



Navigator Schools

NS Board Meeting

Date and Time

Tuesday February 2, 2021 at 6:00 PM PST

Location

Zoom

This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via Zoom. Members of the public who wish to access this board meeting may do so online at <https://zoom.us/join> or via telephone by calling Zoom phone numbers: (669) 900-6833 or (646) 876-9923. The meeting ID is: **924 1481 8235**. The meeting password is: **586484**.

Members of the public attending online who wish to comment during the board meeting will use the online “raise hand” tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting by calling (831) 217-4894.

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be made forty-eight hours prior to the meeting by calling (831) 217-4894. All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Agenda

	Purpose	Presenter	Time
--	---------	-----------	------

I. Opening Items**6:00 PM**

Opening Items

- | | | | |
|-----------|---|----------------------------------|-----|
| A. | Record Attendance and Guests
The chairperson will direct S. Martin to confirm attendance via roll call. | John Flaherty | 2 m |
| B. | Call the Meeting to Order | John Flaherty | 2 m |
| C. | Public Comments
The board will receive public comments regarding non-agenda items, if any, following expectations and time limits reviewed by the chairperson. | John Flaherty | 5 m |
| D. | Approve Minutes of Special Board Meeting on January 13, 2021 | Approve Minutes
John Flaherty | 1 m |
| E. | Approve Minutes from Special Board Meeting on January 5, 2021 | Approve Minutes
John Flaherty | 1 m |
| F. | Approve Minutes from Special Board Meeting on December 22, 2020 | Approve Minutes
John Flaherty | 1 m |
| G. | Approve Minutes from Board Meeting on December 8, 2020 | Approve Minutes
John Flaherty | 1 m |

II. Topical Items**6:13 PM**

- | | | | |
|-----------|---|-------------------------------|------|
| A. | Finance Committee Update
The committee chair will provide an update on recent activities. | FYI
Victor Paredes-Colonia | 3 m |
| B. | Proposed Revision to 2020-21 Budget
The board will vote on the approval of a revision to the 2020-21 budget. | Vote
Ami Ortiz | 15 m |

	Purpose	Presenter	Time
C. Governance Committee Update	FYI	John Flaherty	3 m
The committee chair will provide an update on recent activities.			
D. Election of Board Member Victor Paredes-Colonia to a Second Term	Vote	John Flaherty	5 m
The board will vote on a resolution (BR 2021-06) to elect board member Victor Paredes-Colonia to a second term.			
E. Academic Success Committee Update	FYI	Caitrin Wright	3 m
The committee chair will provide an update on recent activities.			
F. School Accountability Report Card Approval	Vote	Benjamin Moeller	3 m
The board will vote on the approval of the 2019-20 School Accountability Report Card (SARC) as presented by B. Moeller.			
G. COVID-19 Update	Discuss	Kevin Sved	20 m
Board members will discuss issues and timelines relating to the COVID-19 pandemic, including in-person instruction.			
H. Recognition of the Service of Caitrin Wright	Discuss	John Flaherty	10 m
The board will honor the service of Caitrin Wright whose third, two-year term ends on March 2, 2021. During her six years on the board, Caitrin served as board chair for four years, chair of the Governance Committee for four years, and honorably served as a member of the Finance Committee and Academic Success Committee. During her service as chair, Gilroy Prep and Hollister Prep both received unanimous approval for charter renewal, and Watsonville Prep was successfully launched as Navigator's third charter school.			

III. Closing Items**7:15 PM**

A. Adjourn Meeting	Vote	John Flaherty	2 m
Board members will vote to adjourn the meeting. The board chair will direct S. Martin to record votes via roll call.			

Coversheet

Approve Minutes of Special Board Meeting on January 13, 2021

Section:	I. Opening Items
Item:	D. Approve Minutes of Special Board Meeting on January 13, 2021
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for NS Special Board Meeting on January 13, 2021

APPROVED



Navigator Schools

Minutes

NS Special Board Meeting

Date and Time

Wednesday January 13, 2021 at 3:00 PM

This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via Zoom. Members of the public who wish to access this board meeting may do so online at <https://zoom.us/join> or via telephone by calling Zoom phone numbers: (669) 900-6833 or (646) 876-9923. The meeting ID is: **92707533943**. The meeting password is: **248273**.

Members of the public attending online who wish to comment during the board meeting will use the online "raise hand" tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting by calling (831) 217-4894.

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be made forty-eight hours prior to the meeting by calling (831) 217-4894. All

efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Directors Present

Caitrin Wright (remote), Fiaau Ohmann (remote), Ian Connell (remote), JP Anderson (remote), John Flaherty (remote), Nora Crivello (remote), Victor Paredes-Colonia (remote)

Directors Absent

None

Guests Present

Sean Martin (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Wednesday Jan 13, 2021 at 3:04 PM.

C. Public Comments

There were no public comments.

II. Topical Items

A. Watsonville Prep School Facilities

K. Sved thanked members for attending the special board meeting. He provided an update on the status of negotiations concerning 407 Main Street, Watsonville. J. Flaherty reviewed the importance of the project and elicited comments from staff. Navigator Schools directors and chiefs shared feedback on the project, as did A. Hernandez, principal of Watsonville Prep School. J. Flaherty thanked the staff members for sharing comments.

III. Closed Session

A. Announcement of Reasons for Closed Session

The board chair announced reasons for entering closed session as posted on the agenda.

B. Vote to Enter Closed Session

Nora Crivello made a motion to enter closed session.
Caitrin Wright seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

John Flaherty	Aye
Ian Connell	Aye
Victor Paredes-Colonia	Aye
Caitrin Wright	Aye
Nora Crivello	Aye
JP Anderson	Aye
Fiaau Ohmann	Aye

C. Closed Session

IV. Open Session

A. Announcement of Actions Taken During Closed Session

There were no actions taken during closed session.

B. Board Resolution 2021-05: Watsonville Prep School Financing

C. Wright expressed her support for the resolution, sharing a memory from the founding of Hollister Prep School and a commitment to support fundraising efforts for Watsonville Prep School at 407 Main Street. The board chair thanked members of the staff, directors, and chiefs, including Kevin Sved, CEO.

Caitrin Wright made a motion to approve the resolution.

Fiaau Ohmann seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Nora Crivello	Aye
Ian Connell	Aye
John Flaherty	Aye
Fiaau Ohmann	Aye
Caitrin Wright	Aye
JP Anderson	Aye
Victor Paredes-Colonia	Aye

V. Closing Items

A. Adjourn Meeting

Nora Crivello made a motion to adjourn the meeting.

Ian Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

JP Anderson	Aye
John Flaherty	Aye
Ian Connell	Aye
Victor Paredes-Colonia	Aye
Nora Crivello	Aye
Fiaau Ohmann	Aye
Caitrin Wright	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:15 PM.

Respectfully Submitted,
Sean Martin

Documents used during the meeting

- Lease Agreement 407 Main 01-12-21.pdf
- BR 2021_05 WPS Financing 01-13-21.pdf

Coversheet

Approve Minutes from Special Board Meeting on January 5, 2021

Section:	I. Opening Items
Item:	E. Approve Minutes from Special Board Meeting on January 5, 2021
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for NS Special Board Meeting on January 5, 2021

APPROVED



Navigator Schools

Minutes

NS Special Board Meeting

Date and Time

Tuesday January 5, 2021 at 3:00 PM

Location

ID: 97362448974

Password: 803773

This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via Zoom. Members of the public who wish to access this board meeting may do so online at <https://zoom.us/join> or via telephone by calling Zoom phone numbers: (669) 900-6833 or (646) 876-9923. The meeting ID is: **97362448974**. The meeting password is: **803773**.

Members of the public attending online who wish to comment during the board meeting will use the online "raise hand" tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting by calling (831) 217-4894.

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be made forty-eight hours prior to the meeting by calling (831) 217-4894. All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Directors Present

Caitrin Wright (remote), Ian Connell (remote), JP Anderson (remote), John Flaherty (remote), Nora Crivello (remote), Victor Paredes-Colonia (remote)

Directors Absent

Fiaau Ohmann

Directors who arrived after the meeting opened

JP Anderson

Directors who left before the meeting adjourned

Caitrin Wright

Guests Present

Sean Martin (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Jan 5, 2021 at 3:05 PM.

