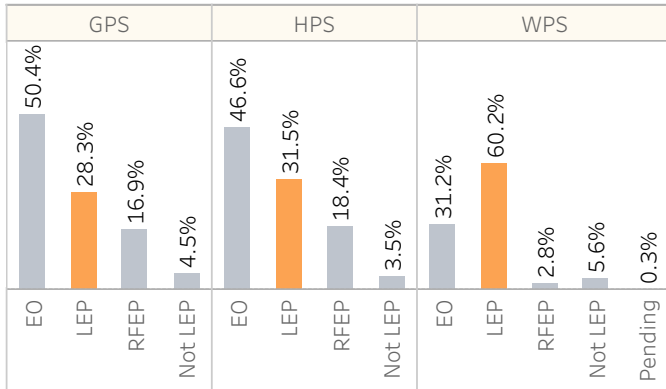
## 7. NAV % Student Group

FRL Program	Hispanic Latino	Special Education	English Learner
53%	83%	10%	37%

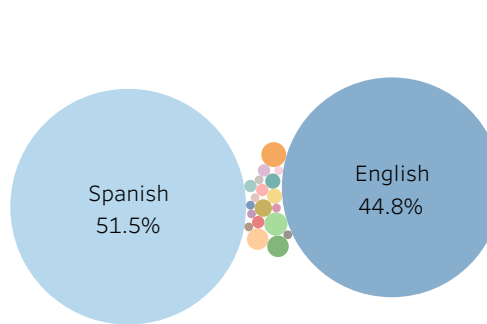
H/L	White	Asian	2+	B/AA	AI AKN	NH OPI
82.7%	9.4%	5.3%	1.4%	0.9%	0.2%	0.1%

Students of Color	90.6%
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## 8. % EL Program Code



## 9. Primary Language



## 10. Parent Education Level\*

	GPS	HPS	WPS
Grad Deg +	10.1%	5.4%	6.2%
College Grad	31.9%	24.0%	13.4%
Some C or AA	22.0%	24.0%	27.1%
HS Grad	19.2%	20.9%	29.3%
Not HS Grad	16.4%	21.0%	23.1%
Null	0.4%	4.7%	0.9%



Kevin Sved &lt;kevin.sved@navigatorschools.org&gt;

## WPS Weekly

1 message

**Andrea Hernandez** <andrea.hernandez@navigatorschools.org>

Sun, May 1, 2022 at 9:25 AM

To: WPS Staff &lt;wps\_staff@navigatorschools.org&gt;

Cc: Debbie Noe &lt;debbie.noe@navigatorschools.org&gt;, Missy Corral &lt;missy.corral@navigatorschools.org&gt;

## Week 32: 5/2/22 - 5/6/22

**CULTURE**  
OF EXCELLENCE

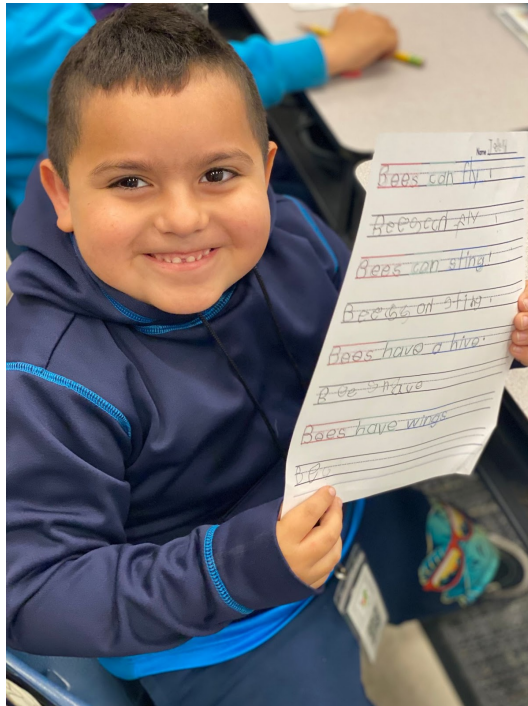
**DATA DRIVEN**  
INSTRUCTION

**COACHING**  
CONTINUOUS IMPROVEMENT

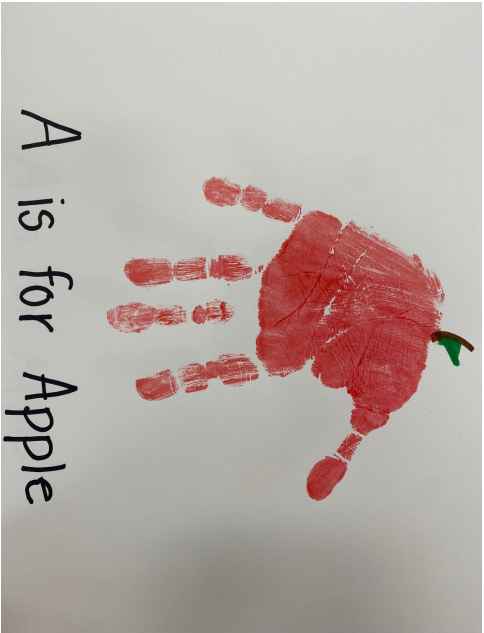
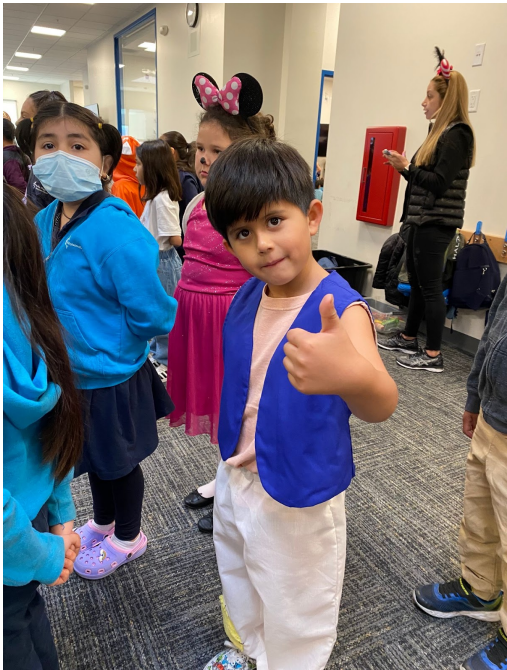
**EQUITY**  
MULTI-TIERED SUPPORTS

**TECHNOLOGY**  
FOR TOMORROW

*Navigator Schools equips students to become learners and leaders in high school, college, and beyond. We develop top-tier teams of educators who continuously improve and innovate schools that deliver phenomenal outcomes for all students, regardless of their circumstances.*









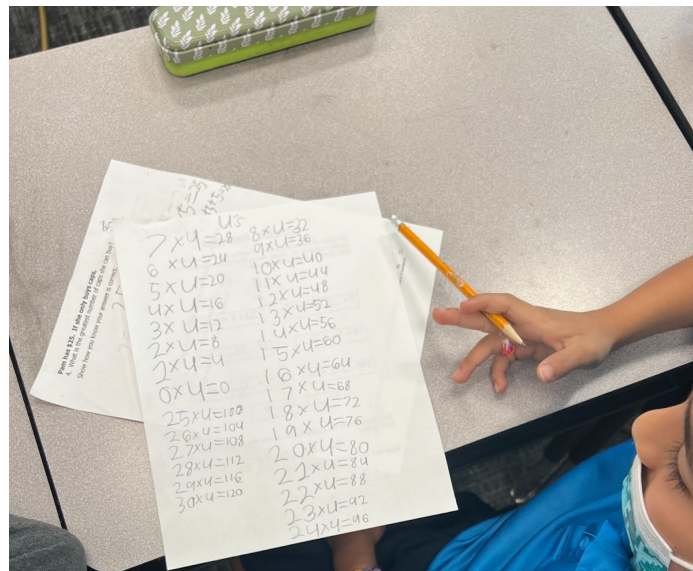
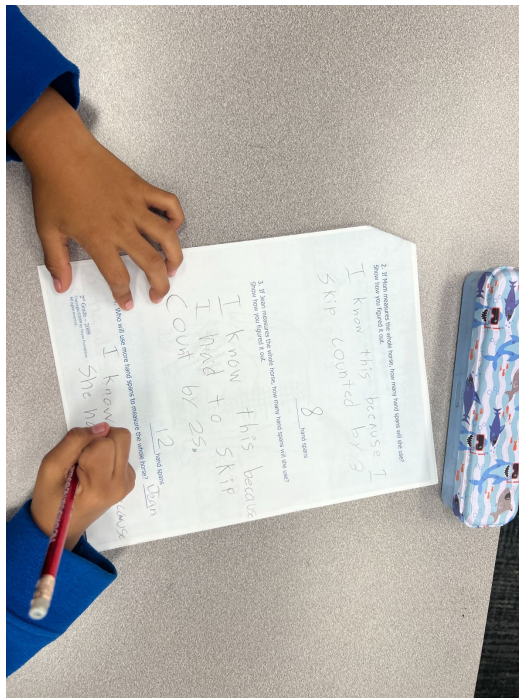
## Shout-Outs

- Shout-out to **Renee and Jenn!!** With many students completing all of Kinder ST Math, the Kinder team has been utilizing Symphony Math and students are doing great!



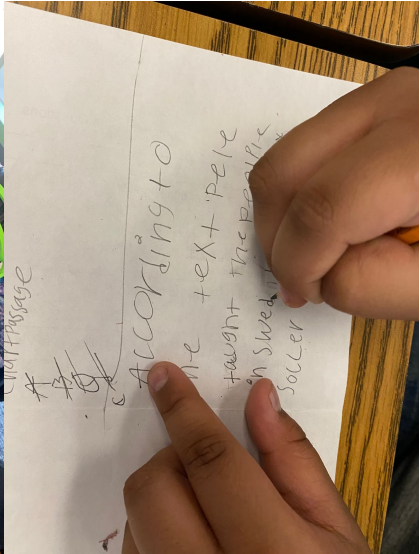
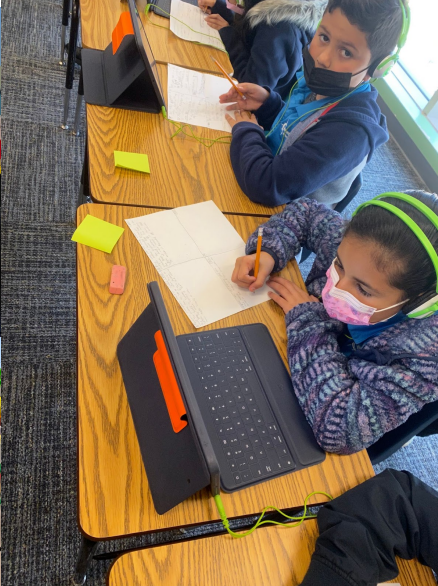
- Shout-out to the work **2nd STEM** has been doing with our scholars! Students are writing full explanations of their work on performance tasks, and if they are finishing early, they are beginning to practice multiplication facts as early-finisher work!

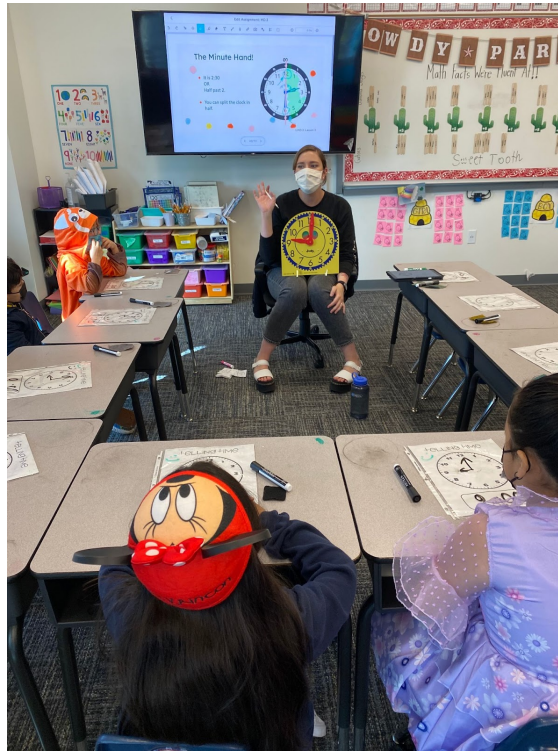




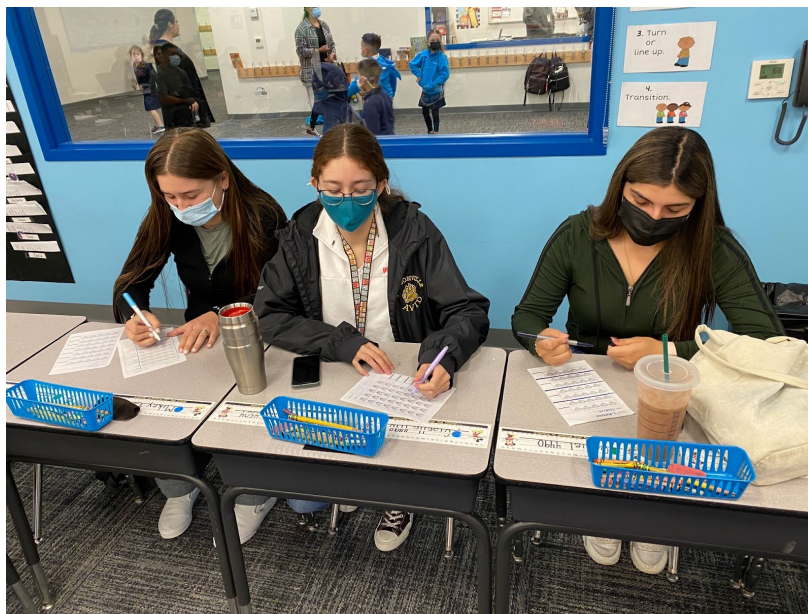
- Shout-out to the instructional teams on our last school-wide action step - **Demonstrate and Defend**. We have seen huge leaps in our students' ability to show their work and defend their answers. We consistently see students citing evidence, providing an annotated drawing, and orally sharing why they chose the answer they did. This is such a valuable skill that will support our students in achieving their goals!







- Shout-out to Fatima Flores and the ELPAC testing team! Under her lead we have been able to completely ELPAC test all 2nd grade students. We will move onto 1st grade next week! 🙌
- Shout- out to our SSS team. You embody our all hands on deck mentality in helping all our students get what they need! Here you see some of our SSS members getting student charts ready before the day begins- nice management of materials!



## School-Wide Focus

**What:**

**Instructional staff will plan and execute rigorous and joyful end-of-year review lessons so that students will win the SBAC/STAR Superbowl!**

**How:**

1. Set/identify student goals
2. Collect data during instruction (3rd/4th - Illuminate CFUs)
3. Intervene when necessary
  - a. Whole class/Small group intervention
4. Add joy - Use Gamify techniques to make review problems fun
  - a. Celebrate individual as well as whole class growth data on standards
5. Include Self-efficacy strategies
  - a. Students will shout-out other students, create positive notes for peers
  - b. Carve time out prior to SBAC STAR test for students to write positive notes to one another

## Updates and Reminders

✅ 🌟🌟🌟🌟 **SBAC IS LIVE ON Monday** 🌟🌟🌟🌟



- This is important!
- If you are a 3rd/4th grade teacher using the interim practice tests, please be sure to only select “interim” and not “summative” (super important because it can affect the timeline if accidentally launched— okay, that sounds very Marvel-verse, but it’s true).
- Any questions or concerns, reach out to Gabby 😊😊

✅ **If you will be out, please let Andi and Kaitlyn know via email AND text message by 6:30 a.m.** If we are short on coverage, there may be a chance that a release day will have to be canceled or postponed.

✅ **Teachers:** Just a friendly reminder – please do not take attendance before 7:55 am and please submit attendance no later than 8:30 am each day. This helps to ensure that we notify parents of absences in a timely manner. Thank you!

✅ **Please remember that Morning Huddle is an important time for all staff.** This is a time we are able to deliver important updates and information to everyone. We also get to team build, celebrate, and connect as we prepare for a day with our students. Please be on time each morning as Morning Huddle will begin promptly at 7:30.



## Academic Updates and Look Aheads

✅ (This is so important, I'm adding it twice)

### SBAC IS LIVE ON Monday

- This is important!
- If you are a 3rd/4th grade teacher using the interim practice tests, please be sure to only select "interim" and not "summative" (super important because it can affect the timeline if accidentally launched— okay, that sounds very Marvel-verse, but it's true).
- Any questions or concerns, reach out to Gabby 😊🙋

### ✅ Reading Club:

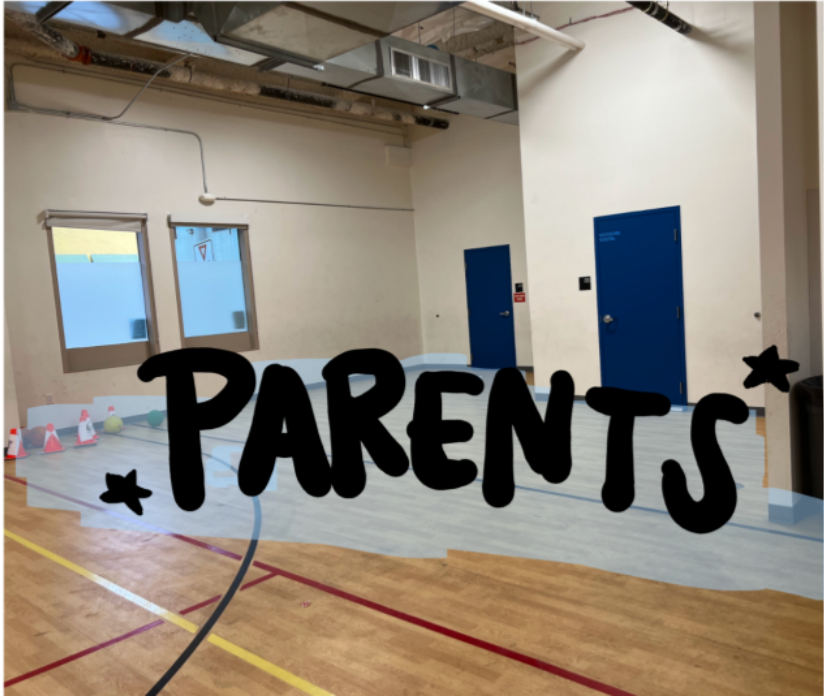
Please tag Gabby in a comment on the Reading Club spreadsheet if you need the next round of packets (this will also help document the update).

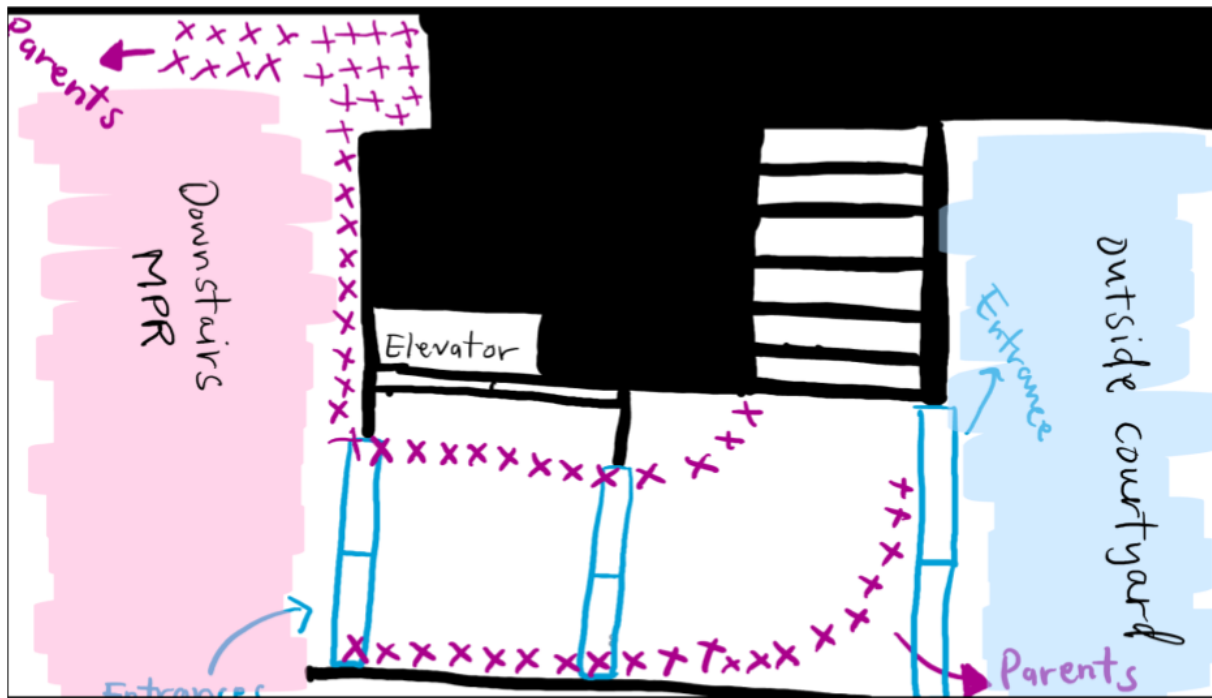
### ✅ Week 32

- Lexia goal: 10 Units (286 Units)
- Reading Plus goal: 2 articles and 1 combo @ 80% (72 articles YTD)
- ST Math: 88%
- **Continue with ELPAC**
- **Fluency and BPST Make-Ups (please input new data into IC if you have not yet done so)**

### ✅ Week 34 Look Ahead

- SBAC begins!
- Below you will see the images shared during the Spirit Squad meeting depicting Student Morning Message for our 3rd-4th graders.
- TK-2nd Student Morning Message will remain upstairs. Sarah Rule has volunteered to lead it each morning 🙋 (Shout-out!)
- Once both messages are completed (around 7:55), 3rd/-4th grade students will return upstairs. During this time, TK-2nd will form a tunnel as they cheer on the SBAC testing students!





### ✓ Week 36

- K-2 STAR Testing Window Opens
- As of yet, we have no school-wide incentive because our campus will be buzzing with so much end-of-year activities and fun. A classroom incentive is encouraged to continue to see the leaps of growth we have made throughout the year!



Countdown to SBAC

★ 11 Instructional Days ★



1	2	3	4	5	6
Week 32	<b>BEWARE SBAC Testing Window LIVE in TOMS for ELA / Math / Science</b>				
	Tentative Summative ELPAC HPS Grade K with Natalie / Fatima Tentative Virtual Students (All Sites / Grades)	Tentative Summative ELPAC GPS Kinder with Fatima / HPS Grade K with Natalie	Minimum Day	Tentative Summative ELPAC GPS Kinder with Fatima / HPS Grade K with Natalie	Tentative Summative ELPAC GPS Kinder with Fatima / HPS Grade K with Natalie
			Tentative Summative ELPAC GPS Kinder with Fatima / HPS Grade K with Natalie / WPS Grade Kinder / 1st with Sarah		
			Formal SBAC Training - All Instructional and Supporting Staff Grades 3 - 8	Countdown to SBAC Paper (Next Week - Red) to go home in Thursday Folders	
			Weekly SEL Survey Gr. K - 2 / Gr. 3 - 5 / Gr. 6 - 8		
		Kinder ELA Release Day #3 at Support Office (8 - 3:30)	1st Science Release Day #3 at Support Office (8 - 12)	Kinder Math Release Day #3 at Support Office (8 - 3:30)	
	<b>Weekly ELA Assessments:</b> Kinder: NA 1st Grade: NA 2nd Grade: RI 2.6 3rd Grade: 4th Grade: 5th Grade: 6th Grade: 7th Grade: 8th Grade:	<b>Weekly Math Assessments:</b> Kinder: NA 1st Grade: NA 2nd Grade: NA 3rd Grade: NA 4th Grade: NA 5th Grade: NA 6th Grade: NA 7th Grade: NA 8th Grade: NA	<b>Weekly Science Assessments:</b> Kinder: NA 1st Grade: NA 2nd Grade: NA 3rd Grade: NA 4th Grade: NA 5th Grade: NA 6th Grade: NA 7th Grade: LS 1-5 / LS 2-3 / LS 2-1 / LS 2-2 / LS 2-4 8th Grade: NA		<b>Weekly Blended Goals:</b> <b>ALEXS:</b> G6 (#) / G7 (#) / G8 (#) Topics <b>AR:</b> 60% <b>Lexia:</b> 286 Units (**TK 79 Units) <b>Reading Plus:</b> Gr. 3 - 5: 72 Articles / 1 Combo for 80@80 Gr. 3 - 5: 53 Articles / 1 Combo for 60@80 Gr. 3 - 5: 36 Articles / 1 Combo for 40@80 Gr. 3 - 5: 14 Articles / 1 Combo for 20@80 Gr. 6 - 8: 1 Article for 36@80 <b>ST Math:</b> 88%

<b>Monday</b>	<b>Huddle Begins at 7:30</b> 🐬⭐  <b>Teacher Appreciation Week!</b>  Kess out - Giselle to cover class and RC Renee out - Tina to cover class and RC Tania out - No class coverage/ Admin to cover RC Miriam out - Admin to cover RC Sonia out
<b>Tuesday</b>	<b>Huddle Begins at 7:30</b> 🐬⭐  <b>Teacher Appreciation Week!</b>  <b>Parent Tours 8:15-9:15</b>  Sarah @ Release day - Tina to cover class/ K Intervention/ RC Andrea C @ Release day - Miriam to cover until 1:30/ Admin to cover K Intervention/ Admin to cover Andrea's RC Allix out @ 1:30 - Miriam to cover class/ Admin to cover RC  1st IEP @ 2:30 <ul style="list-style-type: none"> <li>Giselle to cover class and absorbs Kess' RC</li> </ul>
<b>Wednesday</b>	<b>Huddle Begins at 7:30</b> 🐬⭐  <b>Teacher Appreciation Week!</b>  Allix @ release day - Tina J. to cover  K IEP @ 12:30 <ul style="list-style-type: none"> <li>No coverage needed</li> </ul> 🤪 <b>Big SBAC Training PD @ 1:30 in 4th STEM</b> 🤪
<b>Thursday</b>	<b>Huddle Begins at 7:30</b> 🐬⭐  <b>Teacher Appreciation Week!</b>  <b>Cinco De Mayo!</b>  Renee @ Release day- Tina to cover class/ K Intervention/ RC

	Jenn @ Release day- Miriam to cover class and K intervention/ Admin to cover RC Stephanie out @ 1:15 - Haley to absorb RC
<b>Friday</b>	<b>Huddle Begins at 7:30</b> 🐬 ⭐ <b>Teacher Appreciation Week!</b>  Allix out @ 1:30 - Miriam to cover class/ Admin to cover RC Jess out - No coverage Kimberly out - Tina J. to cover class and RC

Have a great Sunday!

--

**Andrea Hernandez**

Principal

O: (831) 274-3222 E: [andrea.hernandez@navigatorschools.org](mailto:andrea.hernandez@navigatorschools.org)

WPS 407 Main St., Watsonville, CA 95076



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# Coversheet

## Academic Committee Report

<b>Section:</b>	II. Committees
<b>Item:</b>	A. Academic Committee Report
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	2022_04_18 Academic Committee Minutes.pdf

DRAFT



## Navigator Schools

### Minutes

#### Academic Success Committee

---

**Date and Time**

Monday April 18, 2022 at 3:00 PM

**Location**

Zoom (see Google Calendar invitation)

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This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#).

---

**Committee Members Present**

C. Daggs (remote), I. Connell (remote), J. Anderson (remote), S. Hegde (remote)

**Committee Members Absent**

*None*

**Committee Members who arrived after the meeting opened**

J. Anderson

**Guests Present**

C. Toriumi (remote), J. Dent (remote), M. Alatorre Alnas (remote), S. Martin (remote), S. Waller (remote)

---

**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

I. Connell called a meeting of the Academic Success Committee of Navigator Schools to order on Monday Apr 18, 2022 at 4:04 PM.

**C.**

### Approve Minutes from Prior Meeting

S. Hegde made a motion to approve the minutes from Academic Success Committee on 01-24-22.

C. Daggs seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

C. Daggs Aye

S. Hegde Aye

J. Anderson Absent

I. Connell Aye

## II. Academic Topics

### A. Unit 3 Academic Updates and Growth Measures

J. Anderson arrived at 4:08 PM.

J. Dent provided information on expansion green-lighting as connected to measures of (and goals for) student success. Members reviewed student word-count goals and results for STAR Reading and STAR Math. S. Waller shared Panorama survey results, focusing on student self-efficacy. J. Dent shared staff survey results. Members and staff discussed the results, strategies for improving school culture, and next steps.

### B. Model Providing and Grants

C. Toriumi presented the learning partnership page on the Navigator Schools website. She reviewed current partnerships and focus areas for each. Continuing, she listed prospective partners for 2022-23. Members reviewed partnership feedback data, posed clarifying questions, and offered congratulations on the success of the effort. C. Toriumi elicited suggestions for additional feedback and data measures for partnerships from the committee.

### C. Committee Data Collection

J. Dent led a discussion to determine the committee's needs and priorities in terms of data collection and analysis. Committee members expressed interest in student-group analysis and data relating to long-term financial models for partnerships and dissemination.

## III. Closing Items

### A. Schedule Next Meeting

The committee chose Monday, May 23rd for its next meeting (from 4:00 PM to 5:00 PM).

### B. Adjourn Meeting

I. Connell made a motion to adjourn.

S. Hegde seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

I. Connell Aye

J. Anderson Aye

C. Daggs Aye

**Roll Call**

S. Hegde    Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:05 PM.

Respectfully Submitted,

S. Martin

# Coversheet

## Governance Committee Report

<b>Section:</b>	II. Committees
<b>Item:</b>	B. Governance Committee Report
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	2022_02_15_Gov Committee Minutes.pdf

DRAFT



## Navigator Schools

### Minutes

#### Governance Committee

---

##### **Date and Time**

Tuesday February 15, 2022 at 3:00 PM

##### **Location**

Zoom (see Google Calendar)

---

This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#). An archive of board meeting minutes is available for public view at the Navigator Schools, 650 San Benito Street, Suite 230, Hollister CA 95023.

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests [via e-mail](#) to Sean Martin, Executive Assistant to the CEO.

---

##### **Committee Members Present**

I. Connell (remote), J. Flaherty (remote), N. Crivello (remote)

##### **Committee Members Absent**

*None*

##### **Guests Present**

K. Sved (remote), S. Martin (remote), T. Peraic (remote)

---

#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

J. Flaherty called a meeting of the Governance Committee of Navigator Schools to order on Tuesday Feb 15, 2022 at 3:02 PM.

##### **C.**

### **Approval of Minutes from Previous Committee Meeting**

J. Flaherty made a motion to approve the minutes from Governance Committee on 10-07-21.

N. Crivello seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

N. Crivello Abstain

J. Flaherty Aye

I. Connell Abstain

## **II. Topical Items**

### **A. Board Vice Chair**

Members discussed creating and filling the role of board vice chair. They reviewed board member terms and asked questions of General Counsel.

### **B. Governance and Management Structures at Navigator Schools**

Members considered board and committee roles, board composition, scope of duties, and management structures. They discussed the development of organizational culture, strategic plans, and reports on roles of and responsibilities. Members generated strategies for assessing organizational success and considered the role of the Governance Committee and ad hoc committees in relation to such efforts.

Participants discussed the organization, creation, and composition of committees. Expectations for attendance and participation relating to board and committee meetings were discussed across multiple organizational roles. The committee considered organizational communications, including the collection, centralization, accessibility, usability, visualization, and dissemination data. New topics for data reporting were also mentioned, including Diversity Equity, and Inclusion (DEI) and fundraising.

### **C. Renaming the Governance Committee**

Members reviewed board bylaws pertaining to committees with the assistance of General Counsel. They discussed the possibility of updating and modifying bylaws and committee names upon the occasion of a potential merger with Hayward Collegiate Charter School. Members requested a list of board member terms.

### **D. Hiring of Professional Coaches and Organizational Development Consultants**

The committee discussed potential third-party financial consultants and professional coaches. They highlighted key factors related to coaching, including frequency, duration, and cost.

### **E. Hayward Collegiate Partnership**

Members reviewed future board structures and composition as components of a potential merger with Hayward Collegiate Charter School.

### **F. Board Member Recruitment**

The committee discussed recommendations for future board members, as well as current and future board composition. Members asked clarifying questions, considered next steps, and made suggestions concerning future expectations for board members.

### III. Closing Items

#### A. Adjourn Meeting

N. Crivello made a motion to adjourn.

I. Connell seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

J. Flaherty Aye

N. Crivello Aye

I. Connell Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:05 PM.

Respectfully Submitted,

S. Martin



# Coversheet

## Election of Board Member I. Connell to a Second Term

<b>Section:</b>	II. Committees
<b>Item:</b>	C. Election of Board Member I. Connell to a Second Term
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	BR 2022_09 Second Term for I Connell.pdf

## BOARD RESOLUTION 2022-09

*May 10, 2022*

### ELECTION OF BOARD MEMBER IAN CONNELL TO A SECOND TERM

A RESOLUTION OF THE BOARD OF DIRECTORS of Navigator Schools regarding a vote to approve a second term for Ian Connell:

WHEREAS Navigator Schools will seek to ensure that Board members represent a broad area of expertise and a broad cross-section of the school communities and community-at-large, including financial expertise, community and educational leadership, real estate, law, educational pedagogy, public accountancy, business, and philanthropy,

WHEREAS each director shall hold office for two (2) years and until a successor director has been designated and qualified,

WHEREAS the Governance Committee will identify existing vacancies, or vacancies that are bound to arise due to expiring Board terms,

WHEREAS no Board member shall serve for more than three consecutive terms, or six years,

WHEREAS the full Board will vote to approve new members by majority vote,

WHEREAS the first term of Ian Connell will expire on June 30, 2022,

RESOLVED, the Navigator Schools Board by majority vote approves the election of Ian Connell to the Navigator Schools Board for a second term, beginning July 1, 2022, and ending Friday, June 30, 2024.

PASSED AND ADOPTED by the Board of Directors of Navigator Schools at its regular meeting on May 10, 2022, held remotely via Zoom due to the COVID-19 pandemic.

The Secretary of the Corporation certifies that this resolution was adopted at the dated meeting of the board of directors.

---

**Signature of Secretary**

---

**Date**

Nora Crivello  
Board Secretary  
Navigator Schools, a California Nonprofit Public Benefit Corporation

# Coversheet

## Election of New Board Member Jaime Quiroga

<b>Section:</b>	II. Committees
<b>Item:</b>	D. Election of New Board Member Jaime Quiroga
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	BR 2022_10 Elect J Quiroga 1st Term.pdf

## BOARD RESOLUTION 2022-10

*May 10, 2022*

### ELECTION OF JAIME QUIROGA TO THE NAVIGATOR SCHOOLS BOARD OF DIRECTORS

A RESOLUTION OF THE BOARD OF DIRECTORS of Navigator Schools regarding a vote to approve the election of Jaime Quiroga to the Board:

WHEREAS Navigator Schools will seek to ensure that Board members represent a broad area of expertise and a broad cross-section of the school communities and community-at-large, including financial expertise, community and educational leadership, real estate, law, educational pedagogy, public accountancy, business, and philanthropy,

WHEREAS each director shall hold office for two (2) years and until a successor director has been designated and qualified,

WHEREAS the Governance Committee will identify existing vacancies, or vacancies that are bound to arise due to expiring Board terms,

WHEREAS no Board member shall serve for more than three consecutive terms, or six years,

WHEREAS the full Board will vote to approve new members by majority vote,

RESOLVED, the Navigator Schools Board by majority vote approves the election of Jaime Quiroga to the Navigator Schools Board for a first term, beginning July 1, 2022, and ending Friday, June 30, 2024.

PASSED AND ADOPTED by the Board of Directors of Navigator Schools at its regular meeting on May 10, 2022, held remotely via Zoom due to the COVID-19 pandemic.

The Secretary of the Corporation certifies that this resolution was adopted at the dated meeting of the board of directors.

---

**Signature of Secretary**

---

**Date**

Nora Crivello  
Board Secretary  
Navigator Schools, a California Nonprofit Public Benefit Corporation

# Coversheet

## Finance Committee Report

<b>Section:</b>	II. Committees
<b>Item:</b>	E. Finance Committee Report
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	2022_04_18 Finance Committee Minutes.pdf

DRAFT



## Navigator Schools

### Minutes

#### Finance Committee

---

##### **Date and Time**

Monday April 18, 2022 at 2:00 PM

##### **Location**

Zoom (see Google Calendar)

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This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#). An archive of board meeting minutes is available for public view at the Navigator Schools, 650 San Benito Street, Suite 230, Hollister CA 95023.

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests [via e-mail](#) to Sean Martin, Executive Assistant to the CEO.

