



# Navigator Schools

## Governance Committee

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### Date and Time

Tuesday February 15, 2022 at 3:00 PM PST

### Location

Zoom (see Google Calendar)

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This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#). An archive of board meeting minutes is available for public view at the Navigator Schools, 650 San Benito Street, Suite 230, Hollister CA 95023.

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests [via e-mail](#) to Sean Martin, Executive Assistant to the CEO.

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### Agenda

#### I. Opening Items

Opening Items

- A. Record Attendance and Guests
- B. Call the Meeting to Order
- C. Approval of Minutes from Previous Committee Meeting

Members will vote on the approval of minutes from the previous meeting.

Approve minutes for Governance Committee on October 7, 2021

## **II. Topical Items**

### Governance

#### **A. Board Vice Chair**

Members will consider the selection and approval process for a Navigator Schools Board of Directors Vice Chair.

#### **B. Governance and Management Structures at Navigator Schools**

Members will discuss organizational governance and management structures.

#### **C. Renaming the Governance Committee**

Members will consider renaming the committee and possible next steps.

#### **D. Hiring of Professional Coaches and Organizational Development Consultants**

Committee members will discuss the hiring of professional coaches and organizational development consultants.

#### **E. Hayward Collegiate Partnership**

The committee will discuss partnership with Hayward Collegiate Charter School, related implications for governance and management, and potential steps for working with organizational development consultants.

#### **F. Board Member Recruitment**

The committee will review board member recruitment activities.

## **III. Closing Items**

#### **A. Adjourn Meeting**

# Coversheet

## Approval of Minutes from Previous Committee Meeting

<b>Section:</b>	I. Opening Items
<b>Item:</b>	C. Approval of Minutes from Previous Committee Meeting
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Governance Committee on October 7, 2021

APPROVED



## Navigator Schools

### Minutes

#### Governance Committee

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##### **Date and Time**

Thursday October 7, 2021 at 3:30 PM

##### **Location**

Zoom (see Google Calendar invitation)

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Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests to Sean Martin, Executive Assistant to the CEO. Contact: (831) 217-4894 [smartin@navigatorschools.org](mailto:smartin@navigatorschools.org)

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##### **Committee Members Present**

John Flaherty (remote), Nora Crivello (remote)

##### **Committee Members Absent**

Ian Connell

##### **Guests Present**

Kevin Sved (remote), Sean Martin (remote), Tom Peraic (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

John Flaherty called a meeting of the Governance Committee of Navigator Schools to order on Thursday Oct 7, 2021 at 3:39 PM.

### C. Approval of Minutes from Previous Committee Meeting

Nora Crivello made a motion to approve the minutes from Governance Committee Meeting on 06-08-21.

John Flaherty seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

Nora Crivello Abstain

Ian Connell Absent

John Flaherty Aye

## II. Topical Items

### A. Board Goals for 2021-22

K. Sved introduced the goal-setting process and the current status of related Navigator projects. Members discussed the recent resignation of board member D. Koren and how she might continue to partner with Navigator in various capacities, including a relationship involving EdTech. The committee considered steps and timelines for pursuing the goal-setting process, as well as the alignment of board goals and organizational goals. Members shared key questions as well as broader, strategic themes that they would like to have explored as goals are identified. These included dissemination, expansion, and board development.

### B. CEO Evaluation Process

The committee discussed options for launching and facilitating the CEO evaluation process utilizing the online Board On Track platform. J. Flaherty and S. Martin will consider next steps during a meeting to be held on Monday, October 11, 2021. Further plans will be shared during the next board meeting on October 12, 2021.

### C. Member Recruitment

This item was addressed in a brief discussion focusing on future considerations regarding the addition of a new board member to replace a recently departed board member, thereby returning the board composition to a total of nine members.

### D.

## Board Policies

The committee confirmed that a request for the potential development of a travel reimbursement policy for board members be considered. T Peraic led a discussion focusing on recent regulations and recommendations concerning virtual and in-person board meetings. Members posed clarifying questions, specifically relating to the status of (and expectations for) various staff roles when staff members attend meetings.

### E. Form 700 and Conflict of Interest Code

T. Peraic reviewed the recent approval of the Conflict of Interest Code by the state. He reviewed previous cycles of Form 700 collection and submission, and suggested next steps for complying with current regulations, including the submission of a new set of forms by October 26, 2021.

## III. Closing Items

### A. Adjourn Meeting

John Flaherty made a motion to adjourn.

Nora Crivello seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

John Flaherty Aye

Ian Connell Absent

Nora Crivello Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:42 PM.

Respectfully Submitted,  
Sean Martin

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## Documents used during the meeting

- NS Conflict of Interest 2020.pdf