C. Public Comments

There were no public comments.

II. Topical Items

A. COVID-19 Update

JP Anderson arrived.

K. Sved reviewed communications recently distributed by Governor Newsom concerning on-site school instruction in light of recent COVID-19 developments. K. Sved addressed major components of the plan in its current iteration, including funding, timelines, and resources. He elicited questions and comments from board members. The board

provided recommendations for the process, highlighting the importance of careful planning and communication with all members of the Navigator Schools community.

III. Closed Session

A. Announcement of Reasons for Closed Session

The board chair announced reasons for the closed session as listed on the agenda.

B. Vote to Enter Closed Session

Caitrin Wright made a motion to enter closed session.

Nora Crivello seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

JP Anderson	Aye
John Flaherty	Aye
Nora Crivello	Aye
Victor Paredes-Colonia	Aye
Fiaau Ohmann	Absent
Caitrin Wright	Aye
Ian Connell	Aye

C. Closed Session

IV. Open Session

A. Announcement of Actions Taken During Closed Session

The board chair announced that no actions were taken during closed session.

B. Board Resolution 2021-05: Watsonville Prep School Financing

Caitrin Wright left.

Consideration of voting on the proposed resolution listed on the agenda will occur at a later date.

K. Sved reviewed next steps for the development of the resolution. Board members asked clarifying questions regarding board communications as prescribed by the Brown Act. The board discussed potential dates and times for the next board meeting.

V. Closing Items

A. Adjourn Meeting

Ian Connell made a motion to adjourn.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Ian Connell	Aye
John Flaherty	Aye
Caitrin Wright	Absent
Victor Paredes-Colonia	Aye
Fiaau Ohmann	Absent
JP Anderson	Aye
Nora Crivello	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:30 PM.

Respectfully Submitted,
Sean Martin

Documents used during the meeting

- BR 2021-05 Watsonville Prep Financing.pdf

Coversheet

Approve Minutes from Special Board Meeting on December 22, 2020

Section:	I. Opening Items
Item:	F. Approve Minutes from Special Board Meeting on December 22, 2020
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for NS Special Board Meeting on December 22, 2020

APPROVED



Navigator Schools

Minutes

NS Special Board Meeting

Date and Time

Tuesday December 22, 2020 at 11:00 AM

This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via Zoom. Members of the public who wish to access this board meeting may do so online at <https://zoom.us/join> or via telephone by calling Zoom phone numbers: (669) 900-6833 or (646) 876-9923. The meeting ID is: **992 5150 5929**. The meeting password is: **152175**.

Members of the public attending online who wish to comment during the board meeting will use the online "raise hand" tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting by calling (831) 217-4894.

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be made forty-eight hours prior to the meeting by calling (831) 217-4894. All

efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Directors Present

Caitrin Wright (remote), Fiaau Ohmann (remote), Ian Connell (remote), JP Anderson (remote), John Flaherty (remote), Nora Crivello (remote), Victor Paredes-Colonia (remote)

Directors Absent

None

Guests Present

Sean Martin (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Dec 22, 2020 at 11:06 AM.

C. Public Comments

There were no public comments.

II. Closed Session

A. Announcement of Reasons for Closed Session

The board chair announce reasons for the closed session as posted on the agenda.

B. Vote to Enter Closed Session

John Flaherty made a motion to enter closed session.

Nora Crivello seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Caitrin Wright	Aye
Fiaau Ohmann	Aye
JP Anderson	Aye
John Flaherty	Aye
Nora Crivello	Aye
Ian Connell	Aye
Victor Paredes-Colonia	Aye

C. Closed Session

III. Open Session

A. Announcement of Actions Taken During Closed Session

There were no actions taken during closed session.

B. Board Resolution 2021-04: Watsonville Prep School Financing

C. Wright asked a clarifying question regarding insurance and board members of the support corporation, and K. Sved provided further information. The board discussed roles and names of officers for the support corporation.

Nora Crivello made a motion to approve the resolution.

Caitrin Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

JP Anderson	Aye
John Flaherty	Aye
Fiaau Ohmann	Aye
Ian Connell	Aye
Nora Crivello	Aye
Victor Paredes-Colonia	Aye
Caitrin Wright	Aye

IV. Closing Items

A. Adjourn Meeting

The board confirmed that its next meeting would take place on January 5, 2021.

Caitrin Wright made a motion to adjourn the meeting.

John Flaherty seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

John Flaherty	Aye
JP Anderson	Aye
Fiaau Ohmann	Aye
Nora Crivello	Aye
Caitrin Wright	Aye
Victor Paredes-Colonia	Aye
Ian Connell	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:15 PM.

Respectfully Submitted,

Sean Martin

Documents used during the meeting

- 2020_12_08 WPS Financing Memo and Docs.pdf
- BR 2021_04 WPS Financing.pdf

Coversheet

Approve Minutes from Board Meeting on December 8, 2020

Section:	I. Opening Items
Item:	G. Approve Minutes from Board Meeting on December 8, 2020
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for NS Board Meeting on December 8, 2020

APPROVED



Navigator Schools

Minutes

NS Board Meeting

Date and Time

Tuesday December 8, 2020 at 6:00 PM

Location

Zoom

This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors and employees of Navigator Schools shall meet via Zoom. Members of the public who wish to access this board meeting may do so online at <https://zoom.us/join> or via telephone by calling Zoom phone numbers: (669) 900-6833 or (646) 876-9923. The meeting ID is: **937 6448 2295**. The meeting password is: **676968**.

Members of the public attending online who wish to comment during the board meeting will use the online "raise hand" tool in Zoom when the chairperson elicits public comments. Members of the public planning to attend by phone are requested to confirm their intent to comment up to one hour prior to the meeting by calling (831) 217-4894.

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the board may limit the total time allotted to public comments and set new time limits for individual comments. The board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be made forty-eight hours prior to the meeting by calling (831) 217-4894. All

efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

Directors Present

Caitrin Wright (remote), Ian Connell (remote), JP Anderson (remote), John Flaherty (remote), Nora Crivello (remote), Victor Paredes-Colonia (remote)

Directors Absent

Fiaau Ohmann

Guests Present

Sean Martin

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

John Flaherty called a meeting of the board of directors of Navigator Schools to order on Tuesday Dec 8, 2020 at 6:06 PM.

C. Public Comments

There were no public comments.

D. Approve Minutes from Previous Board Meeting

Nora Crivello made a motion to approve the minutes from NS Board Meeting on 10-19-20.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Fiaau Ohmann	Absent
Caitrin Wright	Aye
Victor Paredes-Colonia	Aye
JP Anderson	Aye
Nora Crivello	Aye
John Flaherty	Aye
Ian Connell	Aye

II. Committee Updates and Topics

A. Finance Committee

V. Paredes-Colonia provided a brief update and referred members to committee meeting minutes included in the agenda packet.

B. 2020-21 Budget Overview for Parents

A Ortiz explained the purpose of the budget overview and summarized its contents.

Caitrin Wright made a motion to approve the Budget Overview for Parents.

JP Anderson seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Fiaau Ohmann	Absent
Caitrin Wright	Aye
Ian Connell	Aye
John Flaherty	Aye
Victor Paredes-Colonia	Aye
Nora Crivello	Aye
JP Anderson	Aye

C. Umpqua Bank Resolution

A. Ortiz explained the purpose of the resolution.

Ian Connell made a motion to approve the Umpqua Bank Resolution.

Victor Paredes-Colonia seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Ian Connell	Aye
Caitrin Wright	Aye
JP Anderson	Aye
John Flaherty	Aye
Nora Crivello	Aye
Fiaau Ohmann	Absent
Victor Paredes-Colonia	Aye

D. 2021 First Interim Report for Watsonville Prep School

A. Ortiz provided an overview of the report and key details relating to Watsonville Prep School.

Caitrin Wright made a motion to approve the Interim Report.