---

##### **Committee Members Present**

J. Anderson (remote), V. Paredes-Colonia (remote)

##### **Committee Members Absent**

*None*

##### **Guests Present**

A. Ortiz (remote), K. Sved (remote), S. Martin (remote)

---

#### **I. Opening Items**

##### **A. Record Attendance and Guests**

##### **B. Call the Meeting to Order**

V. Paredes-Colonia called a meeting of the Finance Committee of Navigator Schools to order on Monday Apr 18, 2022 at 2:05 PM.

##### **C.**

### **Approve Minutes from Previous Meeting**

J. Anderson made a motion to approve the minutes from Finance Committee on 02-16-22.

V. Paredes-Colonia seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

V. Paredes-Colonia Aye

J. Anderson Aye

## **II. Business and Finance**

### **A. Financials**

A. Ortiz presented the financials for Gilroy Prep School, Hollister Prep School, Watsonville Prep School, and the Charter Management Organization through March 31, 2022, noting that the balance sheet also included 407 Main Street LLC. Committee members asked clarifying questions and offered comments and suggestions regarding the budget narrative.

### **B. Review Consolidated Application Federal Funding Request**

A. Ortiz shared the Consolidated Application Federal Funding Request. Members asked questions about the printout from the state Consolidated Application system that was provided as an attachment. A. Ortiz thanked members for their feedback and stated that a revised printout will be provided after updating the data in the Consolidated Application reporting system.

### **C. Review LCAP Summary**

A. Ortiz presented a summary of the 2022-23 Local Control and Accountability Plan (LCAP). Committee members asked clarifying questions, provided comments, and made suggestions about the LCAP documents provided. Ms. Ortiz thanked the members for their contributions and stated her intent to include the feedback in the next iteration of the materials prior to distributing the LCAP to the Navigator Schools Board at its next meeting.

### **D. 2022-23 Preliminary Budget Review**

A. Ortiz led a review of the 2022-23 preliminary budget. Committee members asked clarifying questions and made suggestions to improve the clarity of the narrative. Committee members asked that a comparison to the February 28, 2022 preliminary budget be provided for the board so that the changes to the revised preliminary budget can be better understood. Committee members also asked about the budget planning for the proposed merger. Staff shared that those budgets will be integrated into Navigator's 2022-23 budget after the board considers approving the formal merger agreement.

### **E. Watsonville Prep Second Interim Report**

A. Ortiz explained that Navigator Schools submits second interim reports on behalf of all three charters, Gilroy Prep School, Hollister Prep School, and Watsonville Prep School (WPS), but that only the California Department of Education as the

authorizer of WPS requires that the board receive copies of the WPS second interim.

#### **F. Facilities Update**

K. Sved provided an update on plans to apply for state funding to support long-term facility improvements at Gilroy Prep School and Hollister Prep School. Committee members asked clarifying questions regarding the grant application process.

### **III. Closing Items**

#### **A. Adjourn Meeting**

V. Paredes-Colonia made a motion to adjourn.

J. Anderson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Anderson Aye

V. Paredes-Colonia Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:50 PM.

Respectfully Submitted,

S. Martin



# Coversheet

## Financials as of March 31, 2022

<b>Section:</b>	II. Committees
<b>Item:</b>	F. Financials as of March 31, 2022
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	March 31 2022 Financials.pdf



## 2021-22 Financial Narrative

### March 31, 2022

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#### 2021-22 Net Income (GAAP)

	BOD Approved Budget Net Income (GAAP)	Projected Net Income (GAAP)
Charter Management Organization (CMO)	156k	156k
Gilroy Prep School (GPS)	293k	293K
Hollister Prep School (HPS)	86k	86K
Watsonville Prep School (WPS)	165k	165k
<b>Total</b>	<b>700k</b>	<b>700k</b>

- Charter Management Organization (CMO)
  - Nothing to report
- Gilroy Prep School
  - \$100k favorable variance in Federal funding for child nutrition due to the reimbursements continuing to be higher due to the pandemic
  - \$100k unfavorable variance in Federal funding for child nutrition due to more families receiving school based meals
- Hollister Prep School
  - Nothing to report
- Watsonville Prep School
  - \$164k favorable variance in Federal funding for child nutrition due to the reimbursements continuing to be higher due to the pandemic
  - \$164k unfavorable variance in Federal funding for child nutrition due to more families receiving school based meals

## Navigator Schools Balance Sheet

As of Date:

03/31/2022

### NAVIGATOR

### 407 MAIN ST LLC

Year To Date

Year To Date

03/31/2022

03/31/2022

Current Year Balance

Current Year Balance

#### Assets

##### Current Assets

Cash and Cash Equivalents	4,842,123	311,240
---------------------------	-----------	---------

Accounts Receivable, Net	251,711	-
--------------------------	---------	---

Other Current Assets	186,893.36	-
----------------------	------------	---

Total Current Assets	5,280,728	311,240
----------------------	-----------	---------

##### Long-term Assets

Property & Equipment	962,011	7,019,757
----------------------	---------	-----------

Other Long-term Assets	4,763	-
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Total Long-term Assets	966,774	7,019,757
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<b>Total Assets</b>	<b>6,247,502</b>	<b>7,330,996</b>
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#### Liabilities and Net Assets

##### Liabilities

##### Short-term Liabilities

Accounts Payable	306,948.66	75,512.15
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Other Short-term Liabilities	539,534.22	225,343.19
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Total Short-term Liabilities	846,482.88	300,855.34
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##### Long Term Liabilities

Other Long-term Liabilities	421,004.52	7,992,567.06
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Total Long Term Liabilities	421,004.52	7,992,567.06
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Total Liabilities	1,267,487.40	8,293,422.40
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Net Assets	4,980,014.37	-962,426.15
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<b>Total Liabilities and Net Assets</b>	<b>6,247,501.77</b>	<b>7,330,996.25</b>
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#### \*\*Loans Payable-Navigator Schools

Watsonville Prep School	\$190,216	CDE
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Watsonville Prep School	\$230,789	PCSD
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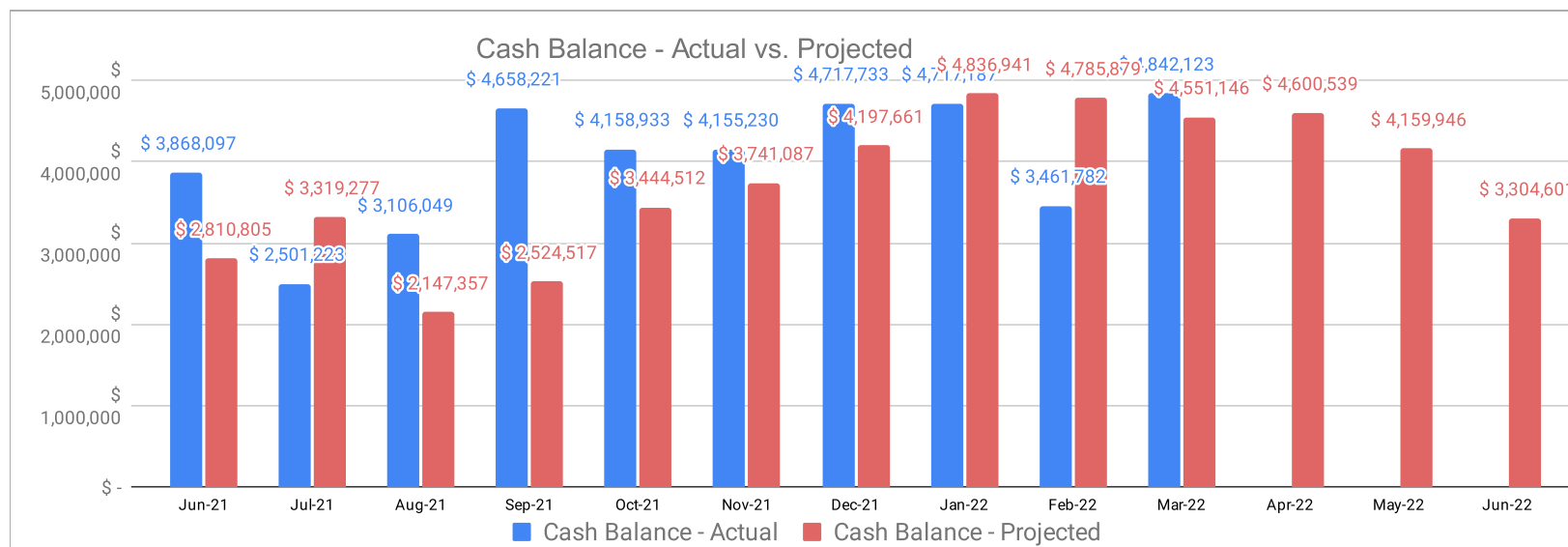
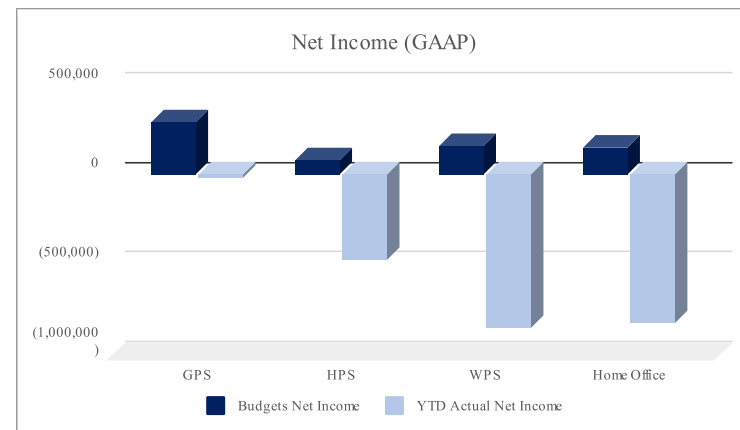
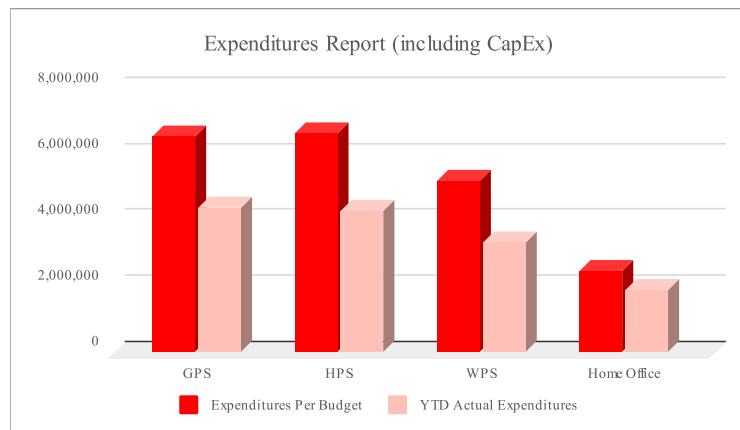
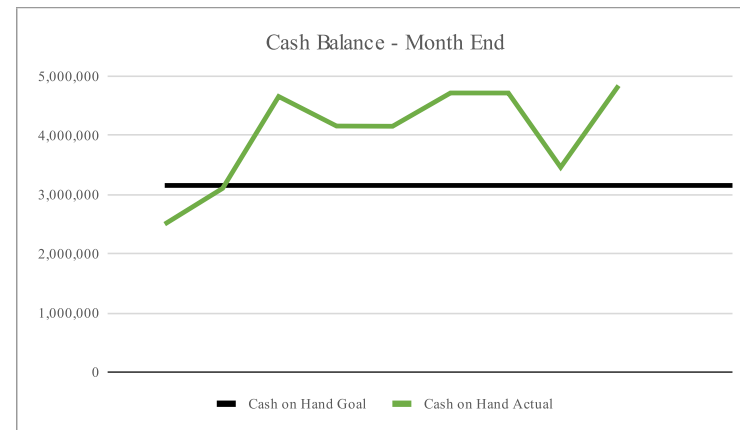
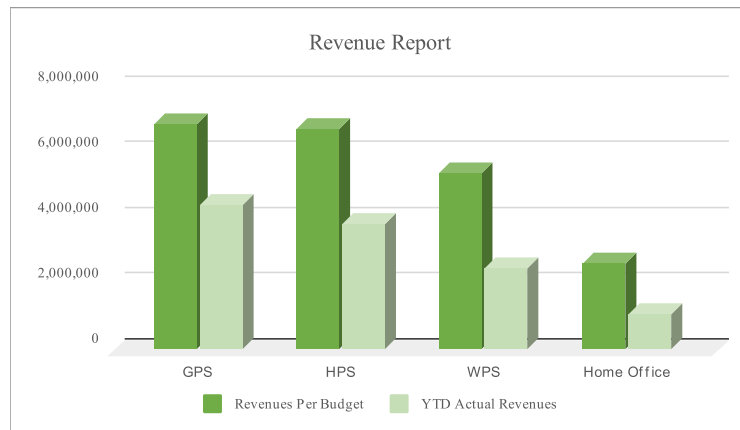
#### \*\* Loans Payable - 407 Main St

\$5,880,000	Civic Builders
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\$414,691	LIIF
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#### \*\*Other Long Term Liability-407 Main St

\$528,665	Deferred Rent 407
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Navigator Schools - 2021-22 Budget vs. Projection																							
March 31, 2022		TOTAL	TOTAL	Total	Total	GPS	GPS	GPS	GPS	HPS	HPS	HPS	HPS	WPS	WPS	WPS	WPS	CMO	CMO	CMO	CMO		
2021-22		2021-22	2021-22	2021-22	Projection	2021-22	2021-22	2021-22	Projection	2021-22	2021-22	2021-22	Projection	2021-22	2021-22	2021-22	Projection	2021-22	2021-22	2021-22	Projection	2021-22	Projection
BOD Approved		Budget	Actuals	Projection	Variance	BOD Approved		Budget	Actuals	Projection	Variance	BOD Approved		Budget	Actuals	Projection	Variance	BOD Approved		Budget	Actuals	Projection	Variance
Enrollment		1405	1390	1400	to Budget	540		540	540	540	to Budget	540		540	540	540	to Budget	325		310	320	to Budget	to Budget
<b>REVENUE:</b>																							
LCFF Revenue		13,469,729	7,889,668	13,469,729	0	4,940,034		3,219,967	4,940,034	0		5,012,919		3,040,902	5,012,919	0		3,516,776		1,628,800	3,516,776	0	0
Federal Revenue		2,440,415	1,260,120	2,704,415	264,000	920,334		697,198	1,020,334	100,000		710,481		170,927	710,481	0		809,600		391,996	973,600	164,000	0
Other State Revenue		2,761,254	1,490,880	2,761,254	0	968,992		461,362	968,992	0		964,555		588,656	964,555	0		827,707		440,862	827,707	0	0
Donations & Grants		756,729	358,709	715,500	0	7,500		6,109	7,500	0		7,500		2,100	7,500	0		200,500		500	200,500	0	500,000
Other Revenue		110,929	26,438	110,929	0	48,729		17,704	48,729	0		20,000		1,025	20,000	0		15,200		845	15,200	0	27,000
CMO Management Fees		2,072,137	690,713	2,072,137	0																		27,000
REVENUE		21,569,964	11,716,528	21,833,964	264,000	6,885,589		4,402,339	6,985,589	100,000		6,715,455		3,803,609	6,715,455	0		5,369,783		2,463,003	5,533,783	164,000	2,599,137
<b>EXPENDITURES:</b>																							
Salaries		11,353,655	7,711,595	11,353,655	0	3,605,210		2,431,220	3,605,210	0		3,668,875		2,434,186	3,668,875	0		2,562,689		1,696,356	2,562,689	0	1,516,881
Benefits & Taxes		2,905,672	2,127,295	2,905,672	0	886,550		710,681	886,550	0		874,290		692,179	874,290	0		684,740		398,195	684,740	0	460,092
Books & Supplies		1,358,654	1,369,779	1,623,650	264,996	549,104		552,292	650,000	100,896		370,250		249,824	370,250	0		360,900		512,296	525,000	164,100	78,400
Services & Other Operating Expense		3,112,200	1,937,514	3,112,200	0	744,212		429,853	744,212	0		915,919		627,508	915,919	0		1,064,652		529,445	1,064,652	0	387,417
CMO Management Fees		2,072,138	690,713	2,072,138	0	772,605		257,535	772,605	0		782,809		260,936	782,809	0		516,724		172,241	516,724	0	
Capital Outlay		0	(4,580)	0	0	0		0	0	0		0		0	0	0		0		(4,580)	0	0	0
EXPENDITURES		20,802,319	13,832,316	21,067,315	264,996	6,557,681		4,381,581	6,658,577	100,896		6,612,143		4,264,634	6,612,143	0		5,189,705		3,303,954	5,353,805	164,100	2,442,790
<b>REVENUE LESS EXPENDITURES</b>		767,645	(2,115,788)	766,649	(996)	327,908		20,758	327,012	(896)		103,312		(461,025)	103,312	0		180,078		(840,951)	179,978	(100)	156,347
<b>GAAP Adjustments:</b>																							
Revenue Less Expenditures		767,645	(2,115,788)	766,649	(996)	327,908		20,758	327,012	(896)		103,312		(461,025)	103,312	0		180,078		(840,951)	179,978	(100)	156,347
Add back Capita Outlay to Net income		0	(4,580)	0	0	0		0	0	0		0		0	0	0		0		(4,580)	0	0	0
Subtract Depreciation Expense		(67,000)	(67,000)	(69,000)	0	(35,000)		(35,000)	(35,000)	0		(17,000)		(17,000)	(17,000)	0		(15,000)		(15,000)	(15,000.00)	0	0
Net Income - GAAP Basis 2021/22		700,645	(2,187,368)	699,649	(996)	292,908		(14,242)	292,012	(896)		86,312		(478,025)	86,312	0		165,078		(860,530)	164,978	(100)	156,347
<b>Beginning Net Assets @ 6/30/21</b>																							
Net Income - GAAP Basis 2021-22		6,170,317	6,170,317	6,170,317		2,442,089		2,442,089	2,442,089			2,476,603		2,476,603	2,476,603			420,594		420,594	420,594		831,031
Ending Net Assets @ 6/30/22		700,645	(2,187,368)	699,649		292,908		(14,242)	292,012			86,312		(478,025)	86,312			165,078		(860,530)	164,978		156,347
		6,870,962	3,982,949	6,869,966		2,734,997		2,427,847	2,734,101			2,562,915		1,998,578	2,562,915			585,672		(439,936)	585,572		987,378

## Navigator Schools - Financial Data

March 31, 2022

<u>Attendance and Enrollment Data</u>	<u>Total</u>	<u>GPS</u>	<u>HPS</u>	<u>WPS</u>
2021-22 ADA - Approved Budget	1342.3	518.4	518.4	305.5
2021-22 ADA	1320.1	507.6	510.6	301.87
2021-22 ADA %- Approved Budget	95.5%	96.0%	96.0%	94%
2021-22 ADA %	94.4%	94.70%	94.91%	93.17%
2021-22 Enrollment - Approved Budget	1405.0	540.0	540.0	325
2021-22 Enrollment	1398.0	536.0	538.0	324

	<u>Actual</u>
Cash balance as of 3/31/22	4,842,123
Projected Annual Expenditures (not including CMO Mgmt Fees)	18,995,177
Number of Months Cash on Hand	3.06

# Coversheet

## Local Control and Accountability Plan Goals 2022-23

<b>Section:</b>	II. Committees
<b>Item:</b>	G. Local Control and Accountability Plan Goals 2022-23
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	2022-23 LCAP Update.pdf



Date: April 14, 2022

To: Board of Directors

From: Ami Ortiz, Director of Business & Finance

Re: 2022-23 LCAP Goals, Actions, and Metrics

### Background

The Local Control and Accountability Plan (LCAP) documents and communicates local educational agencies' (LEAs) actions and expenditures to support student outcomes and overall performance. The LCAP is a three-year plan which is reviewed and updated annually as required by the California Department of Education. Charter schools complete the LCAP to align with the term of the charter school's budget, typically one year, which is submitted to the school's authorizer. The LCAP and Annual Update Template must be completed by all LEAs each year.

A requirement in developing the 2022-23 Local Control Accountability Plan (LCAP) is to address school results as captured in the new California School Dashboard. (<https://www.caschooldashboard.org/>) The site features reports on multiple measures of school success, including test scores, English learner progress, and suspension rates. Using a color-coded system, the Dashboard makes it easier to see areas of strength (blue or green), areas of challenge (red or orange), and areas in between (yellow).

### Summary

I began the LCAP process in February 2022 and is still in process. Stakeholder input is a requirement of the LCAP. We have been collecting stakeholder input through parent coffees, staff surveys, student surveys, School Site Council and the Leadership Team. It is important that we also get input from the Board of Directors. Attached you will find a summary of our Goals and Actions for the 2022-23 LCAP. The LCAP goals are below and align to Navigator's five compass points:

1. Create a culture of excellence within the school community to foster a positive school climate, promote a sense of belonging and nurture social, emotional, & academic growth.
2. All students will receive data-driven instruction in Common Core State Standards (CCSS), Next Generation Science Standards (NGSS) and other CA State Standards.
3. Provide weekly coaching and feedback to all staff to support continuous improvement for teaching and student learning.
4. Ensure equitable access to curriculum, programs, and pathways for student success.
5. Use cutting edge instructional technology to encourage student engagement, increase staff effectiveness to improve student learning, and prepare students for the future.

Please review the summary document and feel free to send me any input or questions you may have.



**	A budgeted expenditure is contributing if the action provides proportional increase or improvement in services for unduplicated pupils relative to services provided to all pupils.							
	GPS	CONTRIBUTING Y/N	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies & Materials	5000 Services & Other Operating	Total
Goal 1	Create a Culture of Excellence within the school community (students, staff, and parents) to foster a positive school climate, promote a sense of belonging and nurture social, emotional, and academic growth.							
Action 1	Staff Gilroy Prep School with servant leadership team to lead development and maintenance of positive school culture and operate a school office with bilingual staff who provide a welcoming environment and support positive and proactive communication with the school community with communications in both English and Spanish. (Principal, VP Ops, VP Culture, SOM, Office Staff, SIC, office supplies, 5% copy lease)	Y	303,556	215,636	160,154	15,000	1,286	695,631
Action 2	Purchase curriculum, provide professional development and implement restorative justice practices throughout the school. We will also purchase Panorama, a student climate survey tool, to track the effectiveness of the implementation of restorative justice.	Y				3,400		3,400
Action 3	Provide a clean and safe environment, with facilities maintained and in good repair. Maintain a safe climate for students on our school grounds and in our parking lot by providing adequate yard duty staff to supervise students before and after school, and during recess and lunch. (Operations- Supplies, Ops-Services R&M; Security; Dist Facility Fees; Utilities, yard duty staff, ground main staff and custodians)			206,581	41,316	23,850	218,152	489,899
Action 4	Utilize the services of the Navigator Schools Support Office to provide charter management and support in governance, strategy, facilities, human resources, technology, finance, communications, academics, reporting, and operations, and parent engagement enabling site leadership to focus on instruction and culture.	Y					744,996	744,996
Goal 2	All students will receive Data-Driven Instruction in Common Core State Standards (CCSS), Next Generation Science Standards (NGSS) and other California State Standards (ELD, Social Studies) from highly appropriately credentialed teachers and staff.							
Action 1	Appropriately assigned, trained, and credentialed Teachers will provide high quality instruction to all students using data driven strategies.		1,212,875		424,506			1,637,381
Action 2	Teachers in Training will support teacher release time for coaching and professional development and serve as substitute teachers to maintain instructional continuity and help prevent lost learning time.	Y	257,388		90,086			347,474
Action 3	Small Group Instructors (SGIs) will lead small group instruction to target academic skill development at appropriate instructional level based on data.	Y		305,644	76,411			382,055
Action 4	Enhance and modify curriculum and instruction to ensure English Learners have access to CCSS and ELD Standards. This enhancement will be improved professional development and support for instructional staff, and increased planning time to incorporate ELD standards into integrated instructional time.	Y						
Action 5	Purchase nonfiction and fiction books to create classroom libraries in middle school classrooms and provide students with independent reading materials.					20,000		20,000
Action 6	Purchase and utilize standards aligned instructional materials so that all students have access to appropriate curriculum in English Language Arts, Mathematics, Social Science, and Science. (Books; Classroom Supp; Teacher/Paras Supp; Instructional Supp; Science Supp; Curr Software)					61,286	41,892	103,178
Action 7	Continue to implement standards based physical education and instruction in grades K-8.		62,448		21,857	500		84,805
Action 8	Maintain the additional SGI for first, second and third grades to provide increased individual student and small group support to mitigate learning loss from the pandemic.			92,400	23,100			115,500
Goal 3	Provide weekly coaching and feedback to all staff to support continuous improvement for teaching and student learning.							
Action 1	Site leadership will provide weekly coaching to all teachers, teachers in training and small group instructors, and principal will provide weekly coaching to site leadership.							
Action 2	Support Office personnel will provide weekly coaching to site staff: CAO will coach Principal, Director of IT and Operations will coach Site Technology Assistant, Director of Student Services will coach Resource Teacher.							
Goal 4	Ensure equitable access to curriculum, programs, and pathways for student success through a multi-tiered system of supports.							

Action 1	Provide an inclusive instructional setting for all students with appropriate "push-in" support, including students in need of tier two interventions, provided by paraprofessionals with supervision and support from the resource teacher and Director of Student Services.	Y	136,644	387,525	144,707			668,876
Action 2	Maintain a school site Psychologist at .33 FTE to provide regular intervention support for students who are not achieving at grade level and/or demonstrates needs in behavior or social skills. They will also provide intervention for tier 2 and tier 3 students and serve in the role MTSS Coordinator.	.Y	45,763		16,017			61,780
Action 3	Provide summer school for students who are not achieving at grade level.		30,000	15,000	14,250			59,250
Action 4	Provide food service program that serves free and reduced-price breakfast and lunch for eligible students so that all students have equitable opportunity to be well-nourished during school.	Y		34,090	8,523	183,600		226,213
Action 5	Provide necessary specialist support for all identified needs, including speech and language, occupational therapy, counseling, chronic absenteeism, and assessment.	Y	148,174		51,861		57,120	257,155
<b>Goal 5</b>	<b>Use cutting edge instructional technology to encourage student engagement, increase staff effectiveness to improve student learning, and prepare students for the future.</b>							
Action 1	Provide high quality tech support to the school site by having well-trained and supported full-time technical support personnel.			63,000	15,750			78,750
Action 2	Effectively utilize Illuminate for student assessment and reporting. Utilize Tableau software to enhance data reports.	Y					10,044	10,044
Action 3	Maintain a 1:1 iPad ratio for all students.					27,000		27,000
Action 4	To support staff effectiveness and efficiency, provide staff with up to date technology, including replacing outdated technology.					29,200		29,200
Action 5	Maintain high speed internet wireless network with sufficient bandwidth.						26,000	26,000
	<b>TOTAL</b>		4,941,535					
	<b>ITEMS NOT INCLUDED IN LCAP</b>							
	Charter Oversight Fee of 1% of LCFF to Sponsoring District		53,214					
	Other operating expenses, including consulting fees, legal fees, audit, field trips, communications, prof dev, liability insurance, and payroll expenses		114,132					
	General Fund Expenditures (LCAP + Items not included)		5,108,881					
	<b>Total LCFF Revenues</b>							

	HPS	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies & Materials	5000 Services & Other Operating	Total
<b>Goal 1</b>	<b>Create a Culture of Excellence within the school community (students, staff, and parents) to foster a positive school climate, promote a sense of belonging and nurture social, emotional, and academic growth.</b>						
Action 1	Staff Hollister Prep School with servant leadership team to lead development and maintenance of positive school culture and operate a school office with bilingual staff who provide a welcoming environment and support positive and proactive communication with the school community with communications in both English and Spanish. (Principal, VP Ops, VP Culture, Office Staff, SIC, office supplies, 5% copy lease)	303,827	230,819	164,044	15,300	1,326	<b>715,316</b>
Action 2	Purchase curriculum, provide professional development and implement restorative justice practices throughout the school. We will also purchase Panorama, a student climate survey tool, to track the effectiveness of the implementation of restorative justice.				3,400		<b>3,400</b>
Action 3	Provide a clean and safe environment, with facilities maintained and in good repair. Maintain a safe climate for students on our school grounds and in our parking lot by providing adequate yard duty staff to supervise students before and after school, and during recess and lunch. (Operations- Supplies, Ops-Services R&M; Security; Dist Facility Fees; Utilities, yard duty staff, ground main staff)		192,413	38,483	21,000	268,675	<b>520,571</b>
Action 4	Utilize the services of the Navigator Schools Support Office to provide charter management and support in governance, strategy, facilities, human resources, technology, finance, communications, academics, reporting, and operations, and parent engagement enabling site leadership to focus on instruction and culture.					729,714	<b>729,714</b>
<b>Goal 2</b>	<b>All students will receive Data-Driven Instruction in Common Core State Standards (CCSS), Next Generation Science Standards (NGSS) and other California State Standards (ELD, Social Studies) from highly appropriately credentialed teachers and staff.</b>						
Action 1	Appropriately assigned, trained, and credentialed Teachers will provide high quality instruction to all students using data driven strategies.	1,165,607		407,962			<b>1,573,569</b>
Action 2	Teachers in Training will support teacher release time for coaching and professional development and serve as substitute teachers to maintain instructional continuity and help prevent lost learning time.	184,109		64,438			<b>248,547</b>
Action 3	Small Group Instructors (SGIs) will lead small group instruction to target academic skill development at appropriate instructional level based on data.		363,352	90,838			<b>454,190</b>
Action 4	Enhance and modify curriculum and instruction to ensure English Learners have access to CCSS and ELD Standards. This enhancement will be improved professional development and support for instructional staff, and increased planning time to incorporate ELD standards into integrated instructional time.						
Action 5	Purchase nonfiction and fiction books to create classroom libraries in middle school classrooms and provide students with independent reading materials.				20,000		<b>20,000</b>
Action 6	Purchase and utilize standards aligned instructional materials so that all students have access to appropriate curriculum in English Language Arts, Mathematics, Social Science, and Science. (Books; Classroom Supp; Teacher/Paras Supp; Instructional Supp; Science Supp; Curr Software)				58,395	41,892	<b>100,287</b>
Action 7	Continue to implement standards based physical education and instruction in grades K-8.		71,327	17,832			<b>89,159</b>
Action 8	Maintain an additional SGI for first, second and third grades to provide increased individual student and small group support to mitigate learning loss from the pandemic.		103,500	25,875			<b>129,375</b>
<b>Goal 3</b>	<b>Provide weekly coaching and feedback to all staff to support continuous improvement for teaching and student learning.</b>						
Action 1	Site leadership will provide weekly coaching to all teachers, teachers in training and small group instructors, and principal will provide weekly coaching to site leadership.						
Action 2	Support Office personnel will provide weekly coaching to site staff: CAO will coach Principal, Director of IT and Operations will coach Site Technology Assistant, Director of Student Services will coach Resource Teacher.						

<b>Goal 4</b>	<b>Ensure equitable access to curriculum, programs, and pathways for student success through a multi-tiered system of supports.</b>						
Action 1	Provide an inclusive instructional setting for all students with appropriate "push-in" support provided by paraprofessionals with supervision and support from the resource teacher and Director of Student Services.	136,464	379,747	142,699			<b>658,910</b>
Action 2	Maintain a school site Psychologist at .33 FTE to provide regular intervention support for students who are not achieving at grade level and/or demonstrates needs in behavior or social skills. They will also provide intervention for tier 2 and tier 3 students and serve in the role of MTSS Coordinator.	45,763		16,017			<b>61,780</b>
Action 3	Provide summer school for students who are not achieving at grade level.	30,000	15,000	14,250			<b>59,250</b>
Action 4	Provide food service program that serves free and reduced-price breakfast and lunch for eligible students so that all students have equitable opportunity to be well-nourished during school.				85,000		<b>85,000</b>
Action 5	Provide necessary specialist support for all identified needs, including speech and language, occupational therapy, counseling, chronic absenteeism, and assessment.	131,929		46,175		235,000	<b>413,104</b>
<b>Goal 5</b>	<b>Use cutting edge instructional technology to encourage student engagement, increase staff effectiveness to improve student learning, and prepare students for the future.</b>						
Action 1	Provide high quality tech support to the school site by having well-trained and supported full-time technical support personnel.		63,000	15,750			<b>78,750</b>
Action 2	Effectively utilize Illuminate for student assessment and reporting. Utilize Tableau software to enhance data reports.					10,044	<b>10,044</b>
Action 3	Maintain a 1:1 iPad ratio for all students.				28,600		<b>28,600</b>
Action 4	To support staff effectiveness and efficiency, provide staff with up to date technology, including replacing outdated technology.				18,700		<b>18,700</b>
Action 5	Maintain high speed internet wireless network with sufficient bandwidth.					26,000	<b>26,000</b>
	<b>TOTAL</b>	6,024,266					
	<b>ITEMS NOT INCLUDED IN LCAP</b>						
	Charter Oversight Fee of 1% of LCFF to Sponsoring District	52,122					
	Other operating expenses, including consulting fees, legal fees, audit, field trips, communications, prof dev, liability insurance, and payroll expenses	117,083					
	General Fund Expenditures (LCAP + Items not included)	6,193,471					
	<b>Total LCFF Revenues</b>						

	WPS	1000 Certificated Salaries	2000 Classified Salaries	3000 Employee Benefits	4000 Supplies & Materials	5000 Services & Other Operating	Total
<b>Goal 1</b>	<b>Create a Culture of Excellence within the school community (students, staff, and parents) to foster a positive school climate, promote a sense of belonging and nurture social, emotional, and academic growth.</b>						
Action 1	Staff Watsonville Prep School with servant leadership team to lead development and maintenance of positive school culture and operate a school office with bilingual staff who provide a welcoming environment and support positive and proactive communication with the school community with communications in both English and Spanish. (Principal, VP Ops, VP Culture, Office Staff, office supplies, 5% copy lease)	262,500	180,615	137,029	11,500	699	592,343
Action 2	Maintain a 1 FTE counselor to provide counseling and wellness support for students, staff, and WPS families.	59,115		20,690			79,805
Action 3	Purchase curriculum, provide professional development and implement restorative justice practices throughout the school. We will also purchase Panorama, a student climate survey tool, to track the effectiveness of the implementation of restorative justice.				3,400		3,400
Action 4	Provide a clean and safe environment, with facilities maintained and in good repair. Maintain a safe climate for students on our school grounds and in our parking lot by providing adequate yard duty staff to supervise students before and after school, and during recess and lunch. (Operations- Supplies, Ops-Services R&M; Security; Dist Facility Fees; Utilities, yard duty staff, ground main staff)		203,885	40,777	20,000	62,604	327,266
Action 5	Utilize the services of the Navigator Schools Support Office to provide charter management and support in governance, strategy, facilities, human resources, technology, finance, communications, academics, reporting, and operations, and parent engagement enabling site leadership to focus on instruction and culture.					618,520	618,520
<b>Goal 2</b>	<b>All students will receive Data-Driven Instruction in Common Core State Standards (CCSS), Next Generation Science Standards (NGSS) and other California State Standards (ELD, Social Studies) from highly appropriately credentialed teachers and staff.</b>						
Action 1	Appropriately assigned, trained, and credentialed Teachers will provide high quality instruction to all students using data driven strategies.	797,037		278,963			1,076,000
Action 2	Teachers in Training will support teacher release time for coaching and professional development and serve as substitute teachers to maintain instructional continuity and help prevent lost learning time.	192,038		67,213			259,251
Action 3	Small Group Instructors (SGIs) will lead small group instruction to target academic skill development at appropriate instructional level based on data.		251,415	62,854			314,269
Action 4	Enhance and modify curriculum and instruction to ensure English Learners have access to CCSS and ELD Standards. This enhancement will be improved professional development and support for instructional staff, and increased planning time to incorporate ELD standards into integrated instructional time.						
Action 5	Purchase and utilize standards aligned instructional materials so that all students have access to appropriate curriculum in English Language Arts, Mathematics, Social Science, and Science. (Books; Classroom Supp; Teacher/Paras Supp; Instructional Supp; Science Supp; Curr Software)				49,200	31,377	80,577
Action 7	Maintain additional SGI for first, second and third grades to provide increased individual student and small group support to mitigate learning loss from the pandemic.		92,400	23,100			115,500
<b>Goal 3</b>	<b>Provide weekly coaching and feedback to all staff to support continuous improvement for teaching and student learning.</b>						
Action 1	Site leadership will provide weekly coaching to all teachers, teachers in training and small group instructors, and principal will provide weekly coaching to site leadership.						
Action 2	Support Office personnel will provide weekly coaching to site staff: CAO will coach Principal, Director of IT and Operations will coach Site Technology Assistant, Director of Student Services will coach Resource Teacher.						
<b>Goal 4</b>	<b>Ensure equitable access to curriculum, programs, and pathways for student success through a multi-tiered system of supports.</b>						

