



Navigator Schools

Special Board Meeting

Date and Time

Thursday July 16, 2020 at 12:00 PM PDT

Location

Via Zoom

This meeting will take place via teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of Navigator Schools shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so online at <https://zoom.us/join> or via telephone by calling Zoom phone numbers: (669) 900-6833 or (646) 876-9923. The meeting ID is: **941 3223 9231**. The meeting password is: **066921**.

Members of the public attending online who wish to comment during the Board meeting will use the online “raise hand” tool in Zoom when the Board Chair elicits public comments. Members of the public planning to attend by phone are invited to confirm their intent to comment prior to the meeting by calling (831) 217-4894.

Individual comments will be limited to three minutes. If an interpreter is needed, comments will be translated into English and the time limit shall be six minutes. At its discretion, the Board may limit the total time allotted to public comments and set new time limits for individual comments. The Board reserves the right to mute and remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (831) 217-4894. All efforts will be made for reasonable accommodations. The agenda and public documents will be modified upon request as required by Section 202 of the Americans with Disabilities Act.

An archive of board meeting agendas and minutes is maintained at the Navigator Schools Support Office, 650 San Benito Street, Suite 230, Hollister CA 95023. Please telephone (831) 217-4894 for more information.

Agenda

	Purpose	Presenter	Time
I. Opening Items			12:00 PM
Opening Items			
A. Record Attendance and Guests		John Flaherty	3 m
The Chair will take attendance via roll call.			
B. Call the Meeting to Order		John Flaherty	2 m
C. Public Comments		John Flaherty	2 m
The Board will receive public comments regarding non-agenda items, if any, following expectations and time limits reviewed by the Board Chair (listed under Notice at the top of this agenda).			
II. Topical Items			12:07 PM
A. COVID-19 Update	FYI	Kevin Sved	12 m
K. Sved will provide an update on planning and preparation for the 2020-21 school year, considering the unique implications of the COVID-19 pandemic.			
B. Adoption of Full Distance Learning Model	Vote	Kevin Sved	12 m
K. Sved will review the latest plan for the adoption of a full distance learning model to start the Navigator Schools academic year. After discussion, the Board will vote on the approval of this model for the beginning of the 2020-21 school year.			
C. Adoption of Supplemental On-site Model	Vote	Kevin Sved	12 m
K. Sved will review a plan to provide a safe level of on-site student services to support the adoption of a full distance learning model for the beginning of the Navigator Schools academic year. After discussion, the Board will vote on the approval of this supplemental model for the beginning of the 2020-21 school year.			
D. Public Charter School Grant Program Budget Revision for Vehicle Purchase	Vote	Kevin Sved	15 m

	Purpose	Presenter	Time
K. Sved will review a budget revision regarding the Public Charter School Grant Program (PCSGP) and the purchase of a vehicle for Watsonville Prep School. The Board will vote on the approval of the revision.			

III. Closing Items 12:58 PM

A. Adjourn Meeting	Vote	John Flaherty	2 m
Board members will vote to adjourn the meeting.			

Coversheet

Adoption of Full Distance Learning Model

Section: II. Topical Items
Item: B. Adoption of Full Distance Learning Model
Purpose: Vote
Submitted by:
Related Material: COVID-19 Model Update 07_15_2020.pdf



Date: July 15, 2020
To: Navigator Schools Board of Directors
From: Kevin Sved, CEO
Subject: COVID-19 Update, Board Action Recommended

Background

On June 30 the Board approved a plan to implement a hybrid model that provided all students with access to three hours of on-site instruction four days per week in addition to daily instruction via distance learning. The approved plan also provided an alternative option for families to choose a full distance learning model. In the two weeks since the Board approved these plans, the following events have transpired:

- 1) The daily number of new coronavirus cases in California has risen dramatically from 6,367 cases on June 29 to 11,126 cases on July 14;
- 2) On July 14, the Board for Gilroy Unified voted to start the 2020-21 school year with distance learning only;
- 3) On July 14, the Board for Pajaro Valley Unified voted to start the 2020-21 school year with distance learning only;
- 4) San Benito County was placed on the watch list for worsening coronavirus trends by the CA Department of Public Health;
- 5) Santa Cruz County and Santa Clara County experienced a significant rise in coronavirus cases;
- 6) On July 13, Governor Newsom instituted more coronavirus-related restrictions in a number of counties; and
- 7) Some Navigator staff who were supportive of returning to site-based instruction for the hybrid model are now expressing concerns about returning under current conditions.