Nora Crivello seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

John Flaherty	Aye
Caitrin Wright	Aye
Nora Crivello	Aye
Fiaau Ohmann	Absent
JP Anderson	Aye

Roll Call

Ian Connell Aye
Victor Paredes-Colonia Aye

E. Academic Success Committee

I. Connell shared topics reviewed by the committee during its most recent meeting, including attendance and absenteeism rates, consideration of hybrid and online learning models, and strategies for increasing student engagement.

F. Update on Expanding In-person Instruction

K. Sved provided a timeline for planning and implementing in-person instruction and alignment to local districts. The board asked clarifying questions related to county, state, and federal legislation and guidelines; waivers; and communication with families and staff. The board discussed recent political events and potential effects on education policy.

G. Governance Committee

J. Flaherty reviewed the latest meeting of the committee. Topics included a recent charter school grant and interview; board recruitment; issues accompanying a return to in-person instruction; and strategic planning.

H. Creation of Support Entities

K. Sved shared a graphic visualizing structures of support entities and their related components. He shared insights gathered from consultation with past board member and school finance expert Joyce Montgomery. Members asked clarifying questions. T. Peraic provided information about compliance, regulations, and future benefits (philanthropy, property addition) associated with the creation of the entities. In conclusion, the board chair, J. Flaherty, provided five main reasons why he supported the formation of the support entities.

III. Closed Session

A. Announcement of Reasons for Closed Session

The board chair announced reasons for entering closed session as listed on the board agenda: (1.) anticipated litigation per government code and (2.) real property negotiations related to long-term facilities for Watsonville Prep School (407 Main and 437 Rogers).

B. Vote to Enter Closed Session

Nora Crivello made a motion to enter into closed session.
JP Anderson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

JP Anderson	Aye
John Flaherty	Aye
Nora Crivello	Aye
Ian Connell	Aye
Caitrin Wright	Aye
Fiaau Ohmann	Absent
Victor Paredes-Colonia	Aye

C. Closed Session

The board gathered in closed session.

D. Announcement of Actions Taken During Closed Session

There were no actions taken during closed session.

IV. Closing Items

A. Adjourn Meeting

Caitrin Wright made a motion to adjourn the meeting.

Ian Connell seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

JP Anderson	Aye
Fiaau Ohmann	Absent
Nora Crivello	Aye
Caitrin Wright	Aye
Victor Paredes-Colonia	Aye
John Flaherty	Aye
Ian Connell	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,
Sean Martin

Documents used during the meeting

- 2020_11_19 Fin Comm Minutes.pdf
- 2020_10_31 Financials.pdf
- 2020 Budget Overview for Parents.pdf
- BR_2021-03 Umpqua Credit Line.pdf

- 2020-21 WPS 1st Interim Report.pdf
- 2020_12_02 Academic Comm Minutes.pdf
- Expanding In-Person Instruction Memo.pdf
- 2020_11_19 Gov Comm Minutes.pdf
- Entity Formation Memo and Attachments.pdf

Coversheet

Finance Committee Update

Section:	II. Topical Items
Item:	A. Finance Committee Update
Purpose:	FYI
Submitted by:	
Related Material:	December 31, 2020 Financials.pdf 2021_01_21 Finance Committee Minutes.pdf



2020-21 Financial Report Narrative
January 21, 2021 FC Meeting
Financials through December 31, 2020

NET INCOME		
	<u>Current Projection</u>	<u>BOD Approved Budget</u>
Gilroy Prep	\$214k	\$125k
Hollister Prep	\$186k	\$14k
Watsonville Prep	\$244k	\$163k
CMO	\$277k	\$129k

- Gilroy Prep School (GPS) projected net income variance highlights
 - \$26k favorable variance in Local Control Funding Formula (LCFF) revenue due to LCFF revenue based on the new Fiscal Crisis and Management Assistance Team's (FCMAT) calculator. The budget was based on -7.9% of LCFF funding and ADA of 542.40. The new FCMAT calculations include full funding and ADA of 518.40
 - \$238k federal revenue due to receiving Learning Loss Mitigation funding (LLMF). This is expected to be offset with unbudgeted expenses due to distance learning, such as additional staffing, technology and operations supplies
 - \$40k in other state revenue due to receiving LLMF. This is expected to be offset with unbudgeted expenses due to distance learning
 - \$87k unfavorable variance in salaries and benefits due to hiring temporary employees to cover on site distance learning gaps and technology support
 - \$90k unfavorable variance in books and supplies due to additional operations supplies (PPE, cleaning/sanitizing, desk shields, etc) due to covid and replacement technology for distance learning
 -
- Hollister Prep School (HPS) projected net income variance highlights
 - \$68k favorable variance in Local Control Funding Formula (LCFF) revenue due to LCFF revenue based on the new FCMAT calculator. The budget was based on -7.9% of LCFF funding and ADA of 542.40. The new FCMAT calculations include full funding and ADA of 518.40
 - \$278k federal revenue due to receiving LLMF. This is expected to be offset with unbudgeted expenses due to distance learning, such as additional staffing, technology and operations supplies
 - \$21k favorable variance in other state revenue due to receiving LLMF. This is expected to be offset with unbudgeted expenses due to distance learning
 - \$87k unfavorable variance in salaries and benefits due to hiring temporary employees to cover on site distance learning gaps and technology support.
 - \$90k unfavorable variance in books and supplies due to additional operations supplies (PPE, cleaning/sanitizing, desk shields, etc) due to covid and replacement technology for distance learning