Action 1	Provide an inclusive instructional setting for all students with appropriate "push-in" support provided by paraprofessionals with supervision and support from the resource teacher and Director of Student Services.	110,815	222,839	94,495			<b>428,149</b>
Action 2	Maintain a school site Psychologist at .33 FTE to provide regular intervention support for students who are not achieving at grade level and/or demonstrates needs in behavior or social skills. They will also provide intervention for tier 2 and tier 3 students and serve in the roll of MTSS Coordinator.	21,642		7,575			<b>29,217</b>
Action 3	Provide summer school for students who are not achieving at grade level.	25,000	10,000	11,250			<b>46,250</b>
Action 4	Provide food service program that serves free and reduced-price breakfast and lunch for eligible students so that all students have equitable opportunity to be well-nourished during school.		30,652	7,663	150,000		<b>188,315</b>
Action 5	Provide necessary specialist support for all identified needs, including speech and language, occupational therapy, counseling, chronic absenteeism, and assessment.	64,667		22,633		61,200	<b>148,500</b>
<b>Goal 5</b>	<b>Use cutting edge instructional technology to encourage student engagement, increase staff effectiveness to improve student learning, and prepare students for the future.</b>						
Action 1	Provide high quality tech support to the school site by having well-trained and supported full-time technical support personnel.		48,300	12,075			<b>60,375</b>
Action 2	Effectively utilize Illuminate for student assessment and reporting. Utilize Tableau software to enhance data reports.					10,044	<b>10,044</b>
Action 3	Maintain a 1:1 iPad ratio for all students.				26,200		<b>26,200</b>
Action 4	To support staff effectiveness and efficiency, provide staff with up to date technology, including replacing outdated technology.				12,200		<b>12,200</b>
Action 5	Maintain high speed internet wireless network with sufficient bandwidth.					10,914	<b>10,914</b>
	<b>TOTAL</b>	4,427,095					
	<b>ITEMS NOT INCLUDED IN LCAP</b>						
	Charter Oversight Fee of 1% of LCFF to Sponsoring District	44,180					
	Other operating expenses, including consulting fees, legal fees, audit, field trips, communications, prof dev, liability insurance, and payroll expenses	81,133					
	General Fund Expenditures (LCAP + Items not included)	4,552,408					
	<b>Total LCFF Revenues</b>						

<b>Goal 1</b>				
Staff Surveys	70% feel proud	70% would recommend working here		
parent Surveys	70% feel student is safe	70% satisfied with academic results		
Student surveys	70% feel proud	70% feel adults care about them		
Suspension Rates	less than 2%			
Student attendance as a measure of student engagement	average of 96%	WPS 94%		
Chronic Absenteeism	Less than 10%	WPS less than 17%		
<b>Goal 2</b>				
SBAC scores	Math +3 from DFS prior year			
	ELA +3 from DFS prior year			
	Science +3 DFS from prior year			
EL progress	New baseline set with actuals from 20-21 dashboard			
WPS				
NWEA Assessment	Fall Assessment data			
Navigator will use NWEA MAP to assess students in ELA and Math	Students will take this assessment 3 times a year - fall, winter and spring			
<b>Goal 3</b>				
Coaching Log/Meeting Records	Weekly coaching for teachers an average of 20 times a school year			
	Weekly coaching for SGIs an average of 20 times a school year			
	Weekly coaching for admins an average of 20 times a school year			
<b>Goal 4</b>				
% of all students placed in inclusive environment	99%			
% of students not meeting standards on SBAC who receive intervention support	99%			
<b>Goal 5</b>				
% of students with a 1:1 Ipad ratio	100%			
% of students with access to adaptive applications to support personalized learning	100%			
% customer satisfaction: IT job tickets resolved satisfactorily	93%			

# Coversheet

## Preliminary Budget 2022-23

<b>Section:</b>	II. Committees
<b>Item:</b>	H. Preliminary Budget 2022-23
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	<ol style="list-style-type: none"><li>1. 2022_23 Revised Preliminary Budget.pdf</li><li>2. 2022_23 Preliminary Budget Comparisons.pdf</li></ol>





## 2022-23 Proposed Budget Narrative Board of Directors Meeting

### 2022-23 Proposed Budget Narrative

	Net Income (GAAP)	Projected Beginning Fund Balance	Projected Ending Fund Balance
Gilroy Prep School (GPS)	185K	2.1M	2.3M
Hollister Prep School (HPS)	128K	2.0M	2.1M
Watsonville Prep School (WPS)	77K	700K	800K
Charter Management Organization (CMO)	-122K	2.8M	2.7M
<b>Total</b>	300K	7.6M	7.8M

#### ■ GPS Proposed Budget

- Using the latest Fiscal Crisis & Management Assistance Team (FCMAT) calculator for Local Control Funding Formula (LCFF) revenue for 540 students, which includes a COLA increase of 5.33%
- ESSER II & III funding in the amount of \$500,000 has been added into the revenue
- Includes 5% COLA increase for salaries
- CalSTRS rate increase to 18.2% from 16.92%
- Support Office management fee of 14% of LCFF
- Reduces state funding by \$488,900 from 2021-22 due to not receiving additional AB86 funding (COVID related)

#### ■ HPS Proposed Budget

- Using the latest Fiscal Crisis & Management Assistance Team (FCMAT) calculator for Local Control Funding Formula (LCFF) revenue or 540 students, which includes a COLA increase of 5.33%
- ESSER II & III funding in the amount of \$630,000 has been added into the revenue
- Includes 5% COLA increase for salaries
- CalSTRS rate increase to 18.2% from 16.92%
- Support Office management fee of 14% of LCFF
- Reduces state funding by \$500,000 from 2021-22 due to not receiving additional AB86 funding (COVID related)



■ WPS Proposed Budget

- Using the latest Fiscal Crisis & Management Assistance Team (FCMAT) calculator for Local Control Funding Formula (LCFF) revenue for 385 students, which includes a COLA increase of 5.33%
- ESSER II & III funding in the amount of \$200,000 has been added into the revenue
- Donations & Grants total of \$100,000 compared to \$200,500 from 2021-22
- Includes 5% COLA increase for salaries
- CalSTRS rate increase to 18.2% from 16.92%
- Support Office management fee of 14% of LCFF
- Annual increase in rent per long-term lease, partially offset by increase in SB 740 rent reimbursement revenue resulting from increased enrollment
- Includes staffing for new grade level
  - 2 FTE Teachers
  - 1 FTE SGI
  - 1 FTE Paraprofessional
  - 1 FTE Accelerated Learning (AR) Specialist
  - 1 FTE Yard Duties
- Reduces AB86 state funding by \$245,800 from 2021-22 due to not receiving additional AB86 funding (COVID related)

■ CMO Proposed Budget

- Donations & Grants total is \$750,000 compared to \$500,000 from 2021-22 which includes \$200,000 in new funding for Model Providing
- 2021-22. Management fees are as follows:
  - HPS - 14%
  - GPS - 14%
  - WPS - 14%
- Includes 5% COLA increase for salaries
- CalSTRS rate increase to 18.2% from 16.92%



- Additional Staff
  - 1 FTE Development Staff
  - 1 FTE IT Coordinator
  - 1 FTE Middle School Innovation Coordinator
  - 1 FTE Curriculum Coordinator
  - .5 FTE HR Support
- The negative net income is based on the following:
  - \*\*Utilizing \$160,000 fund balance reserves from grants received in 2021-22 and prior years for Model Providing to address priorities in this program, including professional development and marketing

Navigator Schools - 2022-23 Preliminary Budget																
				GPS			HPS			WPS			CMO			
	Total 2022-23	Board Approved	\$ Change		Board Approved	\$ Change		Board Approved	% Change		Board Approved	% Change		Board Approved	\$ Change	
	Prelim Budget	Budget		Prelim Budget	Budget		Prelim Budget	Budget		Prelim Budget	Budget		Prelim Budget	Budget		
	2022-23	2021-22		2022-23	2021-22		2022-23	2021-22		2022-23	2021-22		2022-23	2021-22		
Enrollment Projection	1465	1395		540	540	0.00%	540	540	0	385	315					
REVENUE:																
LCFF Revenue	15,352,796	13,469,729	\$1,883,067	5,431,034	4,940,034	\$491,000	5,439,539	5,012,919	\$426,620	4,482,223	3,516,776	\$965,447.00	0	0		
Federal Revenue	2,647,575	1,960,415	\$687,160	928,541	670,334	\$258,207	926,091	680,481	\$245,610	792,944	609,600	\$183,344.00	0	0		
Other State Revenue	1,708,973	2,761,254	-\$1,052,281	488,215	968,992	-\$480,777	471,780	964,555	-\$492,775	748,977	827,707	-\$78,729.84	0	0		
Donations & Grants	815,000	715,500	\$99,500	7,500	7,500	\$0	7,500	7,500	\$0	50,000	200,500	-\$150,500.00	750,000	500,000	\$250,000	
Other Revenue	78,178	110,929	-\$32,751	23,878	48,729	-\$24,851	20,000	20,000	\$0	7,300	15,200	-\$7,900.00	27,000	27,000	\$0	
CMO Management Fees	2,149,391	2,072,137	\$77,254						\$0				2,149,391	2,072,137	\$77,254	
REVENUE	22,751,914	21,089,964	\$1,661,950	6,879,168	6,635,589	\$0	6,864,910	6,685,455	\$179,455	6,081,444	5,169,783	\$911,661.16	2,926,391	2,599,137	\$327,254	
EXPENDITURES:																
Salaries	12,611,876	10,932,834	\$1,679,042	3,849,646	3,500,463	\$349,183	3,822,726	3,532,404	\$290,322	2,939,358	2,390,528	\$548,830.00	2,000,146	1,509,439	\$490,707	
Benefits & Taxes	3,263,024	2,809,085	\$453,939	962,841	854,713	\$108,128	965,974	844,437	\$121,537	800,669	651,695	\$148,974.00	533,540	458,240	\$75,300	
Books & Supplies	1,196,111	1,243,740	-\$47,629	400,846	554,750	-\$153,904	269,115	382,850	-\$113,735	487,750	227,740	\$260,010.00	38,400	38,400	\$0	
Services & Other Operating Expen	3,264,251	3,245,328	\$18,923	721,012	780,212	-\$59,200	917,566	939,918	-\$22,352	1,149,208	1,144,152	\$5,055.57	476,465	381,046	\$95,419	
CMO Management Fees	2,149,391	2,072,138	\$77,253	760,345	772,605	-\$12,260	761,535	782,809	-\$21,273	627,511	516,724	\$110,787.22	0	0	\$0	
Capital Outlay	0	0	\$0		0	\$0	0	0	\$0	0	0	\$0.00	0	0	\$0	
EXPENDITURES	22,484,653	20,303,125	\$2,181,528	6,694,689	6,462,743	\$231,946	6,736,917	6,482,418	\$254,500	6,004,496	4,930,839	\$1,073,656.79	3,048,551	2,387,125	\$661,426	
REVENUE LESS EXPENDITURES	267,261	786,839		184,479	172,846		127,993	203,037		76,948	238,944		-122,160	212,012		
Beginning Fund Balance	7,567,989			2,056,307			2,012,549			698,417			**\$160,000 from the Model Providing fund balance (see narrative)**			
Ending Fund Balance	7,835,250			2,240,786			2,140,542			775,365			2,800,716			

GPS	<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
<b>REVENUE:</b>			
<b>Total 8000 · Gnl Purpose Entitlement LCFF</b>	<b>5,431,034</b>	<b>5,674,437</b>	<b>5,871,946</b>
<b>Total 8100 · 8299 Federal Revenue</b>	<b>928,541</b>	<b>436,911</b>	<b>445,450</b>
<b>Total 8300 · 8599 State Revenues</b>	<b>488,215</b>	<b>496,016</b>	<b>503,682</b>
<b>Total 8600 · 8699 Other Local Revenue</b>	<b>23,878</b>	<b>23,956</b>	<b>24,035</b>
<b>Total 8800-89 · Donations/Fundraising</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>Total Revenue</b>	<b>6,879,168</b>	<b>6,638,821</b>	<b>6,852,613</b>
<b>EXPENSES:</b>			
<b>Total 1000 - 2999 Salaries</b>	<b>3,849,646</b>	<b>3,535,496</b>	<b>3,641,561</b>
<b>Total 3000 - 3999 Taxes &amp; benefits</b>	<b>962,841</b>	<b>900,321</b>	<b>936,722</b>
<b>Total 4000 · 4999 Books &amp; Supplies</b>	<b>400,846</b>	<b>408,823</b>	<b>416,959</b>
<b>Total 5000 · 5999 Services &amp; Other Oper. Exp</b>	<b>1,481,357</b>	<b>1,509,742</b>	<b>1,553,774</b>
<b>Total 6000 · Capital Outlay</b>		<b>0</b>	<b>0</b>
<b>TOTAL EXPENSES</b>	<b>6,694,689</b>	<b>6,354,382</b>	<b>6,549,016</b>
<b>NET REVENUE</b>	<b>184,479</b>	<b>284,439</b>	<b>303,597</b>
Add back capital outlay		0	0
<b>Total Net Revenue GAAP</b>	<b>184,479</b>	<b>284,439</b>	<b>303,597</b>
Beginning of Year Fund Balance	2,056,307	2,240,786	2,525,225
<b>End of Year Fund Balance</b>	<b>2,240,786</b>	<b>2,525,225</b>	<b>2,828,821</b>

HPS	2022-23	2023-24	2024-25	
<b>REVENUE:</b>				
<b>Total 8000 · Gnl Purpose Entitlement LCFF</b>	<b>5,439,539</b>	<b>5,722,774</b>	<b>5,936,228</b>	
<b>Total 8100 · 8299 Federal Revenue</b>	<b>926,091</b>	<b>301,812</b>	<b>307,649</b>	
<b>Total 8300 · 8599 State Revenues</b>	<b>471,780</b>	<b>479,150</b>	<b>486,668</b>	
<b>Total 8600 · 8699 Other Local Revenue</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	
<b>Total 8800-89 · Donations/Fundraising</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	
<b>Total Revenue</b>	<b>6,864,910</b>	<b>6,531,237</b>	<b>6,758,045</b>	
<b>EXPENSES:</b>				
<b>Total 1000 - 2999 Salaries</b>	<b>3,822,726</b>	<b>3,508,576</b>	<b>3,613,833</b>	
<b>Total 3000 - 3999 Taxes &amp; benefits</b>	<b>965,974</b>	<b>878,204</b>	<b>909,606</b>	
<b>Total 4000 · 4999 Books &amp; Supplies</b>	<b>269,115</b>	<b>274,497</b>	<b>279,987</b>	
<b>Total 5000 · 5999 Services &amp; Other Oper. Exp</b>	<b>1,679,102</b>	<b>1,707,856</b>	<b>1,579,145</b>	
<b>Total 6000 · Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL EXPENSES</b>	<b>6,736,917</b>	<b>6,369,132</b>	<b>6,382,571</b>	
<b>NET REVENUE</b>	<b>127,993</b>	<b>162,105</b>	<b>375,474</b>	
Add back capital outlay	0			
<b>Total Net Revenue GAAP</b>	<b>127,993</b>	<b>162,105</b>	<b>375,474</b>	
Beginning of Year Fund Balance	2,012,549	2,140,542	2,302,646	
<b>End of Year Fund Balance</b>	<b>2,140,542</b>	<b>2,302,646</b>	<b>2,678,120</b>	

WPS	2022-23	2023-24	2024-25
<b>REVENUE:</b>			
<b>Total 8000 · Gnl Purpose Entitlement LCFF</b>	<b>4,482,223</b>	<b>5,040,215</b>	<b>5,782,126</b>
<b>Total 8100 · 8299 Federal Revenue</b>	<b>792,944</b>	<b>687,451</b>	<b>771,265</b>
<b>Total 8300 · 8599 State Revenues</b>	<b>748,977</b>	<b>866,151</b>	<b>965,374</b>
<b>Total 8600 · 8699 Other Local Revenue</b>	<b>7,300</b>	<b>20,500</b>	<b>20,500</b>
<b>Total 8800-89 · Donations/Fundraising</b>	<b>50,000</b>	<b>51,500</b>	<b>51,500</b>
<b>Total Revenue</b>	<b>6,081,444</b>	<b>6,665,817</b>	<b>7,590,766</b>
<b>EXPENSES:</b>			
<b>Total 1000 - 2999 Salaries</b>	<b>2,939,358</b>	<b>2,934,025</b>	<b>3,166,073</b>
<b>Total 3000 - 3999 Taxes &amp; benefits</b>	<b>800,669</b>	<b>874,082</b>	<b>962,928</b>
<b>Total 4000 · 4999 Books &amp; Supplies</b>	<b>487,750</b>	<b>517,127</b>	<b>553,245</b>
<b>Total 5000 · 5999 Services &amp; Other Oper. Exp</b>	<b>1,776,719</b>	<b>1,951,187</b>	<b>2,135,195</b>
<b>Total 6000 · Capital Outlay</b>			
<b>TOTAL EXPENSES</b>	<b>6,004,496</b>	<b>6,276,421</b>	<b>6,817,442</b>
<b>NET REVENUE</b>	<b>76,948</b>	<b>389,396</b>	<b>773,324</b>
Add back capital outlay			
<b>Total Net Revenue GAAP</b>	<b>76,948</b>	<b>389,396</b>	<b>773,324</b>
<b>Beginning of Year Fund Balance</b>	<b>698,417</b>	<b>775,365</b>	<b>1,164,762</b>
<b>End of Year Fund Balance</b>	<b>775,365</b>	<b>1,164,762</b>	<b>1,938,086</b>

<b>CMO</b>	Proposed Budget		
	2022-23	2023-24	2024-25
<b>REVENUE:</b>			
<b>Total 8600 · 8699 Other Local Revenue</b>	<b>2,176,391</b>	<b>2,328,780</b>	<b>2,490,733</b>
<b>Total 8800-89 · Donations/Fundraising</b>	<b>750,000</b>	<b>500,000</b>	<b>500,000</b>
<b>Total Revenue</b>	<b>2,926,391</b>	<b>2,828,780</b>	<b>2,990,733</b>
<b>EXPENSES:</b>			
<b>Total 1000 - 2999 Salaries</b>	<b>2,000,146</b>	<b>2,060,150</b>	<b>2,121,955</b>
<b>Total 3000 - 3999 Taxes &amp; benefits</b>	<b>533,540</b>	<b>552,531</b>	<b>580,846</b>
<b>Total 4000 · 4999 Books &amp; Supplies</b>	<b>38,400</b>	<b>40,260</b>	<b>40,747</b>
<b>Total 5000 · 5999 Services &amp; Other Oper. Exp</b>	<b>476,465</b>	<b>419,342</b>	<b>422,277</b>
<b>TOTAL EXPENSES</b>	<b>3,048,551</b>	<b>3,072,283</b>	<b>3,165,826</b>
<b>NET REVENUE</b>	<b>-122,160</b>	<b>-243,504</b>	<b>-175,093</b>
Beginning of Year Fund Balance	2,800,769	2,678,609	2,435,106
<b>End of Year Fund Balance</b>	<b>2,678,609</b>	<b>2,435,106</b>	<b>2,260,013</b>



Navigator Schools - 2022-23 Preliminary Budget				
<b>GPS</b>				
	<b>May 10, 2022</b>	<b>Feb 28, 2022</b>		
	<b>Prelim Budget 2</b>	<b>Prelim Budget 1</b>	<b>Difference</b>	<b>Notes</b>
	<b>2022-23</b>	<b>2022-23</b>		
<i>Enrollment Projection</i>	540	540	0	
<b>REVENUE:</b>				
LCFF Revenue	5,431,034	5,321,402	109,632	New FCMAT calculation ran
Federal Revenue	928,541	928,541	0	
Other State Revenue	488,215	488,215	0	
Donations & Grants	7,500	7,500	0	
Other Revenue	23,878	49,304	-25,426	Removed student food revenue due to free food service for students
CMO Management Fees	0	0	0	
<b>REVENUE</b>	<b>6,879,168</b>	<b>6,794,962</b>	<b>84,206</b>	
<b>EXPENDITURES:</b>				
Salaries	3,849,646	3,785,471	64,175	Actual salary totals with 5% increase after working with HR to confirm
Benefits & Taxes	962,841	935,609	27,232	Benefits increase with the salary increase
Books & Supplies	400,846	355,386	45,460	Water filtration systems and technology added
Services & Other Operating Expen	721,012	670,313	50,699	Valor professional development added and additional software added
CMO Management Fees	760,345	744,996	15,349	14% of new LCFF revenue
Capital Outlay	0	0	0	
<b>EXPENDITURES</b>	<b>6,694,689</b>	<b>6,491,775</b>	<b>202,914</b>	
<b>REVENUE LESS EXPENDITURES</b>	<b>184,479</b>	<b>303,187</b>	<b>-118,708</b>	

Navigator Schools - 2022-23 Preliminary Budget				
<b>HPS</b>				
	<b>May 10, 2022</b>	<b>Feb 28, 2022</b>		
	<b>Prelim Budget 2</b>	<b>Prelim Budget 1</b>	<b>Difference</b>	<b>Notes</b>
	<b>2022-23</b>	<b>2022-23</b>		
<i>Enrollment Projection</i>	540	540	0	
<b>REVENUE:</b>				
LCFF Revenue	5,439,539	5,212,243	227,296	New FCMAT calculation ran
Federal Revenue	926,091	926,091	0	
Other State Revenue	471,780	471,780	0	
Donations & Grants	7,500	7,500	0	
Other Revenue	20,000	20,000	0	
CMO Management Fees			0	
<b>REVENUE</b>	<b>6,864,910</b>	<b>6,637,614</b>	<b>227,296</b>	
<b>EXPENDITURES:</b>				
Salaries	3,822,726	3,852,319	-29,593	Actual salary totals with 5% increase after working with HR to confirm
Benefits & Taxes	965,974	907,364	58,610	Benefits increase with the salary increase
Books & Supplies	269,115	224,985	44,130	Water filtration systems and technology added
Services & Other Operating Expense	917,566	844,169	73,397	Valor professional development added and additional software added
CMO Management Fees	761,535	729,714	31,821	14% of new LCFF revenue
Capital Outlay	0	0	0	
<b>EXPENDITURES</b>	<b>6,736,917</b>	<b>6,558,551</b>	<b>178,366</b>	
<b>REVENUE LESS EXPENDITURES</b>	<b>127,993</b>	<b>79,063</b>	<b>48,930</b>	

Navigator Schools - 2022-23 Preliminary Budget				
<b>WPS</b>				
	<b>May 10, 2022</b>	<b>Feb 28, 2022</b>		
	<b>Prelim Budget 2</b>	<b>Prelim Budget 1</b>	<b>Difference</b>	<b>Notes</b>
	<b>2022-23</b>	<b>2022-23</b>		
<i>Enrollment Projection</i>	385	385	0	
<b>REVENUE:</b>				
LCFF Revenue	4,482,223	4,418,002	64,221	New FCMAT Calc
Federal Revenue	792,944	518,992	273,952	Recalculated revenue using updated student counts
Other State Revenue	748,977	688,198	60,779	Recalculated revenue using updated student counts
Donations & Grants	50,000	57,700	-7,700	Reduced donations
Other Revenue	7,300	18,700	-11,400	Removed student food revenue due to free food service for students
CMO Management Fees			0	
<b>REVENUE</b>	<b>6,081,444</b>	<b>5,701,592</b>	<b>379,852</b>	
<b>EXPENDITURES:</b>				
Salaries	2,939,358	2,797,893	141,465	Actual salary totals with 5% increase after working with HR to confirm
Benefits & Taxes	800,669	771,070	29,599	Benefits increase with the salary increase
Books & Supplies	487,750	253,700	234,050	Technology and furniture added for new grade level
Services & Other Operating Expense	1,149,208	1,092,361	56,847	Valor professional development added and additional software added
CMO Management Fees	627,511	618,520	8,991	14% of new LCFF revenue
Capital Outlay	0	0	0	
<b>EXPENDITURES</b>	<b>6,004,496</b>	<b>5,533,544</b>	<b>470,952</b>	
<b>REVENUE LESS EXPENDITURES</b>	<b>76,948</b>	<b>168,048</b>	<b>-91,100</b>	

Navigator Schools - 2022-23 Preliminary Budget				
<b>CMO</b>				
	<b>May 10, 2022</b>	<b>Feb 28, 2022</b>		
	<b>Prelim Budget 2</b>	<b>Prelim Budget 1</b>	<b>Difference</b>	<b>Notes</b>
	<b>2022-23</b>	<b>2022-23</b>		
<i>Enrollment Projection</i>				
<b>REVENUE:</b>				
LCFF Revenue	0	0	0	
Federal Revenue	0	0	0	
Other State Revenue	0	0	0	
Donations & Grants	750,000	350,000	400,000	Added additional grant funding
Other Revenue	27,000	27,000	0	
CMO Management Fees	2,149,391	2,093,231	56,160	14% of higher LCFF revenue
<b>REVENUE</b>	<b>2,926,391</b>	<b>2,470,231</b>	<b>456,160</b>	
<b>EXPENDITURES:</b>				
				Actual salary totals with 5% increase after working with HR to confirm and addition of 4.5 new positions: 1 Curriculum Coordinator, 1 Development Staff, 1 Middle School Innovation Coordinator, 1 IT Coordinator, and . 5 HR Support
Salaries	2,000,146	1,516,881	483,265	
Benefits & Taxes	533,540	460,092	73,448	Benefits increase with the salary increase
Books & Supplies	38,400	78,400	-40,000	Reduced technology and operations supplies
				Added additional marketing funds, consulting funds, and professional development/travel funds
Services & Other Operating Expenses	476,465	387,417	89,048	
CMO Management Fees	0	0	0	
Capital Outlay	0	0	0	
<b>EXPENDITURES</b>	<b>3,048,551</b>	<b>2,442,790</b>	<b>605,761</b>	
<b>REVENUE LESS EXPENDITURES</b>	<b>-122,160</b>	<b>27,441</b>	<b>-149,601</b>	

# Coversheet

## GPS and HPS Facilities, Proposition 51

<b>Section:</b>	II. Committees
<b>Item:</b>	I. GPS and HPS Facilities, Proposition 51
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	Prop 51 Fac Memo and Materials.pdf



Date: May 5, 2022

To: Board of Directors of Navigator Schools

From: Kevin Sved, CEO

Subject: Gilroy Prep and Hollister Prep Facilities

Gilroy Prep School (GPS) and Hollister Prep School (HPS) have facilities challenges that need to be addressed. This memo discusses these needs and explains how a current process to apply for funding through California's [Charter School Facilities Program](#) can help meet these needs.

### **GPS Facilities Needs**

GPS has the following facilities needs.

1. Replace parking that will be lost as a result of the renovation of the co-located South Valley Middle School site
2. Improve traffic flow during drop-off and pick-up
3. Determine a plan for long-range use of the current South Valley field that is shared with Gilroy Prep School and which South Valley will no longer utilize after the South Valley renovation is completed (estimated October 2023)
4. Replace failed asphalt on the GPS playground
5. Replace the playground climbing structure
6. Add two classrooms for transitional kindergarten (TK) due to the impending expansion of universal TK and two kindergarten classrooms that meet state Title 5 requirements (including the addition of one student restroom and an expansion to 1,350 sf of classroom space compared to the standard 960 sf)
7. Add a separate playground for TK and kindergarten
8. Convert two existing kindergarten classrooms to support intervention and to create an additional library
9. Add one or two additional adult bathrooms

### **HPS Facilities Needs**

Currently, HPS utilizes portable classrooms on both the north and south sides of R.O. Hardin Elementary. This places a strain on R.O. Hardin, and the situation is becoming an issue of increasing concern for the Hollister School District. Over time, R.O. Hardin will need the 7 portables that HPS uses on the south side of the campus. Furthermore, over the next 10 years, the portables on the north side of the campus that HPS utilizes will likely require renovation or replacement due to the age of the buildings. Because of the limited space on the north side of the campus where HPS is currently located, addressing these needs will likely require removing and replacing the existing classrooms with a more efficient facility footprint. In addition, HPS has the following facilities needs.

1. Improve traffic flow, especially at drop-off and pick-up time
2. Add one additional student restroom unit
3. Add two classrooms for transitional kindergarten (TK)
4. Add one classroom to support intervention and one classroom to serve as a library
5. Accommodate additional Special Education space

6. Add a staff lounge/workroom
7. Add two or three additional adult bathrooms

### **California's Charter School Facilities Program and Proposition 51**

California operates the [Charter School Facilities Program](#) (CSFP) to administer public funds allocated to support charter schools in meeting facilities needs. Funding is typically not available unless so authorized by voters through state bonds. [Proposition 51](#) was approved on November 8, 2016 by statewide ballot, authorizing \$9 billion in general obligation bonds for K-12 school and community college facilities, with \$500m set aside for charter schools. The Office of Public School Construction (OPSC) allocated the \$500m to charter schools through a competitive process in 2017. Navigator applied for both Gilroy Prep and Hollister Prep and was not awarded funds during that round. In February 2022, the OPSC released application guidelines for \$96m of the original \$500m that was not utilized by the awardees of the grants. Navigator intends to apply for these funds to support projects to meet the facilities needs described above. If funded, the grants will cover fifty-percent of eligible expenses. For the remaining fifty-percent of eligible expenses, the CSFP provides long-term, low-interest loans to support the project.

### **Next Steps**

The CSFP applications are due by June 3, 2022 and will require approval by the Navigator Schools Board of Directors. This approval will authorize the CEO to submit the applications for rehabilitation and new construction on behalf of both Gilroy Prep School and Hollister Prep School. To qualify for funding, the applicant and charter school must be deemed financially sound by the California School Finance Authority. An additional eligibility requirement is an approved agreement with the school district indicating support for the application and a willingness to consider providing the charter school access to the district-owned property as long as the charter school is operational. A formal and detailed legal agreement is not required at this stage in the process.

To gain support from Gilroy Unified School District and Hollister School District, Navigator staff has initiated a series of meetings with the facilities staff and the superintendents of both Gilroy Unified School District and Hollister School District to discuss the needs and opportunities. With the superintendents' support, Navigator staff presented information to the school boards of both districts in April with the goal of receiving board approval during their May 2022 meetings in advance of the June 3 deadline. Staff are working with a consultant and Pacific Charter School Development to prepare the applications. Additionally, Marty Hochroth from Artik Architecture (who designed Watsonville Prep School) is working with Navigator to prepare preliminary site plans that are required for the application. The latest preliminary site plans are attached. In the event that the applications are not funded, we anticipate seeking alternative financing strategies to meet these facilities needs.

### **Attachments**

- Draft agreements in support of application
- Preliminary site plans

Charter School Facilities Program Use Agreement  
Between Gilroy Unified School District and Navigator Schools  
May \_\_, 2022

***DRAFT***

**Purpose of Agreement**

The purpose of this agreement is to apply for state funding to rehabilitate school buildings on the South Valley Middle School Campus for the use of Gilroy Prep School (GPS), a charter school operated by Navigator Schools, a 501(c)3 non-profit corporation.

**Background**

With the passage of Proposition 51 in November 2016, \$500 million has been made available for the Charter School Facilities Program (CSFP). The CSFP provides preliminary apportionments for new construction projects and rehabilitation of district owned existing facilities that are at least 15-years old. A requirement of the application process is an agreement between the school district and the charter school for use of the facilities to be rehabilitated.

**The Needs**

Navigator Schools seeks to make improvements to the section of the South Valley campus provided by Gilroy Unified School District School (the “District”) for GPS. Specific improvements may include rehabilitating one or more classrooms that are older than fifteen years, replacing failed asphalt, and adding two classrooms to support universal transitional kindergarten.

**Agreement**

This agreement acknowledges the District’s support of Navigator Schools’ intention to apply for CSFP apportionment in order to rehabilitate the school facilities at the South Valley Middle School Campus, and the District’s willingness to begin negotiations regarding additional agreements required prior to the release of the funds. However, it is understood that if agreements cannot be reached, the project will not move forward.

Once signed, this agreement is to be submitted by Navigator Schools with the application for funding. If funding is approved by the State, it is understood that formal agreements with the District will be required prior to receiving funds. If formal agreements cannot be reached, the request for funding will be withdrawn. It is further understood that all improvements made to the site must be approved in advance by the District as well as the appropriate state agencies.

By: \_\_\_\_\_  
Dr. Deborah Flores, Superintendent  
Gilroy Unified School District

By: \_\_\_\_\_  
Kevin Sved, CEO  
Navigator Schools

*The agreement was discussed and approved at a Gilroy Unified School District Board of Trustees meeting on May \_\_, 2022.*



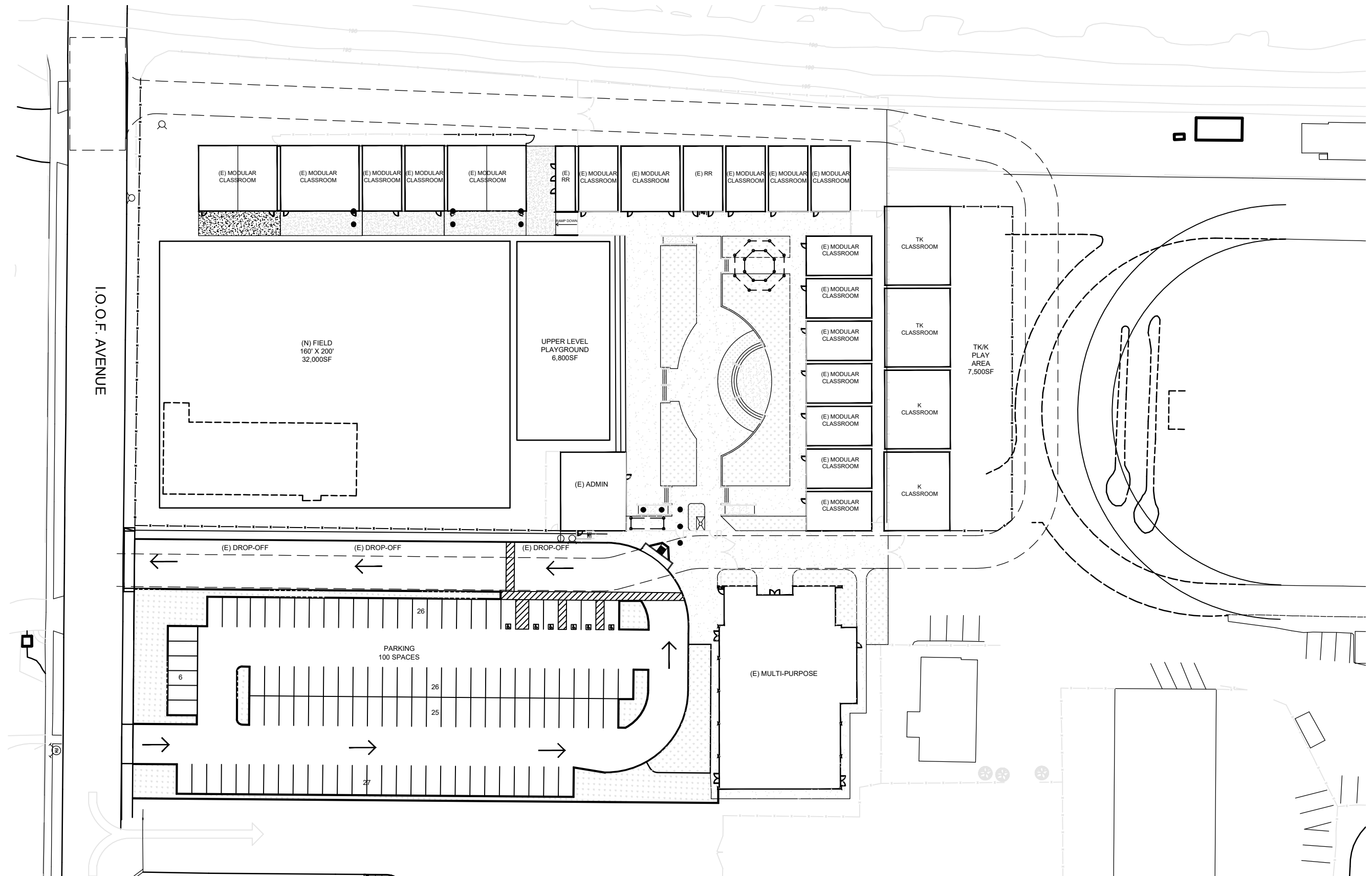
*By:* \_\_\_\_\_ *Board Secretary*

*Ayes:*

*Noes:*

*Abstain:*

*Absent:*



GILROY PREP SCHOOL  
CONCEPTUAL SITE PLAN  
NAVIGATOR SCHOOLS

SCALE: 1" = 60'  
PLOT DATE: 5/2/2022 5:02:21 PM



Charter School Facilities Program Use Agreement  
Between Hollister School District and Navigator Schools  
May 24, 2022

***DRAFT***

**Purpose of Agreement**

The purpose of this agreement is to apply for state funding to rehabilitate school buildings on the R.O. Hardin Elementary School Campus for the use of Hollister Prep School (HPS), a charter school operated by Navigator Schools, a 501(c)3 non-profit corporation.