Based on these trends and the latest information from our local districts and counties, and out of an abundance of caution for the health and safety of our students and families, it seems appropriate at this time to consider opening on August 17, 2020 as a full distance learning program, with limited student and family access to school sites. It will be important to decide on this matter no later than July 30 so that staff and families can have sufficient time to adjust to the changing situation.

Recommended Action

It is recommended that the Board approve the adoption of a full distance learning model for the start of the 2020-21 school year at Navigator Schools.

Coversheet

Public Charter School Grant Program Budget Revision for Vehicle Purchase

Section: II. Topical Items
Item: D. Public Charter School Grant Program Budget Revision for Vehicle Purchase
Purpose: Vote
Submitted by:
Related Material: PCSGP Memo and Resolution 2021_01.pdf



Date: July 10, 2020
To: Navigator Schools Board of Directors
From: Kevin Sved, CEO
Subject: Use of Grant Funds

Background

In the fall of 2019 Watsonville Prep was awarded a \$375,000 Public Charter School Grant Program (PCSGP) grant from the California Department of Education (CDE) to support the launch of Watsonville Prep. PCSGP is a grant program funded by the US Department of Education (USDE). PCSGP funds may be used for one-time transportation costs with a board resolution demonstrating commitment to pay for ongoing maintenance and operational costs associated with transportation. The Proposition 39 offer from Pajaro Valley Unified is for a split-site operation in 2020-21, with students being housed in classrooms at E.A. Hall Middle School and Ann Soldo Elementary School. To address the challenges related to operating WPS at two locations, we would like to purchase one 8-10 passenger van. This will allow us to transport kindergarten students who walk to EA Hall. In addition, we anticipate operating a food service program in which we prepare food at EA Hall and transport the food to Ann Soldo for distribution. For these reasons, a van will be necessary.

We propose purchasing one van that is ADA accessible with the appropriate lift and restraints at the estimated cost of \$80,000. Our research indicates that the annual operating costs for the van will be \$4,000, which includes maintenance, insurance, and fuel. With Board approval, we will identify three eligible drivers among the Watsonville Prep staff. We anticipate that these drivers will be composed primarily of hourly instructional and supervision staff members who would be interested in earning an additional hour of compensation at the beginning and end of their work day. In addition to the standard background checks, van drivers will also be required to provide driving records that will be vetted by Navigator's insurance providers. We project \$12,500 of total compensation expense for two hours a day of driving for 180 days a year.

Recommended Action

We recommend the Board approve the attached resolution confirming the Board's commitment to support ongoing operating costs associated with the purchase of one van and authorizing the CEO to request a revision to the budget associated with Watsonville Prep's PCSGP grant accordingly.

Attached:
-Resolution 2021-01

BOARD RESOLUTION 2021-01

July 16, 2020

Commitment to Operational Costs of Vehicle

A RESOLUTION OF THE BOARD OF DIRECTORS of Navigator Schools regarding a commitment to supporting the ongoing operational costs associated with purchasing one van for Watsonville Prep School using Public Charter School Grant Program (PCSGP) funds from the California Department of Education (CDE):

WHEREAS Watsonville Prep was awarded a \$375,000 Public Charter School Grant Program (PCSGP) grant from the California Department of Education (CDE) to support the launch of Watsonville Prep,

WHEREAS PCSGP funds may be used for one-time transportation costs with a board resolution demonstrating commitment to pay for ongoing maintenance and operational costs associated with transportation,

WHEREAS operating a shuttle service for students will improve student attendance and help address the challenges associated with operating Watsonville Prep across two campuses, and

WHEREAS staff has researched operating costs to be affordable within the annual budget for Watsonville Prep,

RESOLVED, the Navigator Schools Board of Directors confirms its commitment to support ongoing operating costs associated with the purchase of one van and authorizes the CEO to request a revision to the budget associated with Watsonville Prep's PCSGP grant to purchase one van.

The officers of this corporation are authorized to perform the acts necessary to carry out this resolution. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Board of Directors of Navigator Schools a regular meeting held via teleconference on July 16, 2020.

John Flaherty
Board Chair
Navigator Schools, a California Nonprofit Public Benefit Corporation

The Secretary of the Corporation certifies that the above is true and copy of the resolution that was duly adopted at the dated meeting of the Navigator Schools Board of Directors.

Nora Crivello, Secretary

Date