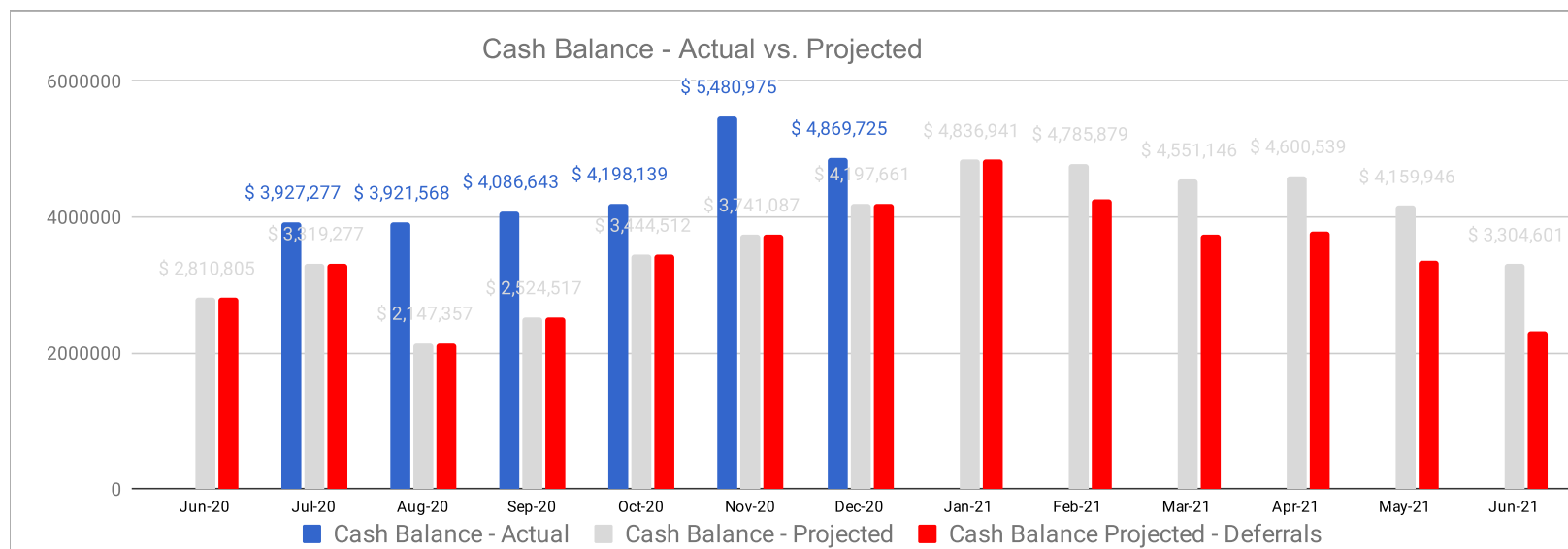
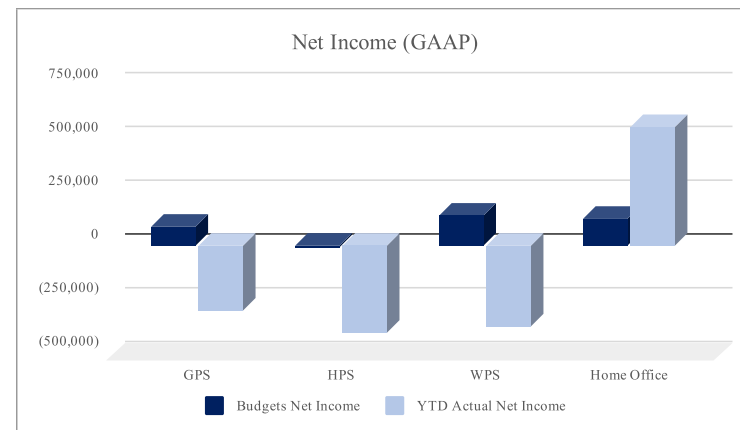
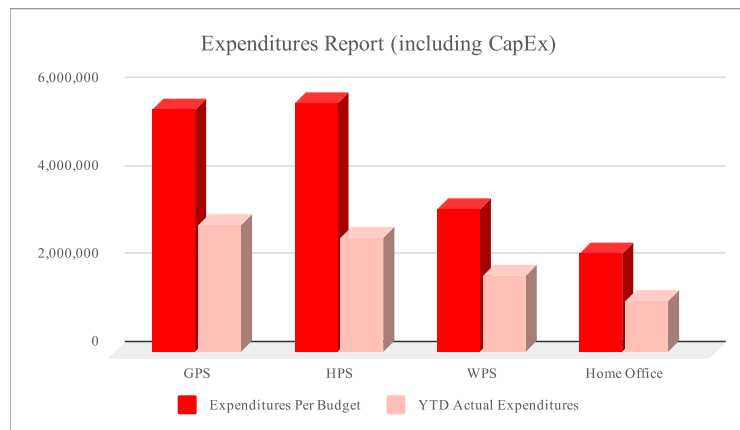
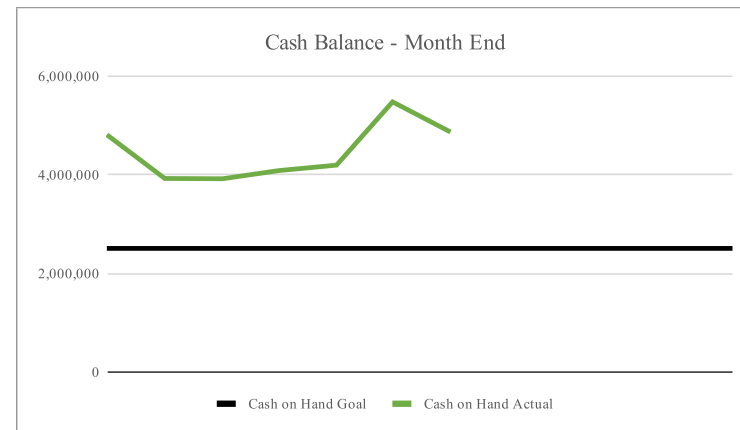
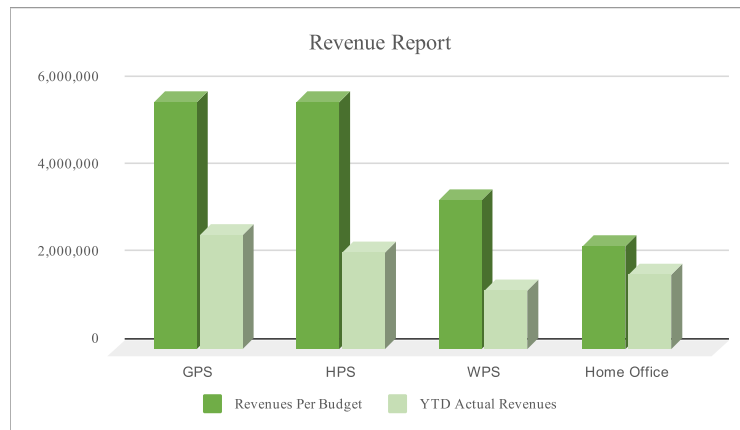
- Watsonville Prep School (WPS) projected net income variance highlights
 - \$57k favorable variance in Local Control Funding Formula (LCFF) revenue due to LCFF revenue based on the new FCMAT calculator. The budget was based on -7.9% of LCFF funding and ADA of 214.32. The new FCMAT calculations include full funding and ADA of 207.74
 - \$162k federal revenue due to receiving LLMF. This is expected to be offset with unbudgeted expenses due to distance learning, such as additional staffing, technology and operations supplies
 - \$15k favorable variance in other state revenue due to receiving LLMF. This is expected to be offset with unbudgeted expenses due to distance learning
 - \$87k unfavorable variance in salaries and benefits due to hiring temporary employees to cover on site distance learning gaps and technology support.
 - \$47k unfavorable variance in books and supplies due to additional operations supplies (PPE, cleaning/sanitizing, desk shields, etc) due to covid and additional technology for distance learning
- Charter Management Organization (CMO) projected net income variance highlights
 - \$180k favorable variance in fundraising due to additional grants being awarded that were not budgeted for
 - \$43k favorable variance in interest income due to the PPP loan funds earning interest that was not budgeted for
 - \$14k unfavorable variance books and supplies due to purchasing operations supplies (PPE, cleaning/sanitizing, desk shields, etc) due to covid
 - \$60k unfavorable variance for services and supplies for additional consulting support for WPS expansion and fundraising

Navigator Schools
Consolidated Balance Sheet Comparison
December 31, 2020

	<u>12/31/2020</u>
Cash	4,869,725
Accounts Receivable	1,155,652
Prepaid Expense	13,954
Fixed Assets, net of depreciation	706,176
Other Assets	4,763
Total Assets	6,750,270
Accrued Liabilities	519,484
Loans Payable	2,108,925
Total Liabilities	2,628,409
Beginning Fund Balance	4,596,365
Net Income	-474,504
Ending Fund Balance	4,121,861
Total Liabilities & Fund Balance	6,750,270

****Loans Payable**

Watsonville Prep School	\$208,332 California Department of Education
Watsonville Prep School	\$135,593 Pacific Charter School Development
CMO	\$1,765,000 Payroll Protection Program