**Background**

With the passage of Proposition 51 in November 2016, \$500 million has been made available for the Charter School Facilities Program (CSFP). The CSFP provides preliminary apportionments for new construction projects and rehabilitation of district owned existing facilities that are at least 15-years old. A requirement in the program's regulations is the inclusion in the initial funding application of evidence of support by the district's board for the use of such funds to improve the condition of their facilities. Further, if the charter school does receive funding under this program, the regulations also state that the school district and the charter school will develop an agreement for the continued use of the facilities to be rehabilitated.

**The Needs**

Navigator Schools seeks to make improvements to the section of the R.O. Hardin campus provided by Hollister School District School (the "District") for HPS. Specific improvements may include rehabilitating one or more classrooms that are older than fifteen years, replacing one or more classrooms with new construction, and adding two classrooms to support universal transitional kindergarten.

**Agreement**

This agreement acknowledges the District's support of Navigator Schools' intention to apply for CSFP apportionment in order to rehabilitate the school facilities at the R.O. Hardin Elementary School Campus, and the District's willingness to begin negotiations regarding additional agreements required prior to the release of the funds. However, it is understood that if agreements cannot be reached, the project will not move forward.

Once signed, this agreement is to be submitted by Navigator Schools with the application for funding. If funding is approved by the State, it is understood that formal agreements with the District will be required prior to receiving funds. If formal agreements cannot be reached, the request for funding will be withdrawn. It is further understood that all improvements made to the site must be approved in advance by the District as well as the appropriate state and local agencies.

By: \_\_\_\_\_  
Erika Sanchez, Superintendent  
Hollister School District

By: \_\_\_\_\_  
Kevin Sved, CEO  
Navigator Schools

*The agreement was discussed and approved at a Hollister School District Board of Trustees meeting on May 24, 2022.*

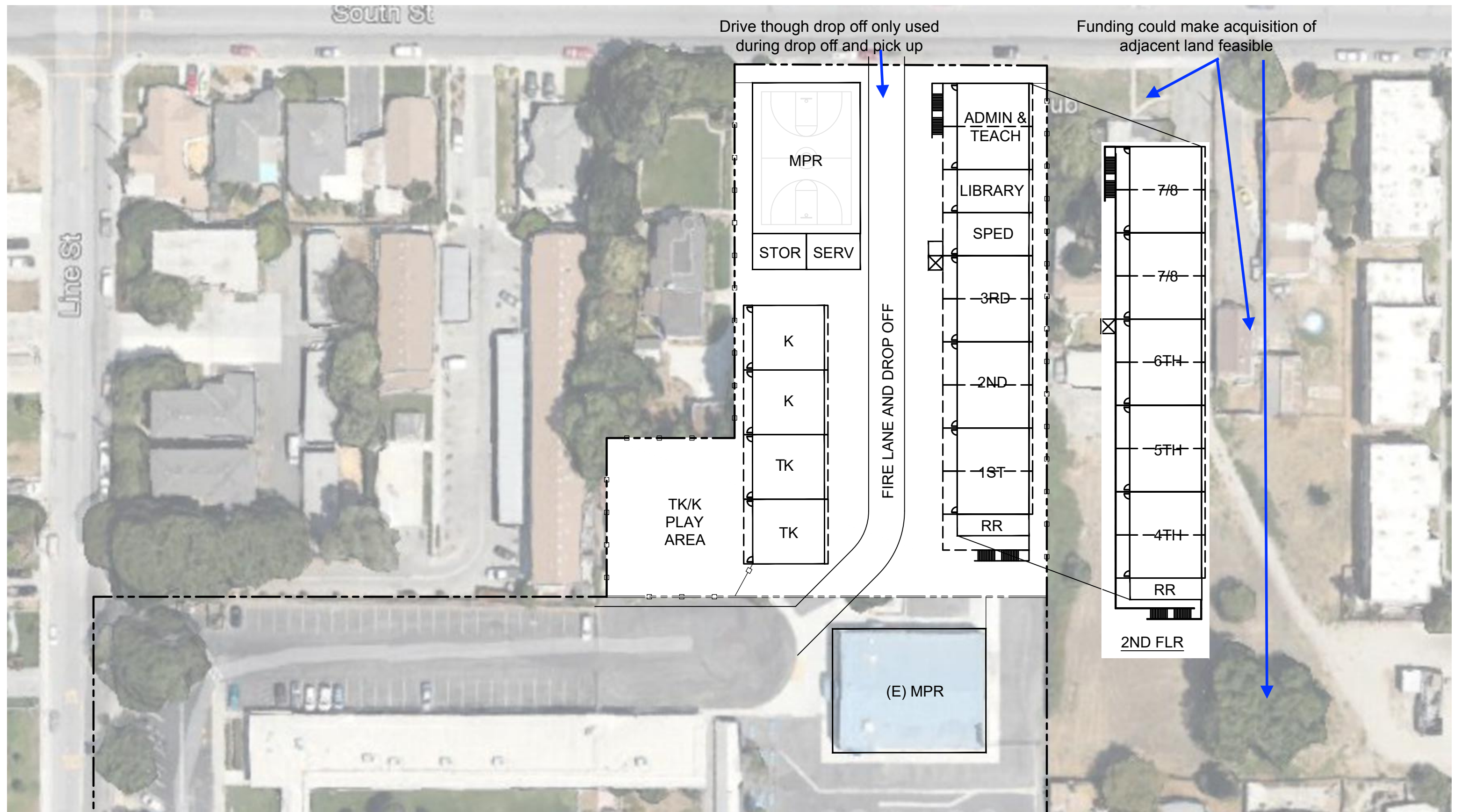
*By: \_\_\_\_\_ Board Secretary*

*Ayes:*

*Noes:*

*Abstain:*

*Absent:*

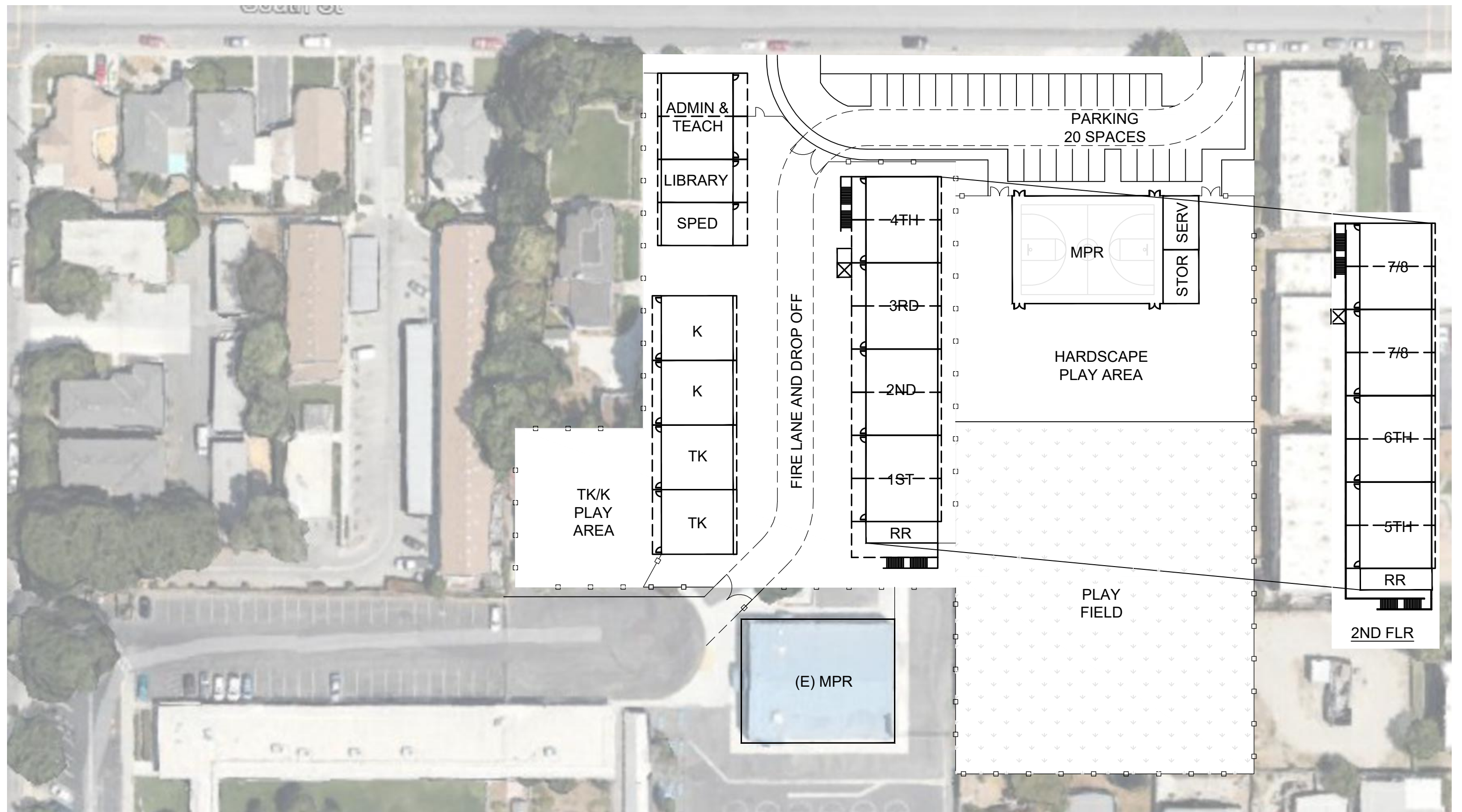


HOLLISTER PREP SCHOOL  
CONCEPTUAL SITE PLAN  
NAVIGATOR SCHOOLS

SCALE: 1" = 50'  
PLOT DATE: 4/22/2022 1:21:40 PM







HOLLISTER PREP SCHOOL  
CONCEPTUAL SITE PLAN  
NAVIGATOR SCHOOLS

SCALE: 1" = 50'  
PLOT DATE: 5/6/2022 10:20:14 AM



## Coversheet

### Resolution to Authorize Submission of GPS Prop 51 Applications

<b>Section:</b>	II. Committees
<b>Item:</b>	J. Resolution to Authorize Submission of GPS Prop 51 Applications
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	BR 2022_11 Prop 51 GPS.pdf

## **RESOLUTION BR 2022-11**

*May 10, 2022*

### **RESOLUTION AUTHORIZING SUBMISSION OF CHARTER SCHOOL FACILITY APPLICATIONS FOR GILROY PREP SCHOOL**

The Navigator Schools Board of Directors met at its regularly scheduled board meeting on May 10, 2022, established a quorum, and considered the issues and matters as set forth below and in the associated resolution as follows.

**WHEREAS**, Gilroy Prep School is located on the South Valley Middle School campus owned by the Gilroy Unified School District;

**WHEREAS**, Gilroy Prep School has needs for facility improvements, including rehabilitating one or more classrooms that are older than fifteen years;

**WHEREAS**, Gilroy Prep School seeks to add two classrooms for transitional kindergarten (TK) due to the impending expansion of universal TK and two kindergarten classrooms that meet state Title 5 requirements that include a student restroom and total 1,350 sf per classroom compared to the standard 960 sf;

**WHEREAS**, in November 2016, California approved Proposition 51, providing charter schools \$500 million for facilities rehabilitation and new construction through the Charter School Facilities Program;

**WHEREAS**, a current filing round has been approved by the State Allocation Board to allocate \$96m of the remaining Proposition 51 funds, with the application filing period closing on June 3, 2022; and

**WHEREAS**, submitting required documents to the California School Finance Authority to determine fiscal soundness and submitting Charter School Facilities Program applications for rehabilitation and new construction are in the best interests of Gilroy Prep;

**NOW THEREFORE, BE IT RESOLVED**, that the CEO of Navigator Schools is hereby authorized to submit Charter School Facilities Program rehabilitation and new construction applications and that the CEO and the Chair of the Board of Directors of Navigator Schools are authorized to execute documents necessary for the fiscal soundness and the Charter School Facilities Program application process.

This resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** by the Board of Directors of Navigator Schools at its regular meeting held on May 10, 2022, via teleconference per COVID-19 regulations.

The Secretary of the Corporation certifies the resolution was adopted at the dated meeting of the Board of Directors.

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**Signature of Secretary**

Nora Crivello, Board Secretary

Navigator Schools, a California Nonprofit Public Benefit Corporation

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**Date**



## Coversheet

### Resolution to Authorize Submission of HPS Prop 51 Applications

<b>Section:</b>	II. Committees
<b>Item:</b>	K. Resolution to Authorize Submission of HPS Prop 51 Applications
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	BR 2022_12 Prop 51 HPS.pdf

## **RESOLUTION BR 2022-12**

*May 10, 2022*

### **RESOLUTION AUTHORIZING SUBMISSION OF CHARTER SCHOOL FACILITY APPLICATIONS FOR HOLLISTER PREP SCHOOL**

The Navigator Schools Board of Directors met at its regularly scheduled board meeting on May 10, 2022, established a quorum, and considered the issues and matters as set forth below and in the associated resolution as follows.

**WHEREAS**, Hollister Prep School is located on the R.O. Hardin Elementary campus owned by the Hollister School District;

**WHEREAS**, Hollister Prep School has needs for facility improvements, including rehabilitating one or more classrooms that are older than fifteen years;

**WHEREAS**, Hollister Prep School seeks to add two classrooms for transitional kindergarten (TK) due to the impending expansion of universal TK, add a multipurpose room, and acquire adjacent land to support a redesigned facility plan;

**WHEREAS**, in November 2016, California approved Proposition 51, providing charter schools \$500 million for facilities rehabilitation and new construction through the Charter School Facilities Program;

**WHEREAS**, a current filing round has been approved by the State Allocation Board to allocate \$96m of the remaining Proposition 51 funds, with the application filing period closing on June 3, 2022; and

**WHEREAS**, submitting required documents to the California School Finance Authority to determine fiscal soundness and submitting Charter School Facilities Program applications for rehabilitation and new construction are in the best interests of Hollister Prep;

**NOW THEREFORE, BE IT RESOLVED**, that the CEO of Navigator Schools is hereby authorized to submit Charter School Facilities Program rehabilitation and new construction applications and that the CEO and the Chair of the Board of Directors of Navigator Schools are authorized to execute documents necessary for the fiscal soundness and the Charter School Facilities Program application process.

This resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** by the Board of Directors of Navigator Schools at its regular meeting held on May 10, 2022, via teleconference per COVID-19 regulations.

The Secretary of the Corporation certifies the resolution was adopted at the dated meeting of the Board of Directors.

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**Signature of Secretary**

Nora Crivello, Board Secretary  
Navigator Schools, a California Nonprofit Public Benefit Corporation

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**Date**

# Coversheet

## Expansion of Transitional Kindergarten

<b>Section:</b>	III. Topical Items, Part 1
<b>Item:</b>	A. Expansion of Transitional Kindergarten
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	TK Expansion Memo and Materials.pdf



Date: May 6, 2022

To: Board of Directors of Navigator Schools

From: Kevin Sved, CEO

Subject: Expansion of Transitional Kindergarten

### Summary

Watsonville Prep School (WPS) launched one class of Transitional Kindergarten (TK) in 2021-22. The program has been a great success in preparing children socially, emotionally, and academically for a rigorous kindergarten curriculum. With the additional availability of classrooms on the WPS campus and the state's expansion of TK beginning in 2022-23, it recommended that the Navigator Schools Board approve the expansion of TK at WPS to two TK classrooms for the 2022-23 school year.

### Background

Beginning in 2014-15, children had to attain five years of age on or before September 1 to start kindergarten that school year. This was a change from the previous requirement that allowed children to enter kindergarten if they had their fifth birthday prior December 2. Concurrent with the changes in kindergarten age, the State of California began a transitional kindergarten (TK) program, which the California Department of Education describes as follows: "TK is the first year of a two-year kindergarten program that uses a modified kindergarten curriculum that is age and developmentally appropriate."

Most TK programs in California have prioritized students who are born between September 2 and December 2 because the regulations were designed to prioritize those students who would have, under the earlier kindergarten age requirements, been in kindergarten and were no longer eligible. The mechanism the state utilized to prioritize this group of students was to allocate average daily apportionment only to students who turned five between September 2 and December 2, or once the child turned five years of age. For example, a four-year-old student who turns five on December 1, could start a TK program on the first day of school in mid-August and the school would receive full funding for every day of that student's attendance from the beginning of the year. However, if a student turned five on December 2, then a school wouldn't be eligible for apportionment funding until the child turned five years of age.

When WPS launched its first year of TK in August 2021, enrollment was prioritized for children who turned five from September 1 to December 1. There were still openings available and in order to serve more students and to have a larger group of students receiving a high-quality TK program prior to their first year of K, we filled the class with children who were not yet eligible for attendance apportionment funding. The largest expense was the staffing cost, so serving more students even without receiving full funding was basically cost neutral.

With the expansion of universal TK, the state is extending funding by two additional months for the next several years. In 2022-23 schools will receive full funding for children who turn five on or before February 1. In 2023-24 it will be by April 1 and in 2024-25 it will be by June 1. In 2025-26 TK will exist for

all four-year-old children in California. TK expansion is a component of a larger statewide initiative referred to as [Universal Prekindergarten](#) which includes expansion of state preschool programs.

### **TK at Watsonville Prep School**

TK students at Watsonville Prep School (WPS) have thrived. Compared to the average entering kindergartener, the average WPS TK student scores better on early reading skills like sound and letter recognition than the average entering WPS kindergarten student, and on average they are younger and still have a full year of kindergarten ahead of them! Furthermore, the development of social skills is also significant and measured closely by our TK staff through the use of the [Desired Results Development Profile](#) assessments. We look forward to comparing the academic and behavioral outcomes of students who have benefited from Navi TK to those who did not participate in Navi TK to determine the extent of the advantages of our investment in these early grades, but at this time it is clearly a great benefit.

### **Expanding TK at WPS**

We designed the school facility at WPS without the foresight of TK expanding and only created one TK classroom. However, since we built out the facility for TK-8 and will only serve TK-5 in 2022-23, we will have extra classroom space in which we can operate a second TK class for 2022-23, 2023-24, and 2024-25, as we will not reach 8th grade until the 2025-26 school year. Andi UnuHernandez, Principal of WPS, requested that we consider utilizing the extra classroom space to operate an additional TK class beginning in 2022-23. The attached floor plan shows how the rooms can be reassigned to make the added TK classroom possible. Marty Hochroth, the architect on the 407 Main Street project, reviewed the codes and determined that the exiting pathways are sufficiently wide, and the only requirement would be to add “signage in the hallway outside Classroom 212 directing occupants towards the correct exits.”

From an enrollment and budget perspective, TK is full for 2022-23, with 13 students on the waitlist. We are confident that we would recover the expenses associated with the addition of the class, and the increased enrollment would immediately benefit children and families while also increasing the achievement levels of our future first- and second-grade students.

The main challenge in considering this is thinking ahead to the 2025-26 school year when our existing space will likely be unable to accommodate a second TK class. In the best-case scenario, we will be able to find a way to add an additional classroom in part of the downstairs area that is not yet programmed by the landlord. we might also be able to allocate space freed by implementing rotating schedules in middle school. In the worst-case scenario we would have to downsize to a single TK class in 2025-26.

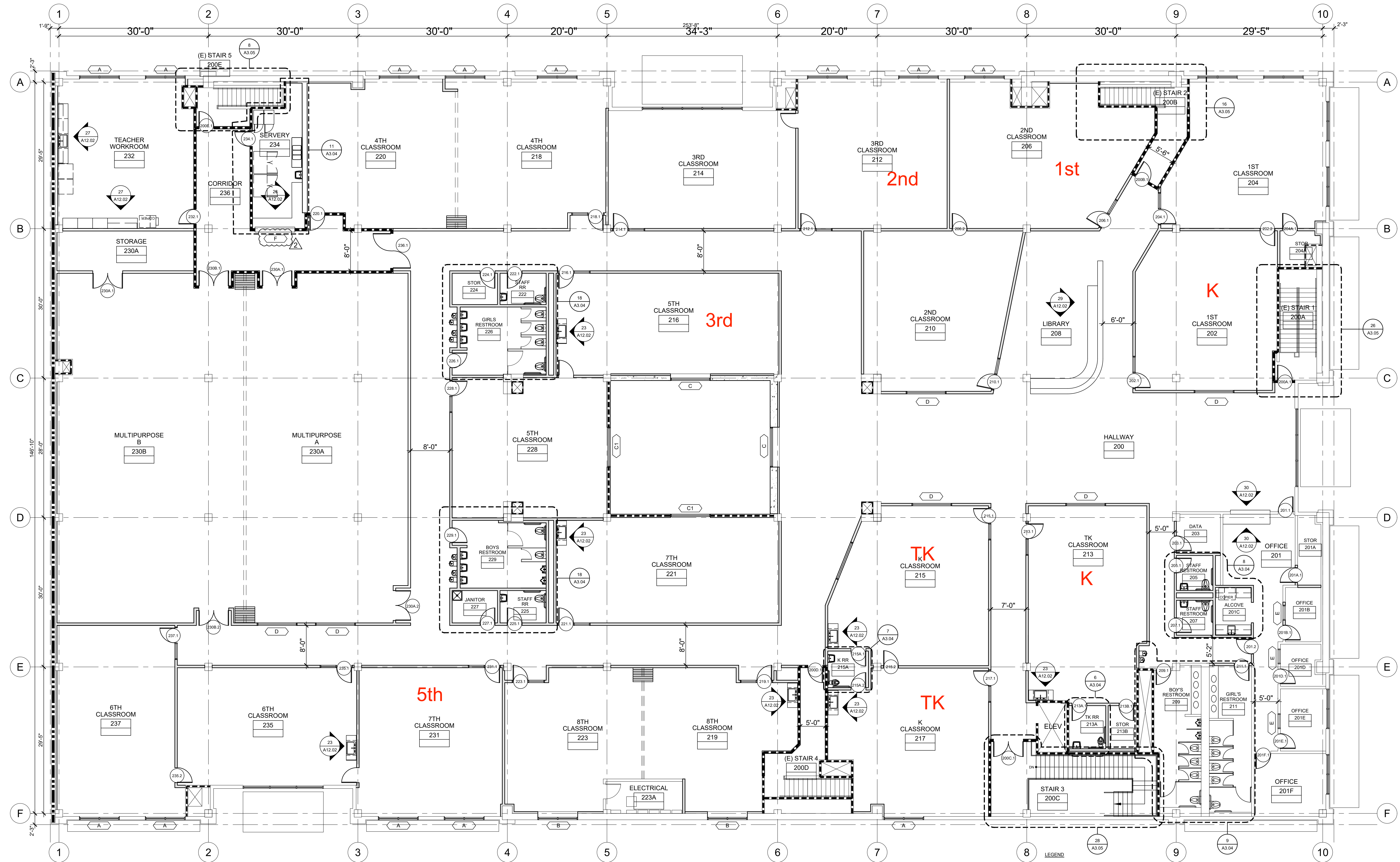
### **Adding TK at Gilroy Prep and Hollister Prep**

Navigator staff have initiated conversations with Gilroy Unified School District and Hollister School District about the desire to add TK at Gilroy Prep and Hollister Prep. Currently, facility limitations are the main barrier. We are pursuing funding through the Charter School Facilities Program as one pathway to address this challenge.

### **Recommendation**

It is recommended that the Navigator Schools Board approve the expansion of TK at WPS to two TK classrooms for the 2022-23 school year.





GENERAL NOTES

1. SEE 2/A12.01 FOR TYPICAL DOOR CLEARANCES
2. SEE 3/A12.01 FOR TYPICAL FLOORING TRANSITIONS

- LEGEND
- (E) PARTITION OR WALL
  - (N) PARTITION - 3-5/8" METAL STUDS @ 16" O.C. W/5/8" GWB EA SIDE, U.N.O.
  - 1-HR RATED PARTITION - SEE 16/A7.01
  - (E) 4 HR RATED WALL - 8" CMU
  - (N) FURRING WALL - 3-5/8" METAL STUDS @ 16" O.C. W/5/8" GWB EA SIDE, U.N.O. W/19 INSULATION

Key Plan

Project Title

**NAVIGATOR SCHOOL  
AT 407 MAIN ST**

407 MAIN STREET  
WATSONVILLE CA

NAVIGATOR PUBLIC SCHOOLS

No	Revisions/Submissions	Date
	ISSUED FOR PLANCHECK	09.11.20
	BLDG DEPT COMMENTS	11.13.20
	BLDG DEPT COMMENTS	12.17.20

Drawing Title

**SECOND FLOOR  
PLAN**

Regulatory Agency Approval

Architect Seal



File Number

Application Number  
605

Project No.

181029

Drawing No

**A3.02**

# Coversheet

## Long-Term Independent Study

<b>Section:</b>	III. Topical Items, Part 1
<b>Item:</b>	B. Long-Term Independent Study
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Long-Term IS Memo.pdf



Date: May 5, 2022  
 To: Board of Directors of Navigator Schools  
 From: Kevin Sved, CEO  
 Subject: Expiration of AB 130 Long-Term Independent Study

Governor Gavin Newsom signed Assembly Bill (AB) 130 into law on July 9, 2021. These long-term independent study requirements issued by the governor did not apply to charter schools, but Navigator provided this option as a component to serve students and families during a time of crisis. Thankfully, COVID-infection rates for staff and students have declined significantly since the peak of the pandemic and the height of the Omicron surge. Confidence in health and safety precautions continues to increase, along with a corresponding desire on the part of students, families, and staff to return to in-person instruction. The crisis has subsided, and its impact on Navigator will continue to fade as we approach the start of the new school year in August, 2022. With this in mind, the Directors and Chiefs of Navigator Schools seek board approval to discontinue the long-term independent study program that emerged as a voluntary response to the COVID-19 outbreak.

For the 2021–22 school year only, school districts and County Offices of Education were required to offer independent study as an educational option (Education Code [EC] Section 51745). Although charter schools were exempt from this requirement, Navigator determined that implementation of a long-term independent study program would support students and families during the COVID-19 pandemic. The pandemic-era requirements initiated by the governor for school districts and County Offices of Education will expire on June 30, 2022. Navigator leaders recommend that Navigator’s long-term independent study program end on this date.

As of May 5, 2022, there are thirty-one Navigator Schools students enrolled in long-term independent study. Per individual long-term independent study contracts, this enrollment will fall to zero by the end of the 2021-22 school year. Navigator will continue to provide short-term independent study (less than 15 days) for families when students are not able to come to school for illness, work-related travel, and other critical family needs.

### **Recommendation**

It is recommended that the Navigator Schools Board of Directors approve the discontinuance of the Navigator Schools long-term independent study program effective June 30, 2022.



# Coversheet

## Hayward Collegiate Merger

<b>Section:</b>	V. Topical Items, Part 2
<b>Item:</b>	A. Hayward Collegiate Merger
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	HC Merger Memo and Materials.pdf



Date: May 6, 2022  
 To: Navigator Schools Board of Trustees  
 From: Kevin Sved, CEO  
 Subject: Merger Update and Next Steps

### **Background and Updates**

On February 8, the Navigator Schools Board of Trustees approved the intent to merge with Hayward Collegiate, with the effective date of July 1, 2022. The result would be a merger of two California non-profit public benefit corporations, with Navigator Schools as the surviving corporation, and Hayward Collegiate as the disappearing corporation. The material revision to name the Navigator Schools Board of Directors as the governing board for Hayward Collegiate (HC) was unanimously approved by the Alameda County Board of Education on April 12, 2022, clearing the path for the merger and related legal documents to be approved and executed.

The Alameda County Office of Education (ACOE) performed its annual charter oversight visit on April 27, 2022. The visit went well. The oversight visit focused on classroom instruction, school climate, and a review of academic and attendance data. HC Principal Elise Congreve did an excellent job discussing school data and the instructional approach. Kevin Sved, CEO of Navigator Schools, and Kirsten Carr, Director of Engagement and Partnerships, were on hand for added support. Pending the approval of the merger, a tentative agreement has been reached with Elise to join the Navigator Support Office team as a curriculum coordinator with special duties, including the onboarding of a new HC principal, an open position for which we continue to [seek candidates](#) at this time.

*The focus for this early phase of integration is to make sure that we effectively execute the necessary and legally required tasks, and that the optional work of integration will only be done if it is a clear value add to Hayward Collegiate and that the team is confident that the work can be done in excellence, and with clear communication and collaboration with HC leadership.*

Navigator's CEO and CAO have begun to spend regular time at HC to better understand its unique strengths, needs, and challenges, while also building rapport with current HC stakeholders. The CAO has coordinated several meetings with the HC principal, CEO, CAO, and relevant senior leadership team members to align needs and priorities across key work streams, including human resources, special education, IT, community engagement, business and finance, and facilities. There are opportunities for "early wins" that fall into the "optional work" category that could be positive morale boosters for the HC staff, students, and parents who are most directly impacted by the changes associated with the merger. These could include 1) bringing IT support in-house or supplementing HC's current IT contractor with weekly on-site tech support, 2) moving breakfast and lunch service from the classrooms where students currently eat to the social hall, and 3) installing artificial turf to improve the main playspace and quad area which is currently a worn dirt patch in the middle of the campus.

### **Next Steps**

To complete the merger, the Navigator Board will need to approve the "Agreement and Plan of Merger" and the "Asset Transfer Agreement." These documents are attached to the resolution for this item. Another required component of the merger focuses on human resources issues as all current HC employees will become Navigator employees upon dissolution of HC. Unlike Navigator, HC does not currently participate in the State Teachers Retirement System (STRS). The revised HC charter requires certificated personnel to participate in

STRS; therefore, the attached resolution includes a provision to authorize the CEO or designee to take the steps necessary to enroll HC in STRS.

Relatedly, HC provides a voluntary retirement benefit program that matches employees' contributions up to 4% of annual salary upon completion of their first year of employment. HC certificated staff will become members of STRS as Navigator employees. This will increase employer contributions to their retirement benefits and honor a guiding principle of the merger which states that no employees will lose their job nor experience a reduction in salary or benefits as a result of the merger. It will also be necessary to extend a similar voluntary retirement benefit program that matches employee contributions up to 4% of annual salary upon completion of the first year of employment for the non-credentialed staff. Navigator has intended to provide such a benefit to non-credentialed Navigator staff, but it does not currently offer this benefit. The attached resolution would also authorize the CEO or designee to institute such a voluntary matching retirement program for all non-certificated Navigator employees upon completion of their first year of employment. The projected 2022-23 costs for adding this benefit are \$22,939 for Gilroy Prep, \$22,629 for Hollister Prep, \$18,219 for Watsonville Prep, and \$12,665 for the CMO.

### **Detailed Next Steps and Project Management**

The Navigator team is working closely with the HC Principal Elise Congreve on the integration plan, including HC CEO Neena Goswamy as needed. (Neena is on maternity leave through at least June 30, 2022 so we are working to minimize her engagement as much as possible.) The senior leadership team initiated a weekly project management meeting on April 28, 2022 to focus on integration. During the first meeting, Benjamin Moeller, Director of IT and the most accomplished project manager on the Navigator team, trained the senior leadership team on the use of Monday.com as a collaboration and project management tool. Elise and Neena are being included in the Monday.com board as well. Attached are images of the project board which is still in the early stage of development and currently focused on the next 30-90 days, with longer-term integration plans to be added in the near future. While the project board includes discrete tasks, also attached is a select list of the tasks associated with the immediate stage of integration planning and execution.

## Overview of Integration Workflow May 6, 2022

*The focus for this early phase of integration is to make sure that we effectively execute the necessary and legally required tasks, and that the optional work of integration will only be done if it is a clear value add to Hayward Collegiate and that the team is confident that the work can be done in excellence, and with clear communication and collaboration with HC leadership.*

1. Complete Legal Merger
  - a. Navigator Board approves legal agreement
  - b. Navigator Board approves Asset Transfer Agreement
  - c. Hayward Collegiate Board approve Asset Transfer Agreement
  - d. Hayward Collegiate CEO or designee file merger paperwork with the California Attorney General's Office at least 20 days prior to filing signed merger forms with the Secretary of State
  - e. File signed merger forms with Secretary of State
  - f. Issue joint notification to Alameda County Office of Education
2. Managing phase I integration tasks
  - a. Human Resources
    - i. Collaborate with HC principal to determine staffing needs
    - ii. Assist with hiring of key staff with Principal as top priority
    - iii. Secure employment agreements for all HC staff to become Navigator employees
    - iv. Schedule a livescan (fingerprinting) provider to initiate background checks through the Department of Justice to meet compliance requirements
    - v. Establish interface with Alameda County Office of Education for State Teacher Retirement System
    - vi. Assess credentialing and determine a plan of support to ensure compliance
    - vii. Determine timeline to enroll current HC employees in Navigator benefits plans
    - viii. Develop a plan to expand HC's 401k matching program for Navigator employees who are not part of the State Teachers Retirement System (STRS). Currently, Navigator does not have a retirement plan for non-STRS employees outside of the standard Social Security system.
    - ix. Plan to hire or contract additional HR support
  - b. Business and Finance
    - i. Update 2022-23 budget for Hayward Collegiate
    - ii. Update 2022-23 CMO budget
    - iii. Secure fundraising support for the merger
    - iv. Determine pathway to update HC LCAP to be amended to align with Navigator LCAPs.
    - v. Determine support needs for HC 2021-22 audit and determine whether this would be approved by the Navigator Board, HC Board, or both

c. Academics

- i. Determine how summer professional development will take place
- ii. Determine formative assessment plan
- iii. Determine plan for after school intervention
- iv. Finalize blended learning apps
- v. Determine which HC practices integrate into Navigator practice (songs, chants)

d. Special Education and Student Services

- i. Determine whether to continue utilization of outside contractors for all SPED services or bring more inline with Navigator's model of hiring staff and only using contractors for specific services.
- ii. Determine how Multi-Tiered Systems of Support (MTSS) will be provided at HC

e. IT

- i. Determine if there is sufficient time to convert HC's student information system (Powerschool) into Navigator's (Infinite Campus) or if that is a Year 2 plan
- ii. Determine whether HC continues to utilize outside IT support or whether we bring that in-house

3. Address gaps at Hayward Collegiate

a. Staffing and credentialing compliance















- i. HR/talent hiring, with principal as top priority
- ii. The current operations manager is leaving effective June 30. A search is underway for a replacement.
- iii. Provide support to members of the HC teaching in need of California teaching and substitute teacher credentials to ensure compliance
- iv. Codify personnel policies and procedures and ensure compliance

b. Facilities improvements

- i. Termites need to be addressed with landlord
- ii. Re-sod the field or install artificial turf
- iii. Paint doors, repair or replace drinking fountain, and perform other minor facility improvements
- iv. Codify summer maintenance and school opening policies and procedures





















## Human Resources (Melissa)

## Subtasks

gather staff list with details (position, rate, length of service, education level, credential status, f...		 1
gain editing access to EdJoin account		 3
work with HC to have all employees do live scan (have company come to site)		 1
gather benefits broker, provider, and open enrollment information		
gather information about current compliance training requirements, who has completed require...		
complete new employment agreement		 2
STRS: connect with Ami, perhaps ACOE can support?		



























## Academics (James, Melissa, Crystal)

## Subtasks

Build daily schedule aligned to key priorities (intervention, centers instruction)		
Align all coaching and leadership meeting structures (ELT, SLT, coaching)		 2
Schedule visits to: GPS, HPS, or WPS for key instructional staff		
Navi/HC 101/201 and yearlong PD plan		
Formative Assessment Plan		
Plan for after school intervention		 2
Ensure fully staffed campus		
Ensure new leaders are trained up Navi style		
Feng Shui classrooms conducive to Navi model		
Finalize blended apps		



















## SPED and Student Services (Sharon)

## Subtasks

determine what special education services will look like in 2022/2023		 1
Determine what MTSS framework will look like at HC		
What health evals will be done for HC?		
Admin schedule supports MTSS and PBIS		
PD for staff on inclusion		
PD for staff on MTSS framework		
hiring Ed specialist and speech		
Review IEPs from HC		
determine which Navi staff supports HC on a weekly basis		
determine role of counselor and complete hiring process		
Review discipline matrix		
Review student/parent handbook		
Review attendance policies and procedures		






## Operations, Business, Finance (Ami)

### Subtasks

Make final decision regarding HC LCAP vs Navi LCAP		
Get revised HC budget		 1
Incorporate HC Budget in Navi budget		
Check in with Dena regarding status of COID funding and reporting		
Talk to Dena about HC 2021-22 audit		
Take a stab at revising HC Budget using new staffing numbers		
Decide to align HC academic calendar to Navi		
Work with David on what is needed operationally		
Work with David around food service and what that will look like		















## Engagement and Outreach (Kirsten)

## Subtasks

Lottery		 2
Staff culture		 3
Parent Culture		 2













## Merger, Legal, Facilities (Kevin)

## Subtasks

Navigator Board approve legal agreement		
Navigator Board approve asset transfer agreement		
Hayward Collegiate Board approve asset transfer agreement		
Hayward Collegiate CEO or designee file merger paperwork with the California AG		
File signed merger forms with Secretary of State		
Joint notification to Alameda County Office of Education		
Coordinate meeting with landlord and decide on facility improvements, and lease of hall		

## IT and Student Information Systems (Benjamin)

## Subtasks

Find out if IC has time to convert HC from PowerSchool to Infinite Campus		 2
Meet with James and Elise	 1	
Reach out to CTS to gain IT Support Understanding	 2	
Partner with HR to post TC and HC Tech positions	 1	
Gain Access to Systems		 9
Next Steps with CTS?		

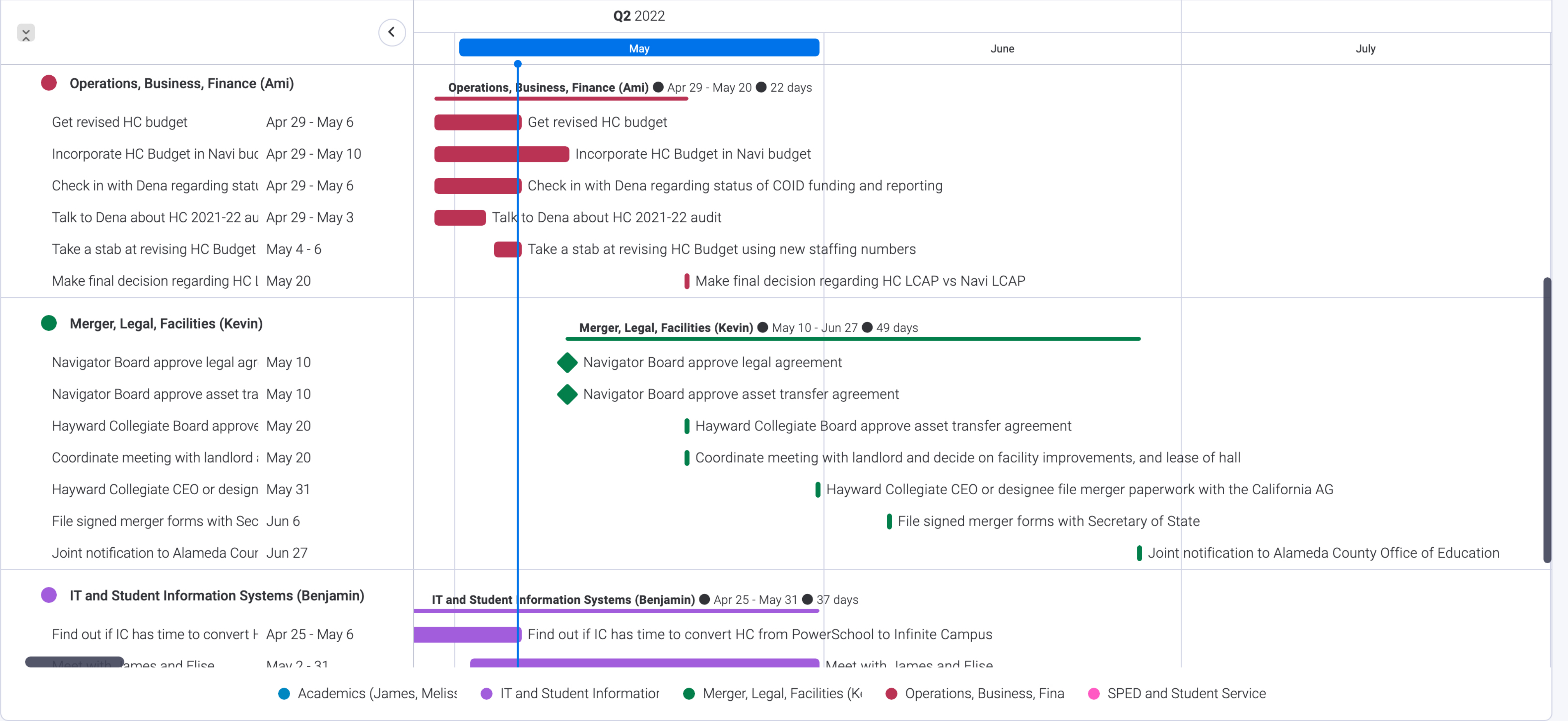
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# HC Merger

May 06, 2022 | 08:45:46

## Gantt



## Gantt



# Coversheet

## Resolution to Approve Hayward Collegiate Merger

<b>Section:</b>	V. Topical Items, Part 2
<b>Item:</b>	B. Resolution to Approve Hayward Collegiate Merger
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	BR 2022_13 HC Merger Resolution and Materials.pdf



**RESOLUTION BR 2022-13**

*May 10, 2022*

**RESOLUTION APPROVING THE MERGER OF  
NAVIGATOR SCHOOLS WITH HAYWARD COLLEGIATE**

The Navigator Schools Board of Directors met at its regularly scheduled board meeting on May 10, 2022, established a quorum, and considered the issues and matters as set forth below and in the associated resolution as follows.

**WHEREAS**, Hayward Collegiate (HC) is a charter school authorized by Alameda County Board of Education;

**WHEREAS**, HC has a similar mission to Navigator Schools, serves a similar demographic, and has aligned approaches to curriculum and instruction;

**WHEREAS**, HC faces sustainability challenges operating as a single-site operator and approached Navigator Schools about the possibility of exploring a deeper partnership with Navigator Schools;

**WHEREAS**, Navigator Schools seeking to fulfill its mission by expanding to a network of five schools and impact a larger number of students with its proven model;

**WHEREAS**, Navigator Schools conducted extensive due diligence on the feasibility of a merger effective July 1, 2022 and that benefits the students of both entities;

**WHEREAS**, on April 12, 2022, by unanimous vote, the Alameda County Board of Education approved a material revision to the HC charter authorizing that the Navigator Schools Board of Directors would become the governing body of HC;

**WHEREAS**, an Agreement and Plan of Merger has been drafted which sets forth the terms and conditions of the merger, a true and correct copy of which is attached as Exhibit A;

**WHEREAS**, an Asset and Liability Transfer Agreement has been drafted which sets forth the specifics of the assets and liabilities which will be subject to the merger, a true and correct copy of which is attached as Exhibit B;

**WHEREAS**, HC does not currently participate in the State Teachers Retirement System (STRS), Navigator Schools participates in STRS, and the material revision in the HC charter requires certificated personnel to participate in STRS;

**WHEREAS**, HC currently provides a voluntary retirement benefit program that matches employee contributions up to 4% of annual salary upon completion of their first year of employment, but Navigator Schools does not currently provide a voluntary retirement benefit program that matches employee contributions up to 4% of annual salary upon completion of their first year of employment;

**NOW THEREFORE, BE IT RESOLVED**, that Navigator Schools will merge with Hayward Collegiate with an effective date of July 1, 2022 in the form of a merger of two California non-profit public benefit corporations, with Navigator Schools as the surviving corporation, and Hayward Collegiate as the disappearing corporation.

**BE IT FURTHER RESOLVED**, that the Board approve the Agreement and Plan of Merger, attached hereto as Exhibit A.

**BE IT FURTHER RESOLVED**, that the Board approve the Asset and Liability Transfer Agreement, attached hereto as Exhibit B.

**BE IT FURTHER RESOLVED**, that the CEO or designee take all steps necessary for HC certificated personnel to participate in the State Teachers Retirement System.

**BE IT FURTHER RESOLVED**, that the Board authorize the CEO or designee to implement a voluntary retirement benefit program to all personnel of Navigator Schools not covered by the State Teachers Retirement System whereby the organization matches employee contributions up to 4% of annual salary upon completion of their first year of employment.

**BE IT FURTHER RESOLVED**, that the Chair of the Navigator School Board of Directors, the officers, directors, and the CEO or designee take all steps necessary to consummate said merger, including but not limited to Secretary of State filings in the form of Exhibit C.

**PASSED AND ADOPTED** by the Board of Directors of Navigator Schools at its regular meeting held on May 10, 2022, via teleconference per COVID-19 regulations.

The Secretary of the Corporation certifies the resolution was adopted at the dated meeting of the Board of Directors.

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**Signature of Secretary**

Nora Crivello, Board Secretary

Navigator Schools, a California Nonprofit Public Benefit Corporation

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**Date**

## Exhibit A

**AGREEMENT AND PLAN OF MERGER**

This AGREEMENT AND PLAN OF MERGER, made effective on July 1, 2022 (the “Agreement”), by and between NAVIGATOR SCHOOLS, a California nonprofit public benefit corporation (“NS”), and HAYWARD COLLEGIATE, INC., a California nonprofit public benefit corporation (“HC”).

**RECITALS**

- A. HC is a California nonprofit, tax-exempt corporation, qualifying as a 501(c)(3) organization under Federal tax law, formed for the purpose of operating California public charter schools.
- B. NS is a California nonprofit, tax-exempt corporation, qualifying as a 501(c)(3) organization under Federal tax law, formed for the purpose of operating California public charter schools.
- C. The respective Boards of Directors of HC and NS have each determined that it is in the best interest of their respective corporations and members to combine their respective corporations and membership.
- D. In furtherance of such combination, the Boards of Directors of HC and NS have each adopted this Agreement and approved the merger (the “Merger”) of HC into NS in accordance under the terms and conditions set forth herein and in accordance with the California Nonprofit Corporation Act.

**NOW, THEREFORE**, in consideration of the mutual representations, warranties, covenants and agreements contained herein, the parties hereto, intending to be legally bound, hereby agree as follows:

**1) Merger.**

- a) Upon the terms and subject to the conditions set forth in this Agreement, at the Effective Date (as defined below), HC shall be merged with and into NS whereupon the separate existence of HC will cease and NS shall be the surviving corporation in the merger (the Surviving Corporation).
- b) As soon as practicable after satisfaction or waiver of the conditions to obligations of the parties to consummate the Merger, HC and NS will notify the California Attorney General of this Agreement and Plan of Merger and make all other filings or recordings required by applicable law in connection with the Merger.
- c) The Merger will be effective (“Effective Date”) as prescribed by law.
- d) From and after the Effective Date, title to all real estate and other assets owned by HC and NS shall be vested in the Surviving Corporation and the Surviving Corporation shall have all liabilities of HC and NS, as will be set forth in an accompanying “Asset and Liability Transfer Agreement” to be prepared and executed prior to the Effective Date.

**2) Surviving Corporation.**

- a) The Articles of Incorporation of the Surviving Corporation in effect at the Effective Date shall be the Articles of Incorporation of the Surviving Corporation until amended in accordance with applicable law.
- b) The Bylaws of the Surviving Corporation in effect at the Effective Date shall be the Bylaws of the Surviving Corporation until amended in accordance with applicable law.
- c) Prior to the Effective Date the officers and directors of the respective parties shall continue to serve in their respective capacities. After the Effective Date, the directors and officers of the Surviving Corporation will serve as the officers and directors of NS.
- d) Neither HC nor NS have any members within the meaning of the California Corporations Code.
- e) Subsequent to or simultaneous with the merger becoming effective, the name of the Surviving Corporation shall remain “Navigator Schools.”

## Exhibit A

**3) Representations and Warranties.**

- a) HC represents and warrants to NS that:
  - i) HC is duly organized, validly existing and in good standing under the laws of the State of California.
  - ii) HC has made available to NS complete and correct copies of its Articles of Incorporation and Bylaws.
  - iii) HC has made available to NS copies of its financial statements for the years 2020-2022 (the "HC Financial Statements").
  - iv) Since the date of the last financial statement provided to NS, HC has conducted its operations in the ordinary course and there has not been any change in the financial condition, properties, or results of operations of HC except those changes that, individually or in the aggregate, have not had and are not reasonably likely to have a material adverse effect on it.
  - v) Except as disclosed in the HC Financial Statements, there are no (A) criminal, civil or administrative actions, suits, claims, hearings, investigations or proceedings pending, or, to the knowledge of HC's officers (the "HC Officers"), threatened against it, or (B) obligations or liabilities, whether or not accrued, contingent or otherwise, or any other facts or circumstances known to the HC officers that would reasonably be expected to result in any adverse claims against HC.
- b) NS represents and warrants to HC that:
  - i) NS is duly organized, validly existing and in good standing under the laws of the State of California.
  - ii) NS has made available to HC complete and correct copies of its Articles of Incorporation and Bylaws. NS has made available to HC copies of its financial statements for the years 2020-2021 (the "NS Financial Statements").
  - iii) Since the date of the last financial statement provided to HC, NS has conducted its operations in the ordinary course and there has not been any change in the financial condition, properties, or results of operations of NS except those changes that, individually or in the aggregate, have not had and are not reasonably likely to have a material adverse effect on it.
  - iv) Except as disclosed in the NS Financial Statements, there are no (A) criminal, civil or administrative actions, suits, claims, hearings, investigations or proceedings pending, or, to the knowledge of NS's officers (the "NS Officers"), threatened against it, or (B) obligations or liabilities, whether or not accrued, contingent or otherwise, or any other facts or circumstances known to the NS officers that would reasonably be expected to result in any adverse claims against NS.

**4) Covenants.**

- a) HC covenants and agrees after the date hereof and until the Effective Date:
  - i) The business of HC shall be conducted in the ordinary and usual course and, to the extent consistent therewith, HC shall use its best efforts to maintain its existing relations and goodwill with its members, vendors, and employees.
  - ii) HC shall not enter into any new contracts or commitments that will extend beyond the Effective Date without the consent of NS.
  - iii) HC and its directors and officers shall use their best efforts to take all other action necessary to consummate the merger contemplated herein.
  - iv) All costs and expenses incurred by a party in connection with this Agreement, shall be paid by the party incurring the expense.
- b) NS covenants and agrees after the date hereof and until the Effective Date:

Exhibit A

- i) The business of NS shall be conducted in the ordinary and usual course and, to the extent consistent therewith. NS shall use its best efforts to maintain its existing relations and goodwill with its members, vendors, and employees.
  - ii) Intentionally Omitted
  - iii) NS and its directors and officers shall use their best efforts to take all other action necessary to consummate the merger contemplated herein.
  - iv) All costs and expenses incurred by a party in connection with this Agreement, shall be paid by the party incurring the expense.
- 5) **Approvals.** Both parties agree to submit this Agreement for approval of their respective Board Members and to execute and file with the appropriate officials of the State of California any and all required notices and documents. This merger does not require prior approval by the Attorney General of California but does require 20-day notice to the Attorney General of California pursuant to Cal. *Corporations Code* section 6010.
- 6) **Termination.** This Agreement may be terminated and the merger abandoned any time before the approval thereof by the directors of both HC and NS.
- 7) **Counterparts.** This Agreement may be executed in multiple counterparts and by electronic, PDF and facsimile signatures.
- 8) **Amendments.** This Agreement may be amended with the approval of the Boards of Directors of the parties at any time before or after the approval hereof by the respective membership, but after such approval by the membership, no amendment shall be made which substantially and adversely changes the terms hereof as to any party without the approval of the directors of such party.
- 9) **Extension; Waiver.** At any time prior to the Effective Date, the Board of Directors of either party hereto may (a) extend the time for the performance of any of the obligations or other acts of the other party hereto, (b) waive any inaccuracies in the representations and warranties of the other party contained herein or in any document or instrument delivered pursuant hereto, and (c) waive compliance by the other party with any of the agreements or conditions contained herein. Any such extension or waiver by a party shall be valid only if set forth in writing and delivered on behalf of such party.

*\*\*continued on next page\*\**



Exhibit A

IN WITNESS WHEREOF, the parties hereto, pursuant to the authority given them by their respective Boards of Directors, have caused this Agreement to be signed by their respective authorized officers as of the day and year first above written.

HAYWARD COLLEGIATE

By \_\_\_\_\_ Its \_\_\_\_\_  
President

Print Name: \_\_\_\_\_

By \_\_\_\_\_ Its \_\_\_\_\_  
Secretary

Print Name: \_\_\_\_\_

NAVIGATOR SCHOOLS

By \_\_\_\_\_ Its \_\_\_\_\_  
President

Print Name: \_\_\_\_\_

By \_\_\_\_\_ Its \_\_\_\_\_  
Secretary

Print Name: \_\_\_\_\_

## Exhibit B

**ASSET AND LIABILITY TRANSFER AGREEMENT**

This Asset and Liability Transfer Agreement (“Agreement”) is made effective on July 1, 2022 by and between Navigator Schools, a California non-profit public benefit corporation and 501(c)(3) tax-exempt organization (“NS”), and Hayward Collegiate, a California non-profit public benefit corporation and 501(c)(3) tax-exempt organization (“HC”).

**RECITALS**

WHEREAS, both NS and HC operate California public charter schools;

WHEREAS, NS’s and HC’s respective board of directors approved a merger between the two entities with NS being the “surviving” non-profit corporation and HC as the “disappearing” non-profit corporation;

WHEREAS, NS and HC entered into that certain Agreement and Plan of Merger which made reference to an asset and liability transfer agreement, which this Agreement constitutes; and

WHEREAS, the merger is to be made effective on July 1, 2022.

NOW THEREFORE, NS and HC agree as set forth below.

**AGREEMENT**

1. As of July 1, 2022, HC will transfer to NS all of HC’s right, title, and interest in its assets, without limitation, those listed in **Exhibit A** (“Transferred Assets”).
2. As of July 1, 2022, NS will assume all of HC’s liabilities and obligations, including, without limitation, those listed in **Exhibit B** (“Assumed Liabilities”).
3. The transfer of the Transferred Assets and the assumption of the Assumed Liabilities will occur as of July 1, 2022 or as soon as practicable following satisfaction or waiver of the conditions set forth in paragraph 18, below.
4. NS will be responsible for all applicable transfer or other taxes due in connection with the transfer of the Transferred Assets, if any.
5. HC has good title to, or a valid leasehold interest in, all Transferred Assets, free and clear of encumbrances or other restrictions of any kind, except for liens and taxes not yet due and payable. As of July, 2022, NS shall acquire good title to, or a valid leasehold interest in, all Transferred Assets, free and clear of encumbrances or other restrictions of any kind.

## Exhibit B

6. All tangible personal property included in the Transferred Assets is in good repair and working order, excluding ordinary wear and tear, and is adequate for the uses to which it is being put.
7. HC has provided to NS copies of financial statements and all other ancillary financial reports and records. Each of the statements and reports were prepared in accordance with sound accounting practices customary for an organization of the nature and size of HC.
8. At all times prior to July 1, 2022, HC has conducted business in the ordinary course consistent with practices customary for an organization of the nature and size of HC, no event or development has had or is reasonably likely to have a material adverse effect on HC, and the Transferred Assets have not suffered any material damage or destruction, whether or not covered by insurance, and there are no outstanding claims which have not been reported to insurance.
9. Except as stated in the financial statements, HC does not have any material liability or obligation of any nature relating to or affecting its activities, except for liabilities and obligations incurred in the ordinary course of business.
10. All donor-imposed or other restrictions on HC's use of any of the Transferred Assets are set forth in **Exhibit C**.
11. HC is not a party to any material contracts other than the contracts identified as part of the Transferred Assets. All contracts included in the Transferred Assets are valid, binding, and in full force and effect. No party to any such contracts is in material breach of or has threatened to terminate such contract. HC has delivered to NS true and complete copies of each such contract.
12. All trade names and marks used by HC are hereby included in the Transferred Assets.
13. HC has filed when due all tax returns and other reports required of it under all Federal, state, and local tax laws. All such returns and reports are correct and complete. HC has paid in full any and all taxes or other related amounts due.
14. HC has complied in all material respects with all applicable Federal, state, and local laws, regulations, and ordinances. HC is in possession of and in compliance with all permits, licenses, and other authorizations necessary for its operation. There is not lawsuit or other legal proceeding pending or being threatened against HC before any court or arbitrator.
15. None of HC's representations and warranties contained in this Agreement contains any untrue statement or omits a material fact. The execution of the transactions

## Exhibit B

contemplated by this Agreement will not result in HC's violation of any provision in its articles, bylaws, or other organizational documents, or result in a violation of law.

16. HC will continue to use commercially reasonable efforts to operate in the ordinary course of business, including without limitation, preservation of the Transferred Assets, not taking any action that would materially increase the Assumed Liabilities, maintaining adequate insurance coverage, and hiring for the upcoming school year.
17. HC will use best efforts to obtain all approvals and third-party consents required to transfer the Transferred Assets and assign to NS all contracts and other rights included in the Transferred Assets.
18. As soon as practicable following the approval of this Agreement, and in no case later than June 10, 2022, NS will give the California Attorney General notice as required by Cal. Corp. Code Section 5913 in connection with the transactions contemplated by this Agreement. The 20-day advance notice period set forth in said code section will have elapsed and will have not elicited an objection from the California Attorney General prior to the effectiveness of the merger on or about July 1, 2022, and on which date this Agreement shall also constitute a bill of sale of the assets and liabilities identified herewith. HC shall cooperate with NS in this process.
19. Following July 1, 2022, NS shall use the Transferred Assets only in a manner consistent with NS's and HC's mission which is to operate California public charter schools, and shall comply with donor-imposed or other restrictions as may apply.
20. NS and HC may sign other documents and take any steps necessary to effectuate the transactions contemplated by this Agreement. HC warrants and represents that it will use best efforts to cooperate with the process of the merger as may be required.
21. If any provision in this Agreement is held invalid or unenforceable, then the other provisions shall remain in full force and effect. Any waiver of any breach of this Agreement shall not be considered an ongoing breach or a waiver of any later breach. Neither party may assign its rights and obligations to any third party without the prior written consent of the other party. This Agreement shall be governed by the laws of the State of California.
22. The signatories below represent that they have the authority to execute this Agreement on the respective party's behalf. This Agreement may be executed in counterparts. Signatures may be exchanged via scan/email. The dates below are for convenience and the effective date of this Agreement is July 1, 2022.

*[Signatures to Follow on Next Page]*

Exhibit B

Date: \_\_\_\_\_, 2022

HAYWARD COLLEGIATE

\_\_\_\_\_  
By:  
Its:

Date: \_\_\_\_\_, 2022

NAVIGATOR SCHOOLS

\_\_\_\_\_  
By:  
Its:

Exhibit B

**EXHIBIT A: TRANSFERRED ASSETS**

Exhibit B

**EXHIBIT B: ASSUMED LIABILITIES**

Exhibit B

**EXHIBIT C: DONOR-IMPOSED RESTRICTIONS**



**Sample - Nonprofit****Agreement of Merger**

This Agreement of Merger is entered into between (Name of Surviving Corporation), a California Nonprofit (Public Benefit, Mutual Benefit OR Religious) corporation, with California Entity Number (7-Digit Secretary of State Entity Number) (herein "Surviving Corporation") and (Name of Disappearing Corporation), a California Nonprofit (Public Benefit, Mutual Benefit OR Religious) corporation, with California Entity Number (7-Digit Secretary of State Entity Number) (herein "Merging Corporation").

1. Merging Corporation shall be merged into Surviving Corporation.
2. Each membership of Merging Corporation shall be converted into one membership of Surviving Corporation.
3. Merging Corporation shall from time to time, as and when requested by Surviving Corporation, execute and deliver all such documents and instruments and take all such action necessary or desirable to evidence or carry out this merger.
4. The effect of the merger and the effective date of the merger are as prescribed by law.

IN WITNESS WHEREOF the parties have executed this Agreement.

*(Name of Surviving Corporation)*

(Signature of President)

(Typed Name of President), President

(Signature of Secretary)

(Typed Name of Secretary), Secretary

*(Name of Disappearing Corporation)*

(Signature of President)

(Typed Name of President), President

(Signature of Secretary)

(Typed Name of Secretary), Secretary

*This sample Agreement of Merger is for use by nonprofit corporations having members. The sample is provided to be used as a guideline ONLY in the preparation of original documents for filing with the Secretary of State. For other situations, refer to California Corporations Code sections 6010 et seq., 8010 et seq. or 9640.*

## Sample – Officers' Certificate / Nonprofit

### Certificate of Approval of Agreement of Merger

\_\_\_\_\_ and \_\_\_\_\_ certify that:

1. They are the president and the secretary, respectively, of \_\_\_\_\_ (Name of Corporation), a California Nonprofit \_\_\_\_\_ (Public Benefit, Mutual Benefit OR Religious) corporation, with California Entity Number \_\_\_\_\_ (7-Digit Secretary of State Entity Number).
2. The principal terms of the Agreement of Merger in the form attached were duly approved by the board of directors and by the required vote of the members of the corporation.
3. There is only one class of members and the total number of members of the corporation entitled to vote on the merger is \_\_\_\_\_.
4. No other approvals are required.

**NOTE**

Use only one  
of the #4  
statements

DO **NOT** USE  
BOTH  
STATEMENTS

**OR**

4. \_\_\_\_\_ (Identify Others Whose Approval Is Required)

The principal terms of the Agreement of Merger in the form attached were duly approved by the required vote of such other person(s).

5. The Attorney General of the State of California has been given notice of the merger.

**OR**

5. The Attorney General of the State of California has approved the merger.

**OR**

5. The Attorney General of the State of California is not required to be given notice of the merger.

We further declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of our own knowledge.

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of President)

(Typed Name of President), President

\_\_\_\_\_  
(Signature of Secretary)

(Typed Name of Secretary), Secretary

*This sample officers' certificate is for use by nonprofit corporations having members. The sample is provided to be used as a guideline ONLY in the preparation of original documents for filing with the Secretary of State. For other situations, refer to California Corporations Code section 6010 et seq., 8010 et seq. or 9640.*

An officers' certificate for each corporation MUST accompany the Agreement of Merger.

Secretary of State **Sample**  
APPROVAL-NONPROFIT (REV 03/2022)

2022 California Secretary of State  
[bizfileOnline.sos.ca.gov](https://bizfileOnline.sos.ca.gov)



# State of California Secretary of State

OBE MERG

## Certificate of Merger

(California Corporations Code sections

1113(g), 3203(g), 6019.1, 8019.1, 9640, 12540.1, 15911.14, 16915(b) and 17710.14)

**Filing Fee: \$150.00; Certification Fee (Optional): \$5.00**

This Space For Filing Use Only

1. NAME OF SURVIVING ENTITY	2. TYPE OF ENTITY	3. CA SECRETARY OF STATE ENTITY NUMBER	4. JURISDICTION
5. NAME OF DISAPPEARING ENTITY	6. TYPE OF ENTITY	7. CA SECRETARY OF STATE ENTITY NUMBER	8. JURISDICTION

9. THE PRINCIPAL TERMS OF THE AGREEMENT OF MERGER WERE APPROVED BY A VOTE OF THE NUMBER OF INTERESTS OR SHARES OF EACH CLASS THAT EQUALED OR EXCEEDED THE VOTE REQUIRED. (IF A VOTE WAS REQUIRED, SPECIFY THE CLASS AND THE NUMBER OF OUTSTANDING INTERESTS OF EACH CLASS ENTITLED TO VOTE ON THE MERGER AND THE PERCENTAGE VOTE REQUIRED OF EACH CLASS. ATTACH ADDITIONAL PAGES, IF NEEDED.)

**SURVIVING ENTITY****DISAPPEARING ENTITY**

<u>CLASS AND NUMBER</u>	<u>AND</u>	<u>PERCENTAGE VOTE REQUIRED</u>	<u>CLASS AND NUMBER</u>	<u>AND</u>	<u>PERCENTAGE VOTE REQUIRED</u>

10. IF EQUITY SECURITIES OF A PARENT PARTY ARE TO BE ISSUED IN THE MERGER, CHECK THE APPLICABLE STATEMENT.

☐ No vote of the shareholders of the parent party was required. ☐ The required vote of the shareholders of the parent party was obtained.

11. IF THE SURVIVING ENTITY IS A DOMESTIC LIMITED LIABILITY COMPANY, LIMITED PARTNERSHIP, OR PARTNERSHIP, PROVIDE THE REQUISITE CHANGES (IF ANY) TO THE INFORMATION SET FORTH IN THE SURVIVING ENTITY'S ARTICLES OF ORGANIZATION, CERTIFICATE OF LIMITED PARTNERSHIP OR STATEMENT OF PARTNERSHIP AUTHORITY RESULTING FROM THE MERGER. ATTACH ADDITIONAL PAGES, IF NECESSARY.

12. IF A DISAPPEARING ENTITY IS A DOMESTIC LIMITED LIABILITY COMPANY, LIMITED PARTNERSHIP, OR PARTNERSHIP, AND THE SURVIVING ENTITY IS NOT A DOMESTIC ENTITY OF THE SAME TYPE, ENTER THE PRINCIPAL ADDRESS OF THE SURVIVING ENTITY.

PRINCIPAL ADDRESS OF SURVIVING ENTITY CITY AND STATE ZIP CODE

13. OTHER INFORMATION REQUIRED TO BE STATED IN THE CERTIFICATE OF MERGER BY THE LAWS UNDER WHICH EACH CONSTITUENT OTHER BUSINESS ENTITY IS ORGANIZED. ATTACH ADDITIONAL PAGES, IF NECESSARY.

14. STATUTORY OR OTHER BASIS UNDER WHICH A FOREIGN OTHER BUSINESS ENTITY IS AUTHORIZED TO EFFECT THE MERGER.	15. FUTURE EFFECTIVE DATE, IF ANY ____ - ____ - ____ (Month) (Day) (Year)
--	---

16. ADDITIONAL INFORMATION SET FORTH ON ATTACHED PAGES, IF ANY, IS INCORPORATED HEREIN BY THIS REFERENCE AND MADE PART OF THIS CERTIFICATE.

17. I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING IS TRUE AND CORRECT OF MY OWN KNOWLEDGE. I DECLARE I AM THE PERSON WHO EXECUTED THIS INSTRUMENT, WHICH EXECUTION IS MY ACT AND DEED.

SIGNATURE OF AUTHORIZED PERSON FOR THE SURVIVING ENTITY DATE TYPE OR PRINT NAME AND TITLE OF AUTHORIZED PERSON

SIGNATURE OF AUTHORIZED PERSON FOR THE SURVIVING ENTITY DATE TYPE OR PRINT NAME AND TITLE OF AUTHORIZED PERSON

SIGNATURE OF AUTHORIZED PERSON FOR THE DISAPPEARING ENTITY DATE TYPE OR PRINT NAME AND TITLE OF AUTHORIZED PERSON

SIGNATURE OF AUTHORIZED PERSON FOR THE DISAPPEARING ENTITY DATE TYPE OR PRINT NAME AND TITLE OF AUTHORIZED PERSON

For an entity that is a business trust, real estate investment trust or an unincorporated association, set forth the provision of law or other basis for the authority of the person signing: \_\_\_\_\_

# Coversheet

## Amendment to Watsonville Prep School's Calendar

<b>Section:</b>	V. Topical Items, Part 2
<b>Item:</b>	C. Amendment to Watsonville Prep School's Calendar
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	1. WPS Calendar Memo.pdf 2. NS_2021-22_Academic_Calendar.pdf



Date: May 9, 2022

To: Board of Directors of Navigator Schools

From: Kevin Sved, CEO

Subject: Amendment to Watsonville Prep School's 2021-22 School Calendar

### **Background**

On August 24, 2021, the Board approved a modification to the Watsonville Prep School (WPS) calendar eliminating September 17, 2021 as a school day to provide time for moving into the new WPS campus. The recommendation the Board approved delegated authority to the CEO to reschedule the school day that was canceled. Without rescheduling the canceled day, WPS would have 179 days of school, which exceeds the 175 required by charter schools. School calendars for Navigator Schools have been set at 180 days to match the days provided by most school districts. In addition, the charters for each of the schools also state that the schools will operate 180 school days. However, district schools have access to waiver requests when unforeseen circumstances or emergencies arise to reduce the number of school days in a given year. Navigator staff requested the charter oversight staff at the California Department of Education (CDE) to consider whether a 179-day school calendar for 2021-22 would be acceptable given the day of missed school was due to the entire school being moved into a new facility. Concurrent with the request, staff has planned for the possibility of adding an extra day to the 2021-22 school calendar for June 13, 2022. On May 9, 2022 staff received confirmation from the CDE that a 179-day calendar for 2021-22 was acceptable. Navigator staff also confirmed with the audit firm that there would be no penalty regarding funding, reasserting the 175-day requirement for charters.

### **Recommendation**

It is recommended that the Board approve a 179-day calendar for Watsonville Prep for 2021-22 given the circumstances of moving into a new facility.

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# Coversheet

## Consent Agenda

<b>Section:</b>	VI. Consent Agenda
<b>Item:</b>	A. Consent Agenda
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Consent Agenda 2022_05_10.pdf

# Navigator Schools 2022-2023 Academic Calendar

July2022						
S	M	T	W	T	F	S

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August2022						
S	M	T	W	T	F	S

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September2022						
S	M	T	W	T	F	S

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October2022						
S	M	T	W	T	F	S

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November2022						
S	M	T	W	T	F	S

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December2022						
S	M	T	W	T	F	S

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

5	Minimum Day Wednesdays (K-8)
	Minimum Day (K-8)
	No School for Students, Staff Development Day
	No School for Students, Holiday

4	No School, Independence Day
---	-----------------------------

16	First Day of School
16-19	Minimum Days

2	Minimum Day
5	No School, Labor Day

10	No School, Staff Development Day
14	End of Unit 1
24-31	Parent Teacher Conferences

1	No School, Staff Development Day
2-4	Parent Teacher Conferences
6	Daylight saving Time Ends
11	No School, Veterans Day
18	Minimum Day
21-25	No School, Thanksgiving Break

16	Minimum Day
16	End of Unit 2
19-30	No School, Winter Break

SCHOOL DAYS

180

January2023						
S	M	T	W	T	F	S

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February2023						
S	M	T	W	T	F	S

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March2023						
S	M	T	W	T	F	S

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April2023						
S	M	T	W	T	F	S

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May2023						
S	M	T	W	T	F	S

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June2023						
S	M	T	W	T	F	S

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2-3	No School, Winter Break
13	Minimum Day
16	No School, Martin Luther King Jr. Day

17	Minimum Day
20-24	No School, February Break

12	Daylight Savings Time
17	End of Unit 3
20	No School, Staff Development Day
31	Minimum Day

3-7	No School, Spring Break
-----	-------------------------

8	Minimum Day
26	Minimum Day
29	No School, Memorial Day

9	End of Unit 4
9	Last Day of School
5-9	Minimum Day



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# Navigator Schools 2022-2023 Instructional Calendar

July2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

4	Independence Day Observed

1-5	Navi 101
8-12	Navi 201
15	Site Day
16	First Day of School
16-19	Minimum Days
	12

2	Minimum Day
5	No School, Labor Day
	20

10	No School, Staff Development Day
14	End of Unit 1
24-31	Parent Teacher Conferences
	21

1	No School, Staff Development Day
2-4	Parent Teacher Conferences
6	Daylight Light Savings Time Ends
11	No School, Veterans Day
18	Minimum Day
21-25	No School, Thanksgiving Break
	15

16	Minimum Day
16	End of Unit 2
19-30	No School, Winter Break
	12

January2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2	New Years Day Observed
3	No School, Staff Development Day
13	Minimum Day
16	No School, Martin Luther King Jr.
	19

17	Minimum Day
20-24	No School, February Break
	15

12	Daylight Savings Time
20	No School, Staff Development Day
17	End of Unit 3
31	Minimum Day
	22

3-7	No School, Spring Break
	15

8	Minimum Day
26	Minimum Day
29	No School, Memorial Day
	22

9	End of Unit 4
9	Last Day of School
5-9	Minimum Day
	7

5	Minimum Day Wednesdays (K-8)
	Minimum Day (K-8)
	Staff Development Day, No School for Students
	Holiday, No School for Students and Staff
	Non-Working Day

SCHOOL DAYS	
	180
M-F Work Days	261
Holidays	30
Non-working Days	35
Working Days with Navi 101	196
Working Days with Navi 201	191

This Calendar pertains to Teachers, TNTs, SGIs, Paras, PE, AR, Psychologist



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# Navigator Schools 2022-23 Admin Calendar

July2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	23	23	24	25	26	27
28	30	30	31			

September2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

5	Minimum Day Wednesdays (K-8)
	Minimum Day (K-8)
	Staff Development Day, No School for Students
	Holiday, No School for Students and Staff
	Non-Working Day
	Return Day/Last Day

4	No School, Independence Day
25	Admin and Office Staff Return
	0

1-5	Navi 101
8-12	Navi 201
16	First Day of School
16-19	Minimum Days
	12

2	Minimum day
5	No School, Labor Day
	20

10	No School, Staff Development
14	End of Unit 1
24-31	Parent Teacher Conferences
	21

1	No School, Staff Development
2-4	Parent Teacher Conferences
6	Daylight Savings Time Ends
11	No School, Veterans Day
18	Minimum day
21-25	No School, Thanksgiving Break
	15

16	Minimum day
16	End of Unit 2
19-30	No School, Winter Break
	12

SCHOOL DAYS
180

M-F Work Days	261
Holidays	30
Non-working Days	25
Working Days	206

This Calendar pertains to Principals, Vice Principals, SGI Coach, MTSS Coordinator, Sped Coordinator, Athletic Director, Office Managers, and Office Assistants.