Navigator Schools - 2020-2021 Budget vs. Projection

December 31, 2020	Total 2020-21	TOTAL 2020-21	Total 2020-21	Total Projection Variance to Budget	GPS 2020-21	GPS 2020-21	GPS 2020-21	GPS Projection Variance to Budget	HPS 2020-21	HPS 2020-21	HPS 2020-21	HPS Projection Variance to Budget	WPS 2020-21	WPS 2020-21	WPS 2020-21	WPS Projection Variance to Budget	CMO 2020-21	CMO 2020-21	CMO 2020-21	CMO Projection Variance to Budget
BOD Approved	YTD				BOD Approved	YTD			BOD Approved	YTD			BOD Approved	YTD			BOD Approved	YTD		
Budget	Actuals		Projection		Budget	Actuals	Projection		Budget	Actuals	Projection		Budget	Actuals	Projection		Budget	Actuals	Projection	
Enrollment	1358	1292	1080		565	538	540		565	537	540		228	217	225					
REVENUE:																				
LCFF Revenue	11,843,462	4,151,213	11,994,140	150,678	4,698,880	1,875,599	4,725,123	26,243	4,839,878	1,623,699	4,907,676	67,798	2,304,704	651,916	2,361,341	56,637	0	0	0	0
Federal Revenue	1,276,509	1,109,222	1,953,363	676,854	399,931	463,235	637,520	237,589	304,898	341,420	582,614	277,716	571,680	304,567	733,229	161,549	0	0	0	0
Other State Revenue	1,070,361	518,867	1,146,954	76,593	457,228	239,645	497,738	40,510	424,865	206,520	446,026	21,161	188,268	72,701	203,190	14,922	0	0	0	0
Donations & Grants	1,119,807	1,153,401	1,219,300	180,000	6800	401	6800	0	37,500	0	37,500	0	325,000	303,000	325,000	0	670,000	850,000	850,000	180,000
Other Revenue	155,586	96,196	198,586	43,000	87,307	30,315	87,307	0	49,537	26,662	49,537	0	18,742	16,090	18,742	0	0	23,129	43,000	43,000
CMO Management Fees	1,681,085	829,043	1,681,085	0													1,681,085	829,043	1,681,085	0
REVENUE	17,066,303	7,857,942	18,193,428	1,127,125	5,650,146	2,609,195	5,954,488	304,342	5,656,678	2,198,301	6,023,353	366,675	3,408,394	1,348,274	3,641,502	233,108	2,351,085	1,702,172	2,574,085	223,000
EXPENDITURES:																				
Salaries	9,260,385	4,197,316	9,470,385	210,000	3,048,457	1,386,393	3,118,457	70,000	3,012,851	1,349,178	3,082,851	70,000	1,671,084	712,474	1,741,084	70,000	1,527,993	749,271	1,527,993	0
Benefits & Taxes	2,381,555	1,051,881	2,434,055	52,500	753,192	358,278	770,692	17,500	756,823	330,001	774,323	17,500	436,945	195,854	454,445	17,500	434,595	167,748	434,595	0
Books & Supplies	1,265,426	1,096,174	1,508,803	243,377	472,163	465,303	565,303	93,140	399,890	237,057	490,000	90,110	378,473	370,078	425,000	46,527	14,900	23,736	28,500	13,600
Services & Other Operating Expense	2,071,096	1,088,574	2,131,096	60,000	593,647	319,814	593,647	0	795,539	332,535	795,539	0	436,478	234,630	436,478	0	245,432	201,595	305,432	60,000
CMO Management Fees	1,658,085	829,043	1,658,085	0	657,843	328,922	657,843	0	677,583	338,792	677,583	0	322,659	161,330	322,659	0				0
Capital Outlay	0	69,458	158,819	158,819	0	13,819	13,819	13,819	0	0	0	0	0	55,639	145,000	145,000	0	0	0	0
EXPENDITURES	16,636,547	8,332,446	17,361,243	724,696	5,525,302	2,872,529	5,719,761	194,459	5,642,686	2,587,562	5,820,296	177,610	3,245,639	1,730,005	3,524,666	279,027	2,222,920	1,142,349	2,296,520	73,600
REVENUE LESS EXPENDITURES	429,756	(474,504)	832,185	402,429	124,844	(263,334)	234,727	109,883	13,992	(389,261)	203,057	189,065	162,755	(381,731)	116,836	(45,919)	128,165	559,822	277,565	149,400
GAAP Adjustments:																				
Revenue Less Expenditures	429,756	(474,504)	832,185	402,429	124,844	(263,334)	234,727	109,883	13,992	(389,261)	203,057	189,065	162,755	(381,731)	116,836	(45,919)	128,165	559,822	277,565	149,400
Add back Capita Outlay to Net income	0	21,629	158,819	137,190	0	0	13,819	13,819	0	0	0	0	0	21,629	145,000	123,371	0	0	0	0
Subtract Depreciation Expense	(69,000)	(69,000)	(69,000)	0	(35,000)	(35,000)	(35,000)	0	(17,000)	(17,000)	(17,000)	0	(17,000)	(17,000)	(17,000)	0	0	0	0	0
Net Income - GAAP Basis 2018-19	360,756	(521,875)	922,004	561,248	89,844	(298,334)	213,546	123,702	(3,008)	(406,261)	186,057	189,065	145,755	(377,102)	244,836	99,081	128,165	559,822	277,565	149,400
Beginning Net Assets @ 6/30/20	4,517,847	4,517,847	4,517,847		1,875,287	1,875,287	1,875,287		1,957,165	1,957,165	1,957,165		68,423	68,423	68,423		616,972	616,972	616,972	
Net Income - GAAP Basis 2020-21	360,756	(521,875)	922,004		89,844	(298,334)	213,546		(3,008)	(406,261)	186,057		145,755	(377,102)	244,836		128,165	559,822	277,565	
Ending Net Assets @ 6/30/21	4,878,603	3,995,972	5,439,851		1,965,131	1,576,953	2,088,833		1,954,157	1,550,904	2,143,222		214,178	(308,679)	313,259		745,137	1,176,794	894,537	

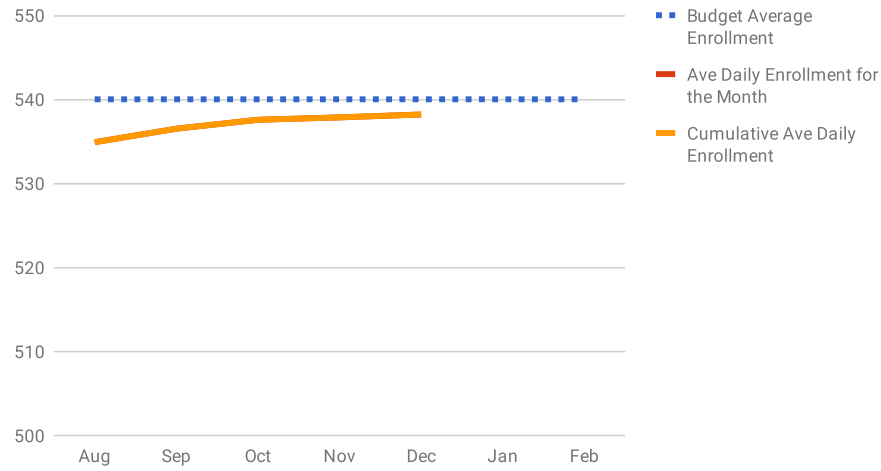
Navigator Schools - Financial Data

*Feb 29, 2020 was the P-2 ADA for the year

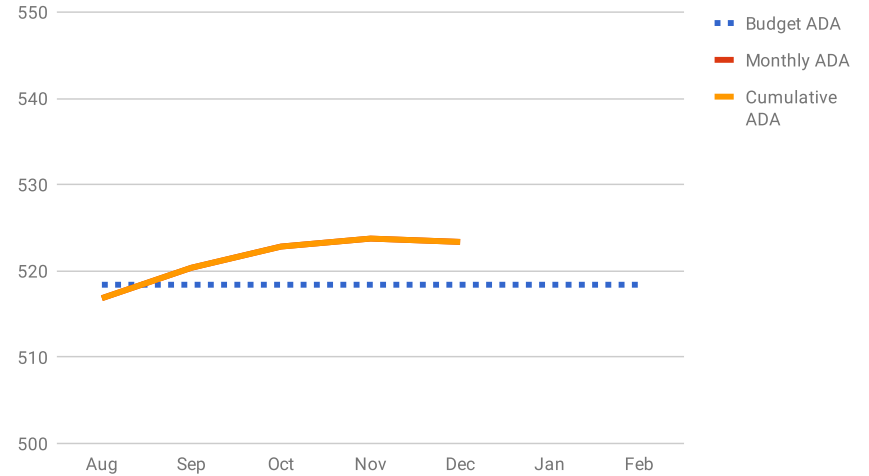
<u>Attendance and Enrollment Data</u>	<u>Total</u>	<u>GPS</u>	<u>HPS</u>	<u>WPS</u>
2020-21 ADA - Approved Budget	1250.8	518.4	518.4	214
2020-21 ADA thru 1/15/21	1259.3	523.4	526.6	209.36
2020-21 ADA %- Approved Budget	95.6%	96.0%	96.0%	94%
2020-21 ADA % thru 1/15/21	97.3%	97.2%	97.9%	95.6%
2020-21 Enrollment - Approved Budget	1308.0	540.0	540.0	228
2020-21 Ave Enrollment thru 1/15/21	1294.9	538.2	537.8	219
Enrollment as of 1/15/21	1299.0	539.0	539.0	221

	<u>Actual</u>
Cash balance as of 10/31/2020	4,869,725
Projected Annual Expenditures (not including CMO Mgmt Fees)	15,703,158
Number of Months Cash on Hand	3.72

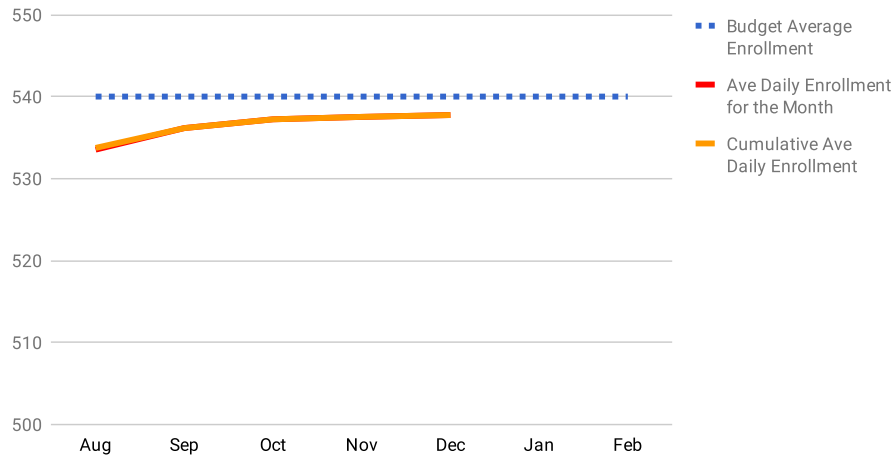
GPS Enrollment



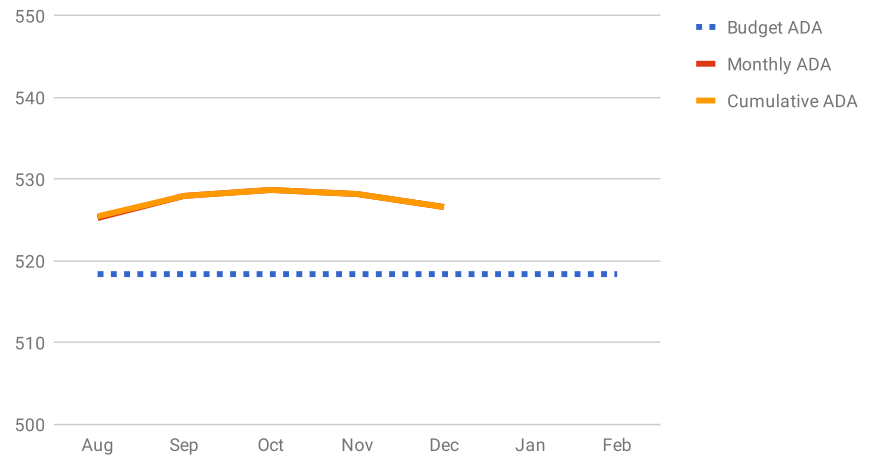
GPS ADA

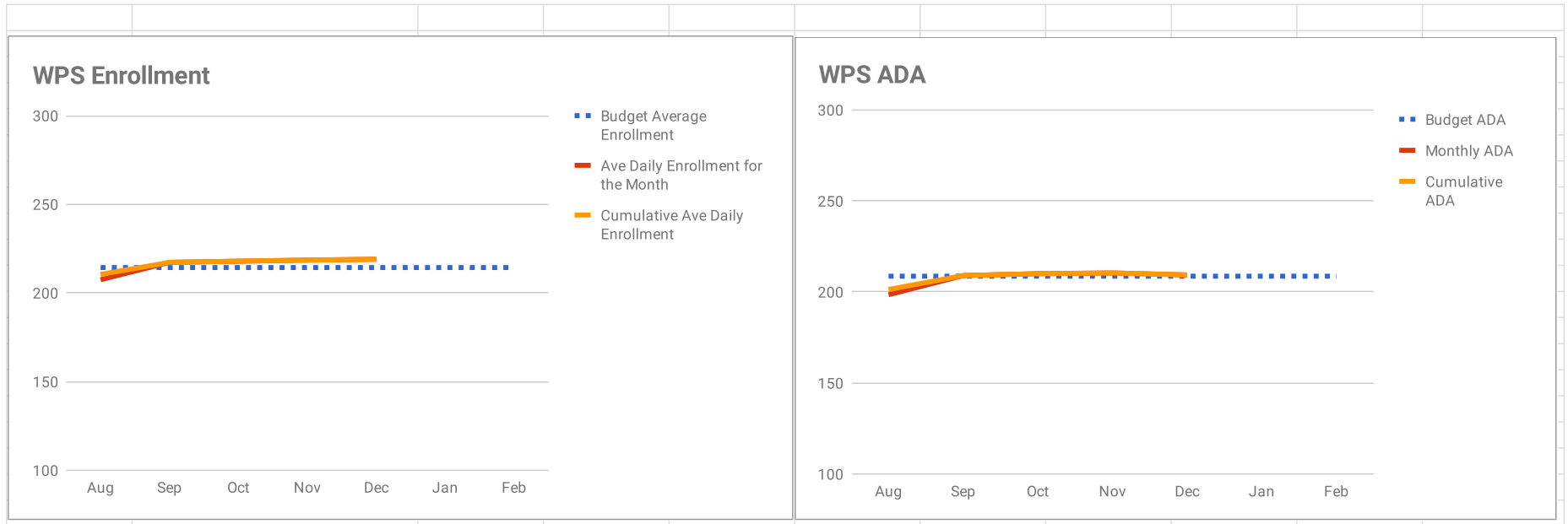


HPS Enrollment



HPS ADA





DRAFT



Navigator Schools

Minutes

Finance Committee Meeting

Date and Time

Thursday January 21, 2021 at 9:00 AM

Location

Remote via Zoom

This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#). An archive of board meeting minutes is available for public view at the Navigator Schools, 650 San Benito Street, Suite 230, Hollister CA 95023.

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests to Sean Martin, Executive Assistant to the CEO. Contact: (831) 217-4894 smartin@navigatorschools.org

Committee Members Present

N. Crivello (remote), V. Paredes-Colonia (remote)

Committee Members Absent

C. Wright

Guests Present

S. Martin (remote)

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

V. Paredes-Colonia called a meeting of the Finance Committee of Navigator Schools to order on Thursday Jan 21, 2021 @ 9:27 AM.

C. Approve Minutes from Prior Meeting

N. Crivello made a motion to approve the minutes from Finance Committee Meeting on 11-19-20.

V. Paredes-Colonia seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

V. Paredes-Colonia Aye

C. Wright Absent

N. Crivello Aye

II. Business and Finance

A. 2020-21 Financials as of December 31, 2020

A. Ortiz reviewed financial reports and topics, including cash reserves, contingencies, average daily attendance, enrollment, salaries, and benefits.

III. Other Business

A. State Funding Update

A. Ortiz reviewed recent developments concerning state funding, including funding issues related to COVID-19 and cost of living allocations.

B. Possible Revisions to Approved 2020-21 School Budgets

K. Sved and A. Ortiz reviewed possible budget revisions and answered member questions regarding potential salary increases, salaries at local districts, and buffer funds in budgets as elements of support for the 407 Main Street project.

C. FY 2019-20 Audit Update

A. Ortiz shared details of the audit process and expectations for successful completion and findings.

D. 407 Main Street Budget Update

K. Sved shared recent updates on the lease for facilities at 407 Main Street. He reviewed a timeline for next steps. Members discussed strategies to track the project and efficiently monitor financial components. They discussed potential financial thresholds and levels of detail for financial reporting and analysis.

IV. Closing Items

A. Adjourn Meeting

V. Paredes-Colonia made a motion to adjourn.

N. Crivello seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

V. Paredes-Colonia Aye

N. Crivello Aye

C. Wright Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:57 AM.

Respectfully Submitted,
S. Martin

Documents used during the meeting

- December 31, 2020 Financials.pdf

Coversheet

Proposed Revision to 2020-21 Budget

Section:	II. Topical Items
Item:	B. Proposed Revision to 2020-21 Budget
Purpose:	Vote
Submitted by:	
Related Material:	2020-21 Proposed Budget Revise.pdf



2020-21 Proposed Budget Revise Narrative
January 2021
Board of Directors Meeting

2020-21 Proposed Budget Revise Narrative

	BOD Approved Budget Net Income (GAAP)	Proposed Revised Budget Net Income (GAAP)
Charter Management Organization (CMO)	128K	224K
Gilroy Prep School (GPS)	90K	552K
Hollister Prep School (HPS)	-3K	500K
Watsonville Prep School (WPS)	146K	336K
Total	361K	1.6M

There are multiple reasons for requesting a budget revision. Two of the main reasons are the revenue has increased greatly with the COVID funding from Federal and State and the request to increase staff salaries by 3% due to increased revenue. When we created the budget we implemented a salary freeze for all employees of Navigator because the economic outlook at the time of budgeting was very bleak. We now know that the State revenues are coming in much higher than anyone anticipated and we are not plagued by a recession as we thought we would be. Due to the positive outlook on our State's economy, it is difficult to continue to justify a salary freeze when other districts and charter schools are not doing that and our finances are significantly better in 2020-21 compared to what was projected.

Below are the most significant proposed revisions to the 2020-21 budget. There are a few smaller changes not listed here, but were added to the revision because it is important to show accurate numbers for this revision.

- CMO (Charter Management Office)
 - Fundraising/Grants increased by \$230K from fundraising revenue exceeding originally budgeted amount
 - Salaries and benefits increased by \$48K with the proposed 3% increase
 - Consulting increased by \$60K for additional consulting services for WPS facilities and fundraising
 - Legal increased by 48K due to unexpected legal and investigative services needed



- **Gilroy Prep School**
 - Revenue increased by 861K from Local Control Funding Formula (LCFF) not being cut as we expected, Federal and Other State revenue increasing due to the COVID relief funding from Federal and State
 - Salaries and benefits increased by \$93K with the proposed 3% increase
 - Books and supplies increased \$279K due to increased student food service (this is offset with increase in child nutrition revenue) and additional technology being needed due to distance learning (this is offset with the addition COVID relief funds)
 - On June 30, 2020 the Board approved a decrease in the original budgeted enrollment numbers from 565 to 540. That is reflected in this proposed revise
- **Hollister Prep School**
 - Revenue increased by 685K from Local Control Funding Formula (LCFF) not being cut as we expected, Federal and Other State revenue increasing due to the COVID relief funding from Federal and State
 - Salaries and benefits increased by \$116K with the proposed 3% increase
 - Books and supplies increased \$25K due to additional technology being needed due to distance learning (this is offset with the addition COVID relief funds)
 - On June 30, 2020 the Board approved a decrease in the original budgeted enrollment numbers from 565 to 540. That is reflected in this proposed revise
- **Watsonville Prep School**
 - Revenue increased by 601K from Local Control Funding Formula (LCFF) not being cut as we expected, Federal and Other State revenue increasing due to the COVID relief funding from Federal and State
 - Salaries and benefits increased by \$68K with the proposed 3% increase
 - Books and supplies increased \$280K due to increased student food service (this is offset with increase in child nutrition revenue) and additional technology being needed due to distance learning (this is offset with the addition COVID relief funds)
 - Services increased by \$30K due to costs associated with 407 Main St (insurance, utilities, parking lot maintenance, etc)
 - Capital Outlay increased due to Watsonville Prep contribution of \$329K for pre construction expenses associated with the 407 Main Street project

2020-21 Proposed Revised Budget

	January 28, 2021		<i>Proposed Revision Variance to Budget</i>	GPS		<i>Proposed Revision Variance to Budget</i>	HPS		<i>Proposed Revision Variance to Budget</i>	WPS		<i>Proposed Revision Variance to Budget</i>	CMO		<i>Proposed Revision Variance to Budget</i>
	Total	TOTAL		GPS	GPS		HPS	HPS		WPS	WPS		CMO	CMO	
	2020-21 BOD Approved Budget	2020-21 Proposed Revise		2020-21 BOD Approved Budget	2020-21 Proposed Revise		2020-21 BOD Approved Budget	2020-21 Proposed Revise		2020-21 BOD Approved Budget	2020-21 Proposed Revise		2020-21 BOD Approved Budget	2020-21 Proposed Revise	
	<i>Enrollment</i>	<i>1358</i>	<i>1308</i>	<i>565</i>	<i>540</i>		<i>565</i>	<i>540</i>		<i>228</i>	<i>228</i>				
REVENUE:															
LCFF Revenue	11,843,462	11,994,140	150,678	4,698,880	4,725,123	26,243	4,839,878	4,907,676	67,798	2,304,704	2,361,341	56,637	0	0	0
Federal Revenue	1,276,509	3,118,314	1,841,805	399,931	1,124,870	724,939	304,898	913,600	608,702	571,680	1,079,844	508,164	0	0	0
Other State Revenue	1,070,361	1,368,819	298,458	457,228	642,538	185,310	424,865	508,169	83,304	188,268	218,112	29,844	0	0	0
Donations & Grants	1,119,807	1,263,802	224,502	6800	8,802	2,002	37,500	5,000	(32,500)	325,000	350,000	25,000	670,000	900,000	230,000
Other Revenue	155,586	60,500	(95,086)	87,307	10,000	(77,307)	49,537	7,500	(42,037)	18,742	0	(18,742)	0	43,000	43,000
CMO Management Fees	1,681,085	1,679,180	(1,905)										1,681,085	1,679,180	(1,905)
REVENUE	17,066,303	19,484,755	2,418,452	5,650,146	6,511,333	861,187	5,656,678	6,341,945	685,267	3,408,394	4,009,297	600,903	2,351,085	2,622,180	271,095
EXPENDITURES:															
Salaries	9,260,385	9,561,101	300,716	3,048,457	3,126,997	78,540	3,012,851	3,128,756	115,905	1,671,084	1,732,355	61,271	1,527,993	1,572,993	45,000
Benefits & Taxes	2,381,555	2,421,145	39,590	753,192	767,965	14,773	756,823	771,502	14,679	436,945	443,967	7,022	434,595	437,711	3,116
Books & Supplies	1,265,426	1,868,729	603,303	472,163	750,816	278,653	399,890	425,001	25,111	378,473	659,012	280,539	14,900	33,900	19,000
Services & Other Operating Expense	2,071,096	2,273,243	202,147	593,647	616,434	22,787	795,539	812,673	17,134	436,478	490,704	54,226	245,432	353,432	108,000
CMO Management Fees	1,658,085	1,679,180	21,095	657,843	661,517	3,674	677,583	687,075	9,492	322,659	330,588	7,929			0
Capital Outlay	0	343,472	343,472	0	13,820	13,820	0	0	0	0	329,652	329,652	0	0	0
EXPENDITURES	16,636,547	18,146,870	1,510,323	5,525,302	5,937,549	412,247	5,642,686	5,825,007	182,321	3,245,639	3,986,278	740,639	2,222,920	2,398,036	175,116
REVENUE LESS EXPENDITURES	429,756	1,337,885	908,129	124,844	573,784	448,940	13,992	516,938	502,946	162,755	23,019	(139,736)	128,165	224,144	95,979
GAAP Adjustments:															
Revenue Less Expenditures	429,756	1,337,885	908,129	124,844	573,784	448,940	13,992	516,938	502,946	162,755	23,019	(139,736)	128,165	224,144	95,979
Add back Capita Outlay to Net income	0	343,472	343,472	0	13,820	13,820	0	0	0	0	329,652	329,652	0	0	0
Subtract Depreciation Expense	(69,000)	(69,000)	0	(35,000)	(35,000)	0	(17,000)	(17,000)	0	(17,000)	(17,000)	0	0	0	0
Net Income - GAAP Basis 2018-19	360,756	1,612,357	1,251,601	89,844	552,604	462,760	(3,008)	499,938	502,946	145,755	335,671	189,916	128,165	224,144	95,979
Beginning Net Assets @ 6/30/20															
Net Income - GAAP Basis 2020-21	360,756	1,612,357		89,844	552,604		(3,008)	499,938		145,755	335,671		128,165	224,144	
Ending Net Assets @ 6/30/21	4,878,603	6,130,204		1,965,131	2,427,891		1,954,157	2,457,103		214,178	404,094		745,137	841,116	

Coversheet

Governance Committee Update

Section:	II. Topical Items
Item:	C. Governance Committee Update
Purpose:	FYI
Submitted by:	
Related Material:	2021_01_21 Governance Committee Minutes.pdf

DRAFT



Navigator Schools

Minutes

Governance Committee Meeting

Date and Time

Thursday January 21, 2021 at 2:00 PM

Location

Zoom

This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#).

Individuals in need of a disability-related accommodation, modification, or auxiliary aid/service, should direct requests to Sean Martin, Executive Assistant to the CEO. Contact: (831) 217-4894 smartin@navigatorschools.org

An archive of board meeting agendas and minutes is available for public view at the Navigator Schools Support Office, 650 San Benito Street, Suite 230, Hollister CA 95023.

Committee Members Present

C. Wright (remote), J. Anderson (remote), J. Flaherty (remote)

Committee Members Absent

None

Guests Present

S. Martin (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Flaherty called a meeting of the Governance Committee of Navigator Schools to order on Thursday Jan 21, 2021 @ 2:06 PM.

C. Approve Minutes

J. Anderson made a motion to approve the minutes from Governance Committee Meeting on 11-19-20.

C. Wright seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

C. Wright Aye

J. Anderson Aye

J. Flaherty Aye

II. Topical Items

A. Review Board Member Terms

The committee reviewed dates for terms of board members. J. Flaherty volunteered to communicate with a board member whose first term is nearing expiration. Members discussed details of term requirements, limits, and staggered terms as documented in board bylaws. Strategies for sustaining membership and optimizing participation in committees were considered.

B. Board Member Recruitment Updates

The committee reviewed potential board members and the status of recruitment efforts.

C. Navigator Support Corporation and Fundraising

K. Sved provided an update on the status of the support corporation. He discussed the potential development of a fundraising committee as a component of the corporation. This topic will be explored further at the next meeting of the committee.

D. Board Meeting and Training Planning

The committee discussed priorities for training, agreeing that the California School Dashboard is its first choice as a topic for board education. Staff will arrange a training on this topic in the near future.

III. Closing Items

A. Adjourn Meeting

J. Anderson made a motion to adjourn the meeting.

C. Wright seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

J. Anderson Aye

J. Flaherty Aye

C. Wright Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:47 PM.

Respectfully Submitted,

S. Martin

Coversheet

Election of Board Member Victor Paredes-Colonia to a Second Term

Section:	II. Topical Items
Item:	D. Election of Board Member Victor Paredes-Colonia to a Second Term
Purpose:	Vote
Submitted by:	
Related Material:	BR 2021_06 Second Term for Victor Paredes-Colonia.pdf

BOARD RESOLUTION 2021-06

February 2, 2021

ELECTION OF BOARD MEMBER VICTOR PAREDES-COLONIA TO SECOND TERM

A RESOLUTION OF THE BOARD OF DIRECTORS of Navigator Schools regarding a vote to approve a second term for Victor Paredes-Colonia:

WHEREAS Navigator Schools will seek to ensure that Board members represent a broad area of expertise and a broad cross-section of the school communities and community-at-large, including financial expertise, community and educational leadership, real estate, law, educational pedagogy, public accountancy, business, and philanthropy,

WHEREAS each director shall hold office for two (2) years and until a successor director has been designated and qualified,

WHEREAS the Governance Committee will identify existing vacancies, or vacancies that are bound to arise due to expiring Board terms,

WHEREAS no Board member shall serve for more than three consecutive terms, or six years,

WHEREAS the full Board will vote to approve new members by majority vote,

WHEREAS the first term of Victor Paredes-Colonia will expire on February 26, 2021,

RESOLVED, the Navigator Schools Board by majority vote approves the election of Victor Paredes-Colonia to the Navigator Schools Board for a second term, beginning February 27, 2021 and ending February 27, 2023.

PASSED AND ADOPTED by the Board of Directors of Navigator Schools at its regular meeting on February 2, 2021 held remotely via Zoom due to the COVID-19 pandemic.

The Secretary of the Corporation certifies that this resolution was adopted at the dated meeting of the board of directors.

Nora Crivello, Secretary

Date

Coversheet

Academic Success Committee Update

Section:	II. Topical Items
Item:	E. Academic Success Committee Update
Purpose:	FYI
Submitted by:	
Related Material:	2021_01_20 Academic Success Committee Minutes.pdf

DRAFT



Navigator Schools

Minutes

Academic Success Committee Meeting

Date and Time

Wednesday January 20, 2021 at 3:30 PM

Location

Zoom

This meeting will be held in compliance with modified Brown Act requirements as outlined in Executive Order [N-25-20](#).

Committee Members Present

C. Wright (remote), I. Connell (remote), J. Anderson (remote)

Committee Members Absent

None

Committee Members Arrived Late

I. Connell

Committee Members Left Early

C. Wright

Guests Present

S. Martin (remote)

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

C. Wright called a meeting of the Academic Success Committee of Navigator Schools to order on Wednesday Jan 20, 2021 @ 3:33 PM.

C. Approve Minutes from Prior Meeting

I. Connell arrived late.

J. Anderson made a motion to approve the minutes from Academic Success Committee Meeting on 12-02-20.

I. Connell seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

I. Connell Aye

J. Anderson Aye

C. Wright Abstain

The item was temporarily postponed to enable a quorum vote pending the arrival of I. Connell. C. Wright abstained due to absence at previous committee meeting.

II. Academic

A. Classkick and Pear Deck Updates

J. Dent introduced the applications, and A. Hernandez provided insights on their use at Watsonville Prep School. J. Dent explained the process of implementation at school sites.

B. Watsonville Prep School Intervention Plan

A. Hernandez provided an overview of reading fluency tracking and intervention at Watsonville Prep School. She shared in-depth analysis of recent student fluency growth, and she explained thematic and classroom goals. She also reviewed next steps. Members asked clarifying questions about the project and expressed appreciation for the complexity of the task at hand.

C. Investments in Response to Learning Loss

J. Dent facilitated a committee discussion of three main strategies to reduce learning loss as a result of distance learning during the COVID-19 pandemic: extending the duration of summer school, extending the school calendar, and adding additional campus libraries to support student achievement in English language arts.

D. Committee Review

Members discussed the main purpose, focus, and roles of the committee, especially in relation to planning for and reporting to the full board at board meetings. Members shared individual views, interests, expertise, and priorities connected to academic excellence, including connections to parents and communities. Members provided suggestions for ensuring the efficacy and efficiency of the committee.

III. Closing Items

A. Schedule Next Meeting

C. Wright left early.

The committee chose March 31 for the date of its next meeting.

B. Adjourn Meeting

I. Connell made a motion to adjourn.

J. Anderson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

J. Anderson Aye

I. Connell Aye

C. Wright Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:32 PM.

Respectfully Submitted,
S. Martin

Coversheet

School Accountability Report Card Approval

Section:	II. Topical Items
Item:	F. School Accountability Report Card Approval
Purpose:	Vote
Submitted by:	
Related Material:	SARC Memo.pdf



Date: 01/28/2021

To: NS Board

From: Benjamin Moeller

Subject: School Accountability Report Card

Background

Once per year, public schools in California are responsible for submitting a School Accountability Report Card (SARC). The SARC is due February 1st. It provides information to the community to allow public comparison of schools for student achievement, environment, resources and demographics. I coordinated with school and support office staff of Gilroy Prep, Hollister Prep, and Watsonville Prep to collect, verify, and report required information. The SARC for all three sites may be found here: <https://www.sarconline.org/>

Recommendation

It is recommended that the Board approve the SARCs for Gilroy Prep, Hollister Prep, and Watsonville Prep.