January2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	21	28
29	30	31				

February2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2	No School, New Years Day Observed
3	No School, Staff Development
13	Minimum Day
16	No School, Martin Luther King Jr. Day
	19

17	Minimum Day
20-24	No School, February Break
	15

12	Daylight Savings Time
17	End of Unit 3
20	No School, Staff Development
31	Minimum Day
	22

3-7	No School, Spring Break
	15

15	Minimum Day
26	Minimum Day
29	No School, Memorial Day
	22

9	End of Unit 4
9	Last Day of School
5-9	Minimum Day
16	Admin and Office Staff Last Day
	7



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# Navigator Schools 2022-23 SO/IT/OPS Calendar

July2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

	Holiday, no school for students and staff
	Organizational Holiday
	Required Work Day

4	Non-Work Day, Independence Day
20-29	Required Work Days
25	Admin and Office Staff Return

1-19	Required Work Days
1-5	Navi 101
8-12	Navi 201
16	First Day of School

5	Non-Work Day, Labor Day
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10	No School, Staff Development Day
24-31	Parent Teacher Conferences

1	No School, Staff Development Day
2-4	Parent Teacher Conferences
6	Daylight Savings Time Ends
11	Non-Work Day, Veterans Day
23-25	Non-Work Days, Thanksgiving Break

19-30	Non-Work Days, Winter Break
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SCHOOL DAYS
180

M-F Work Days	261
Holidays	11
Org Holidays	9
*Scheduled Non-work days	18
Working Days	223

\*Up to 8 days of the non-work days can be used on instructional days.

January2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2	Non-Work Day, New Years Day Observed
3	No School, Staff Development Day
16	Non-Work Day, Martin Luther King Jr. Day

20	Non-Work Day, President's Day
21-25	No School, February Break

12	Daylight Savings Time
20	No School, Staff Development

3-7	No School, Spring Break
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29	Non-Work Day, Memorial Day
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9	Last Day of School
16	Admin and Office Staff Last Day
12-16	Required Work Days



DRAFT

# Navigator Schools 2022-23 Custodial Calendar

July 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

	Staff Development Day, No School for Students
	Holiday, No School for Students and Staff
	Non-Working Day
	Return Day/Last Day

4	Non-Work Day, Independence Day
25	Admin and Office Staff Return

1-5	Navi 101
8-12	Navi 201
16	First Day of School

5	Non-Work Day, Labor Day

10	No School, Staff Development Day
24-31	Parent Teacher Conferences

2-4	Parent Teacher Conferences
1	No School, Staff Development Day
6	Daylight Savings Time Ends
11	Non-Work Day, Veterans Day
21-25	No School, Thanksgiving Break
24-25	Non-Work Days, Thanksgiving

19-30	No School, Winter Break
23-26	Non-Work Days, Winter Break

	12
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January 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2	Non-Work Day, New Year's Day Observed
3	No School, Staff Development Day
16	No School, Martin Luther King Jr Day

20	Non-Work Day, President's Day
20-24	No School, February Break

12	Daylight Savings Time
20	No School, Staff Development Day

3-7	No School, Spring Break

29	Non-Work Day, Memorial Day

9	Last Day of School
16	Admin and Office Staff Last Day

SCHOOL DAYS
180



DRAFT



# Navigator Schools 2022-2023 Food Service Calendar

July2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

4	Independence Day Observed

15	Food Service Coord. Returns
16	First Day of School

5	Non-Work Day, Labor Day
	20

10	No School, Staff Development Day
24-31	Parent Teacher Conferences
	21

1-4	Parent Teacher Conferences
1	No School, Staff Development Day
6	Daylight Savings Time Ends
11	Non-Work Day, Veterans Day
25-26	Non-Work Days, Thanksgiving
	15

19-30	No School, Winter Break
23&26	Non-Work Days, Christmas Eve and Christmas Day Observed
	12

January2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

2	Non-Work Day, New Year's Day Observed
16	Non-Work Day, Martin Luther King Jr. Day
	19

20	Non-Work Day, President's Day
	15

13	Daylight Savings Time
20	No School, Staff Development Day
	22

4-8	No School, Spring Break
	15

29	Non-Work Day, Memorial Day
	22

9	Last Day of School
13	Food Service Coord. Last Day
	7

- Staff Development Day, No School for Students
- Holiday, No School for Students and Staff
- Non-Working Day
- Return Day/Last Day

SCHOOL DAYS

180

DRAFT





Date: April 13, 2022

To: Board of Directors

From: Ami Ortiz, Director of Business & Finance

Re: 2022-23 Consolidated Application for Funding

It is recommended that the Board approve the 2022-23 Consolidated Application for Funding for Gilroy Prep, Hollister Prep and Watsonville Prep.

### **Background**

Local Educational Agencies (LEA) use the Consolidated Application and Reporting System (CARS) to electronically apply for, manage, report and provide assurances that the LEA will comply with the legal requirements related to specific formulas driven by state and/or federal categorical programs. The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

With the Board's approval Gilroy Prep, Hollister Prep and Watsonville Prep will all be applying for Title I-Part A, Title II- Part A, Title III- Part A, and Title IV-Part A.

### **Summary**

Staff recommends the Board to approve the 2022-23 Application for Funding for Gilroy Prep, Hollister Prep and Watsonville Prep.



Date: April 13, 2022

To: Board of Directors

From: Ami Ortiz, Director of Business & Finance

Re: Approval of WPS's Second Interim Report for 2021-22

**Recommendation**

It is recommended the Board approve, as part of the consent agenda, Watsonville Prep School's Second Interim Report, as required by the California Department of Education (CDE).

**Background**

Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31.

While WPS's charter does not require us to have Board's approval of the interim reports, our authorizer has requested that we do obtain our Board's approval.

**Summary**

It is recommended the Board approve Watsonville Prep School's Second Interim Report for 2021-22, as required by the California Department of Education (CDE).

**CHARTER SCHOOL  
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM  
Second Interim Report Certification**

Charter School Name: Watsonville Prep School  
(continued) \_\_\_\_\_  
CDS #: 44 77248 0138909  
Charter Approving Entity: SBE  
County: Santa Cruz  
Charter #: 2032  
Fiscal Year: 2021/22

To the entity that approved the charter school:  
( x ) 2021/22 CHARTER SCHOOL SECOND INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
Charter School Official  
(Original signature required)

Print  
Name: Kevin Sved Title CEO

To the County Superintendent of Schools:  
( x ) 2021/22 CHARTER SCHOOL SECOND INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
Authorized Representative of  
Charter Approving Entity  
(Original signature required)

Print  
Name: \_\_\_\_\_ Title \_\_\_\_\_

For additional information on the Second Interim Report, please contact:

For Approving Entity:

\_\_\_\_\_  
Name  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Phone  
\_\_\_\_\_  
E-mail

For Charter School:

Kevin Sved  
Name  
CEO  
Title  
650-490-6040  
Phone  
kevin.sved@navigatorschools.org  
E-mail

This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

\_\_\_\_\_  
District Advisor Date



**CHARTER SCHOOL**  
**INTERIM FINANCIAL REPORT - ALTERNATIVE FORM**  
**Second Interim Report - Detail**

Charter School Name: Watsonville Prep School  
(continued)  
CDS #: 44 77248 0138909  
Charter Approving Entity: SBE  
County: Santa Cruz  
Charter #: 2032  
Fiscal Year: 2021/22

This charter school uses the following basis of accounting:

- ☒ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)  
☐ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description		Object Code	1st Interim Budget			Actuals thru 01/31			2nd Interim Budget		
			Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
A. REVENUES											
1. Revenue Limit Sources											
State Aid - Current Year		8011	3,496,735.00		3,496,735.00	1,290,353.00		1,290,353.00	3,455,767.00		3,455,767.00
Education Protection Account State Aid - Current Year		8012	61,100.00		61,100.00	21,020.00		21,020.00	61,100.00		61,100.00
Charter Schools Gen. Purpose Entitlement - State Aid		8015									
State Aid - Prior Years		8019									
Tax Relief Subventions		8020-8038									
County and District Taxes		8040-8079									
Miscellaneous Funds		8080-8089									
LCFF/Revenue Limit Transfers:											
PERS Reduction Transfer		8092									
Charter Schools Funding in Lieu of Property Taxes		8096									
Other LCFF/Revenue Limit Transfers		8091, 8097									
Total, LCFF/Revenue Limit Sources			3,557,835.00	-	3,557,835.00	1,311,373.00	-	1,311,373.00	3,516,867.00	-	3,516,867.00
2. Federal Revenues											
No Child Left Behind		8290		189,950.00	189,950.00		3,816.00	3,816.00		189,950.00	189,950.00
Special Education - Federal		8181, 8182		39,650.00	39,650.00					39,650.00	39,650.00
Child Nutrition - Federal		8220		160,000.00	160,000.00		124,938.00	124,938.00		160,000.00	160,000.00
Other Federal Revenues		110, 8260-829		520,000.00	520,000.00		238,480.00	238,480.00		520,000.00	520,000.00
Total, Federal Revenues			-	909,600.00	909,600.00	-	367,234.00	367,234.00	-	909,600.00	909,600.00
3. Other State Revenues											
Charter Schools Categorical Block Grant (8480 N/A thru 14/15)		N/A thru 14/15									
Special Education - State		StateRevSE		204,969.00	204,969.00		66,680.00	66,680.00		204,969.00	204,969.00
All Other State Revenues		StateRevAO	361,029.00	261,709.00	622,738.00	34,270.00	180,896.00	215,166.00	66,053.00	556,685.00	622,738.00
Total, Other State Revenues			361,029.00	466,678.00	827,707.00	34,270.00	247,576.00	281,846.00	66,053.00	761,654.00	827,707.00
4. Other Local Revenues											
All Other Local Revenues		LocalRevAO	215,700.00		215,700.00	730.00		730.00	215,200.00		215,200.00
Total, Local Revenues			215,700.00	-	215,700.00	730.00	-	730.00	215,200.00	-	215,200.00
5. TOTAL REVENUES			4,134,564.00	1,376,278.00	5,510,842.00	1,346,373.00	614,810.00	1,961,183.00	3,798,120.00	1,671,254.00	5,469,374.00
B. EXPENDITURES											
1. Certificated Salaries											
Certificated Teachers' Salaries		1100	267,646.00	642,790.00	910,436.00	96,408.00	347,000.00	443,408.00	267,646.00	610,300.00	877,946.00
Certificated Pupil Support Salaries		1200	202,942.00		202,942.00	111,199.00		111,199.00	202,942.00		202,942.00
Certificated Supervisors' and Administrators' Salaries		1300	238,594.00		238,594.00	139,180.00		139,180.00	238,594.00		238,594.00
Other Certificated Salaries		1900									
Total, Certificated Salaries			709,182.00	642,790.00	1,351,972.00	346,787.00	347,000.00	693,787.00	709,182.00	610,300.00	1,319,482.00
2. Non-certificated Salaries											
Non-certificated Instructional Aides' Salaries		2100	738,315.13	16,626.87	754,942.00	319,546.00	8,300.00	327,846.00	721,688.00	76,627.00	798,315.00
Non-certificated Support Salaries		2200									
Non-certificated Supervisors' and Administrators' Sal.		2300									
Clerical and Office Salaries		2400	172,579.00		172,579.00	109,998.00		109,998.00	172,579.00		172,579.00
Other Non-certificated Salaries		2500	233,195.00		233,195.00	160,070.00		160,070.00	233,195.00		233,195.00
Total, Non-certificated Salaries			1,144,089.13	16,626.87	1,160,716.00	589,614.00	8,300.00	597,914.00	1,127,462.00	76,627.00	1,204,089.00
3. Employee Benefits											
STRS		3101-3102	117,032.93	108,760.07	225,793.00	71,130.60	58,712.40	129,843.00	117,033.00	103,263.00	220,296.00
PERS		3201-3202									
OASDI / Medicare / Alternative		3301-3302	82,333.30	19,283.70	101,617.00	42,444.00	10,410.00	52,854.00	83,308.00	18,309.00	101,617.00
Health and Welfare Benefits		3401-3402	216,886.23	108,783.77	325,670.00	84,280.00	27,780.00	112,060.00	269,002.00	48,846.00	317,848.00
Unemployment Insurance		3501-3502	3,532.10	6,427.90	9,960.00	4,832.00	3,470.00	8,302.00	3,857.00	6,103.00	9,960.00
Workers' Compensation Insurance		3601-3602	22,449.31	7,070.69	29,520.00	2,863.00	3,817.00	6,680.00	22,807.00	6,713.00	29,520.00
OPEB, Allocated		3701-3702									
OPEB, Active Employees		3751-3752									
PERS Reduction (for revenue limit funded schools)		3801-3802									
Other Employee Benefits		3901-3902									
Total, Employee Benefits			437,433.87	247,306.13	684,740.00	205,549.60	104,169.40	309,719.00	496,007.00	183,236.00	679,243.00
4. Books and Supplies											
Approved Textbooks and Core Curricula Materials		4100	2,890.00	510.00	3,400.00	2,456.50	433.50	2,890.00	2,890.00	510.00	3,400.00
Books and Other Reference Materials		4200	8,500.00	1,500.00	10,000.00	8,072.45	1,424.55	9,497.00	11,050.00	1,950.00	13,000.00
Materials and Supplies		4300	34,810.00	6,190.00	41,000.00	36,641.25	6,837.75	43,479.00	40,860.00	7,140.00	48,000.00
Noncapitalized Equipment		4400	104,600.00	153,200.00	257,800.00	283,598.00		283,598.00	140,644.00	144,356.00	285,000.00
Food		4700	3,500.00	160,000.00	163,500.00	455.00	130,153.00	130,608.00	5,000.00	245,000.00	250,000.00
Total, Books and Supplies			154,300.00	321,400.00	475,700.00	331,223.20	138,848.80	470,072.00	200,444.00	398,956.00	599,400.00
5. Services and Other Operating Expenditures											
Subagreements for Services		5100									
Travel and Conferences		5200	11,000.00		11,000.00	2,327.00		2,327.00	11,000.00		11,000.00
Dues and Memberships		5300	5,406.00		5,406.00	5,036.00		5,036.00	5,406.00		5,406.00
Insurance		5400	12,873.00		12,873.00	8,195.00		8,195.00	12,873.00		12,873.00
Operations and Housekeeping Services		5500	42,112.00		42,112.00	13,483.00		13,483.00	42,112.00		42,112.00
Rentals, Leases, Repairs, and Noncap. Improvements		5600	701,826.00	113,288.00	815,114.00	167,678.00		167,678.00	326,865.00	307,135.00	634,000.00
Professional/Consulting Services and Operating Expend.		5800	639,903.00	7,887.00	647,790.00	381,037.00	23,530.00	404,567.00	668,730.00	60,000.00	728,730.00
Communications		5900	20,000.00	27,000.00	47,000.00	42,911.00		42,911.00	13,000.00	35,000.00	48,000.00
Total, Services and Other Operating Expenditures			1,433,220.00	148,155.00	1,581,375.00	620,666.00	23,530.00	644,196.00	1,080,046.00	402,135.00	1,482,181.00

**CHARTER SCHOOL**  
**INTERIM FINANCIAL REPORT - ALTERNATIVE FORM**  
**Second Interim Report - Detail**

Charter School Name: Watsonville Prep School  
 (continued)  
 CDS #: 44 77248 0138909  
 Charter Approving Entity: SBE  
 County: Santa Cruz  
 Charter #: 2032  
 Fiscal Year: 2021/22

This charter school uses the following basis of accounting:

- ☒ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)  
☐ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	1st Interim Budget			Actuals thru 01/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>6. Capital Outlay</b> (Objects 6100-6170, 6200-6500 for modified accrual basis)										
Land and Land Improvements	6100-6170	-	-	-	-	-	-	-	-	-
Buildings and Improvements of Buildings	6200	-	-	-	-	-	-	-	-	-
Books and Media for New School Libraries or Major	6300	-	-	-	-	-	-	-	-	-
Expansion of School Libraries	6400	-	-	-	-	-	-	-	-	-
Equipment	6500	-	-	-	-	-	-	-	-	-
Equipment Replacement	6900	-	-	-	-	-	-	-	-	-
Depreciation Expense (for accrual basis only)		-	-	-	-	-	-	-	-	-
Total, Capital Outlay		-	-	-	-	-	-	-	-	-
<b>7. Other Outgo</b>										
Tuition to Other Schools	7110-7143	-	-	-	-	-	-	-	-	-
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	-	-	-	-	-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	-	-	-	-	-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	-	-	-	-	-
All Other Transfers	7281-7289	-	-	-	-	-	-	-	-	-
Debt Service:										
Interest	7438	-	-	-	-	-	-	-	-	-
Principal (for modified accrual basis only)	7439	-	-	-	-	-	-	-	-	-
Total, Other Outgo		-	-	-	-	-	-	-	-	-
<b>8. TOTAL EXPENDITURES</b>		3,878,225.00	1,376,278.00	5,254,503.00	2,093,839.80	621,848.20	2,715,688.00	3,613,141.00	1,671,254.00	5,284,395.00
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		256,339.00	-	256,339.00	(747,466.80)	(7,038.20)	(754,505.00)	184,979.00	-	184,979.00
<b>D. OTHER FINANCING SOURCES / USES</b>										
1. Other Sources	8890-8899	-	-	-	-	-	-	-	-	-
2. Less: Other Uses	7630-7639	-	-	-	-	-	-	-	-	-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8890-8899	-	-	-	-	-	-	-	-	-
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	-	-	-	-	-
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>		256,339.00	-	256,339.00	(747,466.80)	(7,038.20)	(754,505.00)	184,979.00	-	184,979.00
<b>F. FUND BALANCE, RESERVES</b>										
1. Beginning Fund Balance										
a. As of July 1	9791	151,128.00	-	151,128.00	151,128.00	-	151,128.00	151,128.00	-	151,128.00
b. Adjustments to Beginning Balance	9793, 9795	-	-	-	61,668.00	-	61,668.00	61,668.00	-	61,668.00
c. Adjusted Beginning Balance		151,128.00	-	151,128.00	212,796.00	-	212,796.00	212,796.00	-	212,796.00
2. Ending Fund Balance, June 30 (E + F.1.c.)		407,467.00	-	407,467.00	(534,670.80)	(7,038.20)	(541,709.00)	397,775.00	-	397,775.00
Components of Ending Fund Balance:										
a. Nonspendable										
Revolving Cash (equals object 9130)	9711	-	-	-	-	-	-	-	-	-
Stores (equals object 9320)	9712	-	-	-	-	-	-	-	-	-
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	-	-	-	-	-
All Others	9719	-	-	-	-	-	-	-	-	-
b. Restricted	9740	-	-	-	-	(100,000.00)	(100,000.00)	-	-	-
c. Committed										
Stabilization Arrangements	9750	-	-	-	-	-	-	-	-	-
Other Commitments	9760	-	-	-	-	-	-	-	-	-
d. Assigned										
Other Assignments	9780	-	-	-	-	-	-	-	-	-
e. Unassigned/Unappropriated										
Reserve for Economic Uncertainties	9789	-	-	-	135,784.40	-	135,784.40	180,657.05	-	180,657.05
Unassigned/Unappropriated Amount	9790	407,467.00	-	407,467.00	(670,455.20)	(100,000.00)	(770,455.20)	217,117.95	-	217,117.95

**CHARTER SCHOOL**  
**INTERIM FINANCIAL REPORT - ALTERNATIVE FORM**  
**Second Interim Report - Summary**

Charter School Name: Watsonville Prep School  
 (continued)  
 CDS #: 44 77248 0138909  
 Charter Approving Entity: SBE  
 County: Santa Cruz  
 Charter #: 2032  
 Fiscal Year: 2018/19

					2nd Interim vs. 1st Interim Increase, (Decrease)	
Description	Object Code	1st Interim Budget (X)	Actuals thru 01/31 (Y)	2nd Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
<b>A REVENUES</b>						
1. Revenue Limit Sources						
State Aid - Current Year	8011	3,496,735.00	1,290,353.00	3,455,767.00	(40,968.00)	-1.17%
Education Protection Account State Aid - Current Year	8012	61,100.00	21,020.00	61,100.00	-	0.00%
Charter Schools Gen. Purpose Entitlement - State Aid	8015	-	-	-	-	-
State Aid - Prior Years	8019	-	-	-	-	-
Tax Relief Subventions (for rev. limit funded schools)	8020-8039	-	-	-	-	-
County and District Taxes (for rev. limit funded schools)	8040-8079	-	-	-	-	-
Miscellaneous Funds (for rev. limit funded schools)	8080-8089	-	-	-	-	-
LCFF/Revenue Limit Transfers:						
PERS Reduction Transfer	8092	-	-	-	-	-
Charter Schools Funding in Lieu of Property Taxes	8096	-	-	-	-	-
Other LCFF/Revenue Limit Transfers	8091, 8097	-	-	-	-	-
Total, LCFF/Revenue Limit Sources		3,557,835.00	1,311,373.00	3,516,867.00	(40,968.00)	-1.15%
2. Federal Revenues						
No Child Left Behind (Include ARRA)	8290	189,950.00	3,816.00	189,950.00	-	0.00%
Special Education - Federal	8181, 8182	39,650.00	-	39,650.00	-	0.00%
Child Nutrition - Federal	8220	160,000.00	124,938.00	160,000.00	-	0.00%
Other Federal Revenues (Include ARRA)	110, 8260-829	520,000.00	238,480.00	520,000.00	-	0.00%
Total, Federal Revenues		909,600.00	367,234.00	909,600.00	-	0.00%
3. Other State Revenues						
Charter Schools Categorical Block Grant	N/A thru 14/15	-	-	-	-	-
State Rev SE	StateRevSE	204,969.00	66,680.00	204,969.00	-	0.00%
All Other State Revenues	StateRevAO	622,738.00	215,166.00	622,738.00	-	0.00%
Total, Other State Revenues		827,707.00	281,846.00	827,707.00	-	0.00%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	215,700.00	730.00	215,200.00	(500.00)	-0.23%
Total, Local Revenues		215,700.00	730.00	215,200.00	(500.00)	-0.23%
5. TOTAL REVENUES		5,510,842.00	1,961,183.00	5,469,374.00	(41,468.00)	-0.75%
<b>B EXPENDITURES</b>						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	910,436.00	443,408.00	877,946.00	(32,490.00)	-3.57%
Certificated Pupil Support Salaries	1200	202,942.00	111,199.00	202,942.00	-	0.00%
Certificated Supervisors' and Administrators' Salaries	1300	238,594.00	139,180.00	238,594.00	-	0.00%
Other Certificated Salaries	1900	-	-	-	-	-
Total, Certificated Salaries		1,351,972.00	693,787.00	1,319,482.00	(32,490.00)	-2.40%
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	754,942.00	327,846.00	798,315.00	43,373.00	5.75%
Non-certificated Support Salaries	2200	-	-	-	-	-
Non-certificated Supervisors' and Administrators' Sal.	2300	-	-	-	-	-
Clerical and Office Salaries	2400	172,579.00	109,998.00	172,579.00	-	0.00%
Other Non-certificated Salaries	2900	233,195.00	160,070.00	233,195.00	-	0.00%
Total, Non-certificated Salaries		1,160,716.00	597,914.00	1,204,089.00	43,373.00	3.74%
3. Employee Benefits						
STRS	3101-3102	225,793.00	129,843.00	220,296.00	(5,497.00)	-2.43%
PERS	3201-3202	-	-	-	-	-
OASDI / Medicare / Alternative	3301-3302	101,617.00	52,854.00	101,617.00	-	0.00%
Health and Welfare Benefits	3401-3402	317,850.00	112,040.00	317,850.00	-	0.00%
Unemployment Insurance	3501-3502	9,960.00	8,302.00	9,960.00	-	0.00%
Workers' Compensation Insurance	3601-3602	29,520.00	6,680.00	29,520.00	-	0.00%
OPEB, Allocated	3701-3702	-	-	-	-	-
OPEB, Active Employees	3751-3752	-	-	-	-	-
PERS Reduction (for revenue limit funded schools)	3801-3802	-	-	-	-	-
Other Employee Benefits	3901-3902	-	-	-	-	-
Total, Employee Benefits		684,740.00	309,719.00	679,243.00	(5,497.00)	-0.80%

**CHARTER SCHOOL**  
**INTERIM FINANCIAL REPORT - ALTERNATIVE FORM**  
**Second Interim Report - Summary**

Charter School Name: Watsonville Prep School  
 (continued)  
 CDS #: 44 77248 0138909  
 Charter Approving Entity: SBE  
 County: Santa Cruz  
 Charter #: 2032  
 Fiscal Year: 2018/19

					2nd Interim vs. 1st Interim Increase, (Decrease)	
Description	Object Code	1st Interim Budget (X)	Actuals thru 01/31 (Y)	2nd Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
<b>4. Books and Supplies</b>						
Approved Textbooks and Core Curricula Materials	4100	3,400.00	2,890.00	3,400.00	-	0.00%
Books and Other Reference Materials	4200	10,000.00	9,497.00	13,000.00	3,000.00	30.00%
Materials and Supplies	4300	41,000.00	43,479.00	48,000.00	7,000.00	17.07%
Noncapitalized Equipment	4400	257,800.00	283,598.00	285,000.00	27,200.00	10.55%
Food	4700	163,500.00	130,608.00	250,000.00	86,500.00	52.91%
Total, Books and Supplies		475,700.00	470,072.00	599,400.00	123,700.00	26.00%
<b>5. Services and Other Operating Expenditures</b>						
Subagreements for Services	5100	-	-	-	-	-
Travel and Conferences	5200	11,000.00	2,327.00	11,000.00	-	0.00%
Dues and Memberships	5300	5,406.00	5,035.00	5,406.00	-	0.00%
Insurance	5400	12,873.00	8,195.00	12,873.00	-	0.00%
Operations and Housekeeping Services	5500	42,112.00	13,483.00	42,112.00	-	0.00%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	815,194.00	167,678.00	634,000.00	(181,194.00)	-22.23%
Professional/Consulting Services and Operating Expenses	5800	647,790.00	404,567.00	728,790.00	81,000.00	12.50%
Communications	5900	47,000.00	42,911.00	48,000.00	1,000.00	2.13%
Total, Services and Other Operating Expenditures		1,581,375.00	644,196.00	1,482,181.00	(99,194.00)	-6.27%
<b>6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)</b>						
Land and Land Improvements	6100-6170	-	-	-	-	-
Buildings and Improvements of Buildings	6200	-	-	-	-	-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	-
Equipment	6400	-	-	-	-	-
Equipment Replacement	6500	-	-	-	-	-
Depreciation Expense (for accrual basis only)	6900	-	-	-	-	-
Total, Capital Outlay		-	-	-	-	-
<b>7. Other Outgo</b>						
Tuition to Other Schools	7110-7143	-	-	-	-	-
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	-
Transfers of Apportionments to Other LEAs - Spec. Ed	7221-7223SE	-	-	-	-	-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	-
All Other Transfers	7281-7299	-	-	-	-	-
Debt Service:						
Interest	7438	-	-	-	-	-
Principal (for modified accrual basis only)	7439	-	-	-	-	-
Total, Other Outgo		-	-	-	-	-
<b>8. TOTAL EXPENDITURES</b>		5,254,503.00	2,715,688.00	5,284,395.00	29,892.00	0.57%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>						
<b>BEFORE OTHER FINANCING SOURCES AND USES (AS APPLICABLE)</b>		256,339.00	(754,505.00)	184,979.00	(71,360.00)	-27.84%

**CHARTER SCHOOL**  
**INTERIM FINANCIAL REPORT - ALTERNATIVE FORM**  
**Second Interim Report - Summary**

Charter School Name: Watsonville Prep School  
 (continued)  
 CDS #: 44 77248 0138909  
 Charter Approving Entity: SBE  
 County: Santa Cruz  
 Charter #: 2032  
 Fiscal Year: 2018/19

					2nd Interim vs. 1st Interim Increase, (Decrease)	
Description	Object Code	1st Interim Budget (X)	Actuals thru 01/31 (Y)	2nd Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
<b>D. OTHER FINANCING SOURCES / USES</b>						
1. Other Sources	8930-8979	-	-	-	-	
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D)</b>		256,339.00	(754,505.00)	184,979.00	(71,360.00)	-27.84%
<b>F. FUND BALANCE, RESERVES</b>						
1. Beginning Fund Balance						
a. As of July 1	9791	151,128.00	151,128.00	151,128.00	-	0.00%
b. Adjustments to Beginning Balance	9793, 9795	-	61,668.00	61,668.00	61,668.00	New
c. Adjusted Beginning Balance		151,128.00	212,796.00	212,796.00		
2. Ending Fund Balance, June 30 (E + F.1.c.)		407,467.00	(541,709.00)	397,775.00		
Components of Ending Fund Balance :		-				
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	-	-	-	-	
Stores (equals object 9320)	9712	-	-	-	-	
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	
All Others	9719	-	-	-	-	
b. Restricted	9740	-	(100,000.00)	-	-	
c. Committed						
Stabilization Arrangements	9750	-	-	-	-	
Other Commitments	9760	-	-	-	-	
d. Assigned						
Other Assignments	9780	-	-	-	-	
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	-	135,784.40	180,657.05	180,657.05	New
Unassigned/Unappropriated Amount	9790	407,467.00	(770,455.20)	217,117.95	(190,349.05)	-46.72%

**CHARTER SCHOOL**  
**MULTI-YEAR PROJECTION - ALTERNATIVE FORM**  
**Second Interim Report - MYP**

Charter School Name: Watsonville Prep School

(continued) \_\_\_\_\_

CDS #: 44 77248 0138909Charter Approving Entity: SBECounty: Santa CruzCharter #: 2032Fiscal Year: 2021/22

This charter school uses the following basis of accounting:

- ☒ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
- ☐ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	FY 2021/22			Totals for 2022/23	Totals for 2023/24
		Unrestricted	Restricted	Total		
<b>A. REVENUES</b>						
1. Revenue Limit Sources						
State Aid - Current Year	8011	3,455,767.00	0.00	3,455,767.00	4,150,506.00	4,915,822.00
Education Protection Account State Aid - Current Year	8012	61,100.00	0.00	61,100.00	72,380.00	83,660.00
Charter Schools Gen. Purpose Entitlement - State Aid	8015	0.00	0.00	0.00	0.00	0.00
State Aid - Prior Years	8019	0.00	0.00	0.00	0.00	0.00
Tax Relief Subventions (for rev. limit funded schools)	8020-8039	0.00	0.00	0.00	0.00	0.00
County and District Taxes (for rev. limit funded schools)	8040-8079	0.00	0.00	0.00	0.00	0.00
Miscellaneous Funds (for rev. limit funded schools)	8080-8089	0.00	0.00	0.00	0.00	0.00
LCFF/Revenue Limit Transfers:						
PERS Reduction Transfer	8092	0.00	0.00	0.00	0.00	0.00
Charter Schools Funding in lieu of Property Taxes	8096	0.00	0.00	0.00	0.00	0.00
Other LCFF/Revenue Limit Transfers	8091, 8097	0.00	0.00	0.00	0.00	0.00
Total, LCFF/Revenue Limit Sources		3,516,867.00	0.00	3,516,867.00	4,222,886.00	4,999,482.00
2. Federal Revenues						
No Child Left Behind	8290	0.00	189,950.00	189,950.00	223,866.00	262,139.00
Special Education - Federal	8181, 8182	0.00	39,650.00	39,650.00	47,130.00	55,564.00
Child Nutrition - Federal	8220	0.00	160,000.00	160,000.00	230,076.00	271,250.00
Other Federal Revenues	8110, 8260-829	0.00	520,000.00	520,000.00	200,000.00	
Total, Federal Revenues		0.00	909,600.00	909,600.00	701,072.00	588,953.00
3. Other State Revenues						
Charter Schools Categorical Block Grant	N/A thru 14/15					
Special Education - State	StateRevSE	0.00	204,969.00	204,969.00	218,408.00	257,495.00
All Other State Revenues	StateRevAO	66,053.00	556,685.00	622,738.00	464,028.00	538,271.00
Total, Other State Revenues		66,053.00	761,654.00	827,707.00	682,436.00	795,766.00
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	215,200.00	0.00	215,200.00	375,385.00	186,353.00
Total, Local Revenues		215,200.00	0.00	215,200.00	375,385.00	186,353.00
5. TOTAL REVENUES		3,798,120.00	1,671,254.00	5,469,374.00	5,981,779.00	6,570,554.00
<b>B. EXPENDITURES</b>						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	267,646.00	610,300.00	877,946.00	1,007,583.00	1,159,832.00
Certificated Pupil Support Salaries	1200	202,942.00	0.00	202,942.00	213,089.00	219,482.00
Certificated Supervisors' and Administrators' Salaries	1300	238,594.00	0.00	238,594.00	266,121.00	313,785.00
Other Certificated Salaries	1900	0.00	0.00	0.00	-	-
Total, Certificated Salaries		709,182.00	610,300.00	1,319,482.00	1,486,793.00	1,693,099.00
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	721,688.00	76,627.00	798,315.00	746,000.00	768,380.00
Non-certificated Support Salaries	2200	0.00	0.00	0.00	0.00	0.00
Non-certificated Supervisors' and Administrators' Sal.	2300	0.00	0.00	0.00	22,816.00	23,272.00
Clerical and Office Salaries	2400	172,579.00	0.00	172,579.00	181,208.00	186,636.00
Other Non-certificated Salaries	2900	233,195.00	0.00	233,195.00	237,272.00	244,390.00
Total, Non-certificated Salaries		1,127,462.00	76,627.00	1,204,089.00	1,187,296.00	1,222,678.00

**CHARTER SCHOOL**  
**MULTI-YEAR PROJECTION - ALTERNATIVE FORM**  
**Second Interim Report - MYP**

Charter School Name: Watsonville Prep School

(continued) \_\_\_\_\_

CDS #: 44 77248 0138909Charter Approving Entity: SBECounty: Santa CruzCharter #: 2032Fiscal Year: 2021/22

Description	Object Code	FY 2021/22			Totals for 2019/20	Totals for 2020/21
		Unrestricted	Restricted	Total		
<b>3. Employee Benefits</b>						
STRS	3101-3102	117,033.00	103,263.00	220,296.00	277,704.00	316,655.00
PERS	3201-3202	0.00	0.00	0.00	0.00	0.00
OASDI / Medicare / Alternative	3301-3302	83,308.00	18,309.00	101,617.00	106,041.00	120,651.00
Health and Welfare Benefits	3401-3402	269,002.00	48,848.00	317,850.00	337,248.00	394,594.00
Unemployment Insurance	3501-3502	3,857.00	6,103.00	9,960.00	11,184.00	12,376.00
Workers' Compensation Insurance	3601-3602	22,807.00	6,713.00	29,520.00	30,395.00	34,609.00
OPEB, Allocated	3701-3702	0.00	0.00	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00	0.00	0.00
PERS Reduction (for revenue limit funded schools)	3801-3802	0.00	0.00	0.00	0.00	0.00
Other Employee Benefits	3901-3902	0.00	0.00	0.00	0.00	0.00
Total, Employee Benefits		496,007.00	183,236.00	679,243.00	762,572.00	878,885.00
<b>4. Books and Supplies</b>						
Approved Textbooks and Core Curricula Materials	4100	2,890.00	510.00	3,400.00	9,445.00	10,933.00
Books and Other Reference Materials	4200	11,050.00	1,950.00	13,000.00	17,473.00	20,225.00
Materials and Supplies	4300	40,860.00	7,140.00	48,000.00	57,660.00	62,955.00
Noncapitalized Equipment	4400	140,644.00	144,356.00	285,000.00	90,695.00	98,671.00
Food	4700	5,000.00	245,000.00	250,000.00	343,313.00	399,471.00
Total, Books and Supplies		200,444.00	398,956.00	599,400.00	518,586.00	592,255.00
<b>5. Services and Other Operating Expenditures</b>						
Subagreements for Services	5100	0.00	0.00	0.00	0.00	0.00
Travel and Conferences	5200	11,000.00	0.00	11,000.00	19,652.00	21,648.00
Dues and Memberships	5300	5,406.00	0.00	5,406.00	7,700.00	7,895.00
Insurance	5400	12,873.00	0.00	12,873.00	13,131.00	13,394.00
Operations and Housekeeping Services	5500	42,112.00	0.00	42,112.00	91,080.00	98,896.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	326,865.00	307,135.00	634,000.00	721,091.00	846,176.00
Professional/Consulting Services and Operating Expenditures	5800	668,790.00	60,000.00	728,790.00	929,083.00	1,050,325.00
Communications	5900	13,000.00	35,000.00	48,000.00	21,549.00	21,879.00
Total, Services and Other Operating Expenditures		1,080,046.00	402,135.00	1,482,181.00	1,803,286.00	2,060,213.00
<b>6. Capital Outlay (Obj. 6100-6170, 6200-6500 for mod. accr. b.)</b>						
Land and Land Improvements	6100-6170	0.00	0.00	0.00	0.00	0.00
Buildings and Improvements of Buildings	6200	0.00	0.00	0.00	0.00	0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00	0.00	0.00	0.00
Equipment	6400	0.00	0.00	0.00	0.00	0.00
Equipment Replacement	6500	0.00	0.00	0.00	0.00	0.00
Depreciation Expense (for accrual basis only)	6900	0.00	0.00	0.00	0.00	0.00
Total, Capital Outlay		0.00	0.00	0.00	0.00	0.00
<b>7. Other Outgo</b>						
Tuition to Other Schools	7110-7143	0.00	0.00	0.00	0.00	0.00
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00	0.00	0.00
All Other Transfers	7280-7299	0.00	0.00	0.00	0.00	0.00
Debt Service:						
Interest	7438	0.00	0.00	0.00	0.00	0.00
Principal (for modified accrual basis only)	7439	0.00	0.00	0.00	0.00	0.00
Total, Other Outgo		0.00	0.00	0.00	0.00	0.00
<b>8. TOTAL EXPENDITURES</b>		3,613,141.00	1,671,254.00	5,284,395.00	5,758,533.00	6,447,130.00
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-)</b>		184,979.00	0.00	184,979.00	223,246.00	123,424.00

**CHARTER SCHOOL**  
**MULTI-YEAR PROJECTION - ALTERNATIVE FORM**  
**Second Interim Report - MYP**

Charter School Name: Watsonville Prep School  
 (continued) \_\_\_\_\_  
 CDS #: 44 77248 0138909  
 Charter Approving Entity: SBE  
 County: Santa Cruz  
 Charter #: 2032  
 Fiscal Year: 2021/22

Description	Object Code	FY 2021/22			Totals for 2019/20	Totals for 2020/21
		Unrestricted	Restricted	Total		
<b>D. OTHER FINANCING SOURCES / USES</b>						
1. Other Sources	8930-8979	0.00	0.00	0.00	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	0.00	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00	0.00	0.00	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00	0.00	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D)</b>		184,979.00	0.00	184,979.00	223,246.00	123,424.00
<b>F. FUND BALANCE, RESERVES</b>						
1. Beginning Fund Balance						
a. As of July 1	9791	151,128.00	0.00	151,128.00	397,775.00	621,021.00
b. Adjustments to Beginning Balance	9793, 9795	61,668.00	0.00	61,668.00		
c. Adjusted Beginning Balance		212,796.00	0.00	212,796.00	397,775.00	621,021.00
2. Ending Fund Balance, June 30 (E + F.1.c.)		397,775.00	0.00	397,775.00	621,021.00	744,445.00
Components of Ending Fund Balance:						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	0.00	0.00	0.00	0.00	0.00
Stores (equals object 9320)	9712	0.00	0.00	0.00	0.00	0.00
Prepaid Expenditures (equals object 9330)	9713	0.00	0.00	0.00	0.00	0.00
All Others	9719	0.00	0.00	0.00	0.00	0.00
b. Restricted	9740	0.00	0.00	0.00	0.00	0.00
c. Committed						
Stabilization Arrangements	9750	0.00	0.00	0.00	0.00	0.00
Other Commitments	9760	0.00	0.00	0.00	0.00	0.00
d. Assigned						
Other Assignments	9780	0.00	0.00	0.00	0.00	0.00
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	180,657.05	0.00	180,657.05	287,926.65	322,356.50
Unassigned/Unappropriated Amount	9790	217,117.95	0.00	217,117.95	333,094.35	422,088.50





Date: May 3, 2022

To: Board of Directors

From: Ami Ortiz, Director of Business & Finance

Re: 2020 990's Review

**Requested Action**

This item is informational.

**Background**

Form 990 is a United States Internal Revenue Service form that provides the public with financial information about a nonprofit organization. The basis for the information on the 990 are the accounting records as audited by Clifton Larson Allen LLP. Following best practice, Navigator Schools is distributing it to our Board members before filing.

The 2020 990 is in reconciliation with our 2020 audit report.

Form <b>990</b> Department of the Treasury Internal Revenue Service	<b>Return of Organization Exempt From Income Tax</b> Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)	OMB No. 1545-0047 <div style="font-size: 2em; font-weight: bold;">2020</div> Open to Public Inspection
▶ Do not enter social security numbers on this form as it may be made public. ▶ Go to <a href="http://www.irs.gov/Form990">www.irs.gov/Form990</a> for instructions and the latest information.		
<b>A For the 2020 calendar year, or tax year beginning JUL 1, 2020 and ending JUN 30, 2021</b>		

<b>B</b> Check if applicable:  Address change Name change Initial return Final return/terminated Amended return Application pending	<b>C Name of organization</b> NAVIGATOR SCHOOLS <b>Doing business as</b> Number and street (or P.O. box if mail is not delivered to street address) Room/suite 650 SAN BENITO ST, SUITE 230 City or town, state or province, country, and ZIP or foreign postal code HOLLISTER, CA 95023 <b>F Name and address of principal officer:</b> KEVIN SVED 650 SAN BENITO ST, SUITE 230, HOLLISTER, CA	<b>D Employer identification number</b> 27-4238843 <b>E Telephone number</b> 408-432-5750 <b>G Gross receipts \$</b> 19,544,787. <b>H(a) Is this a group return</b> for subordinates? ..... Yes <input checked="" type="checkbox"/> No <b>H(b) Are all subordinates included?</b> Yes No If "No," attach a list. See instructions <b>H(c) Group exemption number</b> ▶
<b>I Tax-exempt status:</b> <input checked="" type="checkbox"/> 501(c)(3) 501(c) ( ) ◀ (insert no.) 4947(a)(1) or 527		
<b>J Website:</b> ▶ WWW.NAVIGATORSCHOOLS.ORG		
<b>K Form of organization:</b> <input checked="" type="checkbox"/> Corporation Trust Association Other ▶ <b>L Year of formation:</b> 2010 <b>M State of legal domicile:</b> CA		

<b>Part I Summary</b>			
<b>Activities &amp; Governance</b>	<b>1</b> Briefly describe the organization's mission or most significant activities: <b>TO DEVELOP ADVANCED STUDENTS AND TO PREPARE THEM TO EXCEL IN COLLEGE AND THE WORKPLACE.</b> <b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets. <b>3</b> Number of voting members of the governing body (Part VI, line 1a) ..... <b>3</b> 10 <b>4</b> Number of independent voting members of the governing body (Part VI, line 1b) ..... <b>4</b> 10 <b>5</b> Total number of individuals employed in calendar year 2020 (Part V, line 2a) ..... <b>5</b> 230 <b>6</b> Total number of volunteers (estimate if necessary) ..... <b>6</b> 10 <b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12 ..... <b>7a</b> 0. <b>b</b> Net unrelated business taxable income from Form 990-T, Part I, line 11 ..... <b>7b</b> 0.		
<b>Revenue</b>	<b>8</b> Contributions and grants (Part VIII, line 1h) ..... <b>Prior Year</b> 15,249,253. <b>Current Year</b> 19,438,719. <b>9</b> Program service revenue (Part VIII, line 2g) ..... 0. 0. <b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d) ..... 8,924. 5,683. <b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) ..... 28,791. 100,385. <b>12</b> Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12) ..... 15,286,968. 19,544,787.		
<b>Expenses</b>	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1-3) ..... 0. 0. <b>14</b> Benefits paid to or for members (Part IX, column (A), line 4) ..... 0. 0. <b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) ..... 10,791,608. 12,493,339. <b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e) ..... 0. 0. <b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶ 0. <b>17</b> Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e) ..... 3,387,688. 5,015,447. <b>18</b> Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25) ..... 14,179,296. 17,508,786. <b>19</b> Revenue less expenses. Subtract line 18 from line 12 ..... 1,107,672. 2,036,001.		
<b>Net Assets or Fund Balances</b>	<b>20</b> Total assets (Part X, line 16) ..... <b>Beginning of Current Year</b> 9,682,164. <b>End of Year</b> 17,339,388. <b>21</b> Total liabilities (Part X, line 26) ..... 4,718,942. 10,340,165. <b>22</b> Net assets or fund balances. Subtract line 21 from line 20 ..... 4,963,222. 6,999,223.		

<b>Part II Signature Block</b>					
Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.					
<b>Sign Here</b>	Signature of officer KEVIN SVED, EXECUTIVE DIRECTOR Type or print name and title	Date			
<b>Paid Preparer Use Only</b>	Print/Type preparer's name LILI HUANG, CPA	Preparer's signature LILI HUANG, CPA	Date 05/03/22	Check if self-employed <input type="checkbox"/>	PTIN P02383735
	Firm's name ▶ CLIFTONLARSONALLEN LLP Firm's address ▶ 2210 EAST ROUTE 66 GLENDORA, CA 91740	Firm's EIN ▶ 41-0746749 Phone no. (626) 857-7300			

May the IRS discuss this return with the preparer shown above? See instructions ☒ Yes No

Form 990 (2020)

NAVIGATOR SCHOOLS

27-4238843

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**Part III Statement of Program Service Accomplishments**

Check if Schedule O contains a response or note to any line in this Part III ☐

1 Briefly describe the organization's mission:

NAVIGATOR SCHOOLS IS A NETWORK OF CHARTER SCHOOLS WITH A MISSION TO DEVELOP STUDENTS WHO ARE PROFICIENT OR ADVANCED ON THE CALIFORNIA STATE STANDARD TEST AND TO PREPARE THEM TO EXCEL IN COLLEGE AND THE WORKPLACE.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? ☐ Yes ☒ No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? ☐ Yes ☒ No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: ) (Expenses \$ 14,160,492. including grants of \$ ) (Revenue \$ 100,384. )

NAVIGATOR SCHOOLS COMMITS THE FOLLOWING TO ALL STUDENTS AND THEIR FAMILIES: (1) FOCUS ON STATE STANDARDS USING INNOVATIVE MATERIALS AND STRATEGIES; (2) TEACHER ACCOUNTABILITY AND MERIT PAY BASED ON STUDENT PERFORMANCE; (3) EXTENDED SCHOOL DAY FOR STUDENTS BASED ON ASSESSMENT OF INDIVIDUAL NEEDS FOR THE PURPOSE OF REMEDIATION OR ENRICHMENT; (4) DAILY ACCESS BY STUDENTS TO STATE OF THE ART OF TECHNOLOGY THAT SUPPORTS BOTH TEACHING AND LEARNING IN THE CLASSROOM; (5) ADJUSTMENT OF TEACHING CONTENT AND METHODS BASED ON FREQUENT ASSESSMENTS; (6) SCHOOL ENVIRONMENT THAT FOSTERS AND DEMANDS EXEMPLARY STUDENT BEHAVIOR. SERVING APPROXIMATELY 1,301 STUDENTS FOR THE 2020-2021 SCHOOL YEAR.

4b (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

4c (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

4d Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$ ) (Revenue \$ )

4e Total program service expenses 14,160,492.

Form 990 (2020)

**Part IV Checklist of Required Schedules**

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	<b>1</b> X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> ?	<b>2</b> X	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>	<b>3</b>	X
4 <b>Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>	<b>4</b>	X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>	<b>5</b>	X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>	<b>6</b>	X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>	<b>7</b>	X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>	<b>8</b>	X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>	<b>9</b>	X
10 Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? <i>If "Yes," complete Schedule D, Part V</i>	<b>10</b>	X
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	<b>11a</b> X	
b Did the organization report an amount for investments - other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>	<b>11b</b>	X
c Did the organization report an amount for investments - program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>	<b>11c</b>	X
d Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>	<b>11d</b>	X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	<b>11e</b> X	
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	<b>11f</b> X	
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	<b>12a</b> X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>	<b>12b</b>	X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	<b>13</b> X	
14a Did the organization maintain an office, employees, or agents outside of the United States?	<b>14a</b>	X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>	<b>14b</b>	X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>	<b>15</b>	X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>	<b>16</b>	X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i>	<b>17</b>	X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	<b>18</b>	X
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>	<b>19</b>	X
20a Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>	<b>20a</b>	X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	<b>20b</b>	
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	<b>21</b>	X

Form 990 (2020)

## NAVIGATOR SCHOOLS

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**Part IV Checklist of Required Schedules** (continued)

	Yes	No
<b>22</b> Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i> .....	<b>22</b>	X
<b>23</b> Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i> .....	<b>23</b>	X
<b>24a</b> Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i> .....	<b>24a</b>	X
<b>b</b> Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception? .....	<b>24b</b>	
<b>c</b> Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds? .....	<b>24c</b>	
<b>d</b> Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year? .....	<b>24d</b>	
<b>25a</b> <b>Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i> .....	<b>25a</b>	X
<b>b</b> Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i> .....	<b>25b</b>	X
<b>26</b> Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part II</i> .....	<b>26</b>	X
<b>27</b> Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i> .....	<b>27</b>	X
<b>28</b> Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions, for applicable filing thresholds, conditions, and exceptions):		
<b>a</b> A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? <i>If "Yes," complete Schedule L, Part IV</i> .....	<b>28a</b>	X
<b>b</b> A family member of any individual described in line 28a? <i>If "Yes," complete Schedule L, Part IV</i> .....	<b>28b</b>	X
<b>c</b> A 35% controlled entity of one or more individuals and/or organizations described in lines 28a or 28b? <i>If "Yes," complete Schedule L, Part IV</i> .....	<b>28c</b>	X
<b>29</b> Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i> .....	<b>29</b>	X
<b>30</b> Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i> .....	<b>30</b>	X
<b>31</b> Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i> .....	<b>31</b>	X
<b>32</b> Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i> .....	<b>32</b>	X
<b>33</b> Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i> .....	<b>33</b>	X
<b>34</b> Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i> .....	<b>34</b>	X
<b>35a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)? .....	<b>35a</b>	X
<b>b</b> If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i> .....	<b>35b</b>	
<b>36</b> <b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i> .....	<b>36</b>	X
<b>37</b> Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i> .....	<b>37</b>	X
<b>38</b> Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? .....	<b>38</b>	X

Note: All Form 990 filers are required to complete Schedule O

**Part V Statements Regarding Other IRS Filings and Tax Compliance**Check if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
<b>1a</b> Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable .....	<b>1a</b>	30
<b>b</b> Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable .....	<b>1b</b>	0
<b>c</b> Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners? .....	<b>1c</b>	X



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**Part V** Statements Regarding Other IRS Filings and Tax Compliance (continued)

	Yes	No
<b>2a</b> Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return ..... <b>2a</b> 230		
<b>b</b> If at least one is reported on line 2a, did the organization file all required federal employment tax returns? ..... <b>2b</b> X	X	
<b>Note:</b> If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)		
<b>3a</b> Did the organization have unrelated business gross income of \$1,000 or more during the year? ..... <b>3a</b>		X
<b>b</b> If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O ..... <b>3b</b>		
<b>4a</b> At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)? ..... <b>4a</b>		X
<b>b</b> If "Yes," enter the name of the foreign country ► ..... See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
<b>5a</b> Was the organization a party to a prohibited tax shelter transaction at any time during the tax year? ..... <b>5a</b>		X
<b>b</b> Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction? ..... <b>5b</b>		X
<b>c</b> If "Yes" to line 5a or 5b, did the organization file Form 8886-T? ..... <b>5c</b>		
<b>6a</b> Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions? ..... <b>6a</b>		X
<b>b</b> If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible? ..... <b>6b</b>		
<b>7 Organizations that may receive deductible contributions under section 170(c).</b>		
<b>a</b> Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor? ..... <b>7a</b>		X
<b>b</b> If "Yes," did the organization notify the donor of the value of the goods or services provided? ..... <b>7b</b>		
<b>c</b> Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282? ..... <b>7c</b>		X
<b>d</b> If "Yes," indicate the number of Forms 8282 filed during the year ..... <b>7d</b>		
<b>e</b> Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? ..... <b>7e</b>		X
<b>f</b> Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract? ..... <b>7f</b>		X
<b>g</b> If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required? ... <b>7g</b>		
<b>h</b> If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C? <b>7h</b>		
<b>8 Sponsoring organizations maintaining donor advised funds.</b> Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year? ..... <b>8</b>		
<b>9 Sponsoring organizations maintaining donor advised funds.</b>		
<b>a</b> Did the sponsoring organization make any taxable distributions under section 4966? ..... <b>9a</b>		
<b>b</b> Did the sponsoring organization make a distribution to a donor, donor advisor, or related person? ..... <b>9b</b>		
<b>10 Section 501(c)(7) organizations.</b> Enter:		
<b>a</b> Initiation fees and capital contributions included on Part VIII, line 12 ..... <b>10a</b>		
<b>b</b> Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities ..... <b>10b</b>		
<b>11 Section 501(c)(12) organizations.</b> Enter:		
<b>a</b> Gross income from members or shareholders ..... <b>11a</b>		
<b>b</b> Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.) ..... <b>11b</b>		
<b>12a Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041? ..... <b>12a</b>		
<b>b</b> If "Yes," enter the amount of tax-exempt interest received or accrued during the year ..... <b>12b</b>		
<b>13 Section 501(c)(29) qualified nonprofit health insurance issuers.</b>		
<b>a</b> Is the organization licensed to issue qualified health plans in more than one state? ..... <b>13a</b>		
<b>Note:</b> See the instructions for additional information the organization must report on Schedule O.		
<b>b</b> Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans ..... <b>13b</b>		
<b>c</b> Enter the amount of reserves on hand ..... <b>13c</b>		
<b>14a</b> Did the organization receive any payments for indoor tanning services during the tax year? ..... <b>14a</b>		X
<b>b</b> If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O ..... <b>14b</b>		
<b>15</b> Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? ..... <b>15</b>		X
If "Yes," see instructions and file Form 4720, Schedule N.		
<b>16</b> Is the organization an educational institution subject to the section 4968 excise tax on net investment income? ..... <b>16</b>		X
If "Yes," complete Form 4720, Schedule O.		

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**Part VI Governance, Management, and Disclosure** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions.

Check if Schedule O contains a response or note to any line in this Part VI

☒**Section A. Governing Body and Management**

	1a	1b	Yes	No
<b>1a</b> Enter the number of voting members of the governing body at the end of the tax year ..... If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.	10			
<b>b</b> Enter the number of voting members included on line 1a, above, who are independent .....		10		
<b>2</b> Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee? .....				X
<b>3</b> Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person? .....				X
<b>4</b> Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? .....				X
<b>5</b> Did the organization become aware during the year of a significant diversion of the organization's assets? .....				X
<b>6</b> Did the organization have members or stockholders? .....				X
<b>7a</b> Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? .....				X
<b>b</b> Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? .....				X
<b>8</b> Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:				
<b>a</b> The governing body? .....			X	
<b>b</b> Each committee with authority to act on behalf of the governing body? .....				X
<b>9</b> Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O .....				X

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
<b>10a</b> Did the organization have local chapters, branches, or affiliates? .....		X
<b>b</b> If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? .....		
<b>11a</b> Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? .....	X	
<b>b</b> Describe in Schedule O the process, if any, used by the organization to review this Form 990. ....		
<b>12a</b> Did the organization have a written conflict of interest policy? If "No," go to line 13 .....	X	
<b>b</b> Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts? .....	X	
<b>c</b> Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done .....	X	
<b>13</b> Did the organization have a written whistleblower policy? .....	X	
<b>14</b> Did the organization have a written document retention and destruction policy? .....	X	
<b>15</b> Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
<b>a</b> The organization's CEO, Executive Director, or top management official .....	X	
<b>b</b> Other officers or key employees of the organization .....	X	
If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
<b>16a</b> Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? .....		X
<b>b</b> If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? .....		

**Section C. Disclosure**

**17** List the states with which a copy of this Form 990 is required to be filed ► **CA**

**18** Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.  
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain on Schedule O)

**19** Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

**20** State the name, address, and telephone number of the person who possesses the organization's books and records ►  
**KEVIN SVED - 408-337-5445**  
**277 IOOF AVE, GILROY, CA 95020**

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**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**Check if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations. See instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) KEVIN SVED CHIEF EXECUTIVE OFFICER	40.00			X				173,002.	0.	35,144.
(2) JAMES DENT CHIEF ACADEMIC OFFICER	40.00				X			150,842.	0.	40,007.
(3) SHARON WALLER DIRRCTOR OF STUDENT SERVIC	40.00				X			136,516.	0.	28,742.
(4) MELISSA ALATORRE DIRECTOR OF HUMAN RESOURCE	40.00				X			105,151.	0.	34,716.
(5) KIRSTEN CARR DIRECTOR OF COMMUNITY OUTR	40.00				X			122,391.	0.	14,658.
(6) CRYSTAL O'ROURKE MODEL PROVIDING COORDINATOR	40.00				X			101,415.	0.	30,449.
(7) AMI ORTIZ DIRECTOR OF BUSINESS & FIN	40.00			X				98,126.	0.	10,075.
(8) JOHN FLAHERTY CHAIR	2.00	X		X				0.	0.	0.
(9) NORA CRIVELLO SECRETARY	2.00	X		X				0.	0.	0.
(10) VICTOR PAREDES-COLONIA FINANCE COMMITTEE CHAIR	2.00	X		X				0.	0.	0.
(11) JP ANDERSON MEMBER	2.00	X						0.	0.	0.
(12) IAN CONNELL MEMBER	2.00	X						0.	0.	0.
(13) CHUCK DAGGS MEMBER	2.00	X						0.	0.	0.
(14) SHARA HEDGE MEMBER	2.00	X						0.	0.	0.
(15) DENA KOREN MEMBER	2.00	X						0.	0.	0.
(16) FIAAU OHMANN MEMBER	2.00	X						0.	0.	0.
(17) CAITRIN WRIGHT MEMBER	2.00	X						0.	0.	0.



<b>Part VII</b>	<b>Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees</b> <i>(continued)</i>
-----------------	--

[illegible]

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization ►

8

3 Did the organization list any **former** officer, director, trustee, key employee, or highest compensated employee on line 1a? *If "Yes," complete Schedule J for such individual* .....

4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? *If "Yes," complete Schedule J for such individual* .....

5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If "Yes," complete Schedule J for such person* .....

	Yes	No
3		X
4	X	
5		X

## Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation
NONE		
<b>2</b> Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization ►	0	

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**Part VIII Statement of Revenue**Check if Schedule O contains a response or note to any line in this Part VIII ☐

				(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512 - 514
<b>Contributions, Gifts, Grants and Other Similar Amounts</b>	<b>1 a</b> Federated campaigns .....	<b>1a</b>					
	<b>b</b> Membership dues .....	<b>1b</b>					
	<b>c</b> Fundraising events .....	<b>1c</b>					
	<b>d</b> Related organizations .....	<b>1d</b>					
	<b>e</b> Government grants (contributions) .....	<b>1e</b>	18,173,436.				
	<b>f</b> All other contributions, gifts, grants, and similar amounts not included above ...	<b>1f</b>	1,265,283.				
	<b>g</b> Noncash contributions included in lines 1a-1f	<b>1g</b>	\$				
	<b>h Total.</b> Add lines 1a-1f .....						
<b>Program Service Revenue</b>	<b>2 a</b> .....	<b>Business Code</b>					
	<b>b</b> .....						
	<b>c</b> .....						
	<b>d</b> .....						
	<b>e</b> .....						
	<b>f</b> All other program service revenue .....						
	<b>g Total.</b> Add lines 2a-2f .....						
	<b>Other Revenue</b>	<b>3</b> Investment income (including dividends, interest, and other similar amounts) .....			5,683.		
<b>4</b> Income from investment of tax-exempt bond proceeds .....							
<b>5</b> Royalties .....							
<b>6 a</b> Gross rents .....		<b>6a</b>	(i) Real (ii) Personal				
<b>b</b> Less: rental expenses ...		<b>6b</b>					
<b>c</b> Rental income or (loss) .....		<b>6c</b>					
<b>d</b> Net rental income or (loss) .....							
<b>7 a</b> Gross amount from sales of assets other than inventory .....		<b>7a</b>	(i) Securities (ii) Other				
<b>b</b> Less: cost or other basis and sales expenses .....		<b>7b</b>					
<b>c</b> Gain or (loss) .....		<b>7c</b>					
<b>d</b> Net gain or (loss) .....							
<b>8 a</b> Gross income from fundraising events (not including \$ _____ of contributions reported on line 1c). See Part IV, line 18 .....		<b>8a</b>					
<b>b</b> Less: direct expenses .....		<b>8b</b>					
<b>c</b> Net income or (loss) from fundraising events .....							
<b>9 a</b> Gross income from gaming activities. See Part IV, line 19 .....		<b>9a</b>					
<b>b</b> Less: direct expenses .....	<b>9b</b>						
<b>c</b> Net income or (loss) from gaming activities .....							
<b>10 a</b> Gross sales of inventory, less returns and allowances .....	<b>10a</b>						
<b>b</b> Less: cost of goods sold .....	<b>10b</b>						
<b>c</b> Net income or (loss) from sales of inventory .....							
<b>Miscellaneous Revenue</b>	<b>11 a</b> ALL OTHER REVENUE .....	<b>Business Code</b>					
	<b>b</b> .....	611710		100,385.	100,385.		
	<b>c</b> .....						
	<b>d</b> All other revenue .....						
	<b>e Total.</b> Add lines 11a-11d .....			100,385.			
	<b>12 Total revenue.</b> See instructions .....			19,544,787.	100,385.	0.	5,683.

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**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☐

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
<b>Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.</b>				
<b>1</b> Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21 ...				
<b>2</b> Grants and other assistance to domestic individuals. See Part IV, line 22 .....				
<b>3</b> Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16 .....				
<b>4</b> Benefits paid to or for members .....				
<b>5</b> Compensation of current officers, directors, trustees, and key employees .....	338,590.	274,257.	64,333.	
<b>6</b> Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B) .....				
<b>7</b> Other salaries and wages .....	9,772,136.	8,077,142.	1,694,994.	
<b>8</b> Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions) .....	705,196.	620,458.	84,738.	
<b>9</b> Other employee benefits .....	1,265,234.	1,061,127.	204,107.	
<b>10</b> Payroll taxes .....	412,183.	334,121.	78,062.	
<b>11</b> Fees for services (nonemployees):				
<b>a</b> Management .....	286,063.		286,063.	
<b>b</b> Legal .....	71,856.		71,856.	
<b>c</b> Accounting .....	53,555.		53,555.	
<b>d</b> Lobbying .....				
<b>e</b> Professional fundraising services. See Part IV, line 17 .....				
<b>f</b> Investment management fees .....				
<b>g</b> Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.) .....	568,024.	402,586.	165,438.	
<b>12</b> Advertising and promotion .....	13,708.		13,708.	
<b>13</b> Office expenses .....	455,154.	287,454.	167,700.	
<b>14</b> Information technology .....	1,325,505.	1,229,302.	96,203.	
<b>15</b> Royalties .....				
<b>16</b> Occupancy .....	840,757.	753,890.	86,867.	
<b>17</b> Travel .....	41,047.	17,095.	23,952.	
<b>18</b> Payments of travel or entertainment expenses for any federal, state, or local public officials .....				
<b>19</b> Conferences, conventions, and meetings .....				
<b>20</b> Interest .....	8,461.		8,461.	
<b>21</b> Payments to affiliates .....				
<b>22</b> Depreciation, depletion, and amortization .....	86,531.		86,531.	
<b>23</b> Insurance .....	45,022.		45,022.	
<b>24</b> Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
<b>a OTHER EXPENSES</b> .....	1,035,973.	919,269.	116,704.	
<b>b INSTRUCTIONAL MATERIALS</b> .....	183,791.	183,791.		
<b>c</b> .....				
<b>d</b> .....				
<b>e</b> All other expenses .....				
<b>25 Total functional expenses.</b> Add lines 1 through 24e	17,508,786.	14,160,492.	3,348,294.	0.
<b>26 Joint costs.</b> Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here ☐ if following SOP 98-2 (ASC 958-720)

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**Part X Balance Sheet**Check if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
<b>Assets</b>	<b>1</b> Cash - non-interest-bearing .....	3,024,186.	<b>1</b>	5,910,590.
	<b>2</b> Savings and temporary cash investments .....	1,790,262.	<b>2</b>	2,095,588.
	<b>3</b> Pledges and grants receivable, net .....	4,035,314.	<b>3</b>	4,602,071.
	<b>4</b> Accounts receivable, net .....		<b>4</b>	
	<b>5</b> Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons .....		<b>5</b>	
	<b>6</b> Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B) .....		<b>6</b>	
	<b>7</b> Notes and loans receivable, net .....		<b>7</b>	
	<b>8</b> Inventories for sale or use .....		<b>8</b>	
	<b>9</b> Prepaid expenses and deferred charges .....	121,521.	<b>9</b>	511,186.
	<b>10a</b> Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D .....	<b>10a</b> 4,689,844.		
	<b>b</b> Less: accumulated depreciation .....	<b>10b</b> 474,654.	<b>10c</b>	4,215,190.
	<b>11</b> Investments - publicly traded securities .....		<b>11</b>	
	<b>12</b> Investments - other securities. See Part IV, line 11 .....		<b>12</b>	
	<b>13</b> Investments - program-related. See Part IV, line 11 .....		<b>13</b>	
	<b>14</b> Intangible assets .....		<b>14</b>	
	<b>15</b> Other assets. See Part IV, line 11 .....	4,763.	<b>15</b>	4,763.
<b>16</b> <b>Total assets.</b> Add lines 1 through 15 (must equal line 33) .....	9,682,164.	<b>16</b>	17,339,388.	
<b>Liabilities</b>	<b>17</b> Accounts payable and accrued expenses .....	2,628,967.	<b>17</b>	1,855,417.
	<b>18</b> Grants payable .....		<b>18</b>	
	<b>19</b> Deferred revenue .....		<b>19</b>	478,168.
	<b>20</b> Tax-exempt bond liabilities .....		<b>20</b>	
	<b>21</b> Escrow or custodial account liability. Complete Part IV of Schedule D .....		<b>21</b>	
	<b>22</b> Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons .....		<b>22</b>	
	<b>23</b> Secured mortgages and notes payable to unrelated third parties .....		<b>23</b>	
	<b>24</b> Unsecured notes and loans payable to unrelated third parties .....	2,089,975.	<b>24</b>	7,477,915.
	<b>25</b> Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D .....	0.	<b>25</b>	528,665.
	<b>26</b> <b>Total liabilities.</b> Add lines 17 through 25 .....	4,718,942.	<b>26</b>	10,340,165.
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow FASB ASC 958, check here</b> <input checked="" type="checkbox"/> <b>and complete lines 27, 28, 32, and 33.</b>			
	<b>27</b> Net assets without donor restrictions .....	4,800,222.	<b>27</b>	6,999,223.
	<b>28</b> Net assets with donor restrictions .....	163,000.	<b>28</b>	0.
	<b>Organizations that do not follow FASB ASC 958, check here</b> <input type="checkbox"/> <b>and complete lines 29 through 33.</b>			
	<b>29</b> Capital stock or trust principal, or current funds .....		<b>29</b>	
	<b>30</b> Paid-in or capital surplus, or land, building, or equipment fund .....		<b>30</b>	
	<b>31</b> Retained earnings, endowment, accumulated income, or other funds .....		<b>31</b>	
	<b>32</b> Total net assets or fund balances .....	4,963,222.	<b>32</b>	6,999,223.
	<b>33</b> Total liabilities and net assets/fund balances .....	9,682,164.	<b>33</b>	17,339,388.

Form 990 (2020)

**Part XI Reconciliation of Net Assets**Check if Schedule O contains a response or note to any line in this Part XI ☐

1	Total revenue (must equal Part VIII, column (A), line 12)	1	19,544,787.
2	Total expenses (must equal Part IX, column (A), line 25)	2	17,508,786.
3	Revenue less expenses. Subtract line 2 from line 1	3	2,036,001.
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	4,963,222.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	0.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	6,999,223.

**Part XII Financial Statements and Reporting**Check if Schedule O contains a response or note to any line in this Part XII ☒

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other		
If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant?		X
If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:		
<input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		
b Were the organization's financial statements audited by an independent accountant?	X	
If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:		
<input type="checkbox"/> Separate basis <input checked="" type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		
c If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?	X	
If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.		
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
b If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits		

Form 990 (2020)





**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") .....						
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf .....						
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge .....						
<b>4 Total.</b> Add lines 1 through 3 .....						
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f) .....						
<b>6 Public support.</b> Subtract line 5 from line 4.						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
<b>7</b> Amounts from line 4 .....						
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources .....						
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on .....						
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) .....						
<b>11 Total support.</b> Add lines 7 through 10						
<b>12</b> Gross receipts from related activities, etc. (see instructions) .....					12	
<b>13 First 5 years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> .....						<input type="checkbox"/>

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2020 (line 6, column (f), divided by line 11, column (f)) .....	14	%
<b>15</b> Public support percentage from 2019 Schedule A, Part II, line 14 .....	15	%
<b>16a 33 1/3% support test - 2020.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization .....		
<b>b 33 1/3% support test - 2019.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and <b>stop here.</b> The organization qualifies as a publicly supported organization .....		
<b>17a 10% -facts-and-circumstances test - 2020.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization .....		
<b>b 10% -facts-and-circumstances test - 2019.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and <b>stop here.</b> Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization .....		
<b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions .....		

Schedule A (Form 990 or 990-EZ) 2020

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ►	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.") .....						
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose .....						
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513 .....						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf .....						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge .....						
<b>6 Total.</b> Add lines 1 through 5 .....						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons .....						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year .....						
<b>c</b> Add lines 7a and 7b .....						
<b>8 Public support.</b> (Subtract line 7c from line 6.)						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ►	(a) 2016	(b) 2017	(c) 2018	(d) 2019	(e) 2020	(f) Total
<b>9</b> Amounts from line 6 .....						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources .....						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975 .....						
<b>c</b> Add lines 10a and 10b .....						
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on .....						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.) .....						
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.)						
<b>14 First 5 years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b> .....						

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2020 (line 8, column (f), divided by line 13, column (f)) .....	<b>15</b>	%
<b>16</b> Public support percentage from 2019 Schedule A, Part III, line 15 .....	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for <b>2020</b> (line 10c, column (f), divided by line 13, column (f)) .....	<b>17</b>	%
<b>18</b> Investment income percentage from <b>2019</b> Schedule A, Part III, line 17 .....	<b>18</b>	%

**19a 33 1/3% support tests - 2020.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization .....

**b 33 1/3% support tests - 2019.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization .....

**20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions .....



**Part IV Supporting Organizations**

(Complete only if you checked a box in line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

	Yes	No
<b>1</b> Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
<b>2</b> Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
<b>3a</b> Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>		
<b>b</b> Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
<b>c</b> Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
<b>4a</b> Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>		
<b>b</b> Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
<b>c</b> Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
<b>5a</b> Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
<b>b Type I or Type II only.</b> Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
<b>c Substitutions only.</b> Was the substitution the result of an event beyond the organization's control?		
<b>6</b> Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
<b>7</b> Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
<b>8</b> Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
<b>9a</b> Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
<b>b</b> Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
<b>c</b> Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
<b>10a</b> Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
<b>b</b> Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

**Part IV Supporting Organizations** (continued)

	Yes	No
<b>11</b> Has the organization accepted a gift or contribution from any of the following persons?		
<b>a</b> A person who directly or indirectly controls, either alone or together with persons described in lines 11b and 11c below, the governing body of a supported organization?		
<b>11a</b>		
<b>b</b> A family member of a person described in line 11a above?		
<b>11b</b>		
<b>c</b> A 35% controlled entity of a person described in line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c, provide detail in <b>Part VI</b> .		
<b>11c</b>		

**Section B. Type I Supporting Organizations**

	Yes	No
<b>1</b> Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If "No," describe in <b>Part VI</b> how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
<b>1</b>		
<b>2</b> Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in <b>Part VI</b> how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		
<b>2</b>		

**Section C. Type II Supporting Organizations**

	Yes	No
<b>1</b> Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in <b>Part VI</b> how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		
<b>1</b>		

**Section D. All Type III Supporting Organizations**

	Yes	No
<b>1</b> Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
<b>1</b>		
<b>2</b> Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in <b>Part VI</b> how the organization maintained a close and continuous working relationship with the supported organization(s).		
<b>2</b>		
<b>3</b> By reason of the relationship described in line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in <b>Part VI</b> the role the organization's supported organizations played in this regard.		
<b>3</b>		

**Section E. Type III Functionally Integrated Supporting Organizations**

<b>1</b> Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
<b>a</b> <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
<b>b</b> <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
<b>c</b> <input type="checkbox"/> The organization supported a governmental entity. Describe in <b>Part VI</b> how you supported a governmental entity (see instructions).		
<b>2</b> Activities Test. Answer lines 2a and 2b below.		
<b>a</b> Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in <b>Part VI</b> identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.	Yes	No
<b>2a</b>		
<b>b</b> Did the activities described in line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in <b>Part VI</b> the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.		
<b>2b</b>		
<b>3</b> Parent of Supported Organizations. Answer lines 3a and 3b below.		
<b>a</b> Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? If "Yes" or "No" provide details in <b>Part VI</b> .		
<b>3a</b>		
<b>b</b> Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in <b>Part VI</b> the role played by the organization in this regard.		
<b>3b</b>		

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations**

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 ( *explain in Part VI*). **See instructions.**  
All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	<b>Adjusted Net Income</b> (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	<b>Total</b> (add lines 1a, 1b, and 1c)	1d	
e	<b>Discount</b> claimed for blockage or other factors ( <i>explain in detail in Part VI</i> ):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	<b>Minimum Asset Amount</b> (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	<b>Distributable Amount.</b> Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Schedule A (Form 990 or 990-EZ) 2020

Schedule A (Form 990 or 990-EZ) 2020 **NAVIGATOR SCHOOLS**

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**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations** (continued)

<b>Section D - Distributions</b>		<b>Current Year</b>
<b>1</b> Amounts paid to supported organizations to accomplish exempt purposes	<b>1</b>	
<b>2</b> Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	<b>2</b>	
<b>3</b> Administrative expenses paid to accomplish exempt purposes of supported organizations	<b>3</b>	
<b>4</b> Amounts paid to acquire exempt-use assets	<b>4</b>	
<b>5</b> Qualified set-aside amounts (prior IRS approval required - <i>provide details in Part VI</i> )	<b>5</b>	
<b>6</b> Other distributions ( <i>describe in Part VI</i> ). See instructions.	<b>6</b>	
<b>7 Total annual distributions.</b> Add lines 1 through 6.	<b>7</b>	
<b>8</b> Distributions to attentive supported organizations to which the organization is responsive ( <i>provide details in Part VI</i> ). See instructions.	<b>8</b>	
<b>9</b> Distributable amount for 2020 from Section C, line 6	<b>9</b>	
<b>10</b> Line 8 amount divided by line 9 amount	<b>10</b>	

<b>Section E - Distribution Allocations</b> (see instructions)	<b>(i) Excess Distributions</b>	<b>(ii) Underdistributions Pre-2020</b>	<b>(iii) Distributable Amount for 2020</b>
<b>1</b> Distributable amount for 2020 from Section C, line 6			
<b>2</b> Underdistributions, if any, for years prior to 2020 (reasonable cause required - <i>explain in Part VI</i> ). See instructions.			
<b>3</b> Excess distributions carryover, if any, to 2020			
<b>a</b> From 2015			
<b>b</b> From 2016			
<b>c</b> From 2017			
<b>d</b> From 2018			
<b>e</b> From 2019			
<b>f Total</b> of lines 3a through 3e			
<b>g</b> Applied to underdistributions of prior years			
<b>h</b> Applied to 2020 distributable amount			
<b>i</b> Carryover from 2015 not applied (see instructions)			
<b>j</b> Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
<b>4</b> Distributions for 2020 from Section D, line 7: \$			
<b>a</b> Applied to underdistributions of prior years			
<b>b</b> Applied to 2020 distributable amount			
<b>c</b> Remainder. Subtract lines 4a and 4b from line 4.			
<b>5</b> Remaining underdistributions for years prior to 2020, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, <i>explain in Part VI</i> . See instructions.			
<b>6</b> Remaining underdistributions for 2020. Subtract lines 3h and 4b from line 1. For result greater than zero, <i>explain in Part VI</i> . See instructions.			
<b>7 Excess distributions carryover to 2021.</b> Add lines 3j and 4c.			
<b>8</b> Breakdown of line 7:			
<b>a</b> Excess from 2016			
<b>b</b> Excess from 2017			
<b>c</b> Excess from 2018			
<b>d</b> Excess from 2019			
<b>e</b> Excess from 2020			

Schedule A (Form 990 or 990-EZ) 2020

**Part VI** **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information.  
(See instructions.)

DRAFT

**Schedule B**(Form 990, 990-EZ,  
or 990-PF)Department of the Treasury  
Internal Revenue Service**Schedule of Contributors**

- ▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.  
▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2020**

Name of the organization

NAVIGATOR SCHOOLS

Employer identification number

27-4238843

Organization type (check one):

**Filers of:****Section:**

Form 990 or 990-EZ

☒ 501(c)( 3 ) (enter number) organization☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation☐ 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule**

- ☒ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

**Special Rules**

- ☐ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000; or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.
- ☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ..... ▶ \$ \_\_\_\_\_

**Caution:** An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).



Schedule B (Form 990, 990-EZ, or 990-PF) (2020)

Page **2**

Name of organization	Employer identification number
NAVIGATOR SCHOOLS	27-4238843

**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	CHARTER SCHOOL GROWTH FUND 10901 W 120TH AVENUE #450 BROOMFIELD, CA 80021	\$ 450,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	SILICON SCHOOLS FUND 827 BROADWAY, STE 300 OAKLAND, CA 94607	\$ 300,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	WALTON FAMILY FOUNDATION PO BOX 2030 BENTONVILLE, AR 72712	\$ 20,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	THE LOUIS CALDER FOUNDATION 999 18TH STREET, SUITE 2350S DENVER, CO 80202	\$ 120,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	NEW SCHOOLS VENTURE FUND 1616 FRANKLIN ST OAKLAND, CA 94612	\$ 25,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
6	HASTINGS GROWTH FUND THROUGH 250 E. 1ST ST #1000 LOS ANGELES, CA 90012	\$ 158,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Schedule B (Form 990, 990-EZ, or 990-PF) (2020)

Page **2**

Name of organization

Employer identification number

NAVIGATOR SCHOOLS

27-4238843

**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	SILICON VALLEY COMMUNITY FOUNDATION 2440 WEST EL CAMINO REAL, SUITE 300 MOUNTAIN VIEW, CA 94040	\$ 40,000.	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)



Name of organization

Employer identification number

NAVIGATOR SCHOOLS

27-4238843

**Part II**    **Noncash Property** (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b)  Description of noncash property given	(c)  FMV (or estimate) (See instructions.)	(d)  Date received
		\$	
(a) No. from Part I	(b)  Description of noncash property given	(c)  FMV (or estimate) (See instructions.)	(d)  Date received
		\$	
(a) No. from Part I	(b)  Description of noncash property given	(c)  FMV (or estimate) (See instructions.)	(d)  Date received
		\$	
(a) No. from Part I	(b)  Description of noncash property given	(c)  FMV (or estimate) (See instructions.)	(d)  Date received
		\$	
(a) No. from Part I	(b)  Description of noncash property given	(c)  FMV (or estimate) (See instructions.)	(d)  Date received
		\$	
(a) No. from Part I	(b)  Description of noncash property given	(c)  FMV (or estimate) (See instructions.)	(d)  Date received
		\$	
(a) No. from Part I	(b)  Description of noncash property given	(c)  FMV (or estimate) (See instructions.)	(d)  Date received
		\$	
(a) No. from Part I	(b)  Description of noncash property given	(c)  FMV (or estimate) (See instructions.)	(d)  Date received
		\$	

Schedule B (Form 990, 990-EZ, or 990-PF) (2020)

Page **4**

Name of organization

Employer identification number

**NAVIGATOR SCHOOLS****27-4238843****Part III**

Exclusively religious, charitable, etc., contributions to organizations described in section 501(c)(7), (8), or (10) that total more than \$1,000 for the year from any one contributor. Complete columns (a) through (e) and the following line entry. For organizations completing Part III, enter the total of exclusively religious, charitable, etc., contributions of **\$1,000 or less** for the year. (Enter this info. once.) ▶ \$ \_\_\_\_\_

Use duplicate copies of Part III if additional space is needed.

(a) No. from Part I	(b) Purpose of gift	(c) Use of gift	(d) Description of how gift is held
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee
	(e) Transfer of gift		
	Transferee's name, address, and ZIP + 4		Relationship of transferor to transferee

**SCHEDULE D**  
**(Form 990)**Department of the Treasury  
Internal Revenue Service**Supplemental Financial Statements**

▶ **Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.**  
 ▶ **Attach to Form 990.**  
 ▶ **Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.**

OMB No. 1545-0047

**2020**Open to Public  
Inspection

Name of the organization

NAVIGATOR SCHOOLS

Employer identification number

27-4238843

**Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.** Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year .....		
2 Aggregate value of contributions to (during year) .....		
3 Aggregate value of grants from (during year) .....		
4 Aggregate value at end of year .....		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? .....		<input type="checkbox"/> Yes <input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? .....		<input type="checkbox"/> Yes <input type="checkbox"/> No

**Part II Conservation Easements.** Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply):

☐ Preservation of land for public use (for example, recreation or education) ☐ Preservation of a historically important land area

☐ Protection of natural habitat ☐ Preservation of a certified historic structure

☐ Preservation of open space

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements .....	2a
b Total acreage restricted by conservation easements .....	2b
c Number of conservation easements on a certified historic structure included in (a) .....	2c
d Number of conservation easements included in (c) acquired after 7/25/06, and not on a historic structure listed in the National Register .....	2d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ▶ .....

4 Number of states where property subject to conservation easement is located ▶ .....

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? .....

☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ .....

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ▶ \$ .....

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? .....

☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1 .....

(ii) Assets included in Form 990, Part X .....

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items:

a Revenue included on Form 990, Part VIII, line 1 .....

b Assets included in Form 990, Part X .....

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule D (Form 990) 2020

Schedule D (Form 990) 2020

NAVIGATOR SCHOOLS

27-4238843 Page 2

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets** (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

a ☐ Public exhibitiond ☐ Loan or exchange programb ☐ Scholarly researche ☐ Other \_\_\_\_\_c ☐ Preservation for future generations

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

**Part IV Escrow and Custodial Arrangements.** Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

c Beginning balance

d Additions during the year

e Distributions during the year

f Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII ☐

**Part V Endowment Funds.** Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment ☐ %b Permanent endowment ☐ %c Term endowment ☐ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

(i) Unrelated organizations

(ii) Related organizations

	Yes	No
3a(i)		
3a(ii)		
3b		

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R? ☐

4 Describe in Part XIII the intended uses of the organization's endowment funds.

**Part VI Land, Buildings, and Equipment.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements		245,431.	148,446.	96,985.
d Equipment		634,666.	326,208.	308,458.
e Other		3,809,747.		3,809,747.
<b>Total.</b> Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)				4,215,190.

Schedule D (Form 990) 2020

Schedule D (Form 990) 2020

NAVIGATOR SCHOOLS

27-4238843 Page 3

**Part VII Investments - Other Securities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives .....		
(2) Closely held equity interests .....		
(3) Other .....		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
<b>Total.</b> (Col. (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

**Part VIII Investments - Program Related.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
<b>Total.</b> (Col. (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

**Part IX Other Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	

**Part X Other Liabilities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) DEFERRED RENT	528,665.
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	528,665.

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII ... ☒

Schedule D (Form 990) 2020

Schedule D (Form 990) 2020

NAVIGATOR SCHOOLS

27-4238843 Page 4

**Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	19,544,787.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	0.
3	Subtract line 2e from line 1	3	19,544,787.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	0.
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	5	19,544,787.

**Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	17,508,786.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	0.
3	Subtract line 2e from line 1	3	17,508,786.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	0.
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	5	17,508,786.

**Part XIII Supplemental Information.**

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

**PART X, LINE 2:**

NAVIGATOR IS A NON-PROFIT ENTITY EXEMPT FROM THE PAYMENT OF INCOME TAXES UNDER INTERNAL REVENUE CODE SECTION 501(C)(3) AND CALIFORNIA REVENUE AND TAXATION CODE SECTION 23701D. ACCORDINGLY, NO PROVISION HAS BEEN MADE FOR INCOME TAXES. MANAGEMENT HAS DETERMINED THAT ALL INCOME TAX POSITIONS ARE MORE LIKELY THAN NOT OF BEING SUSTAINED UPON POTENTIAL AUDIT OR EXAMINATION; THEREFORE, NO DISCLOSURES OF UNCERTAIN INCOME TAX POSITIONS ARE REQUIRED. NAVIGATOR IS SUBJECT TO INCOME TAX ON NET INCOME THAT IS DERIVED FROM BUSINESS ACTIVITIES THAT ARE UNRELATED TO THE EXEMPT PURPOSES. THE SCHOOL FILES AN EXEMPT SCHOOL RETURN AND APPLICABLE RELATED BUSINESS INCOME TAX RETURN IN THE US FEDERAL JURISDICTION AND WITH THE CALIFORNIA FRANCHISE TAX BOARD.

**Part XIII** Supplemental Information *(continued)*

DRAFT

**SCHEDULE E**  
**(Form 990 or 990-EZ)**Department of the Treasury  
Internal Revenue Service**Schools**▶ **Complete if the organization answered "Yes" on Form 990,  
Part IV, line 13, or Form 990-EZ, Part VI, line 48.**▶ **Attach to Form 990 or Form 990-EZ.**▶ **Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.**

OMB No. 1545-0047

**2020****Open to Public  
Inspection**

Name of the organization

NAVIGATOR SCHOOLS

Employer identification number

27-4238843

**Part I**

- 1** Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body? .....
- 2** Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships? .....
- 3** Has the organization publicized its racially nondiscriminatory policy on its primary publicly accessible Internet homepage at all times during its taxable year in a manner reasonably expected to be noticed by visitors to the homepage, or through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If "Yes," please describe. If "No," please explain. If you need more space, use Part II .....
- SEE PART II**

- 4** Does the organization maintain the following?
- a** Records indicating the racial composition of the student body, faculty, and administrative staff? .....
- b** Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis? .....
- c** Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships? .....
- d** Copies of all material used by the organization or on its behalf to solicit contributions? .....
- If you answered "No" to any of the above, please explain. If you need more space, use Part II.
- N/A- THE SCHOOL DOES NOT PROVIDE SCHOLARSHIPS OR OTHER FINANCIAL ASSISTANCE.**

- 5** Does the organization discriminate by race in any way with respect to:
- a** Students' rights or privileges? .....
- b** Admissions policies? .....
- c** Employment of faculty or administrative staff? .....
- d** Scholarships or other financial assistance? .....
- e** Educational policies? .....
- f** Use of facilities? .....
- g** Athletic programs? .....
- h** Other extracurricular activities? .....
- If you answered "Yes" to any of the above, please explain. If you need more space, use Part II.

- 6a** Does the organization receive any financial aid or assistance from a governmental agency? .....
- b** Has the organization's right to such aid ever been revoked or suspended? .....
- If you answered "Yes" on either line 6a or line 6b, explain on Part II.
- 7** Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If "No," explain on Part II .....

	YES	NO
<b>1</b>	X	
<b>2</b>		X
<b>3</b>	X	
<b>4a</b>	X	
<b>4b</b>		X
<b>4c</b>	X	
<b>4d</b>	X	
<b>5a</b>		X
<b>5b</b>		X
<b>5c</b>		X
<b>5d</b>		X
<b>5e</b>		X
<b>5f</b>		X
<b>5g</b>		X
<b>5h</b>		X
<b>6a</b>	X	
<b>6b</b>		X
<b>7</b>	X	

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or Form 990-EZ.

Schedule E (Form 990 or 990-EZ) 2020



**Part II** **Supplemental Information.** Provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable. Also provide any other additional information.

**LINE 3 - EXPLANATION OF NONDISCRIMINATION POLICY:**

NAVIGATOR SCHOOLS USES COMMUNITY MEETINGS TO PUBLICIZE THAT  
PER CALIFORNIA CHARTER SCHOOL LAW, THE SCHOOL IS OPEN TO ALL  
RESIDENTS IN THE STATE OF CALIFORNIA. THE SCHOOL'S CHARTER  
PETITION INCLUDES A NON-DISCRIMINATORY STATEMENTS AND THE  
PETITION IS AVAILABLE TO THE PUBLIC THROUGH THE SCHOOL'S  
PUBLICATION OF NONDISCRIMINATORY POLICY IN MEDIA EXPLANATION WEBSITE.

**LINE 6 - EXPLANATION OF GOVERNMENT FINANCIAL AID:**

AS A PUBLIC CHARTER SCHOOL, NAVIGATOR SCHOOLS IS FUNDED BY FEDERAL AND  
STATE GOVERNMENTS.

**SCHEDULE J  
(Form 990)**Department of the Treasury  
Internal Revenue Service**Compensation Information**For certain Officers, Directors, Trustees, Key Employees, and Highest  
Compensated Employees

▶ Complete if the organization answered "Yes" on Form 990, Part IV, line 23.

▶ Attach to Form 990.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2020**Open to Public  
Inspection

Name of the organization

NAVIGATOR SCHOOLS

Employer identification number

27-4238843

**Part I Questions Regarding Compensation****1a** Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.☐ First-class or charter travel☐ Housing allowance or residence for personal use☐ Travel for companions☐ Payments for business use of personal residence☐ Tax indemnification and gross-up payments☐ Health or social club dues or initiation fees☐ Discretionary spending account☐ Personal services (such as maid, chauffeur, chef)**b** If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain**2** Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?**3** Indicate which, if any, of the following the organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.☐ Compensation committee☒ Written employment contract☐ Independent compensation consultant☒ Compensation survey or study☐ Form 990 of other organizations☒ Approval by the board or compensation committee**4** During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:**a** Receive a severance payment or change-of-control payment?**b** Participate in or receive payment from a supplemental nonqualified retirement plan?**c** Participate in or receive payment from an equity-based compensation arrangement?

If "Yes" to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.

**Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5-9.****5** For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:**a** The organization?**b** Any related organization?

If "Yes" on line 5a or 5b, describe in Part III.

**6** For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:**a** The organization?**b** Any related organization?

If "Yes" on line 6a or 6b, describe in Part III.

**7** For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III**8** Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III**9** If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

Yes No

1b

2

4a

4b

4c

5a

5b

6a

6b

7

8

9

X

X

X

X

X

X

X

X

X

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2020

Schedule J (Form 990) 2020

## NAVIGATOR SCHOOLS

27-4238843

Page 2

**Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees.** Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

**Note:** The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
(1) KEVIN SVED	(i)	173,002.	0.	0.	28,612.	6,532.	208,146.	0.
CHIEF EXECUTIVE OFFICER	(ii)	0.	0.	0.	0.	0.	0.	0.
(2) JAMES DENT	(i)	150,842.	0.	0.	25,947.	14,060.	190,849.	0.
CHIEF ACADEMIC OFFICER	(ii)	0.	0.	0.	0.	0.	0.	0.
(3) SHARON WALLER	(i)	136,516.	0.	0.	22,929.	5,813.	165,258.	0.
DIRRCTOR OF STUDENT SERVIC	(ii)	0.	0.	0.	0.	0.	0.	0.
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							
	(i)							
	(ii)							

Schedule J (Form 990) 2020

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

ation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this

**SCHEDULE O**  
**(Form 990 or 990-EZ)**Department of the Treasury  
Internal Revenue Service**Supplemental Information to Form 990 or 990-EZ**Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

**2020**Open to Public  
Inspection

Name of the organization

NAVIGATOR SCHOOLS

Employer identification number

27-4238843

FORM 990, PART VI, SECTION A, LINE 8B:

THERE ARE NO COMMITTEES WITH THE AUTHORITY TO ACT ON BEHALF OF THE  
GOVERNING BODY.

FORM 990, PART VI, SECTION B, LINE 11B:

THE FORM 990 IS PREPARED BY THE ORGANIZATION'S OUTSIDE PUBLIC ACCOUNTING  
FIRM BASED ON INFORMATION PROVIDED BY MANAGEMENT. ONCE A DRAFT OF THE  
RETURN IS AVAILABLE, THE RETURN IS SUBMITTED TO THE PRESIDENT, TREASURER  
AND EXECUTIVE DIRECTOR FOR THEIR REVIEW AND APPROVAL PRIOR TO SUBMITTING TO  
THE IRS.

FORM 990, PART VI, SECTION B, LINE 12C:

EACH MONTH DURING MEETINGS, THE BOARD MEMBERS REVIEW THE MOST RECENT  
FINANCIAL STATEMENTS INCLUDING A CASH DISBURSEMENT LOG, AND POTENTIAL  
TRANSACTIONS CAUSING A CONFLICT OF INTEREST WOULD BE IDENTIFIED.  
ADDITIONALLY, BOARD MEMBERS TAKE INTO CONSIDERATION THE POLICY WHEN  
DECISIONS MAY IMPACT ANOTHER BOARD MEMBER.

FORM 990, PART VI, SECTION B, LINE 15:

COMPENSATION FOR THE EXECUTIVE DIRECTOR WAS BASED ON COMPARISONS TO SIMILAR  
POSITIONS WITHIN THE GILROY UNIFIED SCHOOL DISTRICT AND AT OTHER NEARBY  
CHARTER SCHOOLS. THIS INFORMATION IS REVIEWED AND APPROVED BY INDEPENDENT  
MEMBERS OF THE BOARD, AND DELIBERATIONS OF THIS DECISION ARE DOCUMENTED IN  
THE MINUTES FROM THE BOARD MEETINGS.

FORM 990, PART VI, SECTION C, LINE 19:

LHA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule O (Form 990 or 990-EZ) 2020

032211 11-20-20

Schedule O (Form 990 or 990-EZ) 2020

Page **2**

Name of the organization <b>NAVIGATOR SCHOOLS</b>	Employer identification number <b>27-4238843</b>
--	---

**FINANCIAL STATEMENTS ARE AVAILABLE TO THE PUBLIC AT THE MONTHLY BOARD MEETINGS AS THEY ARE COMPLETED THROUGHOUT THE YEAR. ALL OTHER NAVIGATOR DOCUMENTS, POLICIES, ETC. ARE AVAILABLE UPON WRITTEN REQUEST TO THE DIRECTOR OF OPERATIONS.**

**FORM 990, PART XII, LINE 2C**

**THE PROCESS HAS NOT CHANGE FROM PRIOR YEAR.**

**DRAFT**

TAXABLE YEAR

**2020****California Exempt Organization  
Annual Information Return**

028941 12-22-20

FORM

**199**Calendar Year 2020 or fiscal year beginning (mm/dd/yyyy) **07/01/2020**, and ending (mm/dd/yyyy) **06/30/2021**

Corporation/Organization name

**NAVIGATOR SCHOOLS**

Additional information. See instructions.

California corporation number

**3334747**

FEIN

**27-4238843**

Street address (suite or room)

**650 SAN BENITO ST, SUITE 230**

City

**HOLLISTER**

State

**CA**

ZIP code

**95023**

Foreign country name

Foreign province/state/county

Foreign postal code

<b>A</b> First return ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>B</b> Amended return ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>C</b> IRC Section 4947(a)(1) trust ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>D</b> Final information return? • <input type="checkbox"/> Dissolved <input type="checkbox"/> Surrendered (Withdrawn) <input type="checkbox"/> Merged/Reorganized Enter date: (mm/dd/yyyy) ..... <b>E</b> Check accounting method: (1) <input type="checkbox"/> Cash (2) <input checked="" type="checkbox"/> Accrual (3) <input type="checkbox"/> Other <b>F</b> Federal return filed? (1) • <input type="checkbox"/> 990T (2) • <input type="checkbox"/> 990PF (3) • <input type="checkbox"/> Sch H (990) (4) <input checked="" type="checkbox"/> Other 990 series <b>G</b> Is this a group filing? See instructions ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>H</b> Is this organization in a group exemption ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," what is the parent's name? .....	<b>I</b> Did the organization have any changes to its guidelines not reported to the FTB? See instructions ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>J</b> If exempt under R&TC Section 23701d, has the organization engaged in political activities? See instructions. .... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>K</b> Is the organization exempt under R&TC Section 23701g? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," enter the gross receipts from nonmember sources \$ ..... <b>L</b> Is the organization a limited liability company? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>M</b> Did the organization file Form 100 or Form 109 to report taxable income? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>N</b> Is the organization under audit by the IRS or has the IRS audited in a prior year? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>O</b> Is federal Form 1023/1024 pending? ..... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date filed with IRS .....
---	---

**Part I Complete Part I unless not required to file this form. See General Information B and C.**

<b>Receipts and Revenues</b>	1	Gross sales or receipts from other sources. From Side 2, Part II, line 8	•	1	106,068	00
	2	Gross dues and assessments from members and affiliates	•	2		00
	3	Gross contributions, gifts, grants, and similar amounts received <b>STMT 1</b>	•	3	19,438,719	00
	4	Total gross receipts for filing requirement test. Add line 1 through line 3. <b>This line must be completed.</b> If the result is less than \$50,000, see General Information B	•	4	19,544,787	00
	5	Cost of goods sold	•	5		00
	6	Cost or other basis, and sales expenses of assets sold	•	6		00
	7	Total costs. Add line 5 and line 6	•	7		00
	8	Total gross income. Subtract line 7 from line 4	•	8	19,544,787	00
<b>Expenses</b>	9	Total expenses and disbursements. From Side 2, Part II, line 18	•	9	17,508,786	00
	10	Excess of receipts over expenses and disbursements. Subtract line 9 from line 8	•	10	2,036,001	00
<b>Filing Fee</b>	11	Total payments	•	11		00
	12	Use tax. See General Information K	•	12		00
	13	Payments balance. If line 11 is more than line 12, subtract line 12 from line 11	•	13		00
	14	Use tax balance. If line 12 is more than line 11, subtract line 11 from line 12	•	14		00
	15	Penalties and Interest. See General Information J	•	15		00
	16	<b>Balance due.</b> Add line 12 and line 15. Then subtract line 11 from the result	•	16		00
<b>Sign Here</b>	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.					
	Signature of officer	Title <b>EXECUTIVE DIRE</b>	Date	• Telephone		
<b>Paid Preparer's Use Only</b>	Preparer's signature	<b>LILI HUANG, CPA</b>	Date <b>05/03/22</b>	Check if self-employed	• PTIN <b>P02383735</b>	
	Firm's name (or yours, if self-employed) and address	<b>CLIFTONLARSONALLEN LLP</b>			• Firm's FEIN <b>41-0746749</b>	
	<b>2210 EAST ROUTE 66</b>			• Telephone <b>(626) 857-7300</b>		
	<b>GLEN DORA, CA 91740</b>					
May the FTB discuss this return with the preparer shown above? See instructions ..... <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						

## NAVIGATOR SCHOOLS

27-4238843

**Part II** Organizations with gross receipts of more than \$50,000 and private foundations regardless of amount of gross receipts - complete Part II or furnish substitute information.

028951 12-22-20

Receipts from Other Sources	1	Gross sales or receipts from all business activities. See instructions	•	1		00
	2	Interest	•	2	5,683	00
	3	Dividends	•	3		00
	4	Gross rents	•	4		00
	5	Gross royalties	•	5		00
	6	Gross amount received from sale of assets (See Instructions)	•	6		00
	7	Other income	•	7	100,385	00
	8	<b>Total</b> gross sales or receipts from other sources. Add line 1 through line 7. Enter here and on Side 1, Part I, line 1	•	8	106,068	00
Expenses and Disbursements	9	Contributions, gifts, grants, and similar amounts paid	•	9		00
	10	Disbursements to or for members	•	10		00
	11	Compensation of officers, directors, and trustees	•	11	338,590	00
	12	Other salaries and wages	•	12	9,772,136	00
	13	Interest	•	13	8,461	00
	14	Taxes	•	14	412,183	00
	15	Rents	•	15	840,757	00
	16	Depreciation and depletion (See instructions)	•	16	86,531	00
	17	Other expenses and disbursements	•	17	6,050,128	00
	18	<b>Total</b> expenses and disbursements. Add line 9 through line 17. Enter here and on Side 1, Part I, line 9	•	18	17,508,786	00

**Schedule L Balance Sheet**

Beginning of taxable year

End of taxable year

Assets	(a)	(b)	(c)	(d)
1 Cash		4,814,448		8,006,178
2 Net accounts receivable				
3 Net notes receivable				
4 Inventories				
5 Federal and state government obligations				
6 Investments in other bonds				
7 Investments in stock				
8 Mortgage loans				
9 Other investments				
10 a Depreciable assets	1,094,239		4,689,844	
b Less accumulated depreciation	(388,121)	706,118	(474,654)	4,215,190
11 Land				
12 Other assets	STMT 5	4,161,598		5,118,020
13 <b>Total assets</b>		9,682,164		17,339,388
<b>Liabilities and net worth</b>				
14 Accounts payable		2,628,967		1,855,417
15 Contributions, gifts, or grants payable				
16 Bonds and notes payable				
17 Mortgages payable				
18 Other liabilities	STMT 6	2,089,975		8,484,748
19 Capital stock or principal fund				
20 Paid-in or capital surplus. Attach reconciliation				
21 Retained earnings or income fund		4,963,222		6,999,223
22 <b>Total liabilities and net worth</b>		9,682,164		17,339,388

**Schedule M-1 Reconciliation of income per books with income per return**

Do not complete this schedule if the amount on Schedule L, line 13, column (d), is less than \$50,000.

1 Net income per books	•	2,036,001	7 Income recorded on books this year not included in this return	•
2 Federal income tax	•		8 Deductions in this return not charged against book income this year	•
3 Excess of capital losses over capital gains	•		9 Total. Add line 7 and line 8	
4 Income not recorded on books this year	•		10 Net income per return.	
5 Expenses recorded on books this year not deducted in this return	•		Subtract line 9 from line 6	
6 Total. Add line 1 through line 5		2,036,001		2,036,001



NAVIGATOR SCHOOLS27-4238843

CA 199

CASH CONTRIBUTIONS  
INCLUDED ON PART I, LINE 3STATEMENT 1

<u>CONTRIBUTOR'S NAME</u>	<u>CONTRIBUTOR'S ADDRESS</u>	<u>DATE OF GIFT</u>	<u>AMOUNT</u>
CHARTER SCHOOL GROWTH FUND	10901 W 120TH AVENUE #450 BROOMFIELD, CA 80021		450,000.
SILICON SCHOOLS FUND	827 BROADWAY, STE 300 OAKLAND, CA 94607		300,000.
WALTON FAMILY FOUNDATION	PO BOX 2030 BENTONVILLE, AR 72712		20,000.
THE LOUIS CALDER FOUNDATION	999 18TH STREET, SUITE 2350S DENVER, CO 80202		120,000.
NEW SCHOOLS VENTURE FUND	1616 FRANKLIN ST OAKLAND, CA 94612		25,000.
HASTINGS GROWTH FUND THROUGH	250 E. 1ST ST #1000 LOS ANGELES, CA 90012		158,000.
SILICON VALLEY COMMUNITY FOUNDATION	2440 WEST EL CAMINO REAL, SUITE 300 MOUNTAIN VIEW, CA 94040		40,000.
TOTAL INCLUDED ON LINE 3			<u>1,113,000.</u>

CA 199

OTHER INCOMESTATEMENT 2

<u>DESCRIPTION</u>	<u>AMOUNT</u>
ALL OTHER REVENUE	100,385.
TOTAL TO FORM 199, PART II, LINE 7	<u>100,385.</u>

NAVIGATOR SCHOOLS27-4238843

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**CA 199                      COMPENSATION OF OFFICERS, DIRECTORS AND TRUSTEES                      STATEMENT 3**

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<u>NAME AND ADDRESS</u>	<u>TITLE AND AVERAGE HRS WORKED/WK</u>	<u>COMPENSATION</u>
KEVIN SVED 650 SAN BENITO ST, SUITE 230 HOLLISTER, CA 95023	CHIEF EXECUTIVE OFFICER 40.00	215,929.
JAMES DENT 650 SAN BENITO ST, SUITE 230 HOLLISTER, CA 95023	CHIEF ACADEMIC OFFICER 40.00	0.
MELISSA ALATORRE 650 SAN BENITO ST, SUITE 230 HOLLISTER, CA 95023	DIRECTOR OF HUMAN RESOURCE 40.00	0.
KIRSTEN CARR 650 SAN BENITO ST, SUITE 230 HOLLISTER, CA 95023	DIRECTOR OF COMMUNITY OUTR 40.00	0.
CRYSTAL O'ROURKE 650 SAN BENITO ST, SUITE 230 HOLLISTER, CA 95023	MODEL PROVIDING COORDINATO 40.00	0.
AMI ORTIZ 650 SAN BENITO ST, SUITE 230 HOLLISTER, CA 95023	DIRECTOR OF BUSINESS & FIN 40.00	122,661.
JOHN FLAHERTY 650 SAN BENITO ST, SUITE 230 HOLLISTER, CA 95023	CHAIR 2.00	0.
NORA CRIVELLO 650 SAN BENITO ST, SUITE 230 HOLLISTER, CA 95023	SECRETARY 2.00	0.

NAVIGATOR SCHOOLS27-4238843

VICTOR PAREDES-COLONIA  
650 SAN BENITO ST, SUITE 230  
HOLLISTER, CA 95023

FINANCE COMMITTEE CHAIR  
2.00

0.

JP ANDERSON  
650 SAN BENITO ST, SUITE 230  
HOLLISTER, CA 95023

MEMBER  
2.00

0.

IAN CONNELL  
650 SAN BENITO ST, SUITE 230  
HOLLISTER, CA 95023

MEMBER  
2.00

0.

CHUCK DAGGS  
650 SAN BENITO ST, SUITE 230  
HOLLISTER, CA 95023

MEMBER  
2.00

0.

SHARA HEDGE  
650 SAN BENITO ST, SUITE 230  
HOLLISTER, CA 95023

MEMBER  
2.00

0.

DENA KOREN  
650 SAN BENITO ST, SUITE 230  
HOLLISTER, CA 95023

MEMBER  
2.00

0.

FIAAU OHMANN  
650 SAN BENITO ST, SUITE 230  
HOLLISTER, CA 95023

MEMBER  
2.00

0.

CAITRIN WRIGHT  
650 SAN BENITO ST, SUITE 230  
HOLLISTER, CA 95023

MEMBER  
2.00

0.

TOTAL TO FORM 199, PART II, LINE 11

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338,590.

NAVIGATOR SCHOOLS27-4238843

CA 199	OTHER EXPENSES	STATEMENT 4
DESCRIPTION		AMOUNT
OTHER EXPENSES		1,035,973.
INSTRUCTIONAL MATERIALS		183,791.
RENT EXPENSE		0.
PENSION PLAN CONTRIBUTIONS		705,196.
OTHER EMPLOYEE BENEFITS		1,265,234.
MANAGEMENT FEES		286,063.
LEGAL FEES		71,856.
ACCOUNTING FEES		53,555.
OTHER PROFESSIONAL FEES		568,024.
ADVERTISING AND PROMOTION		13,708.
OFFICE EXPENSES		455,154.
INFORMATION TECHNOLOGY		1,325,505.
TRAVEL		41,047.
INSURANCE		45,022.
TOTAL TO FORM 199, PART II, LINE 17		6,050,128.

CA 199	OTHER ASSETS	STATEMENT 5
DESCRIPTION	BEG. OF YEAR	END OF YEAR
PLEDGES AND GRANTS RECEIVABLE	4,035,314.	4,602,071.
PREPAID EXPENSES AND DEFERRED CHARGES	121,521.	511,186.
SECURITY DEPOSITS	4,763.	4,763.
TOTAL TO FORM 199, SCHEDULE L, LINE 12	4,161,598.	5,118,020.

CA 199	OTHER LIABILITIES	STATEMENT 6
DESCRIPTION	BEG. OF YEAR	END OF YEAR
DEFERRED RENT	0.	528,665.
DEFERRED REVENUE	0.	478,168.
UNSECURED NOTES AND LOANS PAYABLE	2,089,975.	7,477,915.
TOTAL TO FORM 199, SCHEDULE L, LINE 18	2,089,975.	8,484,748.

NAVIGATOR SCHOOLS27-4238843

CA 199

FUND BALANCES

STATEMENT 7

DESCRIPTIONBEG. OF YEAREND OF YEAR

NET ASSETS WITHOUT DONOR RESTRICTIONS

4,800,222.

6,999,223.

NET ASSETS WITH DONOR RESTRICTIONS

163,000.

0.

TOTAL TO FORM 199, SCHEDULE L, LINE 21

4,963,222.

6,999,223